

**An Ordinance Renaming Monroe Avenue Between Front Street and Riverside Drive as  
Hyde Square**

**WHEREAS**, the Memphis City Council possesses naming and renaming powers for public streets, parks, and other public spaces pursuant to Ordinance No. 5759, which amended the City of Memphis Code of Ordinances for this purpose; and

**WHEREAS**, on occasion, the Memphis City Council sees fit to recognize individuals and families within the Memphis community who have made significant, lasting contributions to the city through the renaming of public streets and spaces in their honor; and

**WHEREAS**, the Hyde family has demonstrated exceptional leadership and civic commitment to the City of Memphis through their support of cultural, educational, and community institutions, including transformative contributions to the new Memphis Art Museum and numerous other cultural and civic projects across the city; and

**WHEREAS**, Monroe Avenue between Front Street and Riverside Drive includes loading and parking access to the new Memphis Art Museum, as well as a newly developed park that connects the museum to the Cossitt Library, making this location particularly well-suited to honor the Hyde family's legacy and longstanding investment in Memphis; and

**WHEREAS**, the Memphis City Council wishes to recognize and commemorate the Hyde family's profound impact on the city by renaming this section of Monroe Avenue in their honor.

**SECTION 1. BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS**, that the following street shall be renamed, and the administrative street renaming process shall proceed as follows:

- A. Monroe Avenue between Front Street and Riverside Drive shall be renamed as Hyde Square.
- B. The Memphis City Council, Division of Planning and Development, Division of Engineering, and any other applicable City of Memphis divisions shall coordinate to perform the appropriate notifications and administrative protocols necessary to complete this permanent street name change.
- C. The City Engineer is requested to affix suitable signs denoting the street as Hyde Square.

Sponsors:

Michalyn Easter-Thomas  
Jeff Warren  
Rhonda Logan  
Jerri Green  
Pearl Eva Walker  
Philip Spinosa  
Edmund Ford, Sr.  
J.B. Smiley, Jr.  
Janika White  
Yolanda Cooper-Sutton  
Chase Carlisle  
J. Ford Canale

Jana Swarenegen-Washington

Chairwoman

ORDINANCE NO. \_\_\_\_

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF MEMPHIS PERTAINING TO CONTRACTS AND SALARIES OF THE MEMPHIS LIGHT, GAS AND WATER DIVISION TO SET LIMITS OF CONTRACTS AND SALARIES OR COMPENSATION FOR EMPLOYEES OR OTHERS REQUIRING CITY COUNCIL APPROVAL.

WHEREAS, Section 681 of the City's Charter, adopted by Private Act of the Tennessee Legislature in 1939 (the "Memphis City Charter"), reserved to the City Council authority to approve, in advance of execution, contracts entailing an obligation or expenditure in excess of Five Thousand Dollars (\$5,000.00) to be executed by the Board of Light, Gas & Water Commissioners of the City of Memphis ("MLGW Board"); and

WHEREAS, under the provisions of Ordinance No. 3054, dated September 2, 1980, to the City's Charter (the "Home Rule Amendment"), the City Council is authorized to increase by Ordinance the amount of contracts and salaries or compensation for employees or others requiring City Council approval; and

WHEREAS, Section 675 of the Memphis City Charter, as amended by Ordinance 3509, adopted on November 5, 1985, also reserved to the City Council authority to approve the setting of salaries or other compensation of any officers, executive management employees, or other employees for MLGW in excess of \$90,000.00 in advance of employment; and

WHEREAS, Ordinance 5046, adopted April 13, 2004, stated that all contracts (other than emergency purchases and spot market purchases of natural gas) entailing an obligation or expenditure, including fees or other compensation of any engineers, auditors, attorneys, consultants, and others employed to render extraordinary services to MLG&W, in excess of \$25,000 shall require Council approval in advance of execution; and

WHEREAS, Ordinance 5383, adopted in 2010, amended Council's authority to approve contracts (other than exempt purchases) to an increased amount of \$50,000.00; and

WHEREAS, Ordinance 5819, adopted on March 22, 2022, amended Council's authority to approve the setting of salaries or other compensation of any officers, executive management employees or other employees for MLGW to an increased amount of \$180,000.00, in advance of employment, and to approve all contracts (other than exempt purchases) in an increased amount of \$500,000.00; and

WHEREAS, Ordinance 5826, adopted on June 21, 2022, amended Council's authority to approve all contracts (other than exempt purchases) in a decreased amount of \$250,000.00; and

WHEREAS, Ordinance 5897 adopted on April 9, 2024, amended Council's authority to approve the setting of salaries or other compensation of any officers, executive management employees or other employees for MLGW in a decreased amount of \$120,000.00, in advance of employment. and to approve all contracts (other than exempt purchases) in a decreased amount of \$150,000.00; and

WHEREAS, Ordinance 5897, per Section 5, was in full force and effect for sixth months and then to be reviewed by the Council six months after taking effect, and on October 14, 2024 a verbal motion was made to amend the Ordinance by deleting Section 5 and the Council voted to approve the motion; and

WHEREAS, from time to time, the City Council has amended its Code of Ordinances to adjust the limits of authority granted to the MLGW Board for the execution of contracts and the setting of salaries for employees hired as deemed appropriate; and

WHEREAS, in recognition of the requests for transparency requests from citizens regarding MLGW contracts and salaries, and to improve MLGW's fiscal and operational efficiency in hiring and completing work, the City Council desires to raise the limits requiring approval by the Council prior to execution.

NOW THEREFORE BE IT ORDAINED THAT,

SECTION 1. Section 1 of Ordinance No. 5897 is amended and restated as follows:

Notwithstanding Ordinance No. 5897 to the contrary, all contracts (other than emergency purchases, purchases of natural gas and other derivative products, and settlements between MLGW and its employees pursuant to the workers' compensation laws of the State of Tennessee, which shall not require City Council approval in advance of execution) entailing an obligation or expenditure, including fees or other compensation of any engineers, auditors, attorneys, consultants and others employed to render extraordinary services to MLGW, in excess of Five Hundred Thousand Dollars (\$500,000.00) shall require City Council approval in advance of execution. Furthermore, all interlocal agreements or contracts between MLGW and any municipality or division of government (other than the City of Memphis and its divisions) that involve the collection of any municipal, county or other government fee, tax or other charge not directly related to utility service (such as electricity, gas, or water utility service) shall require Council approval in advance of execution. In emergencies, MLGW may enter into emergency purchases as defined herein, for which emergency purchases shall be later ratified by the Council. MLGW may also purchase natural gas and other derivative instruments daily as long as the aggregate annual amount of these purchases are approved by the Council in the annual budget of MLGW.

For the purposes of this Ordinance, the term "emergency purchases" shall include, but shall not necessarily be limited to, any purchase orders and contracts in excess of Five Hundred Thousand Dollars (\$500,000.00) needed to: (i) remedy any hazardous, unsafe or environmentally harmful event or condition that has created or may create a harmful situation for the public or MLGW employees, whether or not ordered, directed or requested by a federal or state agency; (ii) ensure continuous and reliable utility service to MLGW customers, or (iii) take whatever steps are reasonably necessary to address problems caused by a catastrophic event.

SECTION 2.

Section 2 of Ordinance No. 5897 is amended and restated as follows:

Notwithstanding Ordinance No. 5897 to the contrary, any salaries or other compensation of any officers, executive management employees or other employees for MLGW in excess of One Hundred and Eighty-Thousand Dollars (\$180,000.00) shall require approval in advance of employment.

SECTION 3. Except to the extent inconsistent with the provisions hereof, the provisions of Ordinances Nos. 3509 5046, 5256, 5291, 5383, 5574, 5819, and 5897 are hereby ratified and shall remain in full force and effect.

SECTION 4. The provisions of this Ordinance are hereby severable. If any of these sections, provisions, sentences, clauses, phrases or parts are held unconstitutional or void, the remainder of this Ordinance shall continue in full force and effect.

SECTION 5. This Ordinance shall take effect from and after the date it shall have been passed by the City Council, signed by the Chairman of the Council, certified and delivered to the office of the Mayor in writing by the comptroller, and become effective as otherwise provided by law until repealed or amended.

Ford Canale, Chairman

Council Sponsors:  
Ford Canale  
Jana Swarengen-Washington  
Philip Spinosa



RESOLUTION approving the engineering plans for:  
**Main Street - Plaza Phase 1**  
and accepting Bond as security

WHEREAS, **Orpheum Theatre Group** is the Developer of a certain property in the present limits of the City of Memphis, as shown on the engineering plans, located at 203 South Main Street, in Memphis, Tennessee.

and

WHEREAS, the developer desires to develop the property reflected on the engineering plans; and

WHEREAS, attached hereto is a standard improvement contract entered into by and between **Orpheum Theatre Group**, and the City of Memphis, covering the public improvements as a part of developing the property; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the engineering plans for **Main Street - Plaza Phase 1**, are hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the attached standard improvement contract, accepting Performance Bond No. **CBE1067857** in the amount of **\$ 49,900.00**, as security.



RESOLUTION accepting public improvements for  
**Harmony at Morning Grove - Morning Woods P.D. Phase 4 [CR#5436]**  
and releasing Bond

WHEREAS, **Memphis IL-AL Investors, LLC.**, is the Developer of certain property within the in the present limits of the City of Memphis, as shown on the engineering plans, located at 9525 US Highway 64 in Memphis, Tennessee.

and

WHEREAS, all of the public improvements, required by the Standard Improvement Contract for the project, are completed;

and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the engineering plans for **Harmony at Morning Grove - Morning Woods P.D. Phase 4 [CR#5436]**, and the completion of the public improvements therein, are and the same, are hereby accepted by the City.

BE IT FURTHER RESOLVED, that the **The Hanover Insurance Company** Performance Bond No. **10971315** in the amount of **\$ 150,800.00**, and currently held as project security, **is hereby ordered released**.

## RESOLUTION SUMMARY

- 1. Short Title Description** – High Accuracy Voltage Instrument Transformers – Sixty-Month Purchase Order
- 2. Requested Funding** – Not-to-Exceed \$1,600,000.00
- 3. Award Duration** – Sixty-Months with the Option of Two, One-Year Extensions
- 4. Type of Bid** – Sealed Bid
- 5. Awarded To** –
  - Ritz Instrument Transformers, Inc. – Primary supplier for line items 1-9
  - Trench Limited – Secondary supplier for line items 1-9
  - Trench Limited – Primary supplier for line items 10-14
- 6. Plain Language Description** – To procure high accuracy voltage instrument transformers for use in MLGW's electrical infrastructure, for the estimated quantities listed below.
  - 3 – Voltage transformers, 161 kV
  - 9 - Voltage transformers, 115 kV
  - 15 – Current transformers, high accuracy, ER 161kV 500:5
  - 6 – Coupling capacitors with carrier accessories, 161kV
  - 6 – Coupling capacitors with carrier accessories, 115kV
  - 27 – Coupling capacitor voltage transformers, 161kV
  - 18 – Coupling capacitor voltage transformers, 115kV
  - 3 – Coupling capacitor voltage transformers with carrier accessories, 161 kV
  - 3 – Coupling capacitor voltage transformers with carrier accessories, 115 kV
  - 3 – Line tuners, wide band, band pass for power line carrier
  - 1 – Line trap, 161 kV, 1600A, wide band, pedestal mounted
  - 1 – Line trap, 115kV, 1600A, wide band, pedestal mounted
  - 1 – Line trap, 161kV, 1600A, wide band, suspension mounted
  - 1 – Line trap, 115kV, 1600A, wide band, suspension mounted
- 7. Impact** – The high accuracy voltage instrument transformers are needed for new capital installations, replacement of transformers that have reached end-of-life, and system spares.



## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of January 7, 2026 approved sixty-month purchase orders for high accuracy voltage instrument transformers and is now recommending to the Council of the City of Memphis that it approves said purchase; and

**WHEREAS**, approval is requested to award sixty-month purchase orders for high accuracy voltage instrument transformers with the option of two, one-year extensions. The high accuracy voltage instrument transformers are needed for new capital installations, replacements, and system spares. The transformers will replace existing electrical infrastructure that has reached end-of-life; and

**WHEREAS**, bids were opened on October 15, 2025. Notice to Bidders was advertised. Twelve bids were solicited, and six bids were received with the best complying and most responsive bidders being the firms of Ritz Instrument Transformers, Inc. and Trench Limited. These awards comply with all applicable laws and policies; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved sixty-month purchase orders for high accuracy voltage instrument transformers from Ritz Instrument Transformers, Inc. and Trench Limited in the amount of \$320,000.00 chargeable to the MLGW 2026 fiscal year budget and \$1,280,000.00 chargeable to subsequent budget years as approved.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**January 7, 2026**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards sixty-month purchase orders for high accuracy voltage instrument transformers to Ritz Instrument Transformers, Inc. and Trench Limited in an amount not-to-exceed \$1,600,000.00.

Approval is requested to award sixty-month purchase orders for high accuracy voltage instrument transformers with the option of two, one-year extensions. The high accuracy voltage instrument transformers are needed for new capital installations, replacements, and system spares. The transformers will replace existing electrical infrastructure that has reached end-of-life.

Bids were opened on October 15, 2025. Notice to Bidders was advertised. Twelve bids were solicited, and six bids were received with the best complying and most responsive bidders being the firms of Ritz Instrument Transformers, Inc. and Trench Limited. These awards comply with all applicable laws and policies.

The 2026 budgeted amount for Substation – Maintenance and Construction is \$39,504,644.00; of which \$320,000.00 will be spent on this purchase in 2026; leaving a balance available of \$39,184,644.00; of which \$1,280,000.00 will be spent in subsequent budget years as approved; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

**THAT**, subject to the consent and approval of the Council of the City of Memphis,

awards purchase orders to Ritz Instrument Transformers, Inc. and Trench Limited is approved for furnishing:

3 – Voltage transformers, 161 kV;

9 - Voltage transformers, 115 kV;

15 – Current transformers, high accuracy, ER 161kV 500:5;

6 – Coupling capacitors with carrier accessories, 161kV;

6 – Coupling capacitors with carrier accessories, 115kV;

27 – Coupling capacitor voltage transformers, 161kV;

18 – Coupling capacitor voltage transformers, 115kV;

3 – Coupling capacitor voltage transformers with carrier accessories, 161 kV;

3 – Coupling capacitor voltage transformers with carrier accessories, 115 kV;

3 – Line tuners, wide band, band pass for power line carrier;

1 – Line trap, 161 kV, 1600A, wide band, pedestal mounted;

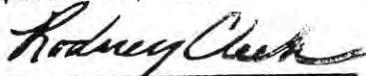
1 – Line trap, 115kV, 1600A, wide band, pedestal mounted;

1 – Line trap, 161kV, 1600A, wide band, suspension mounted;

1 – Line trap, 115kV, 1600A, wide band, suspension mounted;

Totaling \$1,600,000.00; f.o.b. Memphis, Tennessee, our dock; transportation prepaid; said prices are subject to escalation / de-escalation; Substation Engineering has the authority to select the supplier and time slots for all purchases made on behalf of the Division; the projected items and estimated quantities may include similar or like items; the quantities are for estimation purposes only and do not create a commitment for MLGW to purchase any specific minimum or maximum quantity, with actual purchases to be made according to operational needs, not to exceed the approved total expenditure; delivery is 24-74 weeks, terms net 30 days.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 7th day of Jan. 2026, at which a quorum was present.



VP, CFO & Secretary - Treasurer

## RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12668 (*formerly Contract No. C2467*) – Internet Service Provider - Netters**
- 2. Requested Funding – \$84,000.00**
- 3. Award Duration – Renewal Second and Final (March 1, 2026 through February 28, 2028)**
- 4. Type of Bid – RFP**
- 5. Awarded To – AT&T Corporation**
- 6. Plain Language Description – This contract is to renew MLGW's Internet Service Provider (ISP) with AT&T to provide one (1) Gbps internet access. This service will be multihomed with another internet service to enable load sharing and ensure seamless failover capabilities.**
- 7. Impact – The internet service is utilized to support MLGW's internal DNS, Web services, email system, e-business functions, and other network-based applications.**

## RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of January 7, 2026 approved Renewal (*Change No. 1*) to Contract No. 12668 (*formerly Contract No. C2467*), Internet Service Provider – Netters with AT&T Corporation to renew the current contract in the funded amount of \$84,000.00; and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to furnish supervision, labor, transportation, equipment, and material to establish a 10 Gbps Internet Circuit with 1 gb/s data rate expandable to 10 gb/s data rate which will be multihomed with MLGW's other ISPs for load sharing and seamless failover capabilities at MLGW's Netters Business Center located at 1665 Whitten Road, Memphis, Tennessee 38134. The contract award was based on the Request for Proposals ("RFP") evaluation process; and

WHEREAS, this change is to renew the current contract for an additional two (2) years for the period covering March 1, 2026 through February 28, 2028 in the amount of \$84,000.00 with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$210,000.00; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Renewal (*Change No. 1*) to Contract No. 12668 (*formerly Contract No. C2467*), Internet Service Provider – Netters with AT&T Corporation to renew the current contract in the funded amount of \$84,000.00 as approved.

**EXCERPT**  
**from**  
**MINUTES OF MEETING**  
**of**  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**January 7, 2026**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Renewal (*Change No. 1*) to Contract No. 12668 (*formerly Contract No. C2467*) Internet Service Provider – Netters with AT&T Corporation to renew the current contract in the funded amount of \$84,000.00

The project scope is to furnish supervision, labor, transportation, equipment, and material to establish a 10 Gbps Internet Circuit with 1 gb/s data rate expandable to 10 gb/s data rate which will be multihomed with MLGW's other ISPs for load sharing and seamless failover capabilities at MLGW's Netters Business Center located at 1665 Whitten Road, Memphis, Tennessee 38134. The contract award was based on the Request for Proposals ("RFP") evaluation process.

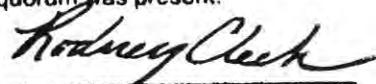
This change is to renew the current contract for an additional two (2) years for the period covering March 1, 2026 through February 28, 2028 in the amount of \$84,000.00 with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$210,000.00.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Renewal (*Change No. 1*) to Contract No. 12668 (*formerly Contract No. C2467*), AT&T Corporation to renew the current contract in the funded amount of \$84,000.00 as outlined in the above preamble, is approved; and further

THAT, the President or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true  
copy of a resolution adopted by the Board of Light,  
Gas and Water Commissioners at a regular meeting  
held on 7<sup>th</sup> day of Jan 2026, at which a quorum was present.



VP, CFO & Secretary - Treasurer

## RESOLUTION SUMMARY

- 1. Short title description – Contract No. 12669 (*formerly Contract No. C2780*) – MLGW ILI SURVEY ~ 2025**
- 2. Requested Funding- \$35,186.00**
- 3. Award Duration – Increase (April 17, 2025 through April 16, 2026)**
- 4. Type of Bid – Professional Services**
- 5. Awarded to – TDW (US), Inc.**
- 6. Plain Language Description – This change order is required to increase the contract value to cover a rescheduling fee charged by the Vendor according to the contract terms. The Tennessee Valley Authority (TVA) notified Memphis Light, Gas and Water (MLGW) that an agreed-upon schedule could not be met. For the service to be completed by TDW (US), Inc., TVA must flow gas at a specific flow rate. The scheduling delay was due to TVA's inactivity.**
- 7. Impact – The Contractor will perform integrity assessment services by performing a gas pipeline inline inspection (ILI) of GL-265 and GL-244 inspections. The work shall conform to U.S. D.O.T. requirements in API 1163 rule 49 CFR. TDW (US), Inc. will perform pigging services for the Natural Gas Transmission Pipeline to clean and determine the geometry, location, and integrity of the Pipeline. The total distance of the pipeline segment to be inspected is approximately 30.33 miles.**

## RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of January 7, 2026 approved the Increase (*Change No. 1*) to Contract No. 12669 (*formerly Contract No. C2780*), MLGW ILI Survey ~ 2025 with TDW (US), Inc. to increase the current contract in the funded amount of \$35,186.00; and is now recommending to the Council of the City of Memphis that it approves said increase as approved; and

WHEREAS, the project scope is to provide pipeline integrity assessment services by performing inline inspections (ILI) of GL-265 and GL-244 Holmes Road, Collierville, TN, to TVA's Combine Cycle Plant of gas transmission line in Shelby County, TN, to update MLGW's current "Pipeline Integrity Management Program." ILI inspections and HCA updates shall conform to U.S. D.O.T. requirements in API 1163 rule 49 CFR Part 192 and CFR 195. To perform pigging services for the Natural Gas Transmission Pipeline described herein (the "Pipeline") to clean the Pipeline, determine the geometry and location of the Pipeline, and determine the integrity of the Pipeline (i.e., in-line inspection). The total distance of the pipeline segment to be inspected is ~30.33 miles; and

WHEREAS, this change is to increase the contract value by \$17,593.00 to cover a rescheduling fee charged by the vendor, as stipulated in the contract terms. MLGW, TVA, and TDW (US) Inc. coordinated on scheduled dates to conduct federally required surveys (In-line inspections) of MLGW transmission mains GL 265 and GL 244 for 2025. During the preparation for the in-line inspection services that TDW (US) Inc. is contracted to perform, TVA changed its completion date for the scheduled outage, which disrupted the service date initially agreed upon with TDW (US) Inc. This alteration in TVA's schedule resulted in a rescheduling fee being imposed on MLGW, as per the contract with TDW (US) Inc. MLGW is also requesting contingency funds in the amount of \$17,593.00

to cover any unforeseen additional delays. The total amount of this change is \$35,186.00. The contract term will remain through April 16, 2026. This change complies with all applicable laws and policies. The new contract value is \$182,056.02; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved the Increase (*Change No. 1*) to Contract No. 12669 (*formerly Contract No. C2780*), MLGW ILI Survey ~ 2025 with TDW (US), Inc. to increase the current contract in the funded amount of \$35,186.00 as approved.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**January 7, 2026**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of the Increase (*Change No. 1*) to Contract No. 12669 (*formerly Contract No. C2780*), MLGW ILI Survey ~ 2025 with TDW (US), Inc. to increase the current contract in the funded amount of \$35,186.00.

The project scope is to provide pipeline integrity assessment services by performing inline inspections (ILI) of GL-265 and GL-244 Holmes Road, Collierville, TN, to TVA's Combine Cycle Plant of gas transmission line in Shelby County, TN, to update MLGW's current "Pipeline Integrity Management Program." ILI inspections and HCA updates shall conform to U.S. D.O.T. requirements in API 1163 rule 49 CFR Part 192 and CFR 195. To perform pigging services for the Natural Gas Transmission Pipeline described herein (the "Pipeline") to clean the Pipeline, determine the geometry and location of the Pipeline, and determine the integrity of the Pipeline (i.e., in-line inspection). The total distance of the pipeline segment to be inspected is ~30.33 miles.

This change is to increase the contract value by \$17,593.00 to cover a rescheduling fee charged by the vendor, as stipulated in the contract terms. MLGW, TVA, and TDW (US) Inc. coordinated on scheduled dates to conduct federally required surveys (In-line inspections) of MLGW transmission mains GL 265 and GL 244 for 2025. During the preparation for the in-line inspection services that TDW (US) Inc. is contracted to perform, TVA changed its completion date for the scheduled outage, which disrupted the service date initially agreed upon with TDW (US) Inc. This alteration in TVA's schedule resulted in a rescheduling fee being imposed on MLGW, as per the contract with TDW (US) Inc. MLGW is also requesting contingency funds in the amount of \$17,593.00 to cover any unforeseen additional delays. The

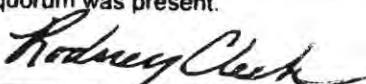
total amount of this change is \$35,186.00. The contract term will remain through April 16, 2026. This change complies with all applicable laws and policies. The new contract value is \$182,056.02.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of the Increase (*Change No. 1*) to Contract No. 12669 (*formerly Contract No. C2780*), MLGW ILI Survey ~ 2025 with TDW (US), Inc. to increase the current contract in the funded amount of \$35,186.00, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Increase.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 7<sup>th</sup> day of Jan 2026, at which a quorum was present.

  
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VP, CFO & Secretary - Treasurer

## RESOLUTION SUMMARY

- 1. Short Title Description** - Brackets, 1PH Transformer
- 2. Requested Funding** - \$179,308.70
- 3. Award Duration** - One-Time Purchase
- 4. Type of Bid** - Sealed Bid
- 5. Awarded To** - ATG Supply LLC
- 6. Plain Language Description** - The brackets support and secure 3-50 kVA single-phase transformers providing stable mounting during installation.
- 7. Impact** - The brackets for the single-phase transformers are needed to ensure we have material for upcoming projects and for infrastructure updates.



## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of January 7, 2026 approved the purchase order for brackets, 1PH transformer and is now recommending to the Council of the City of Memphis that it approves said purchase; and

**WHEREAS**, the brackets secure single-phase 3-50 kVA distribution transformers to poles. The brackets are needed to ensure we have adequate material for upcoming projects and for infrastructure updates; and

**WHEREAS**, bids were opened on October 8, 2025. Notice to Bidders was advertised. Seven bids were solicited, and six bids were received with the best complying and most responsive bidder in accordance with MLGW's Local Bidding Preference policy, being the firm of ATG Supply LLC. This award complies with all applicable laws and policies; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved the purchase of brackets from ATG Supply LLC in the amount of \$179,308.70 chargeable to the MLGW 2026 fiscal year budget.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**January 7, 2026**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards a purchase order for brackets, 1PH transformers to ATG Supply LLC in the amount of \$179,308.70.

The brackets secure single-phase 3-50 kVA distribution transformers to poles. The brackets are needed to ensure we have adequate material for upcoming projects and for infrastructure updates.

Bids were opened on October 8, 2025. Notice to Bidders was advertised. Seven bids were solicited, and six bids were received with the best complying and most responsive bidder in accordance with MLGW's Local Bidding Preference policy, being the firm of ATG Supply LLC. This award complies with all applicable laws and policies.

The 2026 budgeted amount for Defective Cable / Transformer Replace is \$16,800,000.00; of which \$179,308.70 will be spent on this purchase in 2026; leaving a balance available of \$16,620,691.30 after award; and

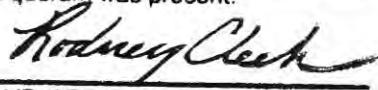
**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

**THAT**, subject to the consent and approval of the Council of the City of Memphis, awards a purchase order to ATG Supply LLC is approved for furnishing:

361 - Brackets 1PH transformer single band 3-50 kVA;

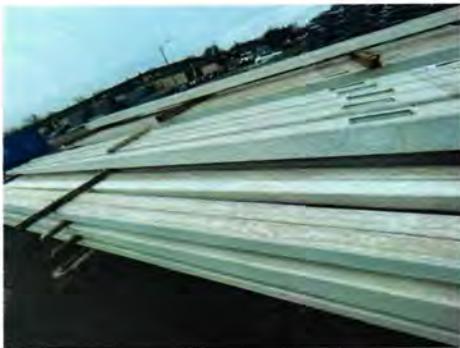
Totaling \$179,308.70; f.o.b. Memphis, Tennessee, our dock; transportation prepaid; said price being firm; the quantities are for estimation purposes only and do not create a commitment for MLGW to purchase any specific minimum or maximum quantity, with actual purchases to be made according to operational needs, not to exceed the approved total expenditure; delivery in 4-6 weeks, terms net 15 days.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 7th day of Jan 2026, at which a quorum was present.

  
\_\_\_\_\_  
VP, CFO & Secretary - Treasurer

## RESOLUTION SUMMARY

1. **Short Title Description** – Concrete Standards Ratification of Purchase Order Number 7042163
2. **Requested Funding** – \$92,626.18
3. **Award Duration** – Thirty-Six-Month Purchase Order
4. **Type of Bid** – Ratification of Purchase Order Number 7042163
5. **Awarded To** – Engineered Sealing Components LLC
6. **Plain Language Description** – To ratify Purchase Order Number 7042163 for concrete standards, which will be used for MLGW's electric infrastructure. The standards are designed to support MLGW's lighting and electrical infrastructure.
7. **Impact** – As a result of a 7% increase in the vendor's costs related to fuel and raw materials such as cement and steel, the total amount of Purchase Order Number 7042163 was increased by \$92,626.18. This brings the new total to \$1,389,368.94 from the original \$1,296,742.76.



## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of January 7, 2026 approved the ratification of Purchase Order Number 7042163 for concrete standards and is now recommending to the Council of the City of Memphis that it approves said ratification; and

**WHEREAS**, on March 6, 2023, a purchase order was issued for concrete standards. Due to the recent price increase of raw materials, the cost of concrete standards has risen. Accepting this increase was essential to keep the production schedule on track. Consequently, the purchase order amount was adjusted to accommodate the additional cost; and

**WHEREAS**, approval is requested to ratify Purchase Order Number 7042163 in the amount of \$92,626.18. All existing terms and conditions will remain the same. This ratification complies with all applicable laws and policies; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved the ratification of Purchase Order Number 7042163 to Engineered Sealing Components LLC in the amount of \$92,626.18 chargeable to the MLGW 2026 fiscal year budget.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**January 7, 2026**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approves the ratification of Purchase Order Number 7042163 with Engineered Sealing Components LLC for concrete standards in the amount of \$92,626.18.

On March 6, 2023, a purchase order was issued for concrete standards. Due to the recent price increase of raw materials, the cost of concrete standards has risen. Accepting this increase was essential to keep the production schedule on track. Consequently, the purchase order amount was adjusted to accommodate the additional cost.

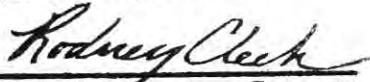
Approval is requested to ratify Purchase Order Number 7042163 in the amount of \$92,626.18. All existing terms and conditions will remain the same. This ratification complies with all applicable laws and policies.

The 2026 budgeted amount for Electric Street Lights Install – Miscellaneous Accounting Transaction is \$3,205,000.00; of which \$92,626.18 will be spent on this purchase in 2026; leaving a balance available of \$3,112,373.82; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis, approves the ratification of Purchase Order Number 7042163 with Engineered Sealing Components LLC is approved as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 7<sup>th</sup> day of Jan. 2026, at which a quorum was present.

  
Rodney Cleck  
VP, CFO & Secretary - Treasurer

## **RESOLUTION SUMMARY**

- 1. Short Title Description – Contract No. 12544 - Allen Pumping Station Aerator Re-roof**
- 2. Requested Funding – \$305,550.30 (\$277,773.00 award amount plus \$27,777.30 in contingency)**
- 3. Award Duration – One (1) year from the date of the Notice to Proceed**
- 4. Type of Bid – Sealed bid**
- 5. Awarded To – B-Four Plied, Inc.**
- 6. Plain Language Description – This contract is for removing, disposing, and replacing the existing roof on the Allen Pumping Station Aerator Building.**
- 7. Impact – This contract will help to provide building maintenance to ensure the integrity of the building and assets.**

## RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of January 7, 2026 awarded Contract No. 12544, Allen Pumping Station Aerator Re-roof to B-Four Plied, Inc. in the funded amount of \$305,550.30, and is now recommending to the Council of the City of Memphis that it approves said award as approved; and

WHEREAS, the project scope is to provide supervision, labor, transportation, materials and equipment to remove and replace the existing roof and install a roof hatch and ladder to access the roof at the Allen Pumping Station Aerator Building located at 709 East Dison Avenue, Memphis, TN 38106; and

WHEREAS, the Notice to Bidders was advertised using MLGW's Online Bid Notification System and the Memphis Daily News on October 3, 2025. MLGW solicited 17 bidders; of which, four (4) Contractors attended the Mandatory Site Visit held on October 8, 2025 and were deemed qualified to bid on the project. Three (3) bids were received on November 4, 2025; of which, one (1) bidder was disqualified due to their failure to meet MLGW's required specifications. The lowest and best bid received was from B-Four Plied Inc. in the funded amount of \$277,773.00. MLGW is requesting contingency funds in the amount of \$27,777.30 for any unforeseen circumstances which might occur during the project. The total funded amount for the award is \$305,550.30. The term of this contract is one (1) year from the date of the Notice to Proceed. This award complies with all applicable laws and policies; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved an award of Contract No. 12544, Allen Pumping Station Aerator Re-roof to B-Four Plied, Inc. in the funded amount of \$305,550.30 as approved.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**January 7, 2026**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards Contract No. 12544, Allen Pumping Station Aerator Re-roof to B-Four Plied, Inc. in the funded amount of \$305,550.30.

The project scope is to provide supervision, labor, transportation, materials and equipment to remove and replace the existing roof and install a roof hatch and ladder to access the roof at the Allen Pumping Station Aerator Building located at 709 East Dison Avenue, Memphis, TN 38106.

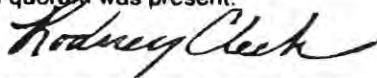
The Notice to Bidders was advertised using MLGW's Online Bid Notification System and the Memphis Daily News on October 3, 2025. MLGW solicited 17 bidders; of which, four (4) Contractors attended the Mandatory Site Visit held on October 8, 2025 and were deemed qualified to bid on the project. Three (3) bids were received on November 4, 2025; of which, one (1) bidder was disqualified due to their failure to meet MLGW's required specifications. The lowest and best bid received was from B-Four Plied Inc. in the funded amount of \$277,773.00. MLGW is requesting contingency funds in the amount of \$27,777.30 for any unforeseen circumstances which might occur during the project. The total funded amount for the award is \$305,550.30. The term of this contract is one (1) year from the date of the Notice to Proceed. This award complies with all applicable laws and policies.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the award of Contract No. 12544, Allen Pumping Station Aerator Re-roof to B-Four Plied, Inc. in the funded amount of \$305,550.30, as outlined in the foregoing preamble, is approved and further,

THAT, the President, or his designated representative is authorized to execute the Award.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 7<sup>th</sup> day of Jan. 2026, at which a quorum was present.



VP, CFO & Secretary - Treasurer

## RESOLUTION SUMMARY

- 1. Short Title Description** – Cable, Medium Voltage EPR, Extension of Purchase Order Number 7041731
- 2. Requested Funding** – \$5,000,000.00
- 3. Award Duration** – Twelve-Month Extension covering the period February 21, 2026 through February 21, 2027
- 4. Type of Bid** – Extension of Purchase Order Number 7041731
- 5. Awarded To** – Universal Scaffold and Equipment
- 6. Plain Language Description** – This request is for an extension of Purchase Order Number 7041731 with Universal Scaffold and Equipment for eight types of medium voltage EPR cable. The estimated quantities for the extension are listed below.
  - Cable 3-1C 1/0 AWG CU 23KV EPR Insulated-PE JCN- Parallel  
Approximate Quantity: 16,000 Ft.
  - Cable 1/C 750KCM AL 23KV EPR Insulated PE-JCN  
Approximate Quantity: 80,000 Ft.
  - Cable 1/C 500 KCMIL CU 23KV EPR Insulated -PE JCN  
Approximate Quantity: 48,000 Ft.
  - Cable 1/C 750 KCMIL CU 23KV EPR Insulated -PE JCN  
Approximate Quantity: 18,000 Ft.
  - Cable 1/C 1000 KCMIL CU 23KV EPR Insulated -PE JCN  
Approximate Quantity: 98,000 Ft.
  - Cable 3-1/C Parallel #2 CU 23KV EPR Insulated -PE JCN  
Approximate Quantity: 96,000 Ft.
  - Cable 3-1/C Triplex #2 CU 23KV EPR Insulated -PE JCN  
Approximate Quantity: 50,000 Ft.
  - Cable 1/C #2 CU 23KV EPR Insulated-PE JCN  
Approximate quantity: 261,000 Ft.
- 7. Impact** – The need exists to ensure adequate underground cable exists for reliable customer service. The cable will be ordered as needed to ensure we have cable for projects and for infrastructure updates.

## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of January 7, 2026 approved the extension of Purchase Order Number 7041731 for medium voltage EPR cable and is now recommending to the Council of the City of Memphis that it approves said extension; and

**WHEREAS**, the medium voltage EPR cable is needed to provide underground electrical service for new and existing customers. The cable will be ordered as needed to ensure we have cable for projects and for infrastructure updates; and

**WHEREAS**, on December 21, 2022 the Board of Light, Gas and Water Commissioners approved a twelve-month purchase order for medium voltage EPR cable in the amount of \$11,594,232.00 with the option to extend the contract for two additional twelve-month periods; and

**WHEREAS**, on April 17, 2024 the Board of Light, Gas and Water Commissioners approved the first twelve-month extension for medium voltage EPR cable in the amount of \$6,000,000.00; and

**WHEREAS**, on January 8, 2025 the Board of Light, Gas and Water Commissioners approved the second twelve-month extension for medium voltage EPR cable in the amount of \$10,000,000.00; and

**WHEREAS**, approval is requested to extend Purchase Order Number 7041731. The prices for the extension will be based on metals escalation / de-escalation. Additional funds in the amount of \$5,000,000.00 are requested for the extension. The new expiration date with the

extension is February 21, 2027. The new contract value is \$32,594,232.00. All existing terms and conditions will remain the same. This extension complies with all applicable laws and policies.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved extension of Purchase Order Number 7041731 to Universal Scaffold and Equipment in the amount of \$5,000,000.00 chargeable to the MLGW 2026 fiscal year budget.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**January 7, 2026**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approves a twelve-month extension of Purchase Order Number 7041731 with Universal Scaffold and Equipment for medium voltage EPR cable.

The medium voltage EPR cable is needed to provide underground electrical service for new and existing customers. The cable will be ordered as needed to ensure we have cable for projects and for infrastructure updates.

On December 21, 2022 the Board of Light, Gas and Water Commissioners approved a twelve-month purchase order for medium voltage EPR cable in the amount of \$11,594,232.00 with the option to extend the contract for two additional twelve-month periods.

On April 17, 2024 the Board of Light, Gas and Water Commissioners approved the first twelve-month extension for medium voltage EPR cable in the amount of \$6,000,000.00.

On January 8, 2025 the Board of Light, Gas and Water Commissioners approved the second twelve-month extension for medium voltage EPR cable in the amount of \$10,000,000.00.

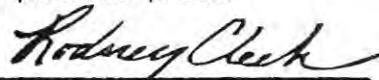
Approval is requested to extend Purchase Order Number 7041731. The prices for the extension will be based on metals escalation / de-escalation. Additional funds in the amount of \$5,000,000.00 are requested for the extension. The new expiration date with the extension is February 21, 2027. The new contract value is \$32,594,232.00. All existing terms and conditions will remain the same. This extension complies with all applicable laws and policies.

The 2026 budgeted amount for Electric Defective Cable / Transformer Replace is \$16,800,000.00; of which \$5,000,000.00 will be spent on this purchase in 2026; leaving a balance available of \$11,800,000.00; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

**THAT**, subject to the consent and approval of the Council of the City of Memphis, approves the extension of Purchase Order Number 7041731 with Universal Scaffold and Equipment for medium voltage EPR cable as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 7th day of Jan, 2026, at which a quorum was present.

  
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VP. CFO & Secretary - Treasurer

## RESOLUTION SUMMARY

1. **Short Title Description** – Regulators 23kV 1PH 432kVA
2. **Requested Funding** – \$208,794.00
3. **Award Duration** – One-Time Purchase
4. **Type of Bid** – Sealed Bid
5. **Awarded To** – Howard Industries Incorporated
6. **Plain Language Description** – The regulators 23kV 1PH 432kVA stabilize voltage on distribution lines. The regulators are needed to ensure customers receive consistent power, even when supply and demand fluctuates.
  - 6 – Regulators 23kV 1PH 432kVA +/-10%
7. **Impact** – The regulators are needed to ensure we have adequate inventory for upcoming jobs.



## **RESOLUTION**

**WHEREAS**, the Board of Light, Gas and Water Commissioners in their meeting of January 7, 2026 approved the purchase of regulators 23kV 1PH 432kVA and is now recommending to the Council of the City of Memphis that it approves said purchase; and

**WHEREAS**, the regulators are needed to stabilize voltage on distribution lines. The regulators ensure customers receive consistent power, even when supply and demand fluctuates; and

**WHEREAS**, bids were opened on October 29, 2025. Notice to Bidders was advertised. Seven bids were solicited, and three bids were received with the lowest and best complying bidder being the firm of Howard Industries Incorporated. This award complies with all applicable laws and policies; and

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Memphis that there be and is hereby approved the purchase of regulators 23kV 1PH 432kVA from Howard Industries Incorporated in the amount of \$208,794.00 chargeable to the MLGW 2026 fiscal year budget.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**January 7, 2026**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards a purchase order for regulators 23kV 1PH 432kVA to Howard Industries Incorporated in the amount of \$208,794.00.

The regulators are needed to stabilize voltage on distribution lines. The regulators ensure customers receive consistent power, even when supply and demand fluctuates.

Bids were opened on October 29, 2025. Notice to Bidders was advertised. Seven bids were solicited, and three bids were received with the lowest and best complying bidder being the firm of Howard Industries Incorporated. This award complies with all applicable laws and policies.

The 2026 budgeted amount for Electric Line Reconstruction – Miscellaneous Accounting Transaction is \$8,875,000.00; of which \$208,794.00 will be spent on this purchase in 2026; leaving a balance available of \$8,666,206.00; and

**NOW THEREFORE BE IT RESOLVED BY** the Board of Light, Gas and Water Commissioners:

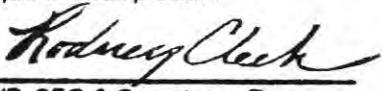
**THAT**, subject to the consent and approval of the Council of the City of Memphis, awards a purchase order to Howard Industries Incorporated is approved for furnishing:

6 – Regulators 23kV 1PH 432kVA +/-10%;

Totaling \$208,794.00; f.o.b. Memphis, Tennessee, our dock; transportation prepaid; said price being firm; the quantities are for estimation purposes only and do not create a commitment for MLGW to purchase any specific minimum or maximum quantity, with

actual purchases to be made according to operational needs, not to exceed the approved total expenditure; delivery in 12-14 weeks, terms net 30 days.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 7th day of Jan. 2026. at which a quorum was present.

  
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VP, CFO & Secretary - Treasurer

## **RESOLUTION SUMMARY**

- 1. Short Title Description – Contract No. 12611 – Courier Services**
- 2. Requested Funding – \$158,427.01**
- 3. Award Duration – One (1) year from the date of the Notice to Proceed with an option of four (4) annual renewal terms**
- 4. Type of Bid – Sealed Bid**
- 5. Awarded To – Texenn, LLC dba Diligent Delivery Systems**
- 6. Plain Language Description – This contract is to provide pick-up and delivery services of MLGW Division's mail, field instruments, utility bills and other documents in Memphis and Shelby County, Tennessee.**
- 7. Impact – MLGW needs to be able to pick-up and deliver MLGW Division mail as well as field instruments, utility bills, and various documents on a daily basis.**

## RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of January 7, 2026 awarded Contract No. 12611, Courier Services to Texenn, LLC dba Diligent Delivery Systems in the funded amount of \$158,427.01, and is now recommending to the Council of the City of Memphis that it approves said award as approved; and

WHEREAS, the project scope is to provide all supervision, labor, transportation, equipment and materials to provide pick-up and delivery services of MLGW Division's mail, field instruments, utility bills and other documents in Memphis and Shelby County, Tennessee; and

WHEREAS, the Notice to Bidders was advertised using MLGW's Online Bid Notification System and the Memphis Daily News on August 22, 2025. MLGW solicited nine (9) bidders and received two (2) bids on September 23, 2025. The lowest and best bid received was from Texenn, LLC dba Diligent Delivery Systems in the funded amount of \$158,427.01. The term of this contract is one (1) year from the date of the Notice to Proceed with an option of four (4) annual renewal terms. This award complies with all applicable laws and policies; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved an award of Contract No. 12611, Courier Services to Texenn, LLC dba Diligent Delivery Systems in the funded amount of \$158,427.01 as approved.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
held  
**January 7, 2026**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards Contract No. 12611, Courier Services to Texenn, LLC dba Diligent Delivery Systems in the funded amount of \$158,427.01.

The project scope is to provide all supervision, labor, transportation, equipment and materials to provide pick-up and delivery services of MLGW Division's mail, field instruments, utility bills and other documents in Memphis and Shelby County, Tennessee.

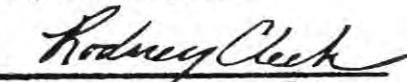
The Notice to Bidders was advertised using MLGW's Online Bid Notification System and the Memphis Daily News on August 22, 2025. MLGW solicited nine (9) bidders and received two (2) bids on September 23, 2025. The lowest and best bid received was from Texenn, LLC dba Diligent Delivery Systems in the funded amount of \$158,427.01. The term of this contract is one (1) year from the date of the Notice to Proceed with an option of four (4) annual renewal terms. This award complies with all applicable laws and policies.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the award of Contract No. 12611, Courier Services to Texenn, LLC dba Diligent Delivery Systems in the funded amount of \$158,427.01, as outlined in the foregoing preamble, is approved and further,

THAT, the President, or his designated representative is authorized to execute the Award.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 7th day of Jan 2026, at which a quorum was present.

  
\_\_\_\_\_  
VP, CFO & Secretary - Treasurer

## RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12483 – Survey Administration Solutions**
- 2. Requested Funding – \$76,608.00**
- 3. Award Duration – Increase and Change (April 26, 2024 through April 25, 2029)**
- 4. Type of Bid – Single Source**
- 5. Awarded To – Korn Ferry**
- 6. Plain Language Description – MLGW is moving the biennial engagement survey administered by Korn Ferry to an annual schedule to better measure significant changes MLGW is making to internal culture, leadership development, and HR policy at MLGW. Chief McGowen has requested and approved this change in schedule.**
- 7. Impact – The Korn Ferry engagement survey is administered to all employees of MLGW. The results are used to shape MLGW employees' initiatives as well as better understand any concerns regarding safety, culture, technology, and processes that may have not been fully communicated to senior leadership. Given the level of innovation that MLGW is currently experiencing and the changing demands on the workforce. Administering the engagement survey annually is a critical tool that helps MLGW protect workforce stability, overall agility, and ultimately MLGW ability to serve customers in the best manner possible. Moreover, administration of an engagement survey annually (as opposed to the previous practice of biennially) is standard in the field. Annual administration provides the data needed to understand the impact of change on MLGW people, and provides a tool that measures the outcome of initiatives that MLGW implement without excessive lag time.**

## RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of January 7, 2026 approved the Increase and Change (*Change No. 1*) to Contract No. 12483, Survey Administration Solutions with Korn Ferry to increase and change the current contract in the funded amount of \$76,608.00; and is now recommending to the Council of the City of Memphis that it approves said increase and change as approved; and

WHEREAS, the project scope is to allow Korn Ferry, as a single source provider, to assist with the implementation of engagement, exit, and stay interview surveys over the next five years (2024-2028). Approximately 2,500 MLGW employees will be eligible to participate in engagement surveys each year. It is assumed that approximately 300 MLGW employees will be eligible to participate in exit and stay interview surveys each year. The contract award was selected based on the Single Source procurement process; and

WHEREAS, this change is to increase and change the frequency of the Korn Ferry engagement survey from biennial to annual administration in the amount of \$76,608.00. Korn Ferry holds MLGW contract for MLGW engagement survey, stay survey, and exit survey. Shifting the engagement survey schedule from biennial to annual allows MLGW to access needs, and measure changes more accurately in a timely manner. The term of the contract will remain through April 25, 2029. This single source increase and change complies with all applicable laws and policies. The new contract value is \$471,797.00; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved the Increase and Change (*Change No. 1*) to Contract No. 12483, Survey Administration Solutions with Korn Ferry to increase the current contract in the funded amount of \$76,608.00 as approved.

**EXCERPT**  
from  
**MINUTES OF MEETING**  
of  
**BOARD OF LIGHT, GAS AND WATER COMMISSIONERS**  
**CITY OF MEMPHIS**  
**held**  
**January 7, 2026**

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The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of the Increase and Change (*Change No. 1*) to Contract No. 12483, Survey Administration Solutions with Korn Ferry to increase and change the current contract in the funded amount of \$76,608.00.

The project scope is to allow Korn Ferry, as a single source provider, to assist with the implementation of engagement, exit, and stay interview surveys over the next five years (2024-2028). Approximately 2,500 MLGW employees will be eligible to participate in engagement surveys each year. It is assumed that approximately 300 MLGW employees will be eligible to participate in exit and stay interview surveys each year. The contract award was selected based on the Single Source procurement process.

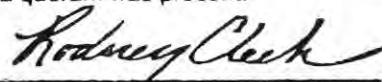
This change is to increase and change the frequency of the Korn Ferry engagement survey from biennial to annual administration in the amount of \$76,608.00. Korn Ferry holds MLGW contract for MLGW engagement survey, stay survey, and exit survey. Shifting the engagement survey schedule from biennial to annual allows MLGW to access needs, and measure changes more accurately in a timely manner. The term of the contract will remain through April 25, 2029. This single source increase and change complies with all applicable laws and policies. The new contract value is \$471,797.00.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of the Increase and Change (*Change No. 1*) to Contract No. 12483, Survey Administration Solutions with Korn Ferry to increase and change the current contract in the funded amount of \$76,608.00, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Increase and Change.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 7<sup>th</sup> day of Jan. 2026, at which a quorum was present.

  
\_\_\_\_\_  
VP, CFO & Secretary - Treasurer

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MEMPHIS AND SHELBY COUNTY UNIFIED DEVELOPMENT CODE, AS ADOPTED BY THE CITY OF MEMPHIS ON AUGUST 10, 2010, AND BY SHELBY COUNTY ON AUGUST 9, 2010, AS AMENDED, TO REVISE THE ZONING AND SUBDIVISION REGULATIONS WITHIN THE CITY OF MEMPHIS, PERTAINING TO CORRECTIONAL FACILITIES, SPECIFICALLY DETENTION CENTERS, JAILS, AND PRISONS.**

**WHEREAS**, by the provisions of Chapter 165 of the Private Acts of the General Assembly of the State of Tennessee for the year 1921, authority was conferred upon the legislative body of the City of Memphis, Tennessee, to establish districts or zones within the corporate territory of the City of Memphis and to establish zoning regulations pertaining thereto, and to amend said zones or districts and zoning regulations pertaining thereto from time to time; and

**WHEREAS**, by the provisions of Chapter 613 of the Private Acts of the General Assembly of the State of Tennessee for the year 1931, the legislative bodies of the City of Memphis and the County of Shelby were given authority to establish districts or zones within the territory in Shelby County, Tennessee, outside of, but within five miles of, the corporate limits of the City of Memphis, and to establish zoning regulations pertaining thereto, and to amend said zones or districts and zoning regulations from time to time; and

**WHEREAS**, by the provisions of Chapter 625 of the Private Acts of the General Assembly of the State of Tennessee for the year 1935, authority was conferred upon the legislative body of the County of Shelby to establish districts or zones within the unincorporated territory of Shelby County and outside the five-mile zone of the corporate limits of the City of Memphis, and to amend said zones or districts and zoning regulations pertaining thereto from time to time; and

**WHEREAS**, by the provisions of Chapter 470 of the Private Acts of 1967, the General Assembly of the State of Tennessee conferred upon the legislative body of Shelby County the authority to regulate the subdivision or re-subdivision of land into two or more parts; and

**WHEREAS**, by the provisions of Section 2 of Chapter 470 of the Private Acts of 1967, the General Assembly of the State of Tennessee conferred upon the legislative bodies of the City of Memphis and the County of Shelby the authority to regulate the subdivision and re-subdivision of land within three miles of the corporate limits of the City of Memphis into two or more parts; and

**WHEREAS**, by the provisions of Tennessee Code Annotated, Title 54, Chapter 10 [§ 54-10-101 et seq.], the General Assembly of the State of Tennessee conferred on the legislative body of Shelby County the authority to open, close, or change public roads within the areas subject to its jurisdiction; and

**WHEREAS**, the Unified Development Code (UDC) was adopted by the City of Memphis on August 10, 2010, and by Shelby County on August 9, 2010, as the new regulatory framework for zoning and subdivisions in the City of Memphis and unincorporated Shelby County; and

**WHEREAS**, the Memphis City Council is one of the entities authorized by the UDC to initiate amendments to the Code; and

**WHEREAS**, pursuant to the procedures set forth in the Unified Development Code and the underlying private acts, zoning amendments affecting only the jurisdictional boundaries of the City of Memphis and not the unincorporated areas of Shelby County do not require joint approval by both legislative bodies; and

**WHEREAS**, the Memphis City Council recognizes that correctional facilities have significant impacts on surrounding neighborhoods, infrastructure, and community safety, and therefore finds that requiring a Special Use Approval review will provide greater public oversight and ensure compatibility with adjacent land uses; and

**WHEREAS**, the City of Memphis finds it necessary to clarify the regulation of correctional facilities to ensure that detention centers, jails, and prisons shall not be permitted by right in any zoning district, but instead shall require a Special Use Approval review.

**NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS**, that the Memphis and Shelby County Unified Development Code, Section 2.5.2 under the use category "Light Industrial," is hereby amended to add the principal use of "Detention center, jail, prison (City of Memphis)" and this use shall be permitted in the Civic (CV), Commercial Mixed Use – 2 (CMU-2), Commercial Mixed Use – 3 (CMU-3), Employment (EMP), and Heavy Industrial (IH) districts only by approval of a Special Use Approval.

#### **SECTION 2.9.4. SEVERABILITY CLAUSE**

**BE IT FURTHER ORDAINED** that the provisions of this Ordinance are hereby severable. If any of these sections, provisions, sentences, clauses, phrases, or parts are held unconstitutional or void, the remainder of this Ordinance shall continue in full force and effect.

#### **SECTION 2.9.5. EFFECTIVE DATE CLAUSE**

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect after having been passed by the City Council, signed by the Chair of Council, certified and delivered to the office of the Mayor in writing by the comptroller, and becomes effective as otherwise provided by law, and shall remain effective and operative unless and until the City Council alters, amends, clarifies, or repeals it by a superseding, amending, clarifying or codifying ordinance.

Cosponsors  
Michalyn Easter-Thomas  
Jerri Green

Chairwoman  
Jana Swearengen-Washington

**REFERENDUM ORDINANCE NO. 5966**

**A REFERENDUM ORDINANCE TO AMEND ARTICLE 34, SECTION 250 OF THE HOME RULE CHARTER OF THE CITY OF MEMPHIS, RELATIVE TO THE CLASSIFICATION OF OFFICERS AND POSITIONS, EXEMPTIONS FROM ARTICLE; TO AMEND THE CLASSIFICATION OF EMPLOYEES OF THE MEMPHIS AND SHELBY COUNTY PUBLIC LIBRARY TO ALLOW CIVIL SERVICE STATUS**

**WHEREAS**, under Article 34, Section 250 of the City of Memphis Charter, there are classifications of officers and employees who are exempt from the provisions of Article 34: Civil Service; and

**WHEREAS**, under Article 34: Civil Service, Sections 240 through 248 denote items such as the composition of the Civil Service Commission, the powers and duties of Commissioners, appeals to the Commission, hearings, etc.; and

**WHEREAS**, in Article 34, Section 250, several classifications of officers and employees are listed as exempt from civil service; among these exempt classifications of employees, Section 250(i) mentions “All officers and employees of the Memphis and Shelby County Public Library;” and

**WHEREAS**, it has been brought to the attention of the Memphis City Council by employees of the Library Division that there are employees in the division who wish to be subject to civil service status; and

**WHEREAS**, it is deemed advisable to allow the citizens of Memphis to decide whether to amend the Charter and allow employees of the City of Memphis Library Division civil service status.

Section 1. Proposed Amendment and Authorization.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS, TENNESSEE**, That pursuant to Article XI, Section 9 of the Constitution of the State of Tennessee, as amended, a proposal for amending the Charter of the City, as set forth in this ordinance, shall be published and submitted by the City of Memphis to its qualified voters at the State General election, which shall be held in the City of Memphis on November 3, 2026, and which shall be held at least sixty (60) days after such publication.

**BE IT FURTHER ORDAINED**, That the proposed Charter Amendment of Article 34, Section 250 shall remove employees of the Memphis and Shelby County Public Library from exemption and read as follows:

“ARTICLE 34: CIVIL SERVICE

The Director of Personnel shall classify all offices and positions in the City service according to the duties and responsibilities of each position, provided, however, that the following officers and employees shall be exempted from the provisions of this article:

- a. Officers and judges who are elected by popular vote and their successors;
- b. Members of and employees of the Board of Education;
- c. Members of the board and employees of the Memphis Light, Gas and Water Division;
- d. Division directors who are either now or may be hereafter appointed by the Mayor and Council;
- e. All employees of the legal department;
- f. Members of the various boards and commissions now existing or hereafter created;
- g. All staff employees of the offices of the Mayor and Chief Administrative Officer;
- h. One executive secretary for each board, commission, division director, and for the administrative judge of the City court;
- i. All officers of the Memphis and Shelby County Public Library;
- j. All employees of the City Council office;
- k. Such other officers or employees whose positions, in the judgment of the Mayor, with the concurrence of the City Council, cannot be subject to the rules herein provided, and who shall not be affected by such rules and regulations. The provisions of this subsection (k) shall not allow removal of civil service protection from any employee whose position at that time is covered by this article.'

Section 2. Publication of Home Rule Amendment as required by Tennessee Constitution.

**BE IT FURTHER ORDAINED**, That the Comptroller is hereby directed to cause this Ordinance, as finally adopted, to be published pursuant to provisions of Article XI, Section 9 of the Constitution of the State of Tennessee immediately after adoption by the City Council.

Section 3. Certification and Delivery to Election Commission.

**BE IT FURTHER ORDAINED**, That upon the adoption of this Ordinance becoming effective as required by law, the Comptroller of the City of Memphis shall immediately certify adoption of this Ordinance and deliver a certified copy thereof to the Shelby County Election Commission in charge of holding the State General election on November 3, 2026, and shall request that the proposed amendment to the Home Rule Charter of the City of Memphis, in the preferred form set forth in this Ordinance, be placed on the ballot.

Section 4. Proposal and preference.

**BE IT FURTHER ORDAINED**, That the City Council does hereby adopt the suggested proposal and form of question to be placed on the ballot for a referendum vote on a Home Rule Amendment to the Charter of the City of Memphis in a State General election to be held on November 3, 2026, which question shall read as follows:

“Shall Article 34, Sec. 250 of the Home Rule Charter of the City of Memphis be amended to read as follows:

‘ARTICLE 34: CIVIL SERVICE

The Director of Personnel shall classify all offices and positions in the City service according to the duties and responsibilities of each position, provided, however, that the following officers and employees shall be exempted from the provisions of this article:

- a. Officers and judges who are elected by popular vote and their successors;
- b. Members of and employees of the Board of Education;
- c. Members of the board and employees of the Memphis Light, Gas and Water Division;
- d. Division directors who are either now or may be hereafter appointed by the Mayor and Council;
- e. All employees of the legal department;
- f. Members of the various boards and commissions now existing or hereafter created;
- g. All staff employees of the offices of the Mayor and Chief Administrative Officer;
- h. One executive secretary for each board, commission, division director, and for the administrative judge of the City court;
- i. All officers of the Memphis and Shelby County Public Library;
- j. All employees of the City Council office;
- k. Such other officers or employees whose positions, in the judgment of the Mayor, with the concurrence of the City Council, cannot be subject to the rules herein provided, and who shall not be affected by such rules and regulations. The provisions of this subsection (k) shall not allow removal of civil service protection from any employee whose position at that time is covered by this article.’

*I, Walter Person, Director of Finance for the City of Memphis, do hereby certify that the foregoing amendment shall have no impact on the annual revenues and expenditures of the City.*

FOR THE AMENDMENT	(YES)
AGAINST THE AMENDMENT	(NO)

Section 5. Effective Date of Charter Amendment.

BE IT FURTHER ORDAINED, That this Ordinance shall take effect for the purposes set forth herein sixty (60) days after approval by a majority of the qualified voters voting thereon in an election to be held on November 3, 2026, the public welfare, requiring it.

Section 6. Certification of Results.

BE IT FURTHER ORDAINED, That the Shelby County Election Commission certify the result of said election on the referendum question to the Comptroller of the City of Memphis, who shall see that said result is made a part of the Minutes of the Council of the City of Memphis.

Section 7. BE IT FURTHER ORDAINED, That the Mayor be and is hereby authorized to appropriate and expend out of general revenues of the City of Memphis, Tennessee, a sum sufficient to pay a pro-rata cost attributable to the inclusion of the proposed amendment on the ballot for the election to be held on November 3, 2026, and for the cost of seeking a declaratory judgment as to the enforceability of proposed amendment if approved by the qualified voters of the City.

Section 8. Nonconflicting - Conflicting Laws.

BE IT FURTHER ORDAINED, That from and after the effective date of this Home Rule Amendment, all laws constituting the present Charter of the City of Memphis in conflict with the subject matter of this amendatory Home Rule Ordinance shall be immediately annulled, vacated, and repealed and all laws constituting the present Charter of the City of Memphis not in conflict with this amendatory Home Rule Ordinance, be and the same are here continued in full force and effect.

Section 9. Severability.

BE IT FURTHER ORDAINED, that if any clause, section, paragraph, sentence or part of this Ordinance shall be held or declared to be unconstitutional and void, it shall not affect the remaining parts of this Ordinance, it being hereby declared to be the legislative intent to have passed the remainder of this Ordinance notwithstanding the parts so held to be invalid, if any.

Section 10. Publication as Required by the City Charter.

BE IT FURTHER ORDAINED, that this Ordinance shall also be published by the Comptroller at the same time and manner as required by the City's Charter for all ordinances adopted by the City Council.

Section 11. Enactment of Referendum Ordinance.

BE IT FURTHER ORDAINED, that the adoption of this Referendum Ordinance shall take effect from and after the date it shall have passed by the Council, signed by the Chairman of the Council, certified and delivered to the Office of the Mayor in writing by the Comptroller, and become effective as otherwise provided by law.

SPONSORS:

JB Smiley, Jr.  
Jerri Green  
Dr. Jeff Warren  
J. Ford Canale  
Yolanda Cooper-Sutton  
Jana Swearengen-Washington  
Pearl Eva Walker  
Dr. Michalyn Easter-Thomas  
Edmund Ford, Sr.  
Philip Spinoso

CHAIRMAN

J. Ford Canale

**A SUBSTITUTE ORDINANCE TO AMEND TITLE 12 - STREETS, SIDEWALKS, AND PUBLIC PLACES – OF THE CODE OF ORDINANCES OF MEMPHIS, TENNESSEE, TO ESTABLISH THE DOWNTOWN PARKING FACILITY REVITALIZATION AND SAFETY PROGRAM FOR THE CITY OF MEMPHIS**

**WHEREAS**, the Memphis City Council acknowledges the essential role that publicly accessible downtown parking facilities—including surface lots and parking garages—play in supporting hospitality, enhancing accessibility, and meeting the needs of a growing and vibrant Downtown; and

**WHEREAS**, the Downtown Memphis Commission (DMC) and the Downtown Mobility Authority (DMA), through the adoption of the 2014 Advisory Guidelines for Downtown Memphis Parking Garages and Surface Parking Lots, have maintained high operational standards in cleanliness, lighting, security, signage, and maintenance within DMA-managed parking facilities; and

**WHEREAS**, according to the Downtown Memphis Parking Study, a study to evaluate the development of an implementable Parking Management Plan there are over 71,000 parking spaces cross Downtown Memphis, of which approximately 59,000 are privately owned. The Downtown Mobility Authority owns just 8 percent of the total supply, but seeks to positively influence the broader parking ecosystem; and

**WHEREAS**, many other privately owned and operated parking garages and surface lots located in Downtown Memphis lack similar oversight, resulting in inconsistent standards that contribute to poor facility conditions, public safety concerns, and a diminished visitor experience; and

**WHEREAS**, the 2023 Downtown Safety Plan, published by the University of Memphis Public Safety Institute, identified specific deficiencies in parking facility operations, including inadequate lighting, insufficient surveillance, and poor maintenance—factors that increase the risk of crime and negatively impact public perception of safety in Downtown Memphis; and

**WHEREAS**, by Ordinance No. 5708, the City of Memphis adopted the 2015 International Property Maintenance Code (“IPMC”), as locally amended, which establishes minimum standards for the maintenance of existing residential and nonresidential structures and premises, including nonresidential structures such as parking garages and the exterior property areas associated with them ([IPMC §§ 101.2, 102.2](#)); and

**WHEREAS**, Chapters 1–4 of the IPMC, as locally amended, including but not limited to Sections 101, 102, 103, 104, 106, 108, 109, 302 (Exterior Property Areas), 304 (Exterior Structure), 305 (Interior Structure), 308 (Rubbish and Garbage), 402 (Light), and 606 (Elevators, Escalators and Dumbwaiters), authorize the City’s Code Enforcement division to inspect and enforce minimum standards for structural integrity, safety, lighting, sanitation, and maintenance of nonresidential structures and premises ([IPMC §§ 101.3, 103.1, 104.1, 302.1, 304.1, 305.1, 308.1, 402.1, 606.1, 108.1, 109.1](#)); and

**WHEREAS**, the Memphis City Council finds that uniform minimum standards for all publicly accessible parking facilities are necessary to ensure the health, safety, and general welfare of residents, workers, and visitors in Downtown Memphis; and

**WHEREAS**, it is the intent of this ordinance to support economic development, enhance public confidence in Downtown infrastructure, and promote equity in the experience and accessibility of parking facilities throughout the district.

**NOW, THEREFORE, BE IT ORDAINED BY THE MEMPHIS CITY COUNCIL** that Title 12 - Streets, Sidewalks, and Public Places—Chapter 7, relating to Center City Area, of the Code of Ordinances of Memphis, Tennessee is hereby amended to create Section 7-70 – Downtown Parking [Facility Garage](#) Revitalization and Safety Program reads as follows:

## Section 1.

### Sec. 12-7-70. Downtown Parking Facility Revitalization and Safety Program

#### A. Intent and Scope of the Ordinance.

This ordinance is intended to create a new section to establish the Downtown [Parking Facility](#) Revitalization and Safety Program. In addition, this ordinance designates Downtown parking facilities as a priority area for inspections and enforcement of existing minimum standards for property maintenance, safety, and sanitation; and provide a framework for coordination between the City's Code Enforcement division and other City divisions and partner entities in addressing conditions of Downtown parking facilities that may violate the IPMC or otherwise endanger public health, safety, and welfare.

Commented [BO1]: Please make sure the names match.

#### B. Definitions.

1. *Downtown* means the geographic area defined by the Memphis 3.0 Comprehensive Plan, bounded generally by the Mississippi River to the west, A.W. Willis/North Parkway to the north, East Parkway to the east, and Crump Boulevard to the south.
2. *Parking Facility* means any structure, surface lot, or combination thereof, open to the public for vehicular parking, whether for hourly, daily, monthly, or event-based use.
3. *Downtown Public Parking Facility* means any *Parking Facility* located within Downtown that is available for use by the general public, whether operated on a paid or unpaid basis.
4. *Parking Garage* means any multi-level parking facility privately owned and managed that is accessible to the general public located in Downtown Memphis.
5. *Code Official* has the same meaning as in the IPMC as locally adopted, and includes any duly authorized representative or deputy of the code official acting within the scope of authority granted by the IPMC and City ordinances
6. *Subject IPMC Provisions* means, for purposes of Downtown Public Parking Facilities, the provisions of the IPMC as locally adopted that apply to nonresidential structures and related premises, including but not limited to Sections 101, 102, 103, 104, 106, 107, 108, 109, 302, 304, 305, 308, 402, and 606, as they may be amended from time to time.
7. *Facility Operators* means any individual, company, contractor, or entity responsible for managing, maintaining, or overseeing the daily operations of a parking facility.
8. *Program* means to the Downtown Parking Facility Revitalization and Safety Program as established in this ordinance.

#### C. Program Objectives.

The Program shall aim to:

1. Identify Downtown Public Parking Facilities whose physical condition, structural elements, lighting, sanitation, or maintenance may constitute a violation of the Subject IPMC Provisions or otherwise render the facility unsafe, unfit for occupancy, or unlawful under the IPMC [\(IPMC §§ 101.3, 108.1, 302.1, 304.1, 305.1, 402.1\)](#).
2. Encourage regular observation and, as resources allow periodic inspections of Downtown Public Parking Facilities by Code Enforcement, consistent with the authority granted by IPMC Sections 103 and 104, to determine compliance with the Subject IPMC Provisions [\(IPMC §§ 103.1, 104.2\)](#).
3. Promote timely correction of conditions that violate the Subject IPMC Provisions, including but not limited to:
  4. Unsafe structures or equipment, or structures unfit for human occupancy, as defined in IPMC Section 108 [\(IPMC §§ 108.1.1, 108.1.2, 108.1.3\)](#);
  5. Exterior property and premises that are not maintained in a clean, safe, and sanitary condition as required by IPMC Section 302 [\(IPMC § 302.1\)](#);
  6. Exterior and interior structural elements (including but not limited to walls, ceilings, stairways, railings, decks, ramps, roofs, and other structural components) that are not maintained in sound condition and good repair as required by IPMC Sections 304 and 305 [\(IPMC §§ 304.1, 304.3, 305.1\)](#);
  7. Accumulations of rubbish and garbage, spills, fluids, or other hazards in violation of IPMC Section 308 [\(IPMC §§ 308.1, 308.2\)](#);
  8. Inadequate light and illumination of interior or enclosed areas, where such conditions render the structure unsafe or unfit for use [under IPMC Section 402 \(IPMC § 402.1\)](#); and
  9. Elevators, escalators, and dumbwaiters that are not maintained in compliance with IPMC Section 606 or applicable referenced codes [\(IPMC § 606.1\)](#).

D. Program Requirements.

(1) **Inspections.**

- a. The code official is authorized to make inspections of Downtown Public Parking Facilities pursuant to IPMC Sections 103 and 104 and the City's property maintenance program, in order to determine compliance with the Subject IPMC Provisions [\(IPMC §§ 103.1, 104.2\)](#).
- b. The code official may coordinate such inspections with other City divisions and with the Downtown Mobility Authority as appropriate, provided that Code Enforcement actions are in accordance with the IPMC and any other applicable City ordinances [\(IPMC §§ 104.1, 102.10\)](#).

Commented [BO2]: I'm not sure if we should use "occupancy". Maybe "use"?

(2) **Findings and Notices.**

- a. Where a Downtown Public Parking Facility is found to be in violation of the Subject IPMC Provisions, the code official shall issue notices of violation, orders, or other remedies consistent with IPMC Sections 106 and 107 [\(IPMC §§ 106.2, 107.1-107.3\)](#).
- b. Notices shall describe the conditions observed, identify the specific IPMC sections alleged to be violated, and provide a reasonable time to abate or correct the violations as required by the IPMC [\(IPMC § 107.2\)](#).

**(3) Unsafe Structures and Emergency Measures.**

- a. Where the condition of a Parking Garage or other Downtown Public Parking Facility constitutes an unsafe structure, unsafe equipment, or a structure unfit for human occupancy under IPMC Section 108, the code official may condemn the structure or equipment and take such actions as are authorized by IPMC Section 108, including placarding and requiring the structure to be vacated or secured ([IPMC §§ 108.2 – 108.5](#)).
- b. In cases of imminent danger, the code official may take emergency measures as authorized by IPMC Section 109, including ordering occupants to vacate, closing sidewalks or streets in coordination with the appropriate authorities, or taking temporary measures to secure the premises ([IPMC §§ 109.1 – 109.4](#)).

~~(4) Special Events. All Downtown Public Parking Facilities shall have a plan to expedite the exit process and minimize queuing during special events or days when parking demand is high. Operators shall be required to cooperate with any downtown event transportation management plan adopted by resolution of the Memphis City Council.~~

**Section 2. Severability Clause.**

BE IT FURTHER ORDAINED that the provisions of this Ordinance are hereby severable. If any of these sections, provisions, sentences, clauses, phrases or parts are held unconstitutional or void, the remainder of this Ordinance shall continue in full force and effect.

**Section 3. Codification Clause.**

BE IT FURTHER ORDAINED that this ordinance amends Title 12: Streets, Sidewalks, And Public Places To Create Section 12-104 of The Official City Code. The City has authorized the Municipal Code Corporation to provide a republication of the City's Ordinances in the Official City Code, as amended from time to time, for the convenience of the public. The Official City Code and the official version of all new, amending, repealing and clarifying ordinances adopted by the City Council are maintained by the City's Comptroller in the Office of Council Records.

**Section 4. Effective Date Clause**

BE IT FURTHER ORDAINED, That this Ordinance shall take effect on January 1, 2026 after having been passed by City Council, signed by the Chair of Council, certified and delivered to the office of the Mayor in writing by the comptroller, and becomes effective as otherwise provided by law and shall remain effective and operative unless and until the City Council alters, amends clarifies or repeals it by a superseding, amending, clarifying or codifying ordinance.

**Sponsor(s)**

Philip Spinoso, Jr.  
Jana Swearengen- Washington  
JB Smiley, Jr.  
Jerri Green  
Rhonda Logan

**Chairman**

J. Ford Canale



## Memphis City Council Summary Sheet

### 1. Description of the Item (Resolution, Ordinance, etc.)

A Resolution to allocate, appropriate, and transfer One Hundred Fifty Thousand Dollars (\$150,000.00) from the Memphis Parks Coverline, project # PK24100, to Parks Critical Needs Contingency, project # PK-TBD, to make emergency repairs to building systems in community centers and senior centers to mitigate service disruptions.

### 2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Parks

### 3. State whether this is a change to an existing ordinance or resolution, if applicable.

Not Applicable

### 4. State whether this will impact specific council districts or super districts.

Various Districts will be impacted depending on the location of the community & senior centers, aquatic facilities, or other assets needing emergency repairs

### 5. State whether this requires a new contract, or amends an existing contract, if applicable.

Memphis Parks will pursue new contracts and work orders on existing contracts as these contingency funds are needed.

### 6. State whether this requires an expenditure of funds/requires a budget amendment.

This resolution does require an amendment of the FY26 CIP Budget. Memphis Parks will spend down the \$150,000 appropriation as needed for emergency repairs

P084



**A Resolution to allocate, appropriate, and transfer One Hundred Fifty Thousand Dollars (\$150,000.00) from the Memphis Parks Coverline, project # PK24100, to Parks Critical Needs Contingency, project # PK-TBD, to make emergency repairs to building systems in community centers and senior centers to mitigate service disruptions.**

**WHEREAS**, the Memphis City Council included an allocation of Five Hundred Thousand Dollars (\$500,000.00) for the Memphis Parks Coverline, project # PK24100, in the FY2026 Capital Improvement Plan (CIP) Budget for the purpose of addressing emergency break-fix items; and

**WHEREAS**, there is a need to have funds available for quick use for emergency break-fix repairs of aquatic facilities and splashpads, community centers and senior centers, and other park assets as needed to mitigate major disruptions to the services provided at these critical community facilities; and

**WHEREAS**, emergency break-fix repairs at community and senior centers would primarily be to building systems, including heat, air, plumbing, and building envelope/roof; and

**WHEREAS**, Memphis Parks has determined that One Hundred Fifty Thousand (\$150,000.00) is a suitable initial amount based on the need for emergency building system repairs during the winter months at community centers and senior centers in recent years; and

**WHEREAS**, it is therefore necessary to amend the FY2026 CIP Budget to allocate, appropriate, and transfer One Hundred Fifty Thousand Dollars (\$150,000.00) from the Memphis Parks Coverline, project # PK24100, to Parks Critical Needs Contingency, project # PK-TBD; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Memphis that One Hundred Fifty Thousand Dollars (\$150,000.00) chargeable to General Obligation Bonds is hereby allocated, appropriated and transferred from the Memphis Parks Coverline, project # PK24100, to Parks Critical Needs Contingency, project # PK-TBD, for the purposes of emergency break-fix repairs of building systems at community centers and senior centers and that the FY2026 Capital Improvement Plan (CIP) Budget is amended to reflect such actions.

Project Title:	Parks Critical Needs Contingency
Project number:	PK-TBD
GO Bonds:	\$150,000.00
Other Cost:	\$150,000.00



## Memphis City Council Summary Sheet

**1. Description of the Item (Resolution, Ordinance, etc.)**

This is a Resolution to transfer and appropriate construction funds in the amount of \$367,793.80 from Drainage – ST Coverline, Project Number ST03205 (Award #11542) Madeline Drain Improvements, Project Number ST02031 for construction funds for improving the drainage system near Madeline Circle.

**Initiating Party (e.g. Public Works, at request of City Council, etc.)**

Public Works with Engineering administrating the project.

**2. State whether this is a change to an existing ordinance or resolution, if applicable.**

N/A

**3. State whether this will impact specific council districts or super districts.**

Project located in Council District 7 and Super District 8.

**4. State whether this requires a new contract, or amends an existing contract, if applicable.**

This requires a new construction contract.

**5. State whether this requires an expenditure of funds/requires a budget amendment.**

This requires an expenditure of \$367,793.80 to cover total project cost and the 10% contingency required. Funding will be provided through the WIFIA Loan (Award 11542).



# RESOLUTION

G175

This is a Resolution to transfer and appropriate construction funds in the amount of \$367,793.80 from Drainage – ST Coverline, Project Number ST03205, to Madeline Drain Improvements, Project Number ST02031, for construction funds upgrade the drainage system near Madeline Circle. This project is in Council District 7 and Super District 8.

**WHEREAS**, the Council of the City of Memphis approved Madeline Drain Improvements, Project Number ST02031 as part of the Fiscal Year 2026 Capital Improvement Budget; and

**WHEREAS**, it is necessary to transfer construction allocation in the amount of \$367,793.80 funded by Federal Grants CIP from Drainage – ST Coverline, Project number ST03205 to Madeline Drain Improvements, Project Number ST02031, for the purpose as stated; and

**WHEREAS**, it is necessary to appropriate construction funding in amount of \$367,793.80 funded by Federal Grants CIP from Drainage – ST Coverline, Project Number ST03205 to Madeline Drain Improvements Project Number ST02031 for the purpose as stated; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Memphis that the Fiscal Year 2026 Capital Improvement Budget be and is hereby amended by transferring a construction allocation in the amount of \$367,793.80 funded by Federal Grants CIP from Drainage – ST Coverline, Project Number ST03205 to Madeline Drain Improvements, Project Number ST02031 for the purpose as stated; and

**BE IT FURTHER RESOLVED** that there be and is hereby appropriated the sum of \$367,793.80 funded by Federal Grants CIP chargeable to the FY 2026 Capital Improvement Budget and credited as follows:

**Project Title:** Madeline Drain Improvements  
**Project Number:** ST02031

**Project Expenditure:** \$334,358.00  
**Project Contingency:** \$33,435.80  
**Total Amount:** \$367,793.80