

WHEREAS, Captain James Carlos Clark was born on August 8, 1975, in Oktibbeha County, Mississippi, to the late James Clark and Aretha Jordan, and from an early age, he accepted Christ as his personal Savior, becoming a devoted member of Beth-el Missionary Baptist Church, where he remained active throughout his life; and

WHEREAS, Captain James Carlos Clark graduated from Starkville High School in 1994, pursued further education at Hinds Community College, Davis Marine Training Institution, and The Seamen's Church Institute Center for Maritime where he built a respected career on the river as a proud Captain for Marquette Transportation, serving with excellence for 19 years and commanding the M/V Lindsay Ann Erickson with steadfast leadership and integrity; and

WHEREAS, Captain James Carlos Clark was known not only for his professionalism but also for his role as a mentor and guide, training young deckhands into skilled pilots, volunteering with youth organizations like the Boys Club, and modeling the values of discipline, loyalty, and service; and

WHEREAS, beyond his career, **Captain James Carlos Clark** was a devoted husband, a loving father, and a proud grandfather whose greatest joy was his family. He led with compassion and strength, providing unwavering support to his wife, daughters, grandchildren, mother, sisters, cousins, and extended family. He was a man of moral character and deep integrity who showed up not just when it was easy, but when it mattered most; and

WHEREAS, he was affectionately known as the life of the party, with a radiant smile, infectious laugh, and a giving spirit. Whether grilling at a family gathering, riding ATVs through the countryside, cheering for his favorite team, or sharing stories around a fire, **Captain James Carlos Clark** brought warmth and unity wherever he went; and

WHEREAS, his love for horses became both a passion and a ministry. As a proud member of the National Racking Horse Association, **Captain James Carlos Clark** used horseback riding and trail events to build community, uplift youth, and inspire pride in culture and tradition. He created space for boys to see strong black leadership in rural settings and led by example with every ride; and

WHEREAS, Captain James Carlos Clark's life was grounded in faith, fueled by love, and marked by service. His influence extended beyond the riverbanks into the hearts and lives of all who knew him. His legacy is etched in the wisdom he shared, the example he set, and the lives he uplifted.

NOW, THEREFORE, BE IT RESOLVED, that the Memphis City Council does hereby honor the extraordinary life, legacy, and service of **Captain James Carlos Clark** recognizing his distinguished service in the maritime industry, his unwavering commitment to family and community, and his enduring impact as a leader, mentor, and friend; and

BE IT FURTHER RESOLVED, that on this day, the Memphis City Council extends its deepest condolences and honors **Captain James Carlos Clark's** journey and celebrate a life well-lived. May he find eternal peace, and may his memory continue to guide and inspire generations to come.

Adopted: Tuesday, October 21st, 2025.



Councilwoman Yolanda Cooper-Sutton
Memphis City Council



RESOLUTION approving engineering plans for:
1870 Covington Pike
accepting Bond as security

WHEREAS, **Gossett Motors**, is the Owner and Developer of a certain property in the present limits of the City of Memphis, as shown on the engineering plans, located at 1870 Covington Pike, in Memphis, Tennessee.

and

WHEREAS, the developer desires to develop the property reflected on the engineering plans; and

WHEREAS, attached hereto is a standard improvement contract entered into by and between **Gossett Motors**, and the City of Memphis covering the public improvements as a part of developing the property; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the engineering plans for **1870 Covington Pike** is hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the attached standard improvement contract, accepting, **Westfield Insurance Company Performance Bond No. 466882J** in the amount of \$ **84,100.00**, as project security.



RESOLUTION approving the final plat for:
Dexter Grove Subdivision (S 2024-001)
accepting Bond as security

WHEREAS, **WHT Properties, LLC.**, is the Developer of a certain property in the present limits of the City of Memphis, as indicated on the plat and located at the intersection of Dexter Lane and Dexter Grove Cove (*proposed*), in Memphis, Tennessee.

and

WHEREAS, the developer desires to develop the property reflected on the engineering plans; and

WHEREAS, attached hereto is a standard improvement contract entered into by and between **WHT Properties, LLC.**, and the City of Memphis covering the public improvements as a part of developing the property; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the final plat for **Dexter Grove Subdivision (S 2024-001)** is hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the attached standard improvement contract, accepting, **Guaranty Bank Letter-of-Credit No. 473** in the amount of **\$ 320,800.00**, in-lieu-of Bond, as project security.



RESOLUTION accepting public improvements for
Frank Cazassa Part of Lot 4, (ASPR 2021-076) [CR#5452]
and releasing Bond

WHEREAS, **Cazassa Investments, LLC.**, is the Developer of a certain property within the present limits of Memphis, located at 1849 Brooks Road, in Memphis, Tennessee.

and

WHEREAS, all of the public improvements, required by the Standard Improvement Contract for the project, are completed;

and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the engineering plans for **Frank Cazassa Part of Lot 4, (ASPR 2021-076) [CR#5452]**, and the completion of the public improvements therein, are and the same, are hereby accepted by the City.

BE IT FURTHER RESOLVED, that the **Renasant Bank Letter-of-Credit No. 4204** in the amount of **\$ 90,000.00**, and held as project security, is hereby ordered released.



RESOLUTION accepting public improvements for
Madison Midtown Apartments [CR#5308]
and releasing Bond

WHEREAS, **1544 Madison Partners** is the Developer of a certain property within the present limits of Memphis, located at the northwest corner of the Madison Avenue and Avalon Street intersection, in Memphis, Tennessee.

and

WHEREAS, all of the public improvements, required by the Standard Improvement Contract for the project, are completed;

and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the engineering plans for **Madison Midtown Apartments [CR#5308]**, and the completion of the public improvements therein, are and the same, are hereby accepted by the City.

BE IT FURTHER RESOLVED, that the **ARCH Insurance Performance Bond No. SU 1160038**, in the amount of **\$ 222,000.00**, and held as project security, **is hereby ordered released**.

WHEREAS, on occasion, the Memphis City Council has seen fit to name certain public roads to honor citizens and organizations who have devoted their lives to faith, service, and the betterment of our city, and **Pastor Elmer Shelton, Jr.** is certainly befitting of this great honor; and

WHEREAS, a proud Memphis native, **Pastor Elmer Shelton, Jr.** was born to MayBelle and Elmer Shelton, Sr., and raised in South Memphis, where his upbringing among many siblings shaped his foundation of faith, humility, and perseverance; and

WHEREAS, a 1969 graduate of Hamilton High School, **Pastor Elmer Shelton, Jr.** continued his education at Shelby State Community College, The Memphis School of Religion, and Crichton College, demonstrating a lifelong commitment to learning and spiritual growth; and

WHEREAS, in December 1992, **Pastor Elmer Shelton, Jr.** answered his divine calling to lead St. Stephen Missionary Baptist Church, where for more than three decades he has faithfully served with compassion, integrity, and unwavering faith; and

WHEREAS, **Pastor Elmer Shelton, Jr.** has been married for 54 years to Mrs. Rita Shelton, where together, they have raised three wonderful children, Elliot, Erica, and Elissa, and are blessed with numerous grandchildren and great-grandchildren; and

WHEREAS, before entering full-time ministry, **Pastor Elmer Shelton, Jr.** dedicated 30 years of service to FedEx Corporation, where he earned numerous awards and recognitions—including the prestigious Bravo Zulu Award—for his exceptional leadership, commitment, and excellence. He has also been a steadfast supporter of LeMoyne-Owen College and its mission to educate and empower future generations; and

WHEREAS, **Pastor Elmer Shelton, Jr.** has been an active and dedicated member of numerous faith-based organizations, including the Memphis Ministerial Association, the Tennessee Baptist Missionary & Educational Convention, the West Tennessee Congress of Christian Education, and the National Baptist Convention, USA, Inc. He has also served alongside the Women's Auxiliary of City Union Number 1 and other ministries, demonstrating steadfast leadership, unity, and a deep commitment to advancing the work of the church; and

WHEREAS, through his decades of service, **Pastor Elmer Shelton, Jr.** has been an active member of many faith-based and community organizations, mentored countless men and women of God, and inspired generations to live with purpose, leaving an enduring impact on the City of Memphis.

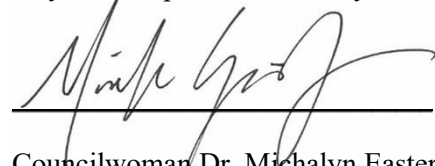
NOW THEREFORE, BE IT RESOLVED by the Memphis City Council that N. Third Street between Jackson Avenue and A.W. Willis Avenue be designated as

Pastor Elmer Shelton, Jr. Street

in recognition of his decades of faithful ministry, community service, and commitment to the spiritual and civic growth of the City of Memphis and its citizens.

BE IT FURTHER RESOLVED that the City Engineer is requested to affix suitable signs designating this public road.

Given by my hand under the great seal of the
City of Memphis, this 21st day of October 2025



Councilwoman Dr. Michalyn Easter-Thomas
Memphis City Council, District 7



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

Resolution accepting grant funds in the amount of Seventy-five thousand dollars from International Paper Foundation to support Lit Meets Rec 2025 Literacy Project

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

City of Memphis Parks

3. State whether this is a change to an existing ordinance or resolution, if applicable.

N/A

4. State whether this will impact specific council districts or super districts.

ALL

5. State whether this requires a new contract, or amends an existing contract, if applicable.

N/A

6. State whether this requires an expenditure of funds/requires a budget amendment.

City of Memphis must approve revenue of seventy-five thousand dollars (\$75,000).

G127



***Resolution accepting grant funds in the amount of
Seventy-Five Thousand Dollars (\$75,000.00) from International Paper
Foundation for Lit Meets Rec Programming at community centers.***

WHEREAS, the City of Memphis Parks received grant award in the amount of Seventy-Five Thousand Dollars (\$75,000.00) from International Paper Foundation for the Lit Meets Rec Literacy Program and;

WHEREAS, it is necessary to accept these funds and amend the FY26 budget therein and allow for expenditure of the same and;

WHEREAS, it is necessary to appropriate these funds in the amount of Seventy-Five Thousand Dollars (\$75,000.00) and;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2026 operating budget be hereby amended by accepting and appropriating these funds and subsequent expenditures of Seventy-Five Thousand Dollars (\$75,000.00) within the Memphis Parks budget



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

Resolution to accept grants funds from Hyde Family Foundation in the amount of Thirty-Five Thousand Dollars (\$35,000.00) for software and data collection for Memphis Parks.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

City of Memphis Parks

3. State whether this is a change to an existing ordinance or resolution, if applicable.

N/A

4. State whether this will impact specific council districts or super districts.

ALL

5. State whether this requires a new contract, or amends an existing contract, if applicable.

N/A

6. State whether this requires an expenditure of funds/requires a budget amendment.

City of Memphis must approve revenue of Thirty-Five Thousand Dollars (\$35,000.00).



G148

Resolution accepting grant funds in the amount of Thirty-Five Thousand Dollars (\$35,000.00) from Hyde Family Foundation for data collection software.

WHEREAS, Hyde Family Foundation is a local philanthropic organization with a history of supporting public spaces; and

WHEREAS, the City of Memphis through Memphis Parks has been selected as an awardee of a capacity building grant; and

WHEREAS, the City of Memphis through Memphis Parks received funds in the amount of Thirty-Five dollars (\$35,000.00) from Hyde Family Foundation for the purposes of purchasing data collection software; and

WHEREAS, it is necessary to accept these funds and amend the Fiscal Year 2026 Operating Budget therein, and allow for expenditure of same; and

WHEREAS, it is necessary to appropriate these funds in the amount Thirty-Five Thousand Dollars (\$35,000.00) into PK90151.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2026 Operating Budget be hereby amended by appropriating these funds, and subsequent expenditures of Thirty-five Thousand Dollars (\$35,000.00) within the Division of Memphis Parks Operating Budget into PK90151



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

Resolution to accept grant funds from TN Dept of Disability and Aging in the amount of fifteen thousand dollars (\$15,000) to support Senior programming at Hickory Hill Community Center.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

City of Memphis Parks

3. State whether this is a change to an existing ordinance or resolution, if applicable.

N/A

4. State whether this will impact specific council districts or super districts.

District-3 Super-8

5. State whether this requires a new contract, or amends an existing contract, if applicable.

N/A

6. State whether this requires an expenditure of funds/requires a budget amendment.

City of Memphis must approve revenue of fifteen thousand dollars (\$15,000).



G143

Resolution accepting grant funds of Fifteen Thousand Dollars (\$15,000.00) from Tennessee Department of Disability and Aging for senior programing at Hickory Hill Community Center.

WHEREAS, Tennessee Department of Disability and Aging and is a division of the State of Tennessee; and

WHEREAS, the City of Memphis, through Memphis Parks, owns and operates six senior centers; and

WHEREAS, Memphis Parks has been awarded grant funds to support senior center operations and programming; and

WHEREAS, Hickory Hill Community Center has been awarded grant funds in the amount of Fifteen Thousand Dollars (\$15,000.00); and

WHEREAS, it is necessary to accept these funds and amend the Fiscal Year 2026 operating budget grant account PK90150 and;

WHEREAS, it is necessary to appropriate these funds in the amount of Fifteen Thousand Dollars (\$15,000.00) for supplies;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2026 operating budget be hereby amended by accepting grant funds of Fifteen Thousand Dollars (\$15,000.00) for supplies into PK90150; and

BE IT FURTHER RESOLVED that funding of Fifteen Thousand Dollars (\$15,000.00) be allocated and appropriated to PK90150.



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

Resolution to accept grant funds from TN Dept of Disability and Aging in the amount of twenty-eight thousand dollars (\$28,000) to support Senior Center operations and programming at Orange Mound Senior Center.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

City of Memphis Parks

3. State whether this is a change to an existing ordinance or resolution, if applicable.

N/A

4. State whether this will impact specific council districts or super districts.

District-4 Super 8

5. State whether this requires a new contract, or amends an existing contract, if applicable.

N/A

6. State whether this requires an expenditure of funds/requires a budget amendment.

City of Memphis must approve revenue of twenty-eight thousand dollars (\$28,000).

G145



Resolution accepting grant funds of Twenty-Eight Thousand Dollars (\$28,000.00) from Tennessee Department of Disability and Aging for Orange Mound Senior Center.

WHEREAS, Tennessee Department of Disability and Aging and is a division of the State of Tennessee; and

WHEREAS, the City of Memphis, through Memphis Parks, owns and operates six senior centers; and

WHEREAS, Memphis Parks has been awarded grant funds to support senior center operations and programming; and

WHEREAS, Orange Mound Senior Center has been awarded grant funds in the amount of Twenty- Eight Thousand Dollars (\$28,000.00); and

WHEREAS, it is necessary to accept these funds and amend the Fiscal Year 2026 operating budget grant account PK90145 and;

WHEREAS, it is necessary to appropriate these funds in the amount of Twenty-Eight Thousand Dollars (\$28,000.00) for supplies;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2026 operating budget be hereby amended by accepting the grant of Twenty-Eight Thousand Dollars (\$28,000.00) for supplies into PK90145; and

BE IT FURTHER RESOLVED that funding of Twenty-Eight Thousand Dollars (\$28,000.00) be allocated and appropriated to PK90145.



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

Resolution to accept grant funds from TN Dept of Disability and Aging in the amount of forty thousand dollars (\$40,000) to support Senior Center operations and programming at McWherter Sr. Center.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

City of Memphis Parks

3. State whether this is a change to an existing ordinance or resolution, if applicable.

N/A

4. State whether this will impact specific council districts or super districts.

District-5 Super-9

5. State whether this requires a new contract, or amends an existing contract, if applicable.

N/A

6. State whether this requires an expenditure of funds/requires a budget amendment.

City of Memphis must approve revenue of forty thousand dollars (\$40,000) forty thousand dollars (\$40,000).



G146

Resolution accepting grant funds of Forty Thousand Dollars (\$40,000.00) from Tennessee Department of Disability and Aging for Lucille McWherter Senior Center.

WHEREAS, Tennessee Department of Disability and Aging and is a division of the State of Tennessee; and

WHEREAS, the City of Memphis, through Memphis Parks, owns and operates six senior centers; and

WHEREAS, Memphis Parks has been awarded grant funds to support senior center operations and programming; and

WHEREAS, Lucille McWherter Senior Center has been awarded grant funds in the amount of Forty Thousand Dollars (\$40,000.00); and

WHEREAS, it is necessary to accept these funds and amend the Fiscal Year 2026 operating budget grant account PK90147 and;

WHEREAS, it is necessary to appropriate these funds in the amount of Forty Thousand Dollars (\$40,000.00) for supplies;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2026 operating budget be hereby amended by accepting the grant of Forty Thousand Dollars (\$40,000.00) for supplies into PK90147; and

BE IT FURTHER RESOLVED that funding of Forty Thousand Dollars (\$40,000.00) be allocated and appropriated to PK90147.



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

Resolution to accept grant funds from TN Dept of Disability and Aging in the amount of forty-five thousand dollars (\$45,000) to support Senior Center operations and programming at Ruth Tate Senior Center.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

City of Memphis Parks

3. State whether this is a change to an existing ordinance or resolution, if applicable.

N/A

4. State whether this will impact specific council districts or super districts.

District-6 Super-8

5. State whether this requires a new contract, or amends an existing contract, if applicable.

N/A

6. State whether this requires an expenditure of funds/requires a budget amendment.

City of Memphis must approve revenue of forty-five thousand dollars (\$45,000).



G142

Resolution accepting grant funds of Forty-Five Thousand Dollars (\$45,000.00) from Tennessee Department of Disability and Aging for Ruth Tate Senior Center.

WHEREAS, Tennessee Department of Disability and Aging and is a division of the State of Tennessee; and

WHEREAS, the City of Memphis, through Memphis Parks, owns and operates six senior centers; and

WHEREAS, Memphis Parks has been awarded grant funds to support senior center operations and programming; and

WHEREAS, Ruth Tate senior center has been awarded grant funds in the amount of Forty-Five Thousand Dollars (\$45,000.00); and

WHEREAS, it is necessary to accept these funds and amend the Fiscal Year 2026 operating budget grant account PK90148 and;

WHEREAS, it is necessary to appropriate these funds in the amount of Forty-Five Thousand Dollars (\$45,000.00) for supplies;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2026 operating budget be hereby amended by accepting the grant of Forty-Five Thousand Dollars (\$45,000.00) for supplies into PK90148; and

BE IT FURTHER RESOLVED that funding of Forty-Five Thousand Dollars (\$45,000.00) be allocated and appropriated to PK90148.

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12302 - Substation Engineering Services (Protection)**
- 2. Requested Funding – \$1,250,000.00**
- 3. Award Duration – Third of four (4) renewals (November 21, 2025 through November 20, 2026)**
- 4. Type of Bid – RFQ**
- 5. Awarded To – Fisher & Arnold, Incorporated**
- 6. Plain Language Description – This contract is to provide Protection Engineering services including, but not limited to, creating/updating protection once lines, schematics, and wiring drawings; installation and replacement of Protective Relays, Remote Terminal Units, Fault Recorders, Control Board Panels, and equipment wiring; developing relay settings for Electromechanical and Digital Relays.**
- 7. Impact – The need exists to supplement existing resources to assist in completing projects to support the Distribution Automation (DA) program and support the Renewal and Replacement of Infrastructure Program goals for the replacement of substation switches, circuit breakers, and power transformers.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 1, 2025 approved Renewal (*Change No. 3*) to Contract No. 12302, Substation Engineering Services (Protection) with Fisher & Arnold, Incorporated to renew the current contract in the funded not-to-exceed amount of \$1,250,000.00, and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to provide Protection Engineering services including, but not limited to, creating/updating protection once lines, schematics, and wiring drawings; installation and replacement of Protective Relays, Remote Terminal Units, Fault Recorders, Control Board Panels, and equipment wiring; developing relay settings for Electromechanical and Digital Relays. The contract award was based on the Request for Qualifications ("RFQ") evaluation process.

WHEREAS, this change is to renew the current contract for the third of four (4) annual renewal terms for the period covering November 21, 2025 through November 20, 2026 in the funded not-to-exceed amount of \$1,250,000.00, with no increase in rates. MLGW is requesting additional funding to supplement existing resources to assist in completing projects to support the Distribution Automation (DA) program for the conversion of electromechanical relays to microprocessor digital relays for all non-network substation feeders, as well as, support the Renewal and Replacement of Infrastructure Program goals for the replacement of substation switches, circuit breakers, and power transformers. This renewal complies with all applicable laws and policies. The new contract value is \$2,900,000.00; and

NOW THEREFORE BE IT RESOLVED BY THE Board of Light, Gas and Water Commissioners, that there be and is hereby approved Renewal (*Change No. 3*) to Contract No. 12302, Substation Engineering Services (Protection) with Fisher & Arnold, Incorporated to renew the current contract in the funded not-to-exceed amount of \$1,250,000.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Renewal (*Change No. 3*) Contract No. 12302, Substation Engineering Services (Protection) with Fisher & Arnold, Incorporated to renew the current contract in the funded not-to-exceed amount of \$1,250,000.00.

The project scope is to provide Protection Engineering services including, but not limited to, creating/updating protection once lines, schematics, and wiring drawings; installation and replacement of Protective Relays, Remote Terminal Units, Fault Recorders, Control Board Panels, and equipment wiring; developing relay settings for Electromechanical and Digital Relays. The contract award was based on the Request for Qualifications ("RFQ") evaluation process.

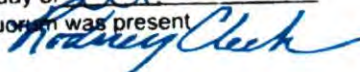
This change is to renew the current contract for the third of four (4) annual renewal terms for the period covering November 21, 2025 through November 20, 2026 in the funded not-to-exceed amount of \$1,250,000.00, with no increase in rates. MLGW is requesting additional funding to supplement existing resources to assist in completing projects to support the Distribution Automation (DA) program for the conversion of electromechanical relays to microprocessor digital relays for all non-network substation feeders, as well as, support the Renewal and Replacement of Infrastructure Program goals for the replacement of substation switches, circuit breakers, and power transformers. This renewal complies with all applicable laws and policies. The new contract value is \$ 2,900,000.00.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Renewal (*Change No. 3*) to Contract No. 12302, Substation Engineering Services (Protection) with Fisher & Arnold, Incorporated to renew the current contract in the funded not-to-exceed amount of \$1,250,000.00, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 15 day of Oct
2025 at which a quorum was present



VP. CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12586 – Sheahan Pumping Station Switchgear Upgrade**
- 2. Requested Funding – \$830,000.00 (\$755,000.00 plus \$75,000.00 in contingency)**
- 3. Award Duration – 24 months from the date of the Notice to Proceed**
- 4. Type of Bid – Sealed Bid**
- 5. Awarded To – Tri-State Armature & Electrical Works, Inc.**
- 6. Plain Language Description – To upgrade from an old switchgear to a new switchgear for Sheahan Pumping Station**
- 7. Impact – The breakers, doors, protective relays and conductors are old and outdated. Replacement of these items will bring them up to IEEE standards and bring it up to safety standards. Current switchgear is very hard to find replacement parts when needed.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 1, 2025 awarded Contract No. 12586, Sheahan Pumping Station Switchgear Upgrade to Tri-State Armature & Electrical Works, Inc. in the funded amount of \$830,000.00, and is now recommending to the Council of the City of Memphis that it approves said award as approved; and

WHEREAS, the project scope is to provide supervision, labor, material, tools, rental, test equipment, transportation and all project management, factory and field engineering, and short circuit coordination studies (if required), as defined by this specification for a complete vacuum circuit breaker replacement of the existing medium voltage switchgear circuit breakers to include the following: 1) remove and dispose of the existing circuit breakers-MLGW will keep all existing protective relays; 2) circuit breakers shall be 4.76 kV with ratings as designated; 3) provide new conductors coming from the transformer to the switchgear bus bar and size the conductors accordingly; 4) remove and provide new doors with new protection devices on all switchgear cubicles; and 5) the Contractor shall verify protection devices on all switchgear cubicles at MLGW's Sheahan Pumping Station located at 3941 Grandview Avenue, Memphis, TN 38111; and

WHEREAS, the Notice to Bidders was advertised using MLGW's Online Bid Notification System and the Memphis Daily News on May 15, 2025. MLGW solicited 12 bids; of which, six (6) Contractors attended the Mandatory Site Visits held on May 21 and 22, 2025 and were deemed qualified to bid on the project. Three (3) bids were received on June 24, 2025. The lowest and best bid received was from Tri-State Armature & Electrical Works, Inc. in the funded amount of \$755,000.00. MLGW is requesting contingency funds in the amount of \$75,000.00 for any unforeseen circumstances. The total funded amount for the award is \$830,000.00. The term of this contract is 24 months from the date of the Notice to Proceed. This award complies with all applicable laws and policies; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved an award of Contract No. 12586, Sheahan Pumping Station Switchgear Upgrade to Tri-State Armature & Electrical Works, Inc. in the funded amount of \$830,000.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards Contract No. 12586, Sheahan Pumping Station Switchgear Upgrade to Tri-State Armature & Electrical Works, Inc. in the funded amount of \$830,000.00.

The project scope is to provide supervision, labor, material, tools, rental, test equipment, transportation and all project management, factory and field engineering, and short circuit coordination studies (if required), as defined by this specification for a complete vacuum circuit breaker replacement of the existing medium voltage switchgear circuit breakers to include the following: 1) remove and dispose of the existing circuit breakers-MLGW will keep all existing protective relays; 2) circuit breakers shall be 4.76 kV with ratings as designated; 3) provide new conductors coming from the transformer to the switchgear bus bar and size the conductors accordingly; 4) remove and provide new doors with new protection devices on all switchgear cubicles; and 5) the Contractor shall verify protection devices on all switchgear cubicles at MLGW's Sheahan Pumping Station located at 3941 Grandview Avenue, Memphis, TN 38111.

The Notice to Bidders was advertised using MLGW's Online Bid Notification System and the Memphis Daily News on May 15, 2025. MLGW solicited 12 bids; of which, six (6) Contractors attended the Mandatory Site Visits held on May 21 and 22, 2025 and were deemed qualified to bid on the project. Three (3) bids were received on June 24, 2025. The lowest and best bid received was from Tri-State Armature & Electrical Works, Inc. in the funded amount of \$755,000.00. MLGW is requesting contingency funds in the amount of \$75,000.00 for any unforeseen circumstances. The total funded amount for the award is \$830,000.00. The term of this contract is 24 months from the date of the Notice to Proceed. This award complies with all applicable laws and policies.

THAT, Subject to the consent and approval of the Council of the City of Memphis, the award of Contract No. 12586, Sheahan Pumping Station Switchgear Upgrade to Tri-State Armature & Electrical Works, Inc. in the funded amount of \$830,000.00, as outlined in the foregoing preamble, is approved and further,

THAT, the President, or his designated representative is authorized to execute the Award.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 1st day of Oct.
2025 at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short Title Description** – Replacement Filter Valves and Actuators
2. **Requested Funding** – \$289,170.00
3. **Award Duration** – One-Time Purchase
4. **Type of Bid** – Sealed Bid
5. **Awarded To** – Brighter Days and Nites
6. **Plain Language Description** – To purchase sixteen butterfly valves and accompanying actuators for the filters at the McCord Pumping Station. These components are necessary to ensure efficient filter operation and proper sealing, optimizing water treatment processes.
7. **Impact** – To ensure efficient filter operation and proper sealing, the existing filter valves and actuators at the McCord Pumping Station will be replaced with new, high-performance units. This upgrade will enhance operational reliability and extend the high-performance life of the filters.



RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 1, 2025 approved the purchase of replacement filter valves and actuators and is now recommending to the Council of the City of Memphis that it approves said purchase; and

WHEREAS, the existing filter valves and actuators at the McCord Pumping Station will be replaced with new units. This action is required to ensure that the filters operate correctly and maintain a proper seal. This upgrade will enhance operational reliability and extend the high-performance life of the filters; and

WHEREAS, bids were opened on July 30, 2025. Notice to Bidders was advertised. Eight bids were solicited, and five bids were received with the lowest and best complying bidders being the firm of Brighter Days and Nites. As a result of tariffs, the Water Engineering Department would like to request a contingency amount of \$26,500.00 be added to the overall bid total for potential price increases. The new award amount will be \$289,170.00, which includes the contractor bid along with the contingency. This award complies with all applicable laws and policies; and

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Memphis that there be and is hereby approved the purchase of replacement filter valves and actuators from Brighter Days and Nites in the amount of \$289,170.00 chargeable to subsequent budget year as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards a purchase order for replacement filter valves and actuators to Brighter Days and Nites in the amount of \$289,170.00.

The existing filter valves and actuators at the McCord Pumping Station will be replaced with new units. This action is required to ensure that the filters operate correctly and maintain a proper seal. This upgrade will enhance operational reliability and extend the high-performance life of the filters.

Bids were opened on July 30, 2025. Notice to Bidders was advertised. Eight bids were solicited, and five bids were received with the lowest and best complying bidder being the firm of Brighter Days and Nites. As a result of tariffs, the Water Engineering Department would like to request a contingency amount of \$26,500.00 be added to the overall bid total for potential price increases. The new award amount will be \$289,170.00, which includes the contractor bid along with the contingency. This award complies with all applicable laws and policies.

The 2025 budgeted amount for Pumping Stations – Water Engineering is \$44,262,000.00; the amount spent year-to-date is \$8,524,786.11; leaving a balance available of \$35,737,213.89; of which \$289,170.00 will be spent on this purchase in subsequent budget year as approved; and

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis, awards a purchase order to Brighter Days and Nites is approved for furnishing:

- 4 – 16-inch flanged butterfly valve with 120-volt modulating actuator for filter effluent;
- 4 – 16-inch flanged butterfly valve with 120-volt open/close actuator for filter influent;
- 4 – 24-inch flanged butterfly valve with 120-volt open/close actuator for filter drain;
- 4 – 24-inch flanged butterfly valve with 120-volt open/close actuator for filter backwash;

Totaling \$289,170.00; f.o.b. Memphis, Tennessee, our dock; transportation prepaid; said prices being firm; delivery in 26-28 weeks, terms net 15 days.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 19th day of Oct, 2025, at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12552 (*formerly Contract No. C2673*) – Gartner Advisory Services**
- 2. Requested Funding – \$225,316.00**
- 3. Award Duration – Ratification and Extension (November 1, 2025 through October 31, 2026)**
- 4. Type of Bid – Cooperative Purchasing Contract - using State of Tennessee contract**
- 5. Awarded To – Gartner, Inc.**
- 6. Plain Language Description – Gartner provides MLGW with unbiased research and consulting services with an emphasis on technology, cybersecurity, utility benchmarking, and other key areas within the industry. The research tool is used by Performance Engineering and Information Technology for comparative analysis of vendors and technical solutions, along with personalized consultations with industry experts.**
- 7. Impact – Our membership supports strategic decision-making by providing expert guidance for industry benchmarking, technology trend analysis and assistance with integrating innovative solutions within our organization.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 1, 2025 approved Ratification and Extension (*Change No. 2*) to Contract No. 12552 (*formerly Contract No. C2673*), Gartner Advisory Services with Gartner, Inc. to ratify and extend the contract in the funded amount of \$225,316.00, and is now recommending to the Council of the City of Memphis that it approves said ratification and extension as approved; and

WHEREAS, the project scope is to obtain industry research and advisory services that deliver actionable, objective insight across the utility and energy industry that will assist in decision making and stronger performance. MLGW will be able to request comparative analytical data and benchmarking data from other utility companies. This contract award was obtained under the State of Michigan as a Cooperative Purchasing Contract and extended under the State of Tennessee Cooperative Purchasing Contract; and

WHEREAS, this change is to ratify and extend the current contract for one (1) year for the period covering November 1, 2025 through October 31, 2026 in the amount of \$225,316.00 with a 20% increase in price from the previous term. The increase reflects Gartner's ongoing commitment to delivering increasing value to utility companies by providing critical insights, expert guidance, and industry best practices needed to thrive in a dynamic utilities environment. This ratification and extension complies with all applicable laws and policies. The new contract value is \$596,934.32; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Ratification and Extension (*Change No. 2*) to Contract No. 12552 (*formerly Contract No. C2673*), Gartner Advisory Services with Gartner, Inc. to ratify and extend the contract in the funded amount of \$225,316.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Ratification and Extension (*Change No. 2*) to Contract No. 12552 (*formerly Contract No. C2673*), Gartner Advisory Services with Gartner, Inc., to ratify and extend the contract in the funded amount of \$225,316.00.

The project scope is to obtain industry research and advisory services that deliver actionable, objective insight across the utility and energy industry that will assist in decision making and stronger performance. MLGW will be able to request comparative analytical data and benchmarking data from other utility companies. This contract award was obtained under the State of Michigan as a Cooperative Purchasing Contract and extended under the State of Tennessee Cooperative Purchasing Contract.

This change is to ratify and extend the current contract for one (1) year for the period covering November 1, 2025 through October 31, 2026 in the amount of \$225,316.00 with a 20% increase in price from the previous term. The increase reflects Gartner's ongoing commitment to delivering increasing value to utility companies by providing critical insights, expert guidance, and industry best practices needed to thrive in a dynamic utilities environment. This ratification and extension complies with all applicable laws and policies. The new contract value is \$596,934.32.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Ratification and Extension (*Change No. 2*) to Contract No. 12552 (*formerly Contract No. C2673*), Gartner Advisory Services with Gartner, Inc. to ratify and extend the contract in the funded amount of \$225,316.00, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Ratification and Extension.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 15th day of Oct
2025 at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No.12433 - Professional Services IS/IT**
- 2. Requested Funding – \$2,625,796.40**
- 3. Award Duration – Second of four (4) annual renewals (January 1, 2026 through December 31, 2026)**
- 4. Type of Bid –RFP**
- 5. Awarded To – 1Link Technology, LLC**
- 6. Plain Language Description – This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, accounting and finance. These services are used by the Information Services Division and other departments for both staff augmentation and project specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable Contractors for each need. In addition, if issues arise with one (1) vendor, other vendors are available to ensure uninterrupted service.**
- 7. Impact – This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 1, 2025 approved Renewal (*Change No. 2*) to Contract No. 12433, Professional Services IS/IT with ILink Technology, LLC to renew the current contract in the funded amount of \$2,625,796.40 and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals ("RFP") evaluation process; and

WHEREAS, this change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,625,796.40, with no increase in rates from the previous term. This renewal complies with all applicable laws and policies. The new contract value is \$7,678,875.60; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Renewal (*Change No. 2*) to Contract No. 12433, Professional Services IS/IT with ILink Technology, LLC to renew the current contract in the funded amount of \$2,625,796.40 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Renewal (*Change No. 2*) to Contract No. 12433, Professional Services IS/IT with ILink Technology, LLC to renew the current contract in the funded amount of \$2,625,796.40.

The project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals ("RFP") evaluation process.

This change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,625,796.40, with no increase in rates from the previous term. This renewal complies with all applicable laws and policies. The new contract value is \$7,678,875.60.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Renewal (*Change No. 2*) to Contract No. 12433, Professional Services IS/IT with ILink Technology, LLC to renew the current contract in the funded amount of \$2,625,796.40 as outlined in the above preamble, is approved; and further

THAT, the President or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 1st day of Oct. 2025 at which a quorum was present.



VP. CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12465 - Professional Services IS/IT**
- 2. Requested Funding – \$2,952,114.80**
- 3. Award Duration – Second of four (4) annual renewals (January 1, 2026 through December 31, 2026)**
- 4. Type of Bid – RFP**
- 5. Awarded To – Cook Systems**
- 6. Plain Language Description – This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, accounting and finance. These services are used by the Information Services Division and other departments for both staff augmentation and project specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable Contractors for each need. In addition, if issues arise with one (1) vendor, other vendors are available to ensure uninterrupted service.**
- 7. Impact – This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 1, 2025 approved Renewal (*Change No. 2*) to Contract No. 12465 (*solicited under Contract No. 12433*), Professional Services IS/IT with Cook Systems to renew the current contract in the funded amount of \$2,952,114.80 and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals (“RFP”) evaluation process; and

WHEREAS, this change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,952,114.80, with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$8,625,231.60; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Renewal (*Change No. 2*) to Contract No. 12465 (*solicited under Contract No. 12433*), Professional Services IS/IT with Cook Systems to renew the current contract in the funded amount of \$2,952,114.80 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Renewal (*Change No. 2*) to Contract No. 12465 (*solicited under Contract No. 12433*), Professional Services IS/IT with Cook Systems to renew the current contract in the funded amount of \$2,952,114.80.

The project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals ("RFP") evaluation process.

This change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,952,114.80, with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$8,625,231.60.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Renewal (*Change No. 2*) to Contract No. 12465 (*solicited under Contract No. 12433*), Professional Services IS/IT with Cook Systems to renew the current contract in the funded amount of \$2,952,114.80 as outlined in the above preamble, is approved; and further

THAT, the President or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 15th day of Oct., 2025 at which a quorum was present.



VP. CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12466 - Professional Services IS/IT (*solicited under Contract No. 12433*)**
- 2. Requested Funding – \$2,815,969.00**
- 3. Award Duration – Second of four (4) annual renewals (January 1, 2026 – December 31, 2026)**
- 4. Type of Bid –RFP**
- 5. Awarded To – CTD Staffing**
- 6. Plain Language Description – This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, and accounting/finance. These services are used by the Information Services Division and other departments for both staff augmentation and project-specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable contractors for each need. In addition, if issues arise with one vendor, other vendors are available to ensure uninterrupted service.**
- 7. Impact – This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 2, 2025 approved Renewal (*Change No. 2*) to Contract No. 12466 (*solicited under Contract No. 12433*), Professional Services IS/IT with CTD Staffing to renew the current contract in the funded amount of \$2,815,969.00 and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals ("RFP") evaluation process; and

WHEREAS, this change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,815,969.00 with a negotiated increase in rates from the previous term. This increase is based on several factors, including contractor experience, project scope, business needs, required skills, role complexity, and the current rate chart. This renewal complies with all applicable laws and policies. The new contract value is \$8,411,653.80 and;

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Renewal (*Change No. 2*) to Contract No. 12466 (*solicited under Contract No. 12433*), Professional Services IS/IT with CTD Staffing to renew the current contract in the funded amount of \$2,815,969.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Renewal (*Change No. 2*) to Contract No. 12466 (*solicited under Contract No. 12433*), Professional Services IS/IT with CTD Staffing to renew the current contract in the funded amount of \$2,815,969.00.

The project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals ("RFP") evaluation process.

This change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,815,969.00 with a negotiated increase in rates from the previous term. This increase is based on several factors, including contractor experience, project scope, business needs, required skills, role complexity, and the current rate chart. This renewal complies with all applicable laws and policies. The new contract value is \$8,411,653.80.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Renewal (*Change No. 2*) to Contract No. 12466 (*solicited under Contract No. 12433*), Professional Services IS/IT with CTD Staffing to renew the current contract in the funded amount of \$2,815,969.00 as outlined in the above preamble, is approved; and further

THAT, the President or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 1st day of Oct.
2025, at which a quorum was present.



VP. CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12467 - Professional Services IS/IT (*solicited under Contract No. 12433*)**
- 2. Requested Funding – \$2,315,417.84**
- 3. Award Duration – Second of four (4) annual renewals (January 1, 2026 through December 31, 2026)**
- 4. Type of Bid – RFP**
- 5. Awarded To – Nextech Solutions, LLC**
- 6. Plain Language Description – This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, accounting and finance. These services are used by the Information Services Division and other departments for both staff augmentation and project specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable Contractors for each need. In addition, if issues arise with one (1) vendor, other vendors are available to ensure uninterrupted service.**
- 7. Impact – This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 1, 2025 approved Renewal (*Change No. 2*) to Contract No. 12467 (*solicited under Contract No. 12433*), Professional Services IS/IT with Nextech Solutions, LLC to renew the current contract in the funded amount of \$2,315,417.84 and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals ("RFP") evaluation process; and

WHEREAS, this change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,315,417.84, with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$7,304,310.32; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Renewal (*Change No. 2*) to Contract No. 12467 (*solicited under Contract No. 12433*), Professional Services IS/IT with Nextech Solutions, LLC to renew the current contract in the funded amount of \$2,315,417.84 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Renewal (*Change No. 2*) to Contract No. 12467 (*solicited under Contract No. 12433*), Professional Services IS/IT with Nextech, LLC Solutions to renew the current contract in the funded amount of \$2,315,417.84.

The project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals ("RFP") evaluation process.

This change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,315,417.84, with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$7,304,310.32.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Renewal (*Change No. 2*) to Contract No. 12467 (*solicited under Contract No. 12433*), Professional Services IS/IT with Nextech Solutions, LLC to renew the current contract in the funded amount of \$2,315,417.84 as outlined in the above preamble, is approved; and further

THAT, the President or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 15 day of Oct.
2025 at which a quorum was present.



VP. CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12468 - Professional Services IS/IT
(solicited under Contract No. 12433)**
- 2. Requested Funding – \$2,663,745.60**
- 3. Award Duration – Second of four (4) annual renewals (January 1, 2026
through December 31, 2026)**
- 4. Type of Bid – RFP**
- 5. Awarded To – Stragistics Technology, Inc.**
- 6. Plain Language Description – This contract provides professional staffing
services to support Information Systems as well as other areas that require
expertise in computer science, engineering, and accounting/finance. These
services are used by the Information Services Division and other
departments for both staff augmentation and project-specific assignments.
By maintaining agreements with multiple vendors, the organization gains
access to a wider pool of qualified professionals and can choose the most
suitable contractors for each need. In addition, if issues arise with one
vendor, other vendors are available to ensure uninterrupted service.**
- 7. Impact – This contract enables the organization to rapidly fill difficult-to-
staff positions, ensure backup support for critical operations, bring in
temporary expertise for specific projects, provide training and knowledge
transfer, and manage workload fluctuations effectively.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 1, 2025 approved Renewal (*Change No. 2*) to Contract No. 12468 (*solicited under Contract No. 12433*), Professional Services IS/IT with to Stragistics Technology, Inc. the current contract in the funded amount of \$2,663,745.60 and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals (“RFP”) evaluation process; and

WHEREAS, this change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,663,745.60, with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$7,835,764.40; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Renewal (*Change No. 2*) to Contract No. 12468 (*solicited under Contract No. 12433*), Professional Services IS/IT with Stragistics Technology, Inc. to renew the current contract in the funded amount of \$2,663,745.60 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Renewal (*Change No. 2*) to Contract No. 12468 (*solicited under Contract No. 12433*), Professional Services IS/IT, with Stragistics Technology, Inc., to renew the current contract in the funded amount of \$2,663,745.60.

The project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals ("RFP") evaluation process.

This change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,663,745.60, with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$7,835,764.40

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Renewal (*Change No. 2*) to Contract No. 12468 (*solicited under Contract No. 12433*), Professional Services IS/IT, with Stragistics Technology, Inc., to renew the current contract in the funded amount of \$2,663,745.60 as outlined in the above preamble, is approved; and further

THAT, the President or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 15th day of Oct, 2025 at which a quorum was present.


VP. CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12469 – Professional Services IS/IT (*solicited under Contract No. 12433*)**
- 2. Requested Funding – \$1,894,733.60**
- 3. Award Duration – Second of four (4) annual renewals (January 1, 2026 through December 31, 2026)**
- 4. Type of Bid – RFP**
- 5. Awarded To – TEKsystems**
- 6. Plain Language Description – This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, accounting and finance. These services are used by the Information Services Division and other departments for both staff augmentation and project-specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable Contractors for each need. In addition, if issues arise with one vendor, other vendors are available to ensure uninterrupted service.**
- 7. Impact – This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 1, 2025 approved Renewal (*Change No. 2*) to Contract No. 12469 (*solicited under Contract No. 12433*), Professional Services IS/IT with Stragistics Technology, Inc. to renew the current contract in the funded amount of \$1,894,733.60 and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals ("RFP") evaluation process; and

WHEREAS, this change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$1,894,733.60 with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$3,854,602.00; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Renewal (*Change No. 2*) to Contract No. 12468 (*solicited under Contract No. 12433*), Professional Services IS/IT with Stragistics Technology, Inc. to renew the current contract in the funded amount of \$1,894,733.60 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Renewal (*Change No. 2*) to Contract No. 12469 (*solicited under Contract No. 12433*), Professional Services IS/IT, with TEKsystems, to renew the current in the funded amount of \$1,894,733.60.

The project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals ("RFP") evaluation process.

This change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$1,894,733.60, with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$3,854,602.00.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, the approval of Renewal (*Change No. 2*) to Contract No. 12469 (*solicited under Contract No. 12433*), Professional Services IS/IT, with TEKsystems, to renew the current contract in the funded amount of \$1,894,733.60 as outlined in the above preamble, is approved; and further

THAT, the President or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 1st day of Oct.
2025 at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12470 - Professional Services IS/IT (*solicited under Contract No. 12433*)**
- 2. Requested Funding – \$2,590,555.78**
- 3. Award Duration –Second of four (4) annual renewals (January 1, 2026 through December 31,2026)**
- 4. Type of Bid – RFP**
- 5. Awarded To – Vaco**
- 6. Plain Language Description – This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, and accounting and finance. These services are used by the Information Services Division and other departments for both staff augmentation and project specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable Contractors for each need. In addition, if issues arise with one vendor, other vendors are available to ensure uninterrupted service.**
- 7. Impact – This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 1, 2025 approved Renewal (*Change No. 2*) to Contract No. 12470 (*solicited under Contract No. 12433*), Professional Services IS/IT with Vaco to renew the current contract in the funded amount of \$2,590,555.78 and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals (“RFP”) evaluation process; and

WHEREAS, this change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,590,555.78, with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$7,267,583.98; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Renewal (*Change No. 2*) to Contract No. 12470 (*solicited under Contract No. 12433*), Professional Services IS/IT with Vaco to renew the current contract in the funded amount of \$2,590,555.78 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Renewal (*Change No. 2*) to Contract No. 12470 (*solicited under Contract No. 12433*), Professional Services IS/IT with Vaco to renew the current contract in the funded amount of \$2,590,555.78.

The project scope is to provide supplemental technical staffing and/or deliver turn-key technical support or business application solutions for on or off-site projects. The contract award was based on the Request for Proposals ("RFP") evaluation process.

This change is to renew the current contract for the second of four (4) annual renewals for the period covering January 1, 2026 through December 31, 2026 in the amount of \$2,590,555.78, with no increase in rates from the initial term. This renewal complies with all applicable laws and policies. The new contract value is \$7,267,583.98.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Renewal (*Change No. 2*) to Contract No. 12470 (*solicited under Contract No. 12433*), Professional Services IS/IT with Vaco to renew the current contract in the funded amount of \$2,590,555.78 as outlined in the above preamble, is approved; and further

THAT, the President or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 13th day of Oct, 2025 at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12348 (*solicited under Contract No. 12294*) - Temporary Employment Services for Skilled Craftsman/Technical**
- 2. Requested Funding – \$400,000.00**
- 3. Award Duration – Increase (January 19, 2025 through January 18, 2026)**
- 4. Type of Bid – RFP**
- 5. Awarded To – Resource Management Group**
- 6. Plain Language Description – To provide short-term, temporary assignments for skilled craftsman/technical positions for projects, long and short-term disabilities, sick leave, open positions, promotions and military leave.**
- 7. Impact – Cost benefit as well as ensures business continuity and possible employment if they do well in their position.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of October 1, 2025 approved Increase (*Change No. 7*) to Contract No. 12348 (*solicited under Contract No. 12294*), Temporary Employment Services for Skilled Craftsman/Technical with Resource Management Group to increase the current contract in the funded amount of \$400,000.00; and is now recommending to the Council of the City of Memphis that it approves said increase as approved; and

WHEREAS, the project scope is to provide short-term, temporary assignments of identified skills for skilled craftsman positions. This contract award was based on the Request for Proposals ("RFP") evaluation process; and

WHEREAS, this change is to increase the contract value in the amount of \$400,000.00, with no increase in rates, for continued support, both for our current skilled temporary employees and for any future requests that may arise before the end of the term. The term of the contract will remain through January 18, 2026. This change complies with all applicable laws and policies. The new contract value is \$2,722,428.08; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Increase (*Change No. 7*) to Contract No. 12348 (*solicited under Contract No. 12294*), Temporary Employment Services for Skilled Craftsman/Technical with Resource Management Group, to increase the current contract in the funded amount of \$400,000.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
October 1, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Increase (*Change No. 7*) to Contract No. 12348 (*solicited under Contract No. 12294*), Temporary Employment Services for Skilled Craftsman/Technical with Resource Management Group, to increase the current contract in the funded amount of \$400,000.00.

The project scope is to provide short-term, temporary assignments of identified skills for skilled craftsman positions. This contract award was based on the Request for Proposals (“RFP”) evaluation process.

This change is to increase the contract value in the amount of \$400,000.00, with no increase in rates, for continued support, both for our current skilled temporary employees and for any future requests that may arise before the end of the term. The term of the contract will remain through January 18, 2026. This change complies with all applicable laws and policies. The new contract value is \$2,722,428.08.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Increase (*Change No. 7*) to Contract No. 12348 (*solicited under Contract No. 12294*), Temporary Employment Services for Skilled Craftsman/Technical with Resource Management Group to increase the current contract in the funded amount of \$400,000.00, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Increase.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 15 day of Oct.
2025 at which a quorum was present.



VP, CFO & Secretary - Treasurer



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

A JOINT ORDINANCE AMENDING THE 2021 MEMPHIS AND SHELBY COUNTY BUILDING CODE SO AS TO AMEND STORM SHELTER REQUIREMENTS FOR EDUCATIONAL BUILDINGS AND ADD A NEW APPENDIX RELATING TO OPTIONAL MIDDLE-SCALE HOUSING CONSTRUCTION REQUIREMENTS.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Division of Planning and Development

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Ordinance will amend the Memphis and Shelby County Building Code.

4. State whether this requires a new contract, or amends an existing contract, if applicable.

This ordinance does not require a new contract nor amend an existing contract.

5. State whether this requires an expenditure of funds/requires a budget amendment.

This ordinance does not require an expenditure of funds or budget amendment.



JOINT ORDINANCE NO. _____

A JOINT ORDINANCE AMENDING THE 2021 MEMPHIS AND SHELBY COUNTY BUILDING CODE SO AS TO AMEND STORM SHELTER REQUIREMENTS FOR EDUCATIONAL BUILDINGS AND ADD A NEW APPENDIX RELATING TO OPTIONAL MIDDLE-SCALE HOUSING CONSTRUCTION REQUIREMENTS.

WHEREAS, The Shelby County Board of Commissioners and the Council of the City of Memphis seek to adopt and maintain a comprehensive set of coordinated Technical Codes and to update those Codes to assure the safe and effective construction of commercial buildings and structures in the Community; and

WHEREAS, Provisions of the Tennessee Code Annotated require local jurisdictions wishing to operate their own program for permitting and inspection of construction activities, rather than State control of those activities, to review and update their locally adopted Building and technical codes on a regular cycle to assure they are providing an adequate level of public safety; and

WHEREAS, Copies of the 2021 Edition of the ICC International Building Code have been placed in the Offices of the Minutes Clerks of the Shelby County Commission and of the Memphis City Council for public review, as required by state law; and

WHEREAS, The adoption of this updated Memphis and Shelby County Building Code will require the affirmative vote of the majority of the Shelby County Board of Commissioners and the Council of the City of Memphis as no new fine is established by this adoption and update.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS, TENNESSEE, That the 2021 Edition of the ICC International Building Code and relevant Appendices and previous amendments are hereby further amended by adoption of the local amendments attached to this Joint Ordinance as Exhibit A.

BE IT FURTHER ORDAINED, That the first sentence of section 423.5 Group E occupancies of the Memphis and Shelby County 2021 Building Code is deleted and replaced with, "In areas where the shelter design wind speed for tornados is 250 mph in accordance with Figure 304.2(1) of ICC 500, all Group E

occupancies with an occupant load of 50 or more may have a storm shelter. If a storm shelter is constructed, it shall be constructed in accordance with ICC 500.”

BE IT FURTHER ORDAINED, That Appendix M relating to optional middle-scale housing construction requirements, as further described in Exhibit A, is adopted into the Memphis and Shelby County Building Code.

BE IT FURTHER ORDAINED, That should any part of this ordinance or code be found to be unlawful or unenforceable by a court of competent jurisdiction that such a determination will have no effect on the other portions of the adopted code and the amendments thereto.

BE IT FURTHER ORDAINED, That this Joint Ordinance shall take effect in the City of Memphis and the unincorporated areas of Shelby County on December 31, 2025, by virtue of the concurring and separate passage thereof by the Board of Commissioners of Shelby County and the Memphis City Council, or if not adopted by each legislative body by that date, then at the date of adoption by the last adopting body.

EXHIBIT A

Appendix M

Middle-Scale Housing IBC Amendment

(with notes for IFC and IEBC)

1. Purpose

The purpose of this amendment is to provide an alternative compliance path for small-scale, low-rise multifamily buildings (3–24 dwelling units) to promote housing affordability while maintaining essential life safety protections.

2. Scope

This amendment applies to multifamily buildings meeting all of the following criteria:

- 3 to 24 dwelling units total
- No more than 3 stories above grade
- Maximum building height of 40 feet
- Group R-2 occupancy
- Type V or Type III construction permitted. IBC area limitations apply to the construction type.

This amendment does not apply to multifamily buildings constructed above a pedestal or podium or buildings with basements.

Except for the items specifically addressed by this amendment, all other provisions of the codes apply.

3. Fire Protection Options

Small multifamily buildings shall comply with one of the following fire protection methods:

Option A: Sprinklered + 1-Hour Separations

- Install an automatic sprinkler system designed and installed in accordance with NFPA 13R (or equivalent). Buildings may be served with an NFPA 13D system if they meet all of the following criteria:
 - Two or fewer stories above grade
 - Less than 10,000 square feet
 - Eight or fewer residential units
 - The floor level of the highest story is 30 feet (9144 mm) or less above the lowest level of fire department vehicle access.

- The floor level of the lowest story is 30 feet (9144 mm) or less below the lowest level of fire department vehicle access.
- Provide a minimum 1-hour fire-resistance-rated floor and wall assemblies separating dwelling units and separating dwelling units from common areas (e.g., corridors, stairs).

OR

Option B: 2-Hour Separations, No Sprinkler *(for Buildings with 3-4 units, under 5,000 square feet, and under 3 stories)*

- Omit sprinkler system installation.
- Provide a minimum 2-hour fire-resistance-rated floor/ceiling and wall assemblies separating dwelling units and separating dwelling units from common areas.

4. Egress Requirements

- Each dwelling unit shall have access to two separate means of egress, unless the dwelling unit opens directly to an exterior exit at grade. Emergency escape and rescue windows shall be provided in sleeping rooms where required.
- Where a 13D sprinkler system is used, exit corridors serving between five and eight units shall have a minimum clear width of 44 inches. Exit corridors serving four units or fewer may have a minimum clear width of 36 inches where total building square footage does not exceed 10,000.
- Common stairways shall be enclosed with 1-hour fire-resistance-rated construction. Corridors shall also be enclosed with 1-hour fire-resistance-rated construction where a 13D sprinkler system is used.
- Maximum travel distance to an exit shall not exceed 125 feet without a sprinkler system, 200 feet with a 13D sprinkler system installed, or 250 feet with a 13R or 13 sprinkler system installed.

5. Alarm and Detection

- Smoke alarms shall be installed inside each dwelling unit in accordance with Section R310 of the IRC.
- In buildings served by an NFPA 13D sprinkler system and containing 8 or fewer dwelling units and no more than 2 stories above grade, a building-wide fire alarm system shall not be required, provided that manual pull stations connected to local audible and visual notification devices audible throughout common areas and in Group B areas, if applicable, are installed at all common building exit doors serving enclosed corridors or stairwells.
- Buildings containing more than 8 dwelling units or more than 2 stories above grade shall provide a manual fire alarm system unless the exceptions of 907.2.9 are met.

6. Plan Review and Inspections

- Building plans shall clearly indicate the selected fire protection option (Option A or Option B).
- Fire-resistance-rated assemblies shall be subject to inspection prior to concealment.
- Documentation of compliance with egress, alarm, and accessibility requirements shall be submitted at the time of permit application.
- For buildings under 5,000 square feet and less than three stories, separate mechanical, electrical and plumbing drawings shall not be required.

7. Structural Design Requirements

7.1 General Structural Requirements

- Buildings may comply with the prescriptive structural provisions of the International Residential Code (IRC) in lieu of the engineered design requirements of the IBC, provided that the building:
 - Is constructed using light-frame wood construction (Type V-B or III-B)
 - Does not exceed three stories above grade
 - Has a simple, rectangular, L-shaped, or U-shaped footprint without major irregularities
 - Maximum building height of 40 feet

7.2 Live Loads

- Residential floor live load: Minimum 40 psf.
- Corridor live load: Minimum 40 psf.
- Stair live load: 2 stories, serving four units or fewer per floor, Minimum 40 psf. Otherwise, Minimum 100 psf.
- Roof live load: Minimum 20 psf.

7.3 Wind Design

- Buildings may use the IRC simplified wind design provisions where the basic wind speed is 140 mph or less.

7.4 Seismic Design

- Buildings may use the IRC simplified seismic design provisions, except buildings with an L-shaped or U-shaped footprint.

7.5 Snow Loads

- Buildings shall be designed for snow loads consistent with IRC Table R301.2.

7.6 Soils and Foundations

- Soil bearing capacity may be assumed at 1,500 psf unless determined otherwise by a soils investigation.

7.7 Structural Documentation

- Prescriptive structural design may be prepared by the builder or contractor.
- Structural engineering calculations and licensed structural engineer seals are not required unless:
 - The building exceeds the limitations stated above, or
 - Site-specific conditions necessitate engineered design.

8. Ground Floor Nonresidential Uses

- Small multifamily buildings regulated under this amendment may include ground-floor Group B occupancies under the following conditions:
 - The Group B occupancy shall be limited to uses that do not require a commercial kitchen exhaust hood, fume hood, hazardous material storage, or specialized ventilation system under the IBC or IMC.
 - The Group B occupancy shall be separated from adjacent dwelling units by construction providing a minimum 1-hour fire-resistance rating with sprinkler or 2-hour fire resistance rating without sprinkler.
 - Automatic sprinkler systems shall not be required solely due to the presence of a Group B occupancy, provided the building otherwise qualifies under Section 3, Option A or Option B.
 - Any shared exit access serving both Group R-2 and Group B occupancies must comply with the most restrictive applicable code requirements for travel distance and protection.
 - Raised floors for any Group B occupancy shall meet the live load requirements for commercial use of minimum 100 psf if occupancy exceeds 15 persons. Otherwise, minimum 40 psf shall be allowed for any Group B occupancy on the ground floor.
 - Each Group B occupancy may not exceed 1,000 square feet.

Notes for IFC:

1. Amendment to International Fire Code Section 903 (Automatic Sprinkler Systems)

Add new subsection 903.3.1.4 Small Multifamily Buildings (Alternate Compliance Path)

903.3.1.4 Small Multifamily Buildings (Alternate Compliance Path).

Automatic sprinkler systems shall not be required for Group R-2 occupancies where all of the following conditions are met:

1. The building contains 3 to 4 dwelling units.
2. The building is under 5,000 square feet and 3 stories in height.

3. The building provides a minimum 2-hour fire-resistance-rated separation (floor/ceiling and wall assemblies) between dwelling units and between dwelling units and common areas.
4. The building complies with egress and fire alarm provisions specified in this code and amendments thereto.
- For all Group R-2 occupancies between 3-24 units, an automatic sprinkler system designed and installed in accordance with NFPA 13R (or equivalent) is required where a minimum 1-hour fire-resistance-rated floor and wall assemblies separating dwelling units and separating dwelling units from common areas is provided. Buildings may be served with an NFPA 13D system if they meet all of the following criteria:
 - Two or fewer stories above grade
 - Less than 10,000 square feet
 - Eight or fewer residential units
 - The floor level of the highest story is 30 feet (9144 mm) or less above the lowest level of fire department vehicle access.
 - The floor level of the lowest story is 30 feet (9144 mm) or less below the lowest level of fire department vehicle access.

Additional Exception (Group B Ground Floor):

Group B occupancies located on the ground floor of buildings regulated under Section 903.3.1.4 shall not be required to install an automatic sprinkler system where:

- The Group B space does not require specialized suppression or ventilation under applicable code (e.g. no cooking, no flammable storage); and
- The Group B space is separated from residential units above or beside by fire-resistance-rated construction of not less than 2 hours; and
- The Group B space has direct access to the exterior.
- Each Group B occupancy may not exceed 1,000 square feet.

2. Amendment to International Fire Code Section 907 (Fire Alarm and Detection Systems)

Revise 907.2.9.1 Group R-2 Occupancies to add exception:

Exception:

- Smoke alarms shall be installed inside each dwelling unit in accordance with Section R310 of the IRC.
- In buildings served by an NFPA 13D sprinkler system and containing 8 or fewer dwelling units and no more than 2 stories above grade, a building-wide fire alarm system shall not be required, provided that manual pull stations connected to local audible and visual

notification devices audible throughout common areas and in Group B areas, if applicable, are installed at all common building exit doors serving enclosed corridors or stairwells.

- Buildings containing more than 8 dwelling units or more than 2 stories above grade shall provide a manual fire alarm system unless the exceptions of 907.2.9 are met.

Notes for IEBC:

1. Amendment to IEBC Section 1002 (Change of Occupancy)

Add new subsection: 1002.5 **Middle-Scale Housing** (Alternate Compliance Path)

1002.5 Small Multifamily Buildings (Alternate Compliance Path).

Where an existing building is converted to a Group R-2 occupancy containing between 3 and 24 dwelling units, the building shall be permitted to comply with the provisions of the **Middle-Scale Housing** Building Model Amendment to the **IBC Appendix M**, provided all of the following are met:

- The building does not exceed 3 stories above grade or 40 feet in height.
- The building is of Type V or III construction. IBC area limitations apply to the construction type.
- The building complies with prescribed fire protection standards or one of the fire protection options specified in the model amendment (Option A or Option B).
- The building provides egress, fire separation, and alarm systems consistent with the model amendment.
- Structural upgrades are only required where proposed work triggers structural evaluation thresholds of the IEBC.



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

A JOINT ORDINANCE AMENDING THE 2021 MEMPHIS AND SHELBY COUNTY EXISTING BUILDING CODE SO AS TO AMEND STORM SHELTER REQUIREMENTS FOR EDUCATIONAL BUILDINGS AND OPTIONAL MIDDLE-SCALE HOUSING CONSTRUCTION REQUIREMENTS.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Division of Planning and Development

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Ordinance will amend the Memphis and Shelby County Existing Building Code.

4. State whether this requires a new contract, or amends an existing contract, if applicable.

This resolution does not require a new contract nor amend an existing contract.

5. State whether this requires an expenditure of funds/requires a budget amendment.

This resolution does not require an expenditure of funds or budget amendment.



JOINT ORDINANCE NO. _____

A JOINT ORDINANCE AMENDING THE 2021 MEMPHIS AND SHELBY COUNTY EXISTING BUILDING CODE SO AS TO AMEND STORM SHELTER REQUIREMENTS FOR EDUCATIONAL BUILDINGS AND OPTIONAL MIDDLE-SCALE HOUSING CONSTRUCTION REQUIREMENTS.

WHEREAS, the Shelby County Board of Commissioners and the Council of the City of Memphis seek to adopt and maintain a comprehensive set of coordinated Technical Codes and to update those Codes to assure the safe and effective construction of commercial and residential buildings and structures in the Community; and

WHEREAS, Provisions of the Tennessee Code Annotated require local jurisdictions wishing to operate their own program for permitting and inspection of construction activities, rather than State control of those activities, to review and update their locally adopted Building and technical codes on a regular cycle to assure they are providing an adequate level of public safety; and

WHEREAS, Copies of the 2021 Edition of the ICC International Existing Building Code have been placed in the Offices of the Minutes Clerks of the Shelby County Commission and of the Memphis City Council for public, as required by state law; and

WHEREAS, The adoption of this updated Memphis and Shelby County Building Code will require the affirmative vote of the majority of the Shelby County Board of Commissioners and the Council of the City of Memphis as no new fine is established by this adoption and update.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS, TENNESSEE, That the first sentence of section 303.2 Addition to a Group E occupancy of the Memphis and Shelby County 2021 Existing Building Code is deleted and replaced with, "Where an addition is added to an existing Group E occupancy located in an area where the shelter design wind speed for tornadoes is 250 mph (402.3 km/h) in accordance with Figure 304.2(1) of ICC 500 and the occupant load in the addition is 50 or more, the addition may have a storm shelter. If a storm shelter is constructed, it shall be constructed in accordance

with ICC 500.”

BE IT FURTHER ORDAINED, That the following section is added under Section 1002 Special Use and Occupancy after **1002.4 Storage**:

1002.5 Middle-Scale Housing. (Alternate Compliance Path). Where an existing building is converted to a Group R-2 occupancy containing between 3 and 24 dwelling units, the building shall be permitted to comply with the provisions of the Middle-Scale Housing Building Amendment to the IBC Appendix M, provided all of the following are met:

- The building does not exceed 3 stories above grade or 40 feet in height.
- The building is of Type V or III construction. IBC area limitations apply to the construction type.
- The building complies with prescribed fire protection standards or one of the fire protection options specified in the model amendment (Option A or Option B).
- The building provides egress, fire separation, and alarm systems consistent with the model amendment.
- Structural upgrades are only required where proposed work triggers structural evaluation thresholds of the IEBC.

BE IT FURTHER ORDAINED, That should any part of this ordinance or code be found to be unlawful or unenforceable by a court of competent jurisdiction that such a determination shall have no effect on the other portions of the adopted Code and the amendments thereto.

BE IT FURTHER ORDAINED, That this Joint Ordinance shall take effect in the City of Memphis and the unincorporated areas of Shelby County on December 31, 2025, by virtue of the concurring and separate passage thereof by the Board of Commissioners of Shelby County and the Memphis City Council, or if not adopted by each legislative body by that date, then at the date of adoption by the last adopting body.



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

AN ORDINANCE AMENDING THE 2021 EDITION OF THE INTERNATIONAL CODE COUNCIL INTERNATIONAL FIRE CODE INCLUDING CERTAIN APPENDICES IN THAT CODE, AND OTHER LOCAL AMENDMENTS, AND AMENDING CHAPTER 9-36 OF THE CITY OF MEMPHIS CODE OF ORDINANCES.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Division of Fire Services

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Ordinance will amend the International Fire Code.

4. State whether this requires a new contract, or amends an existing contract, if applicable.

This ordinance does not require a new contract nor amend an existing contract.

5. State whether this requires an expenditure of funds/requires a budget amendment.

This ordinance does not require an expenditure of funds or budget amendment.



JOINT ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2021 EDITION OF THE INTERNATIONAL CODE COUNCIL INTERNATIONAL FIRE CODE INCLUDING CERTAIN APPENDICES IN THAT CODE, AND OTHER LOCAL AMENDMENTS, AND AMENDING CHAPTER 9-36 OF THE CITY OF MEMPHIS CODE OF ORDINANCES.

WHEREAS, The Council of the City of Memphis seeks to adopt and maintain a comprehensive set of coordinated Technical Codes specifically related to fire prevention and to update those codes to assure the use of safe and effective fire protection measures in the construction and maintenance of commercial and residential buildings and structures within the Memphis community; and

WHEREAS, Provisions of the Tennessee Code Annotated require local jurisdictions wishing to operate their own program for permitting and inspection of construction activities, rather than State control of those activities, to review and update their locally adopted Building and technical codes on a regular cycle to assure they are providing an adequate level of public safety; and

WHEREAS, Copies of the 2021 Edition of the ICC International Fire Code have been placed in the Office of the Minutes Clerk of the Memphis City Council for public review, as required by state law; and

WHEREAS, The Council of the City of Memphis Council believes it to be in the best interest of the citizens of Memphis that amendments to the 2021 Edition of the ICC International Fire Code be adopted.

NOW, THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS, TENNESSEE, That the amendments, as further described in Exhibit A, are adopted Section 9-36-1 of the City of Memphis Code of Ordinances and into the International Fire Code, as amended locally by the City of Memphis.

BE IT FURTHER ORDAINED, That the amendments described in Exhibit A correspond with Appendix M relating to optional middle-scale housing construction requirements adopted into the Memphis and Shelby County Building Code.

BE IT FURTHER ORDAINED, That should any part of this ordinance or code be found to be unlawful or unenforceable by a court of competent jurisdiction that such a determination will have no effect on the other portions of the adopted code and the amendments thereto.

BE IT FURTHER ORDAINED, That this Ordinance shall take effect in the City of Memphis on December 31, 2025.

EXHIBIT A

1. Amendment to International Fire Code Section 903 (Automatic Sprinkler Systems)

Add new subsection 903.3.1.4 Small Multifamily Buildings (Alternate Compliance Path)

903.3.1.4 Small Multifamily Buildings (Alternate Compliance Path).

Automatic sprinkler systems shall not be required for Group R-2 occupancies where all of the following conditions are met:

1. The building contains 3 to 4 dwelling units.
 2. The building is under 5,000 square feet and 3 stories in height.
 3. The building provides a minimum 2-hour fire-resistance-rated separation (floor/ceiling and wall assemblies) between dwelling units and between dwelling units and common areas.
 4. The building complies with egress and fire alarm provisions specified in this code and amendments thereto.
- For all Group R-2 occupancies between 3-24 units, an automatic sprinkler system designed and installed in accordance with NFPA 13R (or equivalent) is required where a minimum 1-hour fire-resistance-rated floor and wall assemblies separating dwelling units and separating dwelling units from common areas is provided. Buildings may be served with an NFPA 13D system if they meet all of the following criteria:
 - Two or fewer stories above grade
 - Less than 10,000 square feet
 - Eight or fewer residential units
 - The floor level of the highest story is 30 feet (9144 mm) or less above the lowest level of fire department vehicle access.
 - The floor level of the lowest story is 30 feet (9144 mm) or less below the lowest level of fire department vehicle access.

Additional Exception (Group B Ground Floor):

Group B occupancies located on the ground floor of buildings regulated under Section 903.3.1.4 shall not be required to install an automatic sprinkler system where:

- The Group B space does not require specialized suppression or ventilation under applicable code (e.g. no cooking, no flammable storage); and
- The Group B space is separated from residential units above or beside by fire-resistance-rated construction of not less than 2 hours; and
- The Group B space has direct access to the exterior.

- Each Group B occupancy may not exceed 1,000 square feet.

2. Amendment to International Fire Code Section 907 (Fire Alarm and Detection Systems)

Revise 907.2.9.1 Group R-2 Occupancies to add exception:

Exception:

- Smoke alarms shall be installed inside each dwelling unit in accordance with Section R310 of the IRC.
- In buildings served by an NFPA 13D sprinkler system and containing 8 or fewer dwelling units and no more than 2 stories above grade, a building-wide fire alarm system shall not be required, provided that manual pull stations connected to local audible and visual notification devices audible throughout common areas and in Group B areas, if applicable, are installed at all common building exit doors serving enclosed corridors or stairwells.
- Buildings containing more than 8 dwelling units or more than 2 stories above grade shall provide a manual fire alarm system unless the exceptions of 907.2.9 are met.



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

A resolution transferring allocations from CIP project number GS24100, FY24 Major Modification, a cover line, to GS24101 FY26 Major Modification - Roofing and appropriating \$177,400 in Engineering – Architecture and \$2,175,000 in Contract Construction funded by G O Bonds – General for roof replacements at Bickford Community Center, Skinner Community Center, Fire Station #24 and the EDU office.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

General Services

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Does not change an existing ordinance

4. State whether this will impact specific council districts or super districts.

Districts 4,5 & 7; Super Districts 8 & 9

5. State whether this requires a new contract, or amends an existing contract, if applicable.

Requires new contracts

6. State whether this requires an expenditure of funds/requires a budget amendment.

A budget amendment is needed to transfer FY26 allocations.

City Council Resolution – Transferring and Appropriating FY26 allocations in GS24101 FY24
Major Modification - Roofing

P048



A resolution transferring FY26 allocations from CIP project number GS24101 FY24 Major Modification, a cover line, to GS24101 FY24 Major Modification – Roofing and appropriating funds for roof replacements at Bickford Community Center, Skinner Community Center, Fire Station #24 and the EDU office.

WHEREAS, the Council of the City of Memphis did include FY24 Major Modification, project number GS24100, as part of the FY26 Capital Improvement Program budget; and

WHEREAS, FY24 Major Modification, Project number GS24100 is a cover line, it is necessary to transfer FY26 allocations totaling \$2,352,400 to CIP project GS24101, FY24 Major Modification - Roofing; and

WHEREAS, it is necessary to appropriate a sum of \$177,400 in Engineering-Architecture and \$2,175,000 in Contract Construction funded by G O Bonds – General in FY24 Major Modification - Roofing, CIP project number GS24101 for roof replacements at Bickford CC, Skinner CC, Fire Station #24 and EDU office.

NOW, THEREFORE, BE IT RESOLVED that there be and is hereby transferred FY26 allocations totaling \$2,352,400 from CIP project FY24 Major Modification, GS24100 to CIP project FY24 Major Modification – Roofing, CIP project number GS24101; and

BE IT FURTHER RESOLVED, that the sum of \$177,400 in Engineering-Architecture and \$2,175,000 in Contract Construction funded by G O Bonds – General are appropriated and credited as follows:

Project Title:	FY24 Major Modification - Roofing
Project Number:	GS24101
Amount:	\$2,352,400



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

A resolution transferring allocations from CIP Project number GS24100, FY24 Major Modification, a cover line, to GS24102 FY24 Major Modification – Electric and appropriating \$18,750 in Architecture – Engineering and \$420,000 in Contract Construction funded by G O Bonds – General for security access controls at 555 Beale, elevator lift replacement at Gaston CC, installing Opticom traffic signals at Crump & Georgia, and replacement generators at Fire Station 15 & Fire Station #25.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

General Services

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Does not change an existing ordinance

4. State whether this will impact specific council districts or super districts.

Districts 5,6,7 and Super District 8 & 9

5. State whether this requires a new contract, or amends an existing contract, if applicable.

Requires new contracts

6. State whether this requires an expenditure of funds/requires a budget amendment.

A budget amendment is needed to appropriate FY26 allocations.

City Council Resolution – Transferring and Appropriating FY26 Allocations in GS24102 FY24
Major Modification – Electric

P049



A Resolution transferring FY26 allocations from CIP project number GS24100, FY24 Major Modification, a cover line, to GS24102 FY24 Major Modification – Electric and appropriating funds for security access controls at 555 Beale, elevator lift replacement at Gaston CC, installing Opticom traffic signals at Crump & Georgia, and replacement generators at Fire Station 15 & Fire Station #25.

WHEREAS, the Council of the City of Memphis did include the FY24 Major Modification, Project number GS24100, as part of the FY26 Capital Improvement Program budget; and

WHEREAS, FY24 Major Modification, Project number GS24100 is a cover line, it is necessary to transfer FY26 allocations totaling \$438,750 to CIP Project GS24102, FY24 Major Modification – Electric; and

WHEREAS, it is necessary to appropriate a sum of \$18,750 in Architecture – Engineering and \$420,000 in Contract Construction funded by G O Bonds – General in FY24 Major Modification – Electric, CIP project number GS24102 for security access controls, elevator lift replacement at Gaston CC and installing Opticom traffic signals at Crump & Georgia, and replacement generators at Fire Station #17 & Fire Station #25.

NOW, THEREFORE, BE IT RESOLVED that there be and is hereby transferred FY26 allocations totaling \$438,750 from CIP project number FY24 Major Modification, GS24100 to CIP project FY24 Major Modification – Electric, CIP project number GS24102; and

BE IT FURTHER RESOLVED, that the sum of \$18,750 in Architecture – Engineering and \$420,000 in Contract Construction funded by G O Bonds – General in CIP project number GS24102, FY24 Major Modification – Electric are appropriated and credited as follows:

Project Title:	FY24 Major Modification – Electric
Project Number:	GS24102
Amount:	\$438,750



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

A Resolution transferring FY26 allocations from CIP Project number GS24100, Major Modification, a cover line, to GS24104 FY24 Major Modification – HVAC and appropriating \$209,850 in Engineering – Architecture and \$1,399,000 in Contract Construction funded by G O Bonds – General for HVAC replacement and/or upgrades for Boiler, HVAC controls and Cooling Tower replacement at the Fire Training Academy, Police Training Academy, Pink Palace Museum and the Zoo.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

General Services

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Does not change an existing ordinance

4. State whether this will impact specific council districts or super districts.

Districts 5,7 and Super Districts 8,9

5. State whether this requires a new contract, or amends an existing contract, if applicable.

Requires new contracts

6. State whether this requires an expenditure of funds/requires a budget amendment.

A budget amendment is needed to appropriate FY26 allocations.

City Council Resolution – Transferring and Appropriating FY26 allocations in GS24104 FY24
Major Modifications - HVAC

P050



A Resolution transferring FY26 allocations from CIP Project number GS24100, Major Modification, a cover line, to GS24104 FY24 Major Modification – HVAC and appropriating funds for HVAC repairs and/or replacement for the Boiler at the Zoo, HVAC controls at the Fire Training Academy and Police Training Academy, and the Cooling Towers at the Pink Palace Museum.

WHEREAS, the Council of the City of Memphis did include CIP Project number GS24100 – FY24 Major Modification, a cover line, as part of the FY26 Capital Improvement Program budget; and

WHEREAS, FY24 Major Modification, Project number GS24100 is a cover line, it is necessary to transfer FY26 allocations totaling \$1,608,850 to CIP Project GS24104, FY24 Major Modification – HVAC; and

WHEREAS, it is necessary to appropriate a sum of \$209,850 in Engineering-Architecture and \$1,399,000 in Contract Construction funded by G O Bonds – General in FY24 Major Modification – HVAC, CIP project number GS24104 for HVAC replacement and/or upgrades for Boiler, HVAC Controls and Cooling Tower replacements at the Fire Training Academy, Police Training Academy, Pink Palace Museum and the Zoo.

NOW, THEREFORE, BE IT RESOLVED that there be and is hereby transferred FY26 allocations totaling \$1,608,850 from CIP project FY24 Major Modification, GS24100 to CIP project FY24 Major Modification - HVAC, CIP project number GS24104; and

BE IT FURTHER RESOLVED that the sum of \$209,850 in Engineering-Architecture and \$1,399,000 in Contract Construction funded by G O Bonds – General in CIP project number GS24104, FY24 Major Modification – HVAC are appropriated and credited as follows:

Project Title:	FY24 Major Modification – HVAC
Project Number:	GS24104
Amount:	\$1,608,850



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

A Resolution transferring FY26 allocations from CIP project number GS24100 FY24 Major Modification, a cover line, to CIP project number GS24107 – Contingency and appropriating funds in the amount of \$1,500,000 for emergency repairs throughout the City.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

General Services

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Does not change an existing ordinance

4. State whether this will impact specific council districts or super districts.

Various and All

5. State whether this requires a new contract, or amends an existing contract, if applicable.

Requires new contracts

6. State whether this requires an expenditure of funds/requires a budget amendment.

A budget amendment is needed to transfer funds from a cover line project.

City Council Resolution – Transferring and Appropriating FY26 Allocations in GS24107 –
Contingency

P051



A Resolution transferring FY26 allocations from CIP project number GS24100 FY24 Major Modification, a cover line, to CIP project number GS24107 – Contingency and appropriating funds in the amount of \$1,500,000 for emergency repairs throughout the City.

WHEREAS, the Council of the City of Memphis did include the FY24 Major Modification, Project number GS24100, as part of the FY26 Capital Improvement Program budget; and

WHEREAS, FY24 Major Modification, Project number GS24100 is a cover line, it is necessary to transfer FY26 allocations totaling \$1,500,000 to CIP project GS24107 – Contingency; and

WHEREAS, it is necessary to appropriate FY26 allocations in the sum of \$200,000 in Engineering-Architecture and \$1,300,000 in Contract Construction funded by G O Bonds – General in CIP project number GS24107 – Contingency for emergency repairs throughout the City.

NOW, THEREFORE, BE IT RESOLVED that there be and is hereby transferred FY26 allocations totaling \$1,500,000 from CIP project FY24 Major Modification, GS24100 to CIP project number GS24107 – Contingency; and

BE IT FURTHER RESOLVED, that the sum of \$200,000 in Engineering – Architecture and \$1,300,000 in Contract Construction funded by G O Bonds – General are appropriated and credited as follows:

Project Title:	GS24107 – Contingency
Project Number:	GS24107
Amount:	\$1,500,000



City Council Item Routing Sheet

Division: Public Works Committee: Public Works, Solid Waste & Gen. Svcs. Hearing Date: 10/07/2025

District: 6 Super District: 8

Item Type: Resolution Request for Same Night Minutes _____

Caption: This is a Resolution to amend the Sewer FY26 CIP Budget by transfer and appropriate of funds in the amount of \$25,901,459.00 from South Plant Expansion, Project Number SW02033 to Covered Anaerobic Lagoon, Project Number SW02011 for the construction of T.E. Maxson WWTF Lagoon #5 Renovations.

Recommended Council Action:
Approve

Describe previous action taken by any other entity (i.e. board, commission, task force, council committee, etc.) and date of any action taken:
No previous actions taken by any other entity.

Does this item/grant acceptance require a matching operating or CIP budget funds?
☐ Yes ☒ No ☐ N/A

Operating/CIP Match: \$ _____

Funding Source: _____

Revenue to be Received: \$ _____

Source and Amount of Funds

Operating Budget: \$ _____

CIP Budget: \$ 25,901,459.00

CIP Project # SW02011

[Signature] Date 9/15/25
Director

Legal Review

Budget Manager

Chief Legal Officer

Chief Financial Officer

Chief Administrative Officer

Received by Intergovernmental



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

This is a Resolution to amend the Sewer FY26 CIP Budget by transfer and appropriate of funds in the amount of \$25,901,459.00 from South Plant Expansion, Project Number SW02033 to Covered Anaerobic Lagoon, Project Number SW02011 for the construction of T.E. Maxson WWTF Lagoon #5 Renovations.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Public Works

3. State whether this is a change to an existing ordinance or resolution, if applicable.

This Resolution does not change any existing Ordinance or Resolution.

4. State whether this will impact specific council districts or super districts.

Project will impact Council District 6 and Super District 8.

5. State whether this requires a new contract, or amends an existing contract, if applicable.

This requires a new construction contract.

6. State whether this requires an expenditure of funds/requires a budget amendment.

This requires a budget amendment plus an expenditure of funds.



RESOLUTION

This is a Resolution to amend the Sewer FY26 CIP Budget by transfer and appropriate of funds in the amount of \$25,901,459.00 from South Plant Expansion, Project Number SW02033 to Covered Anaerobic Lagoon, Project Number SW02011 for the construction of T.E. Maxson WWTF Lagoon #5 Renovations. **This project is in Council District 6 and Super District 8.**

WHEREAS, the Council of the City of Memphis approved South Plant Expansion, Project Number SW02033 and Covered Anaerobic Lagoon, Project Number SW02011, as part of the Fiscal Year 2026 Capital Improvement Budget; and

WHEREAS, bids were received on May 28, 2025, for the construction of T.E. Maxson WWTF Lagoon #5 Renovations linked to the Covered Anaerobic Lagoon, Project Number SW02011 with the lowest complying bid being \$42,875,172.00 submitted by VuCon, LLC; and

WHEREAS, due to established additional funding resource this project will be funded by both Sewer Bonds 2025 in the amount of \$10,709,205.67 and Federal Grants CIP (WIFIA) in the amount of \$35,595,980.33. A total amount of \$46,305,186.00 (*contract amount plus project contingencies*) for the construction of T.E. Maxson WWTF Lagoon #5 Renovations; and

WHEREAS, it is now necessary to amend the FY26 Capital Improvement Budget by transfers of a Contract Construction allocation in the amount of \$10,709,205.67 funded by Sewer Bonds 2025 plus an Architecture and Engineering allocation in the amount of \$15,192,253.33 funded by Federal Grants CIP (WIFIA) from South Plant Expansion, Project Number SW02033 to Contract Construction in Covered Anaerobic Lagoon, Project Number SW02011 to supplement funding for the construction of T.E. Maxson WWTF Lagoon #5 Renovations; and

WHEREAS, it is also necessary to appropriate the total amount of \$25,901,459.00 (*amounts of \$10,709,205.67 funded by Sewer Bonds 2025 plus \$15,192,253.33 funded by Federal Grants CIP-WIFIA*) for Contract Construction in Covered Anaerobic Lagoon, Project Number SW02011 for the purpose as stated above.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2026 Capital Improvement Budget be and is hereby amended by transfers of a Contract Construction allocation in the amount of \$10,709,205.67 funded by Sewer Bonds 2025 plus an Architecture and Engineering allocation in the amount of \$15,192,253.33 funded by Federal Grants CIP (WIFIA) from South Plant Expansion, Project Number SW02033 to Contract Construction in Covered Anaerobic Lagoon, Project Number SW02011 for the purpose as stated above.

BE IT FURTHER RESOLVED that there be and is hereby appropriated the total amount of \$25,901,459.00 (*amounts of \$10,709,205.67 funded by Sewer Bonds 2025 plus \$15,192,253.33 funded by Federal Grants CIP-WIFIA*) chargeable to the FY2026 Capital Improvement Budget and credited as follows:

Project Title:	Covered Anaerobic Lagoon
Project Number:	SW02011
Amount:	\$25,901,459.00

**CITY OF MEMPHIS
CAPITAL IMPROVEMENT BUDGET
REQUEST FOR CITY COUNCIL TRANSFER**

Finance Office Only:

Fund	Month-Year	Trans. No.	Effective Date

Division Use Only:

Division Name: Public Works Initiated By: Scott Morgan, Public Works Director
 From Project(s): SW02033 To Project(s): SW02011

Type of Request: Allocation: ☒
 Appropriation: ☒

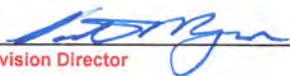
REVENUE

	Award (Approp. Only)	Resource	CIP Project	AMOUNT	
				FROM	TO
FROM	13148	Federal Grants CIP (WIFIA)	SW02033	\$ 15,192,253.33	
TO	13148	Federal Grants CIP (WIFIA)	SW02011		\$ 15,192,253.33
TOTALS				\$ 15,192,253.33	\$ 15,192,253.33

EXPENDITURE

	Award (Approp. Only)	Resource	CIP Project	AMOUNT	
				FROM	TO
FROM	13148	Architecture and Engineering	SW02033	\$ 15,192,253.33	
TO	13148	Contract Construction	SW02011		\$ 15,192,253.33
TOTALS				\$ 15,192,253.33	\$ 15,192,253.33

JUSTIFICATION: Budget amendment and appropriation request.

DIVISION APPROVED:  9/15/25
 Division Director DATE

FUNDING AVAILABLE: _____
 CIP Analyst / Manager DATE

FINANCE APPROVED: _____
 Deputy Chief Financial Officer DATE

FINANCE APPROVED: _____
 Chief Financial Officer DATE

**CITY OF MEMPHIS
CAPITAL IMPROVEMENT BUDGET
REQUEST FOR CITY COUNCIL TRANSFER**

Finance Office Only:

Fund	Month-Year	Trans. No.	Effective Date

Division Use Only:

Division Name: Public Works Initiated By: Scott Morgan, Public Works Director
 From Project(s): SW02033 To Project(s): SW02011

Type of Request:

Allocation:
Appropriation:

X
X

REVENUE

	Award (Approp. Only)	Resource	CIP Project	AMOUNT	
				FROM	TO
FROM	11554	Sewer Bonds 2025	SW02033	\$ 10,709,205.67	
TO	11554	Sewer Bonds 2025	SW02011		\$ 10,709,205.67
TOTALS				\$ 10,709,205.67	\$ 10,709,205.67

EXPENDITURE

	Award (Approp. Only)	Resource	CIP Project	AMOUNT	
				FROM	TO
FROM	11554	Contract Construction	SW02033	\$ 10,709,205.67	
TO	11554	Contract Construction	SW02011		\$ 10,709,205.67
TOTALS				\$ 10,709,205.67	\$ 10,709,205.67

JUSTIFICATION: Budget amendment and appropriation request.

DIVISION APPROVED:


 Division Director

9/15/25
 DATE

FUNDING AVAILABLE:

CIP Analyst / Manager

DATE

FINANCE APPROVED:

Deputy Chief Financial Officer

DATE

FINANCE APPROVED:

Chief Financial Officer

DATE

Resolution to Establish Requirements for Fiscal Year 2026 Quarterly Financial Status Reports

WHEREAS, the Division of Finance has historically provided quarterly financial reports to the Council, and the Council recognizes and appreciates this practice as part of its ongoing commitment to sound financial management; and

WHEREAS, the Council now seeks to formalize and enhance the content and structure of quarterly financial reporting in order to ensure the consistent presentation of critical fiscal information, strengthen oversight, and support informed legislative decision-making; and

WHEREAS, establishing such formal reporting procedures will enable the Council to more effectively monitor budget execution, assess project delivery, and evaluate long-term financial planning.

NOW, THEREFORE, BE IT RESOLVED that the Memphis City Council hereby adopts the following requirements for quarterly financial status reports for Fiscal Year 2026:

- I. The Administration shall submit a Quarterly Financial Status Report to the Memphis City Council no later than 30 calendar days after the close of each fiscal quarter, beginning with the first quarter of Fiscal Year 2026.
 - A. Example: The Q1 report (July–September) shall be submitted in both digital and printed form no later than October 30, 2025.
- II. Each quarterly report shall include, but not be limited to, the following components:
 - A. A full accounting of all transfers between projects and across fund categories, specifically, Accelerate Memphis, operating, capital, special revenue, and debt service, including both transfers in and out. Each transfer must include the date of transfer, amount, source, destination, and explanation of purpose.
 - B. A list of all active capital projects with the following information for each:
 1. Total budgeted and committed amounts
 2. Spend to date
 3. Remaining balance
 4. Timeline status (on schedule, delayed)
 5. Any known cost overruns or funding shortfalls
 6. A map of all projects categorized by Council districts
 7. The following projects and entities must be reported on specifically:
 - a. All Accelerate Memphis Projects
 - i. Both in progress and completed
 - b. PILOT programs
 - i. CRA
 - ii. Health Ed Board
 - iii. DMC
 8. TIF Districts
 9. TDZ Projects
 10. Downtown Memphis Commission
 - a. Include all projects and deals closed

- C. A consistent section reporting revenue collections to date (actual vs. budget), expenditures, current fund balance, planned expenditures, and the ratio of funds drawn down vs. contributed.
 - D. Narrative explanations for any significant deviations (positive or negative) between budgeted and actual revenue or expenditures, including causes such as delays, inflation, unexpected costs, or timing issues.
 - E. Historical comparisons:
 - 1. Current quarter vs. same quarter of the previous fiscal year
 - 2. Five-year trend data from Fiscal Year 2021 through Fiscal Year 2026
 - F. A forward-looking projection of revenues, expenditures, and fund balances for the remainder of the fiscal year, including identification of anticipated risks and any proposed mid-year adjustments.
 - G. A summary of current authorized vs. filled positions, vacancy rates, labor cost trends, overtime, and temporary staffing expenditures.
 - 1. To be provided with the assistance of the Chief Human Resources Officer
 - H. For all contracts, inclusive of all vendors and consultants, exceeding \$100,000, include:
 - 1. Total amount spent to date
 - 2. Deliverables outlined in the original scope
 - 3. Deliverables completed to date
 - 4. Any value or savings realized to date
 - 5. Comparison to prior year spending for similar services, where applicable
 - 6. For performance-based contracts, documentation of verified savings
- III. A representative from the Administration, including the Chief Financial Officer, the Deputy Chief Financial Officer(s), and the City Treasurer, shall appear before the Council's Budget Committee following each report submission to present the Quarterly Financial Status Report and respond to questions from Council Members.
- IV. In the event that the Administration does not meet the reporting requirements outlined in this resolution, the Budget Committee Chair may delay consideration of funding resolutions, appropriations, capital projects, or contract approvals until such time that all necessary reporting is submitted and reviewed.

BE IT FURTHER RESOLVED, that these reporting requirements shall remain in effect for the duration of Fiscal Year 2026, unless amended or repealed by formal action of the Memphis City Council.

Sponsor:

Chase Carlisle

Chairman:

J. Ford Canale