

MLGW Consent Agenda Committee Discussion



MLGW Committee
October 21, 2025

Fiscal Consent Totals:

1. Total Fiscal Consent Approved Amount Year-to-Date – \$667,203,848.18

Items approved by Council through 10/01/2025.

2. Total Regular/Fiscal Consent Requested Amount – \$20,852,819.02

Items requested for 10/21/2025 meeting.

3. Total Regular/Fiscal Consent Year-to-Date Amount - \$688,056,667.20

Total of approvals and requests through 10/21/2025 meetings.

Items for Oct. 21st Agenda

Items approved by BOC on October 1st

1. Resolution approving Renewal (Change No. 3) Contract No. 12302, Substation Engineering Services (Protection) with Fisher & Arnold, Incorporated to renew the current contract in the funded not-to-exceed amount of \$1,250,000.00.
2. Resolution awarding Contract No. 12586, Sheahan Pumping Station Switchgear Upgrade to Tri-State Armature & Electrical Works, Inc. in the funded amount of \$830,000.00.
3. Resolution awarding purchase order for replacement filter valves and actuators to Brighter Days and Nites in the amount of \$289,170.00.
4. Resolution approving Ratification and Extension (Change No. 2) to Contract No. 12552 (formerly Contract No. C2673), Gartner Advisory Services with Gartner, Inc., to ratify and extend the contract in the funded amount of \$225,316.00.
5. Resolution approving Renewal (Change No. 2) to Contract No. 12433, Professional Services IS/IT with 1Link Technology, LLC to renew the current contract in the funded amount of \$2,625,796.40.
6. Resolution approving Renewal (Change No. 2) to Contract No. 12465 (solicited under Contract No. 12433), Professional Services IS/IT with Cook Systems to renew the current contract in the funded amount of \$2,952,114.80.
7. Resolution approving Renewal (Change No. 2) to Contract No. 12466 (solicited under Contract No. 12433), Professional Services IS/IT with CTD Staffing to renew the current contract in the funded amount of \$2,815,969.00.

Items for Oct. 21st Agenda

Items approved by BOC on October 1st

8. Resolution approving Renewal (Change No. 2) to Contract No. 12467 (solicited under Contract No. 12433), Professional Services IS/IT with Nextech, LLC Solutions to renew the current contract in the funded amount of \$2,315,417.84.
9. Resolution approving Renewal (Change No. 2) to Contract No. 12468 (solicited under Contract No. 12433), Professional Services IS/IT, with Stragistics Technology, Inc., to renew the current contract in the funded amount of \$2,663,745.60.
10. Resolution approving Renewal (Change No. 2) to Contract No. 12469 (solicited under Contract No. 12433), Professional Services IS/IT, with TEKsystems, to renew the current in the funded amount of \$1,894,733.60.
11. Resolution approving Renewal (Change No. 2) to Contract No. 12470 (solicited under Contract No. 12433), Professional Services IS/IT with Vaco to renew the current contract in the funded amount of \$2,590,555.78.
12. Resolution approving Increase (Change No. 7) to Contract No. 12348 (solicited under Contract No. 12294), Temporary Employment Services for Skilled Craftsman/Technical with Resource Management Group, to increase the current contract in the funded amount of \$400,000.00.

Substation Engineering Services (Protection)

- Funded amount: \$1,250,000.00
- Award Duration: Third of four (4) renewals (November 21, 2025 through November 20, 2026)
- Type of Bid: RFQ
- Awarded to: Fisher & Arnold, Incorporated
- Plain Language Description: This contract is to provide Protection Engineering services including, but not limited to, creating/updating protection once lines, schematics, and wiring drawings; installation and replacement of Protective Relays, Remote Terminal Units, Fault Recorders, Control Board Panels, and equipment wiring; developing relay settings for Electromechanical and Digital Relays.
- Impact: The need exists to supplement existing resources to assist in completing projects to support the Distribution Automation (DA) program and support the Renewal and Replacement of Infrastructure Program goals for the replacement of substation switches, circuit breakers, and power transformers.

Sheahan Pumping Station Switchgear Upgrade



- Funded amount: \$830,000.00 (\$755,000.00 plus \$75,000.00 in contingency)
- Award Duration: 24 months from the date of the Notice to Proceed
- Type of Bid: Sealed Bid
- Awarded to: Tri-State Armature & Electrical Works, Inc.
- Plain Language Description: To upgrade from an old switchgear to a new switchgear for Sheahan Pumping Station.
- Impact: The breakers, doors, protective relays and conductors are old and outdated. Replacement of these items will bring them up to IEEE standards and bring it up to safety standards. Current switchgear is very hard to find replacement parts when needed.

Replacement Filter Valves and Actuators

- Funded amount: \$289,170.00
- Award Duration: One-Time Purchase
- Type of Bid: Sealed Bid
- Awarded to: Brighter Days and Nites
- Plain Language Description: To purchase sixteen butterfly valves and accompanying actuators for the filters at the McCord Pumping Station. These components are necessary to ensure efficient filter operation and proper sealing, optimizing water treatment processes.
- Impact: To ensure efficient filter operation and proper sealing, the existing filter valves and actuators at the McCord Pumping Station will be replaced with new, high-performance units. This upgrade will enhance operational reliability and extend the high-performance life of the filters.



Gartner Advisory Services

- Requested Funding: \$225,316.00
- Award Duration: Ratification and Extension (November 1, 2025 through October 31, 2026)
- Type of Bid: Cooperative Purchasing Contract - using State of Tennessee Contract
- Awarded to: Gartner, Inc.
- Plain Language Description: Gartner provides MLGW with unbiased research and consulting services with an emphasis on technology, cybersecurity, utility benchmarking, and other key areas within the industry. The research tool is used by Performance Engineering and Information Technology for comparative analysis of vendors and technical solutions, along with personalized consultations with industry experts.
- Impact: Our membership supports strategic decision-making by providing expert guidance for industry benchmarking, technology trend analysis and assistance with integrating innovative solutions within our organization.

Professional Services IS/IT

- Requested Funding: \$2,625,796.40
- Award Duration: Second of four (4) annual renewals (January 1, 2026 through December 31, 2026)
- Type of Bid: RFP
- Awarded to: 1Link Technology, LLC
- Plain Language Description: This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, accounting and finance. These services are used by the Information Services Division and other departments for both staff augmentation and project specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable Contractors for each need. In addition, if issues arise with one (1) vendor, other vendors are available to ensure uninterrupted service.
- Impact: This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.

Professional Services IS/IT

- Requested Funding: \$2,952,114.80
- Award Duration: Second of four (4) annual renewals (January 1, 2026 through December 31, 2026)
- Type of Bid: RFP
- Awarded to: Cook Systems
- Plain Language Description: This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, accounting and finance. These services are used by the Information Services Division and other departments for both staff augmentation and project specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable Contractors for each need. In addition, if issues arise with one (1) vendor, other vendors are available to ensure uninterrupted service.
- Impact: This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.

Professional Services IS/IT

- Requested Funding: \$2,815,969.00
- Award Duration: Second of four (4) annual renewals (January 1, 2026 – December 31, 2026)
- Type of Bid: RFP
- Awarded to: CTD Staffing
- Plain Language Description: This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, and accounting/finance. These services are used by the Information Services Division and other departments for both staff augmentation and project-specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable contractors for each need. In addition, if issues arise with one vendor, other vendors are available to ensure uninterrupted service.
- Impact: This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.

Professional Services IS/IT

- Requested Funding: \$2,315,417.84
- Award Duration: Second of four (4) annual renewals (January 1, 2026 through December 31, 2026)
- Type of Bid: RFP
- Awarded to: Nextech Solutions, LLC
- Plain Language Description: This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, accounting and finance. These services are used by the Information Services Division and other departments for both staff augmentation and project specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable Contractors for each need. In addition, if issues arise with one (1) vendor, other vendors are available to ensure uninterrupted service.
- Impact: This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.

Professional Services IS/IT

- Requested Funding: \$2,663,745.60
- Award Duration: Second of four (4) annual renewals (January 1, 2026 through December 31, 2026)
- Type of Bid: RFP
- Awarded to: Stragistics Technology, Inc.
- Plain Language Description: This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, and accounting/finance. These services are used by the Information Services Division and other departments for both staff augmentation and project-specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable contractors for each need. In addition, if issues arise with one vendor, other vendors are available to ensure uninterrupted service.
- Impact: This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.

Professional Services IS/IT

- Requested Funding: \$1,894,733.60
- Award Duration: Second of four (4) annual renewals (January 1, 2026 through December 31, 2026)
- Type of Bid: RFP
- Awarded to: TEKsystems
- Plain Language Description: This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, accounting and finance. These services are used by the Information Services Division and other departments for both staff augmentation and project-specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable Contractors for each need. In addition, if issues arise with one vendor, other vendors are available to ensure uninterrupted service.
- Impact: This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.

Professional Services IS/IT

- Requested Funding: \$2,590,555.78
- Award Duration: Second of four (4) annual renewals (January 1, 2026 through December 31, 2026)
- Type of Bid: RFP
- Awarded to: Vaco
- Plain Language Description: This contract provides professional staffing services to support Information Systems as well as other areas that require expertise in computer science, engineering, and accounting and finance. These services are used by the Information Services Division and other departments for both staff augmentation and project specific assignments. By maintaining agreements with multiple vendors, the organization gains access to a wider pool of qualified professionals and can choose the most suitable Contractors for each need. In addition, if issues arise with one vendor, other vendors are available to ensure uninterrupted service.
- Impact: This contract enables the organization to rapidly fill difficult-to-staff positions, ensure backup support for critical operations, bring in temporary expertise for specific projects, provide training and knowledge transfer, and manage workload fluctuations effectively.

Temporary Employment Services for Skilled Craftsman/Technical

- Requested Funding: \$400,000.00
- Award Duration: Increase (January 19, 2025 through January 18, 2026)
- Type of Bid: RFP
- Awarded to: Resource Management Group
- Plain Language Description: To provide short-term, temporary assignments for skilled craftsman/technical positions for projects, long and short-term disabilities, sick leave, open positions, promotions and military leave.
- Impact: Cost benefit as well as ensures business continuity and possible employment if they do well in their position.

Questions



Resolution to Appropriate CIP Funds

RESOLUTION to appropriate Two Million Dollars (\$2,000,000.00) in FY26 CIP allocations for Library Improvement, CIP Project Number LI01036. **All Districts.** Sponsored by Administration.

- Division/Department: Library Services
- Funding Amount: \$2,000,000.00
- Budget Impact: **NEUTRAL**. Funds were already allocated in FY26 CIP Budget.
- Plain Language Description: These funds will allow Library Services to complete technology and facilities upgrades and repairs across all library locations. Specific enhancements include upgrading security technology, outdoor signage, self-service kiosks, meeting technology, and other general facility deferred maintenance.
- Impact: These funds are necessary to be able to offer customers cutting edge services in safe, welcoming, and well-maintained libraries.
- Timeline for Implementation: Security technology, self-service kiosks, meeting technology and other deferred maintenance will be completed by June 30, 2026. Outdoor signage upgrade will be completed by December 31, 2026.
- Breakdown of Use of Funds:

- \$ 490,000.00 Security cameras and intrusion monitoring system
- \$ 476,000.00 Self-service check out kiosk system
- \$ 500,000.00 Outdoor digital signage at 9 library locations
- \$ 50,000.00 Monitors installed in meeting rooms, conference rooms, and other public areas
- \$ 509,000.00 Deferred maintenance to address damaged flooring, furniture, windows/doors, lighting, painting and other repair need in aging libraries.

**Camera Update
Presentation was
not provided a
presentation at
the time of
Document
Publication.**

**Library Services
Resolution was
not provided a
presentation at
the time of
Document
Publication.**

Resolution to Appropriate CIP Funds

RESOLUTION to appropriate Two Million Dollars (\$2,000,000.00) in FY26 CIP allocations for Library Improvement, CIP Project Number LI01036. **All Districts.** Sponsored by Administration.

- Division/Department: Library Services
- Funding Amount: \$2,000,000.00
- Budget Impact: **NEUTRAL**. Funds were already allocated in FY26 CIP Budget.
- Plain Language Description: These funds will allow Library Services to complete technology and facilities upgrades and repairs across all library locations. Specific enhancements include upgrading security technology, outdoor signage, self-service kiosks, meeting technology, and other general facility deferred maintenance.
- Impact: These funds are necessary to be able to offer customers cutting edge services in safe, welcoming, and well-maintained libraries.
- Timeline for Implementation: Security technology, self-service kiosks, meeting technology and other deferred maintenance will be completed by June 30, 2026. Outdoor signage upgrade will be completed by December 31, 2026.
- Breakdown of Use of Funds:

- \$ 490,000.00 Security cameras and intrusion monitoring system
- \$ 476,000.00 Self-service check out kiosk system
- \$ 500,000.00 Outdoor digital signage at 9 library locations
- \$ 50,000.00 Monitors installed in meeting rooms, conference rooms, and other public areas
- \$ 509,000.00 Deferred maintenance to address damaged flooring, furniture, windows/doors, lighting, painting and other repair need in aging libraries.



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

This is a Resolution to transfer and appropriate construction funds in the amount of \$966,680.00 from Drainage – ST Coverline, Project Number ST03205 to Central Station Piping, Project Number ST03243 for the slip-lining of pipes near Central Station railroad station to reinforce the existing failing infrastructure.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Initiating party is Public Works with Engineering administering the project.

3. State whether this is a change to an existing ordinance or resolution, if applicable.

N/A

4. State whether this will impact specific council districts or super districts.

This will impact Council District 6 and Super District 8.

5. State whether this requires a new contract, or amends an existing contract, if applicable.

A new contract will be required.

6. State whether this requires an expenditure of funds/requires a budget amendment.

This requires an expenditure of funds.



RESOLUTION

This is a Resolution to transfer and appropriate construction funds in the amount of \$966,680.00 from Drainage – ST Coverline, Project Number ST03205 to Central Station Piping, Project Number ST03243 for the slip-lining of pipes near Central Station railroad station to reinforce the existing failing infrastructure. This project is in Council District 6 and Super District 8.

WHEREAS, the Council of the City of Memphis approved Drainage – ST Coverline, Project Number ST03205 and the Central Station Glass Reinforced Piping, Project ST03243 as part of the Fiscal Year 2026 Capital Improvement Budget; and

WHEREAS, bids were submitted on September 3, 2025, for the slip-lining of pipe near Central Station with the lowest complying bid \$966,680.00 submitted by Magnolia Underground Construction, Inc., and

WHEREAS, it is necessary to transfer construction allocation in the amount of \$966,680.00 funded by Capital Pay Go from Drainage – ST Coverline, Project Number ST03205 to Central Station Piping, Project Number ST03243, for the purpose as stated; and

WHEREAS, it is necessary to appropriate construction funding in amount of \$966,680.00 funded by Capital Pay Go from Drainage – ST Coverline, Project Number ST03205 to Central Station Piping, Project Number ST03243 for the purpose as stated; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2026 Capital Improvement Budget be and is hereby amended by transferring a construction allocation in the amount of \$966,680.00 funded by Capital Pay Go from Drainage – ST Coverline, Project Number ST03205 to Central Station Piping, Project Number ST03243 for the purpose as stated; and

BE IT FURTHER RESOLVED that there be and is hereby appropriated the sum of \$966,680.00 funded by Capital Pay Go chargeable to the FY 2026 Capital Improvement Budget and credited as follows:

Project Title	Central Station Piping
Project Number	ST03243
Total Amount	\$966,680.00



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

A resolution amending the FY26 CIP Budget by accepting additional Federal grant funding from the Tennessee Department of Transportation (TDOT) and appropriating \$1,024,290.97 for the construction on the CMAQ New Signals Project (EN01094).

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

This project is being initiated by the Division of Engineering.

3. State whether this is a change to an existing ordinance or resolution, if applicable.

This project does not involve a change to an existing ordinance or resolution.

4. State whether this will impact specific council districts or super districts.

Capital improvements in District 1 and 2, and Super District 9.

5. State whether this requires a new contract, or amends an existing contract, if applicable.

Amends an existing grant agreement with the Tennessee Department of Transportation for EN01094 to award the Construction funds.

6. State whether this requires an expenditure of funds/requires a budget amendment.

Appropriation will require an amendment to the FY26 Capital Budget to appropriate funds in the amount of \$1,024,290.97

G141



A resolution amending the FY26 CIP Budget by accepting additional Federal grant funding from Tennessee Department of Transportation (TDOT) and appropriating \$1,024,290.97 for construction on the CMAQ New Traffic Signals Project (EN01094).

WHEREAS, the Tennessee Department of Transportation has awarded \$1,024,290.97 in additional Federal grant funding for the construction phase of the CMAQ New Traffic Signals Project (EN01094); and

WHEREAS, it is necessary to accept the grant funding and amend the Fiscal Year 2026 CIP Budget to initiate construction on the CMAQ New Traffic Signals Project (EN01094); and

WHEREAS, it is necessary to appropriate funding in the amount of One Million, Twenty-Four Thousand, Two Hundred Ninety Dollars and 97/100 (\$1,024,290.97) for the CMAQ New Traffic Signals Project (EN01094); and

WHEREAS, this appropriation would allow the encumbrance of funding for a construction contract with McCrory Electric Company

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Fiscal Year 2026 Capital Budget be and is hereby amended by accepting, allocating, and appropriating Federal grant funding in the amount of \$1,024,290.97 for the CMAQ New Traffic Signals Project (EN01094).

BE IT FURTHER RESOLVED that the fiscal year 2026 CIP Budget be and is hereby amended by appropriating the Expenditures and Revenues for the CMAQ New Traffic Signals Project (EN01094) in the amount of \$1,024,290.97 as follows:

Revenue

TDOT (Grant Funding)	\$1,024,290.97
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Expenditure

Contract A&E (CEI)	\$116,599.25
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Contract Construction	<u>\$907,591.72</u>
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	\$1,024,290.97
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Council Resolution Caption (EN01094, CMAQ New Signals Project)

A resolution amending the FY26 CIP Budget by accepting additional Federal grant funding from the Tennessee Department of Transportation (TDOT) and appropriating \$1,024,290.97 for construction on the CMAQ New Signals Project (EN01094).



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

Report on Debt Obligation for the 2025 Solid Waste Lease in the amount of \$5,059,827.00 for the acquisition of various Solid Waste vehicles and equipment.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

The Finance Division is the initiating party.

3. State whether this is a change to an existing ordinance or resolution, if applicable.

There is no change to an existing ordinance or resolution.

4. State whether this will impact specific council districts or super districts.

N/A

5. State whether this requires a new contract, or amends an existing contract, if applicable.

This report does not require a new contract.

6. State whether this requires an expenditure of funds/requires a budget amendment.

This report does not require an expenditure of funds nor a budget amendment.



Jason E. Mumpower
Comptroller

Report On Debt Obligation

Entity and Debt Information		
Entity Name		
City of Memphis		
Entity Address		
125 North Main Street Room 368 Memphis, Tennessee 38103-2080		
Debt Issue Name		
Solid Waste Lease 2025		
Series Year		
2025		
Debt Issue Face Amount		
\$5,059,827.00		
Face Amount Premium or Discount?		
N/A		
Tax Status		
Tax - Exempt		
Interest Type		True Interest Cost (TIC)
True Interest Cost (TIC)		3.71%
Debt Obligation		
Financing Lease		
Moody's Rating	Standard & Poor's Rating	Fitch Rating
Unrated	Unrated	Unrated
Other Rating Agency Name		Other Rating Agency Rating
N/A		N/A
Security		Other Security Description
Other		Appropriation Obligation
Type of Sale Per Authorizing Document		
Negotiated Sale		
Dated Date	Issue/Closing Date	Final Maturity Date
9/25/2025	9/25/2025	9/25/2030

Debt Purpose		
Purpose	Percentage	Description
General Government	100%	Solid Waste Vehicles and Equipment
Education	0%	N/A
Other	0%	N/A
Refunding	0%	N/A
Utilities	0%	N/A

Cost of Issuance and Professionals Does your Debt Issue have costs or professionals? No _____
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Maturity Dates, Amounts, and Interest Rates**Comments**

Principal payable semi-annually in March and September beginning March 25, 2026.

Year	Amount	Interest Rate
2026	\$465,168.23	3.71
2026	\$473,797.10	3.71
2027	\$482,586.04	3.71
2027	\$491,538.01	3.71
2028	\$500,656.04	3.71
2028	\$509,943.21	3.71
2029	\$519,402.66	3.71
2029	\$529,037.58	3.71
2030	\$538,851.22	3.71
2030	\$548,846.91	3.71
TOTAL AMOUNT	\$5,059,827.00	

See final page for Submission Details and Signatures

Submission Details and Signatures

Is there an official statement or disclosure document, as applicable, that will be posted to EMMA: <https://emma.msrb.org/>
 No

Signature - Chief Executive or Finance Officer of the Public Entity

Name

Walter O. Person

Title/Position

Chief Financial Officer

Email

walter.person@memphistn.gov

Alternate Email

finance@memphistn.gov

Signature - Preparer (Submitter) of This Form

Name

Cherrell R. Hawkins

Title/Position

Debt Analyst

Email

cherrell.hawkins@memphistn.gov

Alternate Email

N/A

Relationship to Public Entity

Employee

Organization

City of Memphis

Verification of Form Accuracy

By checking the box below as the signing of this form, I attest the following:

1. I certify that to the best of my knowledge the information in this form is accurate.
2. The debt herein complies with the approved Debt Management Policy of the public entity.
3. If the form has been prepared by someone other than the CEO or CFO, the CEO or CFO has authorized the submission of this document.

☒ Verify Form Accuracy

Date to be Presented at Public Meeting

10/21/2025

Date to be emailed/mailed to members of the governing body

10/01/2025

Final Confirmation:

I hereby submit this report to the Division of Local Government Finance of the Tennessee Comptroller of the Treasury and understand my legal responsibility to: File this report with the members of the governing body no later than 45 days after the issuance or execution of the debt disclosed on this form. The Report is to be delivered to each member of the Governing Body and presented at a public meeting of the body. If there is not a scheduled public meeting of the governing body within forty-five (45) days, the report will be delivered by email or regular US mail to meet the 45-day requirement and also presented at the next scheduled meeting.

Resolution to Establish Requirements for Fiscal Year 2026 Quarterly Financial Status Reports

WHEREAS, the Division of Finance has historically provided quarterly financial reports to the Council, and the Council recognizes and appreciates this practice as part of its ongoing commitment to sound financial management; and

WHEREAS, the Council now seeks to formalize and enhance the content and structure of quarterly financial reporting in order to ensure the consistent presentation of critical fiscal information, strengthen oversight, and support informed legislative decision-making; and

WHEREAS, establishing such formal reporting procedures will enable the Council to more effectively monitor budget execution, assess project delivery, and evaluate long-term financial planning.

NOW, THEREFORE, BE IT RESOLVED that the Memphis City Council hereby adopts the following requirements for quarterly financial status reports for Fiscal Year 2026:

- I. The Administration shall submit a Quarterly Financial Status Report to the Memphis City Council no later than 30 calendar days after the close of each fiscal quarter, beginning with the first quarter of Fiscal Year 2026.
 - A. Example: The Q1 report (July–September) shall be submitted in both digital and printed form no later than October 30, 2025.
- II. Each quarterly report shall include, but not be limited to, the following components:
 - A. A full accounting of all transfers between projects and across fund categories, specifically, Accelerate Memphis, operating, capital, special revenue, and debt service, including both transfers in and out. Each transfer must include the date of transfer, amount, source, destination, and explanation of purpose.
 - B. A list of all active capital projects with the following information for each:
 1. Total budgeted and committed amounts
 2. Spend to date
 3. Remaining balance
 4. Timeline status (on schedule, delayed)
 5. Any known cost overruns or funding shortfalls
 6. A map of all projects categorized by Council districts
 7. The following projects and entities must be reported on specifically:
 - a. All Accelerate Memphis Projects
 - i. Both in progress and completed
 - b. PILOT programs
 - i. CRA
 - ii. Health Ed Board
 - iii. DMC
 8. TIF Districts
 9. TDZ Projects
 10. Downtown Memphis Commission
 - a. Include all projects and deals closed

- C. A consistent section reporting revenue collections to date (actual vs. budget), expenditures, current fund balance, planned expenditures, and the ratio of funds drawn down vs. contributed.
 - D. Narrative explanations for any significant deviations (positive or negative) between budgeted and actual revenue or expenditures, including causes such as delays, inflation, unexpected costs, or timing issues.
 - E. Historical comparisons:
 - 1. Current quarter vs. same quarter of the previous fiscal year
 - 2. Five-year trend data from Fiscal Year 2021 through Fiscal Year 2026
 - F. A forward-looking projection of revenues, expenditures, and fund balances for the remainder of the fiscal year, including identification of anticipated risks and any proposed mid-year adjustments.
 - G. A summary of current authorized vs. filled positions, vacancy rates, labor cost trends, overtime, and temporary staffing expenditures.
 - 1. To be provided with the assistance of the Chief Human Resources Officer
 - H. For all contracts, inclusive of all vendors and consultants, exceeding \$100,000, include:
 - 1. Total amount spent to date
 - 2. Deliverables outlined in the original scope
 - 3. Deliverables completed to date
 - 4. Any value or savings realized to date
 - 5. Comparison to prior year spending for similar services, where applicable
 - 6. For performance-based contracts, documentation of verified savings
- III. A representative from the Administration, including the Chief Financial Officer, the Deputy Chief Financial Officer(s), and the City Treasurer, shall appear before the Council's Budget Committee following each report submission to present the Quarterly Financial Status Report and respond to questions from Council Members.
- IV. In the event that the Administration does not meet the reporting requirements outlined in this resolution, the Budget Committee Chair may delay consideration of funding resolutions, appropriations, capital projects, or contract approvals until such time that all necessary reporting is submitted and reviewed.

BE IT FURTHER RESOLVED, that these reporting requirements shall remain in effect for the duration of Fiscal Year 2026, unless amended or repealed by formal action of the Memphis City Council.

Sponsor:

Chase Carlisle

Chairman:

J. Ford Canale

October 21, 2025

FISCAL CONSENT ITEMS

DIVISIONS/DEPARTMENTS:
Memphis Parks



FISCAL CONSENT AGENDA

1. A RESOLUTION accepting grant funds in the amount of Seventy-Five Thousand Dollars (\$75,000.00) from International Paper Foundation for Lit Meets Rec programming at community centers. **All Council Districts.** This resolution is sponsored by Memphis Parks. **(Request for Same Night Minutes)**
2. A RESOLUTION accepting grant funds in the amount of Forty-Five Thousand Dollars (\$45,000.00) from the Tennessee Department of Disability and Aging (TNDDA) for senior programming at the Ruth Tate Senior Center. **District 6 and Super District 8.** This Resolution is sponsored by Memphis Parks. **(Request for Same Night Minutes)**

FISCAL CONSENT AGENDA

3. A RESOLUTION accepting grant funds in the amount of Fifteen Thousand Dollars (\$15,000.00) from the Tennessee Department of Disability and Aging (TNDDA) for senior programming at the Hickory Hill Community Center. **District 3 and Super District 8.** This Resolution is sponsored by Memphis Parks. **(Request for Same Night Minutes)**
4. A RESOLUTION accepting grant funds in the amount of Twenty-Eight Thousand Dollars (\$28,000.00) from the Tennessee Department of Disability and Aging (TNDDA) for senior programming at the Orange Mound Senior Center. **District 4 and Super District 8.** This Resolution is sponsored by Memphis Parks. **(Request for Same Night Minutes)**

FISCAL CONSENT AGENDA

5. A RESOLUTION accepting grant funds in the amount of Forty Thousand Dollars (\$40,000.00) from the Tennessee Department of Disability and Aging (TNDDA) for senior programming at the Lucille McWhorter Senior Center. **District 5 and Super District 9.** This Resolution is sponsored by Memphis Parks. **(Request for Same Night Minutes)**
6. A RESOLUTION accepting grant funds in the amount of Thirty-Five Thousand Dollars (\$35,000.00) from the Hyde Family Foundation for data collection software. **All Council Districts.** This Resolution is sponsored by Memphis Parks. **(Request for Same Night Minutes)**

1. A RESOLUTION accepting grant funds in the amount of Seventy-Five Thousand Dollars (\$75,000.00) from International Paper Foundation for Lit Meets Rec programming at community centers. **All Council Districts.** This resolution is sponsored by Memphis Parks. **(Request for Same Night Minutes)**

- Division/Department: Memphis Parks
- Division/Department Contact: Ameerah Jones-Ruben
- Name of Grantor: International Paper Foundation
- Funding Amount: \$75,000.00
- Award Duration: October 1, 2025 – May 28, 2026 (8 months)
- Awarded Type: Foundation Grant
- Plain Language Description: This grant will allow Memphis Parks to conduct literacy programming at all community centers
- Impact: Literacy Meets Rec is designed to create a more positive attitude towards literacy and reading by providing a variety of interactive activities, special events, and programs.

- 2-5. A RESOLUTION accepting grant funds for senior programming from the Tennessee Department of Disability & Aging (TNDDA) in the amount of:
- 2. Forty-Five Thousand Dollars (\$45,000.00) at the Ruth Tate Senior Center. **District 6 & Super District 8.**
 - 3. Fifteen Thousand Dollars (\$15,000.00) at the Hickory Hill Community Center. **District 3 & Super District 8.**
 - 4. Twenty-Eight Thousand Dollars (\$28,000.00) at the Orange Mound Senior Center. **District 4 & Super District 8.**
 - 5. Forty Thousand Dollars (\$40,000.00) at the Lucille McWhorter Senior Center. **District 5 & Super District 9.**

This Resolution is sponsored by Memphis Parks. **(Request for Same Night Minutes)**

- Division/Department: Memphis Parks
- Division/Department Contact: Ameerah Jones-Ruben
- Name of Grantor: Tennessee Department of Disability and Aging (TNDDA) – 4 of 6 grants awarded for FY26
- Funding Amount: \$128,000.00 total
- Award Duration: November 1, 2025 to March 31, 2027 (17 months)
- Awarded Type: State Grant
- Plain Language Description: This grant will allow Memphis Parks to maintain and strengthen senior programming and operations at the Ruth Tate Senior Center, Hickory Hill Community Center, and Orange Mound Senior Center.
- Impact: Provides vital support for hundreds of seniors through programming and services offered at for seniors at centers, combating social isolation and helping seniors stay active, engaged, and independent

6. A RESOLUTION accepting grant funds in the amount of Thirty-Five Thousand Dollars (\$35,000.00) from the Hyde Family Foundation for data collection software. **All Council Districts.** This Resolution is sponsored by Memphis Parks. **(Request for Same Night Minutes)**

- Division/Department: Memphis Parks
- Division/Department Contact: Ameerah Jones-Ruben
- Name of Grantor: Hyde FamilyFoundation
- Funding Amount: \$35,000.00
- Award Duration: November 1, 2025 – February 15, 2027 (16 months)
- Awarded Type: Foundation Grant
- Plain Language Description: This grant will allow Memphis Parks to afford data collection software.
- Impact: The \$35,000 Hyde Family Foundation grant will strengthen Memphis Parks' Playbook update by enhancing software and data collection to guide community-driven park improvements.