

WHEREAS, on occasion, the Memphis City Council sees fit to honor organizations that are making significant contributions to our community, and **Kids N Technology** is an organization certainly deserving of recognition; and

WHEREAS, **Kids N Technology**, a 501(c)(3) nonprofit organization founded by award-winning scientist and educator Jacquelyn Thomas-Smith, has been a pioneering force in STEM education since its founding in 2002, empowering students, teachers, and communities through innovative, hands-on programs that promote real-world learning and technological literacy; and

WHEREAS, **Kids N Technology** has remained steadfast in its mission to cultivate authentic STEM education through its STEM N Schools program, providing in-school tutoring and enrichment for K–5 students, closing academic gaps in math, science, and reading using real kits and hands-on learning; the organization’s STEM enrichment program offers afterschool and weekend enrichment opportunities, providing STEM kits, creative tech challenges, and hands-on learning for students in grades 3–8; and

WHEREAS, in 2012, **Kids N Technology** started Girls Pursuing Science (GPS), a groundbreaking social enterprise empowering over 5,000 young girls to explore STEM and entrepreneurship through the innovative BOSS (Beauty of STEAM Series) Curriculum; this program inspires girls to apply scientific concepts in cosmetic chemistry and business development—instilling confidence, curiosity, and a mindset of innovation; and

WHEREAS, the organization has boldly expanded its mission to meet the demands of the future, launching forward-thinking initiatives like the STEM AI Academy—a 12-month AI training program for students ages 12–21—preparing young leaders to build ethical, real-world AI applications that solve pressing community challenges; and

WHEREAS, in the summer of 2025, **Kids N Technology** students were recognized by local news media for their work developing the Summerlink app for the City of Memphis, which assisted in providing a streamlined check-in process and event management solution for MPLOY events for hundreds of students, saving an estimated \$100,000 in operational costs; and

WHEREAS, through its signature programs, STEM N Schools, STEM Enrichment, Girls Pursuing Science (GPS), and STEM AI Academy, **Kids N Technology** has equipped thousands of students and educators with the tools and experiences needed to thrive in a rapidly evolving, tech-driven world; and

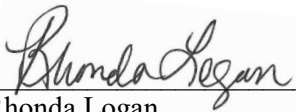
WHEREAS, **Kids N Technology** embodies the principles of access, student-centered learning, ethical innovation, and community partnership, striving toward a vision where every child enjoys unrestricted access to transformative, future-ready STEM education.

NOW, THEREFORE, BE IT RESOLVED that the Memphis City Council does hereby commend

Kids N Technology

for their extraordinary contributions to STEM education, their commitment to equity and excellence, and their ongoing leadership in shaping the next generation of innovators, entrepreneurs, and global citizens.

ADOPTED: September 9, 2025


Rhonda Logan
Memphis City Council
District 1



RESOLUTION approving the final plat for:
Warford Industrial Park P.D. Phase II (P.D. 20000-370)
accepting Bond as security

WHEREAS, **Summer Avenue Enterprises, Inc.**, is the Developer of a certain property in the present limits of the City of Memphis, as indicated on the plat and located on the west side of Warford Road, 1089 linear feet south of James Road, in Memphis, Tennessee.

and

WHEREAS, the developer desires to develop the property reflected on the engineering plans; and

WHEREAS, attached hereto is a standard improvement contract entered into by and between **Summer Avenue Enterprises, Inc.**, and the City of Memphis covering the public improvements as a part of developing the property; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the final plat for **Warford Industrial Park P.D. Phase II (P.D. 20000-370)** is hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the attached standard improvement contract, accepting, **First Horizon Bank Cashier's Check No. 720031726** in the amount of **\$ 48,900.00**, as project security.



RESOLUTION approving the engineering plans for:
St. Jude Advanced Research Center II
accepting Bond as security

WHEREAS, **St. Jude Children's Research Hospital**, is the Developer of a certain property in the present limits of the City of Memphis, located at the southwest corner of the Danny Thomas Place and AW Willis Avenue intersection, in Memphis, Tennessee ..

and

WHEREAS, the developer desires to develop the property reflected on the engineering plans; and

WHEREAS, attached hereto is a standard improvement contract entered into by and between **St. Jude Children's Research Hospital**, hereafter called the "DEVELOPER", **American Lebanese Syrian Associated Charities, Inc. (ALSAC)**, hereafter called the "OWNER", and the City of Memphis, covering the public improvements as a part of developing the property; and

WHEREAS, the terms and conditions of the contract are in accordance with the policies of the City of Memphis for developing such a project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the final plat for **St. Jude Advanced Research Center II** is hereby approved.

BE IT FURTHER RESOLVED, that the proper official be and are hereby authorized to execute the attached standard improvement contract, accepting, **Travelers Casualty and Surety Company of America Performance Bond No. 108295935** in the amount of **\$ 258,900.00**, as project security.



Memphis City Council Summary Sheet

1. This resolution seeks the appropriation of grant funds from the state of Tennessee in the amount of \$1,432,800.00 specifically for additional bonus money for the In-Service Training Program, which was for the training of 1791 commissioned officers from 2024.
2. The City of Memphis Division of Police Services requests approval of the grant project PD90300.
3. This resolution will not change an existing ordinance or resolution.
4. This resolution will not impact any council districts or superdistricts.
5. This resolution will not require a new contract or amendment of an existing contract.
6. This grant requires the expenditure of grant funds to pay commissioned officers who completed In-Service training in the calendar year 2024 but will not require a budget amendment.

G115



RESOLUTION

WHEREAS, the City of Memphis Division of Police Services receives monies for In-Service Training for Commissioned Officers and

WHEREAS, the 1,791 Memphis Police Commissioned Officers have completed their In-Service Training at a unit price per Officer of \$800.00 for a total of \$1,432,800.00; and

WHEREAS, the Memphis Police Division must accept State monies for In-Service Training for Commissioned Officers and

WHEREAS, it is necessary to appropriate Special Revenue funding of One Million Four Hundred Thirty-Two Thousand Eight Hundred Dollars (\$1,432,800.00) in the Fiscal Year 2026 Operating Budget for the Police In-Service Training as stated in this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the City of Memphis accept the Special Revenue for the Police In-Service Training.

BE IT FURTHER RESOLVED, that the Fiscal year 2026 Operating Budget be and is hereby amended by appropriating the Revenues for the Special Revenue as follows:

REVENUES

In-Service Grant	\$1,432,800.00
Total Special Revenues	\$1,432,800.00

EXPENDITURES

Personnel	\$1,432,800.00
Total Expenditures	\$1,432,800.00



RESOLUTION

WHEREAS, the City of Memphis Division of Police Services receives monies for bonus salary supplement for In-Service Training for Commissioned Officers and

WHEREAS, the 9 Commissioned Memphis Police Officers have completed their In-Service Training at a unit price per Officer of \$800.00 for a total of 7200.00; and

WHEREAS, the Memphis Police Division must accept State monies for bonus salary supplement for In-Service Training for Commissioned Officers and

WHEREAS, it is necessary to appropriate Special Revenue funding of seventy thousand two hundred Dollars (\$7200.00) in the Fiscal Year 2026 Operating Budget for the Police bonus salary supplement for In-Service Training as stated in this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the City of Memphis accept the Special Revenue for the Police In-Service Training.

BE IT FURTHER RESOLVED, that the Fiscal year 2026 Operating Budget be and is hereby amended by appropriating the Revenues for the Special Revenue as follows:

REVENUES

In-Service Grant	\$7,200.00
Total Special Revenues	\$7,200.00

EXPENDITURES

Personnel	\$7,200.00
Total Expenditures	\$7,200.00



Memphis City Council Summary Sheet

Request for Same Night Minutes

1. This resolution seeks the appropriation of grant funds from the State of Tennessee in the amount of 7200.00, specifically for the in-service training program, which trained nine commissioned officers from the previous year.
2. The City of Memphis Division of Police Services requests approval for this resolution.
3. This resolution will not change existing ordinance or resolution.
4. This resolution will not impact any council districts or super districts.
5. This resolution will not require a new contract or amendment of an existing contract.
6. This will not require a budget amendment.



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

This is a resolution to accept additional FY22 Project Safe Neighborhoods (PSN) grant funds of \$24,395.00 for overtime expenses, Shelby County Government to provide for police services

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

The City of Memphis Division of Police Services is awarded this grant from the Shelby County Government.

3. State whether this is a change to an existing ordinance or resolution, if applicable.

This item does not change an existing ordinance or resolution

4. State whether this will impact specific council districts or super districts.

All Districts

5. State whether this requires a new contract, or amends an existing contract, if applicable.

This is a new grant pending Council approval

6. State whether this requires an expenditure of funds/requires a budget amendment.

Acceptance will require an amendment to the FY 2026 Operating Budget to appropriate the funds.

G108



A Resolution to accept grant funds in the amount of Twenty-Four Three Hundred Ninety-Five Dollars (\$24,395.00) from the Shelby County Government through the Tennessee Office of Justice Programs.

WHEREAS, The City of Memphis Division of Police Services has been awarded grant funds in the amount of Twenty-Four Three Hundred Ninety-Five Dollars (\$24,395.00) from the Shelby County Government through the Tennessee Office of Justice Programs for the FY22 Project Safe Neighborhood Grant Program; and

WHEREAS, this award will provide for funding overtime salaries for violent crime investigations; and

WHEREAS, it is necessary to accept the grant funding and amend the FY2026 Operating Budget to establish funds for the FY22 Project Safe Neighborhoods grant program; and

WHEREAS, it is necessary to appropriate the FY2026 grant funds in the amount of Twenty-Four Three Hundred Ninety-Five Dollars (\$24,395.00) for the FY22 Project Safe Neighborhoods grant program;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the FY22 Project Safe Neighborhood grant program funds in the amount of Twenty-Four Three Hundred Ninety-Five Dollars (\$24,395.00) be accepted by the City of Memphis.

BE IT FURTHER RESOLVED, That the Fiscal Year 2026 Operating Budget for Grant Funds 205 be and is hereby amended by appropriating the Expenditures and Revenues for the FY22 Project Safe Neighborhoods grant program funds in the amount of Twenty-Four Three Hundred Ninety-Five Dollars (\$24,395.00) as follows:

REVENUE

Shelby County Government	<u>\$24,395.00</u>
TOTAL	\$24,395.00

Expenditures

<u>Overtime</u>	<u>\$24,395.00</u>
Total	\$24,395.00



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

RESOLUTION to accept and appropriate an allocation of \$100,000.00 in the FY26 budget chargeable to Award 13403 from the Cities for Financial Empowerment Fund to create the Memphis BluePrint for Advancing Wealth Equity and Financial Empowerment.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Division of Housing & Community Development

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Not applicable

4. State whether this will impact specific council districts or super districts.

Various council districts or super districts may be impacted.

5. State whether this requires a new contract, or amends an existing contract, if applicable.

New contracts will be required.

6. State whether this requires an expenditure of funds/requires a budget amendment.

This will require an expenditure of funds.

G124



RESOLUTION to accept and appropriate an allocation of \$100,000.00 in the FY26 budget chargeable to Award 13403 from the Cities for Financial Empowerment Fund to create the Memphis BluePrint for Advancing Wealth Equity and Financial Empowerment.

WHEREAS the City of Memphis' Division of Housing and Community Development was awarded grant funds in the amount of \$100,000.00 to create the Memphis BluePrint for Advancing Wealth Equity and Financial Empowerment; and

WHEREAS the purpose of the funding is to leverage municipal engagement to improve the financial stability of low- and moderate-income households by embedding financial empowerment strategies into local government infrastructure; and

WHEREAS the Division of Housing and Community will initiate a structured approach to helping local governments develop a municipal financial empowerment blueprint, which outlines a strategic plan for economic empowerment programs and policies (e.g., financial counseling, consumer protection, access to banking, and housing, etc) based on stakeholder and community engagement.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Memphis hereby accepts and appropriates \$100,000.00 into the Housing and Community Development's FY 26 budget for grant funds from the Cities for Financial Empowerment Fund to create the **Memphis BluePrint for Advancing Wealth Equity and Financial Empowerment**.

Project Title: Memphis BluePrint for Advancing Wealth Equity and Financial Empowerment

Project Number: **CD91041**

Revenues

CityStart \$100,000.00

Total \$100,000.00

Expenditures

Project: \$100,000.00

Total: \$100,000.00

RESOLUTION SUMMARY

- 1. Short title description – Contract No. 12487 - LNG Exterior Painting of Tanks**
- 2. Funded Amount - \$13,755.23**
- 3. Award Duration – October 28, 2024 through October 27, 2025**
- 4. Type of Bid – Sealed Bid**
- 5. Awarded to – TMI Coatings, Inc.**
- 6. Plain Language Description – This change is to ratify the change order for work already performed which includes caulking of the roof toe plate and anchor bolts on MLGW LNG Plant Firewater Tank recommended by MLGW's third-party inspector. This change includes remobilization cost and a credit for MLGW's cost to clean blast media from the firewater tank.**
- 7. Impact - This addition to the scope of work will provide improved rust and corrosion protection to the roof toe plate and anchor bolts. This improvement was identified by MLGW's third-party inspector, an expert in this field.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of August 20, 2025 approved the Ratification and Change (*Change No. 1*) to Contract No. 12487, LNG – Exterior Painting of Tanks with TMI Coatings, Inc. to ratify and expand the scope of the current contract in the funded amount of \$13,755.23; and is now recommending to the Council of the City of Memphis that it approves said ratification and change as approved; and

WHEREAS, the project scope is to provide all supervision, labor, tools, equipment and materials to paint the exterior of various tanks at MLGW's LNG Capleville Plant located at 5101 East Holmes Road, Memphis, Tennessee 38118. The Work shall include the following: 1) surface preparation; 2) coating and inspection procedures; 3) abrasive; 4) piping; 5) pipe racks; 6) catwalks; 7) ladders; and 8) miscellaneous steel. The contract award was selected based on the lowest and best bid received using the Sealed bid process; and

WHEREAS, this change is to ratify, change and expand the scope of the current contract for work already performed. MLGW allowed the Contractor to complete the work due to the risk of corrosion or rusting of MLGW's equipment, if left exposed. This additional work included the following: 1) caulking of the roof toe plate and anchor bolts on the LNG Plant Firewater Tank in the amount of \$1,700.00; 2) remobilization costs due to the Contractor returning to the site after the initial demobilization in the amount of \$24,000.00; and 3) a credit for labor costs incurred by MLGW for cleaning blast media from the firewater tank in the amount of -\$11,944.77. The total amount for this ratification and change is \$13,755.23. The contract term will remain October 28, 2024 through October 27, 2025. This ratification and change complies with all applicable laws and policies. The new contract value is \$1,413,255.23; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Ratification and Change (*Change No. 1*) to Contract No. 12487, LNG – Exterior Painting of Tanks with TMI Coatings, Inc. to ratify and change the current contract in the funded amount of \$13,755.23 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
August 20, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Ratification and Change (*Change No. 1*) to Contract No. 12487, LNG - Exterior Painting of Tanks with TMI Coatings, Inc. to ratify and expand the scope of the current contract in the funded amount of \$13,755.23.

The project scope is to provide all supervision, labor, tools, equipment and materials to paint the exterior of various tanks at MLGW's LNG Capleville Plant located at 5101 East Holmes Road, Memphis, Tennessee 38118. The Work shall include the following: 1) surface preparation; 2) coating and inspection procedures; 3) abrasive; 4) piping; 5) pipe racks; 6) catwalks; 7) ladders; and 8) miscellaneous steel. The contract award was selected based on the lowest and best bid received using the Sealed bid process.

This change is to ratify, change and expand the scope of the current contract for work already performed. MLGW allowed the Contractor to complete the work due to the risk of corrosion or rusting of MLGW's equipment, if left exposed. This additional work included the following: 1) caulking of the roof toe plate and anchor bolts on the LNG Plant Firewater Tank in the amount of \$1,700.00; 2) remobilization costs due to the Contractor returning to the site after the initial demobilization in the amount of \$24,000.00; and 3) a credit for labor costs incurred by MLGW for cleaning blast media from the firewater tank in the amount of -\$11,944.77. The total amount for this ratification and change is \$13,755.23. The contract term will remain October 28, 2024 through October 27, 2025. This ratification and change complies with all applicable laws and policies. The new contract value is \$1,413,255.23.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of the Ratification and Change (*Change No. 1*) to Contract No. 12487, LNG - Exterior Painting of Tanks with TMI Coatings, Inc. to ratify and expand the scope of the current contract in the funded amount of \$13,755.23, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Ratification and Change.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 20th day of Aug.
2025 at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12142 - Card Payment Processing Services**
- 2. Requested Funding – \$3,186,460.29**
- 3. Award Duration – Extension (January 1, 2026 through December 31, 2026)**
- 4. Type of Bid – RFP**
- 5. Awarded To – Card Connect, LLC**
- 6. Plain Language Description – A recommendation is being made to renew the existing contract for 1-year based on the renewal terms of the contract. The additional funding for the contract is \$3,186,460.29. The funding will cover the interchange fees or swipe fees set by the payment networks such as VISA, Mastercard, Discover, and American Express for charging merchants to run credit cards on their networks related to interchange cost for 2026 in the amount of \$3,032,775.59. The interchange cost for 2026 is 0.005% of projected sales figure of \$606,555,117.01. Also, the additional funding will cover transaction processing cost in the amount of \$0.05 per transaction related to the contract for Debit/ATM card transaction fees, Discover authorization fees, Mastercard authorization fees, and VISA authorization fees in the amount of \$153,684.70 related to 1-year transaction processing cost for 2026 based on a one-year percentage increase of 5.00% from 2024 to 2025 related to transaction volume.**
- 7. Impact – MLGW customers will not have the ability to pay their utility bills by debit/atm cards and credit cards via the web, IVR, or at MLGW community offices.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of August 20, 2025, approved Extension (*Change No. 3*) to Contract No. 12142, Card Payment Processing Services to Card Connect, LLC to extend the current contract in the funded amount of \$3,186,460.29, and is now recommending to the Council of the City of Memphis that it approves said extension as approved; and

WHEREAS, the project scope is to provide Card Payment Processing Services for the following MLGW payment channels: (1) Web, (2), IVR, (3) CNG (Compressed Natural Gas) fueling stations, and (4) In-Office. The services will offer transaction processing, returns processing as well as reporting for debit card (pin debits/no pin) and credit card payments. The contract award was based on the Request for Proposal ("RFP") evaluation process; and

WHEREAS, this change is to extend the existing contract for the period covering January 1, 2026 through December 31, 2026 in the funded amount of \$3,186,460.29, with no increase in rates from the previous term. MLGW is requesting additional funding to cover the following expenses: 1) Interchange fees of \$3,032,775.79 charged by payment networks (VISA, Mastercard, Discover, and American Express) for credit card transactions ran on the merchants network (based on .005% of the 2026 projected sales figure of \$606,555,117.01); and 2) Transaction processing costs of \$153,684.70 associated with debit/ATM card fees and Discover, Mastercard, and VISA authorization fees (one (1) year processing cost for 2026 based on a 5% increase from 2024 to 2025 related to transaction volume). The total requested amount for this extension is in the funded amount of \$3,186,460.29. This extension complies with all applicable laws and policies. The new contract value is \$14,598,817.44; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Extension (*Change No. 3*) to Contract No. 12142, Card Payment Processing Services to Card Connect, LLC to extend the current contract in the funded amount of \$3,186,460.29 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
August 20, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Extension (*Change No. 3*) to Contract No. 12142, Card Payment Processing Services to Card Connect, LLC to extend the current contract in the funded amount of \$3,186,460.29.

The project scope is to provide Card Payment Processing Services for the following MLGW payment channels: (1) Web, (2), IVR, (3) CNG (Compressed Natural Gas) fueling stations, and (4) In-Office. The services will offer transaction processing, returns processing as well as reporting for debit card (pin debits/no pin) and credit card payments. The contract award was based on the Request for Proposal ("RFP") evaluation process.

This change is to extend the existing contract for the period covering January 1, 2026 through December 31, 2026 in the funded amount of \$3,186,460.29, with no increase in rates from the previous term. MLGW is requesting additional funding to cover the following expenses: 1) Interchange fees of \$3,032,775.79 charged by payment networks (VISA, Mastercard, Discover, and American Express) for credit card transactions ran on the merchants network (based on .005% of the 2026 projected sales figure of \$606,555,117.01); and 2) Transaction processing costs of \$153,684.70 associated with debit/ATM card fees and Discover, Mastercard, and VISA authorization fees (one (1) year processing cost for 2026 based on a 5% increase from 2024 to 2025 related to transaction volume). The total requested amount for this extension is in the funded amount of \$3,186,460.29. This extension complies with all applicable laws and policies. The new contract value is \$14,598,817.44.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Extension (*Change No. 3*) to Contract No. 12142, Card Payment Processing Services to Card Connect, LLC to extend the current contract in the funded amount of \$3,186,460.29, as outlined in the above preamble, is approved; and further,

THAT, the President, or his designated representative is authorized to execute the Extension.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 20th day of Aug.
2025 at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short Title Description** – Three-Conductor Cable
2. **Requested Funding** – \$529,563.00
3. **Award Duration** – One-Time Purchase
4. **Type of Bid** – Sealed Bid
5. **Awarded To** – Universal Scaffold and Equipment
6. **Plain Language Description** – To purchase 2,400 feet of three-conductor cable. This cable facilitates the transition of service from the substation to the overhead distribution network and is also deployed in the Downtown network.
7. **Impact** – The cable is necessary for ongoing infrastructure updates and maintaining system reliability through the replacement of failed components.



RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of August 20, 2025 approved the purchase of three-conductor cable and is now recommending to the Council of the City of Memphis that it approves said purchase; and

WHEREAS, the three-conductor cable facilitates the transition of service from the substation to the overhead distribution network and is also deployed in the Downtown network. The cable is necessary for ongoing infrastructure updates and maintaining system reliability through the replacement of failed components; and

WHEREAS, bids were opened on July 9, 2025. Notice to Bidders was advertised. Twelve bids were solicited, and one bid was received with the best complying and most responsive bidder being the firm of Universal Scaffold and Equipment. This award complies with all applicable laws and policies; and

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Memphis that there be and is hereby approved the purchase of three-conductor cable from Universal Scaffold and Equipment in the amount of \$529,563.00 chargeable to subsequent budget year as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
August 20, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards a purchase order for three-conductor cable to Universal Scaffold and Equipment in the amount of \$529,563.00.

The three-conductor cable facilitates the transition of service from the substation to the overhead distribution network and is also deployed in the Downtown network. The cable is necessary for ongoing infrastructure updates and maintaining system reliability through the replacement of failed components.

Bids were opened on July 9, 2025. Notice to Bidders was advertised. Twelve bids were solicited, and one bid was received with the best complying and most responsive bidder being the firm of Universal Scaffold and Equipment. This award complies with all applicable laws and policies.

The 2025 budgeted amount for Electric Planned Maintenance – Miscellaneous Accounting Technician is \$7,343,000.00; the amount spent year-to-date is \$6,882,021.74; leaving a balance available of \$460,978.26; of which \$529,563.00 will be spent on this purchase in subsequent budget year as approved; and

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis, awards a purchase order to Universal Scaffold and Equipment is approved for furnishing:

2,400 ft. approximately – Cable 3/C Assy 750 KCM CU 25 KV PILS-PE JKT, 750 KCMIL three conductor, paper-insulated, lead covered and PE-Jacketed cable, 25 KV, made in accordance with MLGW Specification No. 35-6987 dated March 24, 1997;

Totaling \$529,563.00; f.o.b. Memphis, Tennessee, our dock; transportation prepaid; said prices are subject to escalation / de-escalation; delivery in sixteen weeks, terms net 30 days.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 20th day of AUG. 2025, at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short Title Description** – Horizontal LED 200W Luminaires
2. **Requested Funding** – \$232,404.00
3. **Award Duration** – One-Time Purchase
4. **Type of Bid** – Sealed Bid
5. **Awarded To** – Engineered Sealing Components LLC
6. **Plain Language Description** – To purchase 543 horizontal LED 200W luminaires which will be used for MLGW's electric infrastructure.
7. **Impact** – The horizontal LED 200W luminaires are needed for upcoming projects and for infrastructure updates.



RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of August 20, 2025 approved the purchase of horizontal LED 200W luminaires and is now recommending to the Council of the City of Memphis that it approves said purchase; and

WHEREAS, the horizontal LED 200W luminaries, serving as high-pressure sodium cobra head equivalents, are vital for maintaining and supporting MLGW's street light system infrastructure. The horizontal LED 200W luminaires are needed for upcoming projects and for infrastructure updates; and

WHEREAS, bids were opened on June 25, 2025. Notice to Bidders was advertised. Thirteen bids were solicited, and five bids were received with the best complying and most responsive bidder being the firm of Engineered Sealing Components LLC. This award complies with all applicable laws and policies; and

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Memphis that there be and is hereby approved the purchase of horizontal LED 200W luminaires from Engineered Sealing Components LLC in the amount of \$232,404.00 chargeable to the MLGW 2025 fiscal year budget.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
August 20, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards a purchase order for horizontal LED 200W luminaires to Engineered Sealing Components LLC in the amount of \$232,404.00.

The horizontal LED 200W luminaries, serving as high-pressure sodium cobra head equivalents, are vital for maintaining and supporting MLGW's street light system infrastructure. The horizontal LED 200W luminaires are needed for upcoming projects and for infrastructure updates.

Bids were opened on June 25, 2025. Notice to Bidders was advertised. Thirteen bids were solicited, and five bids were received with the best complying and most responsive bidder being the firm of Engineered Sealing Components LLC. This award complies with all applicable laws and policies.

The 2025 budgeted amount for Electric Street Light Maintenance – Miscellaneous Accounting Transaction is \$2,898,000.00; the amount spent year-to-date is \$1,718,973.68; leaving a balance available of \$1,179,026.32; of which \$232,404.00 will be spent on this purchase in 2025; leaving a balance available of \$946,622.32; and

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis, awards a purchase order to Engineered Sealing Components LLC is approved for furnishing:

543 – Luminaire horizontal LED 200W equivalent, 3000K, 200W high pressure sodium cobra head equivalent, shall comply with MLGW Specification 43-60XX dated April 22, 2022. Each unit shall be boxed individually and marked with MLGW class item #43-6085;

Totaling \$232,404.00; f.o.b. Memphis, Tennessee, our dock; transportation prepaid; said prices being firm; delivery in six weeks, terms net 30 days.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 20th day of Aug. 2025 at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short title description – Contract No. 12555 - External Auditing Services**
- 2. Funded Amount - \$875,000.00**
- 3. Award Duration – The term of this contract is for a period of 60 months from the date of the Notice to Proceed**
- 4. Type of Bid – RFP**
- 5. Awarded to – CBIZ CPAs P.C.**
- 6. Plain Language Description – This contract is for external auditing services with respect to the financial statements of MLGW's Electric, Gas, and Water Division.**
- 7. Impact – The contract will provide independent audit assurance that MLGW's Electric, Gas, and Water financial statements are accurate, complete, fairly presented, and in compliance with applicable standards.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of August 20, 2025 awarded Contract No. 12555, External Auditing Services to CBIZ CPAs P.C. in the funded amount of \$875,000.00, and is now recommending to the Council of the City of Memphis that it approves said award as approved; and

WHEREAS, the project scope is to perform external auditing services and provide reports with respect to the financial statements of MLGW's Electric, Gas, and Water Divisions for the year ending December 31, 2025 and each of the four (4) consecutive years to follow, ending in 2029 with work completed in 2030; and

WHEREAS, the Request for Proposal was advertised using MLGW's Online Bid Notification System on March 10, 2025. MLGW solicited (30) firms. Six (6) proposals were received on April 15, 2025; of which, one (1) proposal was deemed non-compliant due to the firm failing to submit the required Signature Page with their proposal. The most responsive proposal received was from CBIZ CPAs P.C., which was evaluated based on the following criteria: 1) Past experience related to audits of utility companies; 2) Past experience related to audits of governmental units; 3) Qualification of staff, including consultants, to be assigned to the audit; 4) Firm's understanding of work to be performed; 5) Total estimated cost; and 6) Total Supplier Diversity percentage of participation. The total funded amount for this award is \$875,000.00. The term of this contract is for a period of 60 months from the date of the Notice to Proceed. This award complies with all applicable laws and policies; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved an award of Contract No. 12555, External Auditing Services to CBIZ CPAs P.C. in the funded amount of \$875,000.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
August 20, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards Contract No. 12555, External Auditing Services to CBIZ CPAs P.C. in the funded amount of \$875,000.00.

The project scope is to perform external auditing services and provide reports with respect to the financial statements of MLGW's Electric, Gas, and Water Divisions for the year ending December 31, 2025 and each of the four (4) consecutive years to follow, ending in 2029 with work completed in 2030.


The Request for Proposal was advertised using MLGW's Online Bid Notification System on March 10, 2025. MLGW solicited (30) firms. Six (6) proposals were received on April 15, 2025; of which, one (1) proposal was deemed non-compliant due to the firm failing to submit the required Signature Page with their proposal. The most responsive proposal received was from CBIZ CPAs P.C., which was evaluated based on the following criteria: 1) Past experience related to audits of utility companies; 2) Past experience related to audits of governmental units; 3) Qualification of staff, including consultants, to be assigned to the audit; 4) Firm's understanding of work to be performed; 5) Total estimated cost; and 6) Total Supplier Diversity percentage of participation. The total funded amount for this award is \$875,000.00. The term of this contract is for a period of 60 months from the date of the Notice to Proceed. This award complies with all applicable laws and policies.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the award of Contract No. 12555, External Auditing Services to CBIZ CPAs P.C. in the funded amount of \$875,000.00, as outlined in the foregoing preamble, is approved and further,

THAT, the President, or his designated representative is authorized to execute the Award.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 20th day of AUG.
2025 at which a quorum was present.


VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short title description – Contract No. 12167 - Retirement and Pension System and Other Post Employment Benefits (OPEB) Audits**
- 2. Funded Amount - \$74,200.00 (The custodial fees are paid directly by the respective MLGW Pension and OPEB accounts).**
- 3. Award Duration – Ratification and one (1) year extension (January 1, 2026 through December 31, 2026)**
- 4. Type of Bid – RFP**
- 5. Awarded to – Forvis Mazars (*formerly Dixon Hughes Goodman, LLP*)**
- 6. Plain Language Description – This contract is for external auditing services with respect to the financial statements for the Retirement and Pension System and Other Post-Employment Benefits (OPEB) Trust for the year ending 2025 with work to be completed in 2026.**
- 7. Impact – The contract will provide independent audit assurance that MLGW's Retirement and Pension (OPEB) financial statements are accurate, complete, fairly presented, and in compliance with applicable standards.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of August 20, 2025 approved Ratification and Extension (*Change No. 1*) to Contract No. 12167, Retirement and Pension System and Other Post Employment Benefits (OPEB) Audits with Forvis Mazars (*formerly Dixon Hughes Goodman, LLP*) to ratify and extend the current contract in the funded amount of \$74,200.00, and is now recommending to the Council of the City of Memphis that it approves said ratification and extension as approved; and

WHEREAS, the project scope is to perform external auditing services and provide reports with respect to the financial statements of the MLGW Retirement and Pension System and Other Post-Employment Benefits (“OPEB”) Trust. The audits shall be conducted in accordance with Governmental Auditing Standards issued by the Comptroller of the Treasury, State of Tennessee. The contract award was based on the Request for Proposals (“RFP”) evaluation process; and

WHEREAS, this change is to ratify and increase the current contract to pay an outstanding invoice in the amount of \$22,900.00, and to extend the current contract for one (1) year for the period covering January 1, 2026 through December 31, 2026 in the amount of \$51,300.00, which may not include any applicable processing fees. This extension is to allow Internal Audit, Finance, and Contracts Management time to solicit a 48-month Request for Proposal (“RFP”) for the services. This extension includes a negotiated increase of 4.79% over the previous 12 months. The contract will provide independent audit assurance that MLGW’s Retirement and Pension (OPEB) financial statements are accurate, complete, fairly presented, and in compliance with applicable standards. The custodial fees are paid directly by the respective MLGW Pension and OPEB accounts and do not have an impact on

MLGW's operating budget. This ratification and extension complies with all applicable laws and policies.

The new contract value is \$304,300.00; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Ratification and Extension (*Change No. 1*) to Contract No. 12167, Retirement and Pension System and Other Post Employment Benefits (OPEB) Audits with Forvis Mazars (*formerly Dixon Hughes Goodman, LLP*) to ratify and extend the current contract in the funded amount of \$74,200.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
August 20, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Ratification and Extension (*Change No. 1*) to Contract No. 12167, Retirement and Pension System and Other Post Employment Benefits (OPEB) Audits with Forvis Mazars (*formerly Dixon Hughes Goodman, LLP*) to ratify and extend the current contract in the funded amount of \$74,200.00.

The project scope is to perform external auditing services and provide reports with respect to the financial statements of the MLGW Retirement and Pension System and Other Post-Employment Benefits ("OPEB") Trust. The audits shall be conducted in accordance with Governmental Auditing Standards issued by the Comptroller of the Treasury, State of Tennessee. The contract award was based on the Request for Proposals ("RFP") evaluation process.

This change is to ratify and increase the current contract to pay an outstanding invoice in the amount of \$22,900.00, and to extend the current contract for one (1) year for the period covering January 1, 2026 through December 31, 2026 in the amount of \$51,300.00, which may not include any applicable processing fees. This extension is to allow Internal Audit, Finance, and Contracts Management time to solicit a 48-month Request for Proposal ("RFP") for the services. This extension includes a negotiated increase of 4.79% over the previous 12 months. The contract will provide independent audit assurance that MLGW's Retirement and Pension (OPEB) financial statements are accurate, complete, fairly presented, and in compliance with applicable standards. The custodial fees are paid directly by the respective MLGW Pension and OPEB accounts and do not have an impact on MLGW's operating budget.

This Ratification and extension complies with all applicable laws and policies. The new contract value is \$304,300.00.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Ratification and Extension (*Change No. 1*) to Contract No. 12167, Retirement and Pension System and Other Post Employment Benefits (OPEB) Audits with Forvis Mazars (*formerly Dixon Hughes Goodman, LLP*) to ratify and extend the current contract in the funded amount of \$74,200.00, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative, is authorized to execute the Ratification and Extension.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 20th day of Aug, 2022 at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short Title Description** – Utility Bill Paper
2. **Requested Funding** – \$382,470.00
3. **Award Duration** – Twenty-Four-Months
4. **Type of Bid** – Sealed Bid
5. **Awarded To** – Mac Papers, LLC
6. **Plain Language Description** – To purchase 16,800,000 sheets of utility bill paper to print customer utility bills.
7. **Impact** – Utility bill paper is required to print consolidated bills for electric, gas, water, and third-party fees collected on behalf of the City of Memphis.



RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of August 20, 2025 approved a twenty-four-month purchase order for utility bill paper and is now recommending to the Council of the City of Memphis that it approves said purchase; and

WHEREAS, a twenty-four-month purchase order will be awarded for utility bill paper. The paper is critical for MLGW's monthly billing, enabling the distribution of statements that include charges for electric, gas, and water services, as well as third-party fees collected on behalf of the City of Memphis; and

WHEREAS, bids were opened on June 25, 2025. Notice to Bidders was advertised. Five bids were solicited, and one bid was received with the most responsive and best complying bidder being the firm of Mac Papers, LLC. This award complies with all applicable laws and policies; and

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Memphis that there be and is hereby approved a twenty-four-month purchase order for utility bill paper from Mac Papers, LLC in the amount of \$14,487.50 chargeable to the MLGW 2025 fiscal year budget and the remaining balance of \$367,982.50 chargeable to subsequent budget years as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
August 20, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards a twenty-four-month purchase order for utility bill paper to Mac Papers, LLC in the amount of \$382,470.00.

A twenty-four-month purchase order will be awarded for utility bill paper. The paper is critical for MLGW's monthly billing, enabling the distribution of statements that include charges for electric, gas, and water services, as well as third-party fees collected on behalf of the City of Memphis.

Bids were opened on June 25, 2025. Notice to Bidders was advertised. Five bids were solicited, and one bid was received with the most responsive and best complying bidder being the firm of Mac Papers, LLC. This award complies with all applicable laws and policies.

The 2025 budgeted amount for Communications Production and Distribution is \$762,380.00; the amount spent year-to-date is \$295,395.53; leaving a balance available of \$466,984.47; of which \$14,487.50 will be spent on this purchase in 2025; leaving a balance available of \$452,496.97 after award; of which \$367,982.50 will be spent in subsequent budget years as approved; and

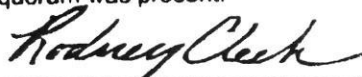
NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis, awards a twenty-four-month purchase order to Mac Papers, LLC is approved for furnishing:

16,800,000 Sheets (Approximately) - Utility bill paper furnished in accordance to MLGW Specification for Utility Bill paper dated February 17, 2025;

Totaling \$382,470.00; f.o.b. Memphis, Tennessee, our dock; transportation prepaid; a 10% contingency is built into the total to absorb any unexpected cost fluctuations during the contract term; delivery once a month; terms net 30 days.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 20th day of Aug, 2025 at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short Title Description** – Utility Bill Mailing and Return Envelopes
2. **Requested Funding** – \$561,594.00
3. **Award Duration** – Twenty-Four-Months
4. **Type of Bid** – Sealed Bid
5. **Awarded To** – Mac Papers, LLC
6. **Plain Language Description** – To purchase 12,000,000 return #9 window envelopes and 16,800,000 mailing #10 window envelopes. Monthly utility bills are sent to customers using #10 mailing envelopes. Accompanying these bills are #9 return envelopes, enabling customers to easily submit their payments by mail.
7. **Impact** – These utility bill envelopes facilitate the consistent monthly distribution of utility bills and the efficient processing of payments.



RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of August 20, 2025 approved a twenty-four-month purchase order for utility bill mailing and return envelopes and is now recommending to the Council of the City of Memphis that it approves said purchase; and

WHEREAS, the twenty-four-month purchase order will be awarded for utility bill mailing and return envelopes. The utility bill envelopes facilitate the consistent monthly distribution of utility bills and the efficient processing of payments; and

WHEREAS, bids were opened on June 11, 2025. Notice to Bidders was advertised. Five bids were solicited, and one bid was received with the most responsive and best complying bidder being the firm of Mac Papers, LLC. This award complies with all applicable laws and policies; and

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Memphis that there be and is hereby approved a twenty-four-month purchase order for utility bill mailing and return envelopes from Mac Papers, LLC in the amount of \$42,545.00 chargeable to the MLGW 2025 fiscal year budget and the remaining balance of \$519,049.00 chargeable to subsequent budget years as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
August 20, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it awards a twenty-four-month purchase order for utility bill mailing and return envelopes to Mac Papers, LLC in the amount of \$561,594.00.

A twenty-four-month purchase order will be awarded for utility bill mailing and return envelopes. The utility bill envelopes facilitate the consistent monthly distribution of utility bills and the efficient processing of payments.

Bids were opened on June 11, 2025. Notice to Bidders was advertised. Five bids were solicited, and one bid was received with the most responsive and best complying bidder being the firm of Mac Papers, LLC. This award complies with all applicable laws and policies.

The 2025 budgeted amount for Communications Production and Distribution is \$762,380.00; the amount spent year-to-date is \$295,395.53; leaving a balance available of \$466,984.47; of which \$42,545.00 will be spent on this purchase in 2025; leaving a balance available of \$424,439.47 after award; of which \$519,049.00 will be spent in subsequent budget years as approved; and

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

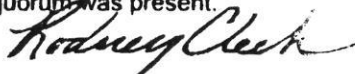
THAT, subject to the consent and approval of the Council of the City of Memphis, awards a twenty-four-month purchase order to Mac Papers, LLC is approved for furnishing:

16,800,000 (Approximately) - Utility bill #10 mailing envelopes furnished in accordance with MLGW Specifications for Utility Bill Envelopes;

12,000,000 (Approximately) - Utility bill #9 return envelopes furnished in accordance with MLGW Specifications for Utility Bill Envelopes;

Totaling \$561,594.00; f.o.b. Memphis, Tennessee, our dock; transportation prepaid; said prices being firm for the first year with up to a 10% increase for the second year; delivery bi-weekly, terms net 30 days.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 20th day of Aug, 2025, at which a quorum was present.



VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. Description of the Item

Resolution approving the recommended annual salary of \$167,211.00 to fill the vacant new hire position of CEES Director, Strategic Initiatives & Execution.

2. Additional Information

The President & CEO and the Interim Chief People Officer have recommended to the Board of Light, Gas, and Water Commissioners that they approve an annual salary of \$167,211.00 for a new hire position: CEES Director, Strategic Initiatives & Execution, subject to the consent and approval of the City Council of the City of Memphis.

RESOLUTION

WHEREAS, MLGW desires to hire a candidate to fill the vacant position of CEES Director, Strategic Initiatives & Execution; and

WHEREAS, the Board of Memphis Light, Gas, and Water Commissioners at their meeting on August 20, 2025, approved an annual salary of \$167,211.00 for the CEES Director, Strategic Initiatives & Execution position; and

WHEREAS, Memphis City Substitute Ordinance No. 5897 provides that the salary of executive management or other employees over \$120,000.00 be approved by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis, That the annual salary of \$167,211.00 is hereby approved for the vacant CEES Director, Strategic Initiatives & Execution position.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
August 20, 2025

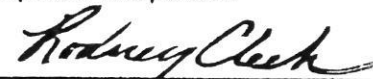
WHEREAS MLGW desires to hire a candidate to fill the vacant position of CEES Director, Strategic Initiatives & Execution at an annual salary of \$167,211.00; and

WHEREAS, the President & CEO and the Interim Chief People Officer recommend to the Board of Memphis Light, Gas & Water Commissioners an annual salary in the amount of \$167,211.00 for a candidate for the CEES Director, Strategic Initiatives & Execution.

NOW THEREFORE BE IT RESOLVED by the Board of Memphis Light, Gas & Water Commissioners:

THAT, subject to the consent and approval of the City Council of the City of Memphis, the annual salary for the CEES Director, Strategic Initiatives & Execution in the amount of \$167,211.00 is hereby approved.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 20th day of August, 2025 at which a quorum was present.


VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

- 1. Short Title Description – Contract No. 12134 (*formerly C2372*)-
Broker of Record for Cyber Security**
- 2. Requested Funding – \$147,000.00**
- 3. Award Duration – October 1, 2025 through September 30, 2026**
- 4. Type of Bid – RFP**
- 5. Awarded To – Willis Towers Watson Southeast, Incorporated**
- 6. Plain Language Description – To acquire mandated Broker of
Record to secure Cyber Insurance.**
- 7. Impact – Will assist in the implementation of a \$5,000,000 Cyber
insurance policy.**

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of August 20, 2025 approved Extension (*Change No. 3*) to Contract No. 12314 (*formerly C2372*), Broker of Record for Cyber Insurance and Other Insurance Coverages with Willis Towers Watson Southeast, Incorporated, to extend the current contract in the funded amount of \$147,000.00, and is now recommending to the Council of the City of Memphis that it approves said extension as approved; and

WHEREAS, the project scope is to represent MLGW as its agent to provide consulting support regarding insurance questions and considerations. In addition, the Broker is to advise and provide assistance concerning insurance exposures and coverage acquisition. The contract award was selected based on the Request for Proposal ("RFP") evaluation process; and

WHEREAS, this change is to extend the current contract for an additional one (1) year term for the period covering October 1, 2025 through September 30, 2026 in the funded amount of \$147,000.00, with a 27% decrease in rates from the previous term. The extension is needed to satisfy the mandates for the Broker of Record to secure Cyber Insurance and Other Insurance coverage needs. This extension complies with all applicable laws and policies. The new contract value is \$746,138.00; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Extension (*Change No. 3*) to Contract No. 12314 (*formerly C2372*), Broker of Record for Cyber Insurance and Other Insurance Coverages with Willis Towers Watson Southeast, Incorporated, to extend the current contract in the funded amount of \$147,000.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
August 20, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Extension (*Change No. 3*) to Contract No. 12314 (*formerly C2372*), Broker of Record for Cyber Insurance and Other Insurance Coverages with Willis Towers Watson Southeast, Incorporated, to extend the current contract in the funded amount of \$147,000.00.

The project scope is to represent MLGW as its agent to provide consulting support regarding insurance questions and considerations. In addition, the Broker is to advise and provide assistance concerning insurance exposures and coverage acquisition. The contract award was selected based on the Request for Proposal ("RFP") evaluation process.

This change is to extend the current contract for an additional one (1) year term for the period covering October 1, 2025 through September 30, 2026 in the funded amount of \$147,000.00, with a 27% decrease in rates from the previous term. The extension is needed to satisfy the mandates for the Broker of Record to secure Cyber Insurance and Other Insurance coverage needs. This extension complies with all applicable laws and policies. The new contract value is \$746,138.00.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Extension (Change No. 3) to Contract No. 12314 (*formerly C2372*), Broker of Record for Cyber Insurance and Other Insurance Coverages with Willis Towers Watson Southeast, Incorporated, to extend the current contract in the funded amount of \$147,000.00, as outlined in the foregoing preamble, is approved and further,

THAT, the President, or his designated representative is authorized to execute the Extension.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 20th day of Aug. 2025, at which a quorum was present.


VP, CFO & Secretary - Treasurer



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

A resolution amending and appropriating PILOT proceeds from the Health Educational and Housing Facility Board of the City of Memphis, Tennessee up to but not to exceed \$1,500,000.00 chargeable to the FY2026 Budget by appropriating funds to the Division of Housing and Community Development Affordable Housing Program account.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

The Division of Housing and Community Development

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Not applicable.

4. State whether this will impact specific council districts or super districts.

Citywide

5. State whether this requires a new contract, or amends an existing contract, if applicable.

New contracts and contract amendments will be required.

6. State whether this requires an expenditure of funds/requires a budget amendment.

Expenditure of funds will be required.

Division of Housing and Community Development-Resolution



G109

A resolution amending and appropriating PILOT proceeds from the Health Educational and Housing Facility Board of the City of Memphis, Tennessee up to but not to exceed \$1,500,000.00 chargeable to the FY2026 Budget by appropriating funds to the Division of Housing and Community Development Affordable Housing Program account.

WHEREAS, the Division of Housing and Community Development continues in its efforts to assist in the development of affordable housing options within the City of Memphis; and

WHEREAS, the Council of the City of Memphis has declared by resolution dated May 7, 2002, that the Health Educational and Housing Facility Board of the City of Memphis, Tennessee to be performing a public function on behalf of and as a public instrumentality of the City, and recognizes that all property owned by it is exempt from all taxation in the State of Tennessee; and

WHEREAS, the Council of the City of Memphis also delegated to the Health Educational and Housing Facility Board of the City of Memphis, Tennessee by resolution dated May 7, 2002, the authority to negotiate and enter into with a lessee of the Board, payments in lieu of ad valorem taxes, provided that such authorization shall be granted only upon a finding that such payments are deemed to be in furtherance of the public purpose of the Board; and

WHEREAS, the Division of Housing and Community Development is expected to receive PILOT proceeds from the Health Educational and Housing Facility Board of the City of Memphis, Tennessee up to but not to exceed ONE MILLION, FIVE HUNDRED THOUSAND DOLLARS AND 00/100 (\$1,500,000.00); and

WHEREAS, the Division of Housing and Community Development also desires to enter into a contractual agreement to grant allocations of the PILOT proceeds to the Affordable Housing Program and the Memphis Housing Authority Low-Income Housing Program; and

Division of Housing and Community Development-Resolution

WHEREAS, it is necessary to amend the Fiscal Year 2026 Budget by appropriating up to but not to exceed ONE MILLION, FIVE HUNDRED THOUSAND DOLLARS AND 00/100 (\$1,500,000.00) in revenues for the Affordable Housing Program and Memphis Housing Authority’s Low-Income Housing Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Division of Housing and Community Development be authorized to enter into a contractual agreement to provide of the PILOT proceeds grants up to but not to exceed ONE MILLION, FIVE HUNDRED THOUSAND DOLLARS AND 00/100 (\$1,500,000.00) to be set aside to the Division of Housing and Community Development Affordable Housing and Memphis Housing Authority Low Income Housing Program.

BE IT FURTHER RESOLVED that there be and is hereby appropriated up to but not to exceed ONE MILLION, FIVE HUNDRED THOUSAND DOLLARS AND 00/100 (\$1,500,000.00) of the PILOT proceeds, chargeable to and amending the FY2026 Budget by appropriating funds for the HCD’s Affordable Housing Program and MHA’s Low-Income Housing Program as follows:

<u>REVENUE:</u>		
CD90043	Award 12106 HEHFB	\$1,500,000.00
<u>EXPENSE:</u>		
CD90043	Award 12106 Professional Svcs	\$1,500,000.00



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

Resolution to Accept and Appropriate the sum of \$1,548,900 funded by Shelby County Commission for the Southwest Twin Redevelopment, Award 11551, Project CD01104

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Division of Housing & Community Development

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Not applicable

4. State whether this will impact specific council districts or super districts.

District 6
Super District 9

5. State whether this requires a new contract, or amends an existing contract, if applicable.

Not applicable

6. State whether this requires an expenditure of funds/requires a budget amendment.

This will require an expenditure of funds.

P027



Resolution to Accept and Appropriate the sum of \$1,548,900 funded by Shelby County Commission for the Southwest Twin Redevelopment, Award 11551, Project CD01104.

WHEREAS, the City of Memphis is committed to strengthening underserved communities through targeted investments in infrastructure, community spaces, and public services to enhance the quality of life for residents; and

WHEREAS, the Shelby County Board of Commissioners has approved funding from its Capital Improvement Project (CIP) budget in an amount not to exceed ONE MILLION FIVE-HUNDRED FORTY-EIGHT THOUSAND NINE HUNDRED DOLLARS (\$1,548,900) for the Southwest Twin Drive-In Redevelopment Community Center Project, located at 4233 South Third Street, Memphis, Tennessee 38109 (see Attachment A); and

WHEREAS, the City of Memphis and Shelby County Government have executed a Memorandum of Agreement (MOA) to document the County's financial participation and support in addressing immediate needs for this redevelopment initiative (see Attachment B); and

WHEREAS, the site formerly known as the Southwest Twin drive-in movie theater will be redeveloped into a civic campus, including a public library, police precinct, fleet services repair shop, and other public assets; and

WHEREAS, it is necessary to appropriate the funds referenced above to support the first phase of construction, which includes site preparation and grading, utility installation, paving and drainage improvements, and the construction of the police precinct building; and

WHEREAS, Award 11551, originally established for Shelby County CIP funds allocated to the Raleigh Springs Project, will also be used for the Southwest Twin Redevelopment Project and increased by ONE MILLION FIVE HUNDRED FORTY-EIGHT THOUSAND NINE HUNDRED DOLLARS (\$1,548,900) to support this new phase of funding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the sum of ONE MILLION FIVE HUNDRED FORTY-EIGHT THOUSAND NINE HUNDRED DOLLARS (\$1,548,900) received from Shelby County Commission CIP funds is hereby appropriated and credited as follows:

Award:	11551
Project Title:	Southwest Twin Redevelopment
Project Number:	CD01104
Contract Construction:	\$1,548,900

Attachment A

Item #: 5

Moved by: SUGARMON

Prepared by: Rhonda O'Dell

Seconded by: _____

Reviewed by: Atty Felisa Cox

RESOLUTION AMENDING THE FISCAL YEAR (FY) 2024 CAPITAL IMPROVEMENT PROJECTS (CIP) BUDGET TO PROVIDE FUNDING TO THE CITY OF MEMPHIS IN AN AMOUNT NOT TO EXCEED \$1,548,900.00 AS SHELBY COUNTY GOVERNMENT'S PORTION TO ADDRESS THE IMMEDIATE NEEDS FOR THE SOUTHWEST TWIN DRIVE-IN REDEVELOPMENT COMMUNITY CENTER PROJECT. THIS ITEM REQUIRES AN EXPENDITURE OF UP TO \$1,548,900.00 FROM THE CARRY FORWARD CIP FUNDS. SPONSORED BY COMMISSIONER DR. EDMUND FORD, JR.

WHEREAS, Smart development in significant portions of Shelby County is limited by inadequate community resources, such as a police precinct, library, county health department and other essential governmental functions; and

WHEREAS, The City of Memphis now owns the property located at 4233 South Third Street, Memphis, Tennessee 38109, that is also known as the former Southwest Twin Drive-In for the purpose of utilizing the property to better the lives of the citizens within the surrounding area; and

WHEREAS, The community surrounding the former Southwest Twin Drive-In is actively addressing their needs with both the City of Memphis and Shelby County Commissioner Dr. Edmund Ford, Jr.; and

WHEREAS, The City of Memphis will utilize the funds for the following:

1. Maintenance and replacement of the perimeter fence
2. Architectural and Engineering
3. Pre-construction and due diligence work to include geotechnical, environmental and civil engineering
4. Pre-construction costs

Attachment A

WHEREAS, Shelby County will enter into a memorandum of agreement (MOA) with the City of Memphis in regards to their participation in conducting the above stated activities to help develop community resources and immediate needs for Westwood, West Junction/Walker Homes, Indian Hills, Graves Manor, Valley Forge, Boxtown, Levi, Coro Lake, Lakeview Gardens, Barton Heights and the Whitehaven Communities and all the surrounding areas to include reviewing the possibility of creating a Tax Increment Financing and/or Tourism Development Zone (TDZ) to encourage private investment into the community; and

WHEREAS, Carry forward CIP funding is available in Account No. 911-800273-7011 to fund this project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the Shelby County Commission hereby amends the FY 2024 CIP Budget for the purposes expressed herein and authorizes and appropriates up to \$1,548,900.00 from Carry Forward CIP in Account No. 911-800273-7011.

BE IT FURTHER RESOLVED, That this body hereby approves funding to the City of Memphis, for up to \$1,548,900.00 for the Southwest Twin Drive-In Redevelopment Project and the City will utilize the funds for the following:

1. Maintenance and replacement of the perimeter fence
2. Architectural and Engineering
3. Pre-construction and due diligence work to include geotechnical, environmental and civil engineering
4. Pre-construction costs

BE IT FURTHER RESOLVED, That the County Mayor and Director of Administration and Finance be and are hereby authorized to issue their warrant or

Attachment AAtt

warrants to the extent of appropriations made in this Resolution and to take proper credit in their accounting therefor.

BE IT FURTHER RESOLVED, That Shelby County will enter into a memorandum of agreement (MOA) regarding the participation in conducting the above stated activities to help develop community resources and immediate needs for Westwood, West Junction/Walker Homes, Indian Hills, Graves Manor, Valley Forge, Boxtown, Levi, Coro Lake, Lakeview Gardens, Barton Heights and the Whitehaven Communities and all the surrounding areas to include reviewing the possibility of creating a Tax Increment Financing and/or Tourism Development Zone (TDZ) to encourage private investment into the community.

BE IT FURTHER RESOLVED, That Shelby County Commissioner Dr. Edmund Ford shall represent Shelby County for the purposes of reporting and providing timely updates to the Shelby County Commission Community Services Committee.

BE IT FURTHER RESOLVED, That this Resolution shall become effective in accordance with the Shelby County Charter, Article II, Section 2.06(B), the public welfare requiring same.

Attachment A



Lee Harris
County Mayor

Date: 8/14/2023

ATTEST:

Clerk of County Commission

ADOPTED: August 14, 2023



BOARD OF COUNTY COMMISSIONERS SHELBY COUNTY, TENNESSEE

AGENDA

Monday August 14, 2023

*Commissioner Mickell Lowery, Chairman
Commissioner Miska Clay Bibbs, Chairman Pro Tempore
Commissioner Shante K. Avant
Commissioner David C. Bradford, Jr.
Commissioner Henri E. Brooks
Commissioner Charlie Caswell, Jr.
Commissioner Edmund Ford, Jr.*

*Commissioner Amber Mills
Commissioner Brandon G. Morrison
Commissioner Erika Sugarmon
Commissioner Britney Thornton
Commissioner Michael Whaley
Commissioner Mick Wright*

The meeting will be held at 160 N. Main Street, First Floor, in Chambers as well as online using GoToWebinar

8/21/2023 11:36 AM

3:00 PM

COMMISSION CONVENES

OPENING OF THE COMMISSION

Deputy Sheriff Sneed

CALL TO ORDER

Chairman Mickell Lowery

INVOCATION

**Reverend Roger Brown
Greater White Stone MBC**

PLEDGE OF ALLEGIANCE

Commissioner Miska Clay Bibbs

ROLL CALL

Approval of Minutes of Previous Session

ADOPTED

1. July 17, 2023

**Announcement for Appearance Cards for Public Speaking/Public
Comment Pursuant to Rule # 14(b)**

CONSENT AGENDA

Resolutions of Memorial, Sympathy and Commendation

**THORNTON
ADOPTED** 2. Resolution honoring and recognizing Ms. Irma Jean Tabor
"Neighbors Helping Neighbors." Sponsored by
Commissioner Britney Thornton.

**THORNTON
ADOPTED** 3. Resolution honoring and recognizing Eugene and Rubystine
Jones' 60th Wedding Anniversary. Sponsored by
Commissioner Britney Thornton.

Zoning and Subdivisions

Reports and/or Resolutions for Standing Committees

**BRADFORD
(REMOVED
TO REGULAR
AGENDA)
ADOPTED** 4. Resolution approving the purchase of property insurance for
the FedEx Forum from Pete Mitchell & Associates, Inc.,
through Hartford Fire Insurance Company in the total amount
of \$632,233.47 shared equally by Shelby County Government
and the City of Memphis for a twelve-month period beginning
September 1, 2023. This item requires the expenditure of FY
2024 General Funds in an amount not to exceed \$316,116.74.
Sponsored by Commissioner Michael Whaley.

**SUGARMON
ADOPTED** 5. Resolution amending the Fiscal Year (FY) 2024 Capital
Improvement Projects (CIP) Budget to provide funding to the
City of Memphis in an amount not to exceed \$1,548,900.00 as
Shelby County Government's portion to address the
immediate needs for the Southwest Twin Drive-In
Redevelopment Community Center Project. This item
requires an expenditure of up to \$1,548,900.00 from the Carry

Forward CIP Funds. Sponsored by Commissioner Dr. Edmund Ford, Jr.

- | | |
|-------------------------------|--|
| CLAY BIBBS
ADOPTED | 6. Resolution amending the FY 2024 Grant Fund Operating Budget in the amount of \$250,000.00 to accept and appropriate funds pursuant to a Grant Agreement with the Tennessee Department of Environment and Conservation (TDEC) for the period from July 1, 2023 through December 31, 2024, for the purpose of conducting a Waste Characterization Study. This item requires the appropriation and expenditure of FY 2024 State Grant Funds in the amount of \$250,000.00. Sponsored by Commissioner Miska Clay Bibbs. |
| MILLS
ADOPTED | 7. Resolution receiving and filing the Fourth Quarter Report of the Shelby Farms Park Conservancy for the year ending June 30, 2023. Sponsored by Commissioner Amber Mills. |
| BROOKS
ADOPTED | 8. Resolution approving the election of Notaries Public for appointment and/or reappointment for Shelby County, Tennessee. Sponsored by Commissioner Britney Thornton. |
| BROOKS
ADOPTED | 9. Resolution approving the election of Notaries Public for appointment and/or reappointment for Shelby County, Tennessee. Sponsored by Commissioner Britney Thornton. |
| BROOKS
ADOPTED | 10. Resolution amending the Fiscal Year 2024 ("FY 2024") Operating Budget in the amount of \$12,000.00 for the Shelby County Board of Commissioners' Postsecondary Internship Program for students who are matriculating to obtain an Associate, Undergraduate, or Graduate Degree. This item requires an expenditure of \$12,000.00 from the FY 2024 County Commission Contingency Fund. Sponsored by Commissioner Erika Sugarmon. |
| SUGARMON
ADOPTED | 11. Resolution requiring monthly reporting of fees and commissions be remitted to the Shelby County Trustee by the tenth of the month. Sponsored by Commissioner Michael Whaley and Commissioner Shante K. Avant. |

**SUGARMON
ADOPTED** 12. Resolution receiving and filing the Fourth Quarter Report of the Shelby County Trustee for the year ending June 30, 2023. Sponsored by Commissioner Michael Whaley.

**BRADFORD
(REMOVED
TO REGULAR
AGENDA)
ADOPTED** 13. Resolution approving a two-year lease agreement between Corsair Boulevard, LLC and Shelby County Government on behalf of the Shelby County Fire Department for 5,133 square feet of office space located at 7740B Trinity Road, Suite 117, Cordova, Tennessee, 38018, for the term beginning July 1, 2023 through June 30, 2025, with an option to renew on a month to month basis for up to an additional three (3) months, in an amount not to exceed \$92,034.00 for FY 2024, with a total contract amount not to exceed \$184,068.00. This item requires the expenditure of FY 2024 Enterprise Funds in the amount of \$92,034.00. Sponsored by Commissioner Mick Wright.

**BRADFORD
ADOPTED** Approval of the Consent Agenda

REGULAR AGENDA

Elections, Appointments, and Confirmations

**BRADFORD
ADOPTED
(AS
AMENDED)** 14. Resolution electing Commissioner MISKA CLAY BIBBS as Chair of the Board of County Commissioners of Shelby County, Tennessee, for a term of one year, pursuant to Article II, Section 2.08 of the Shelby County Charter. Sponsored by Chairman Mickell Lowery.

**BRADFORD
ADOPTED
(AS
AMENDED)** 15. Resolution electing Commissioner CHARLIE CASWELL, JR. as Chair Pro Tempore of the Board of County Commissioners of Shelby County, Tennessee, for a term of one year, pursuant to Article II, Section 2.08 of the Shelby County Charter. Sponsored by Chairman Mickell Lowery.

Ordinances

**FORD
(REFERRED
BACK TO
COMMITTEE
08/23/2023)**

16. **ORDINANCE -- FIRST READING** -- Ordinance to amend the Shelby County Code of Ordinances by amending Chapter 34-Public Safety, Article 1, to request that the Shelby County Sheriff's Office disbands and discontinues future use of all Sheriff's Office specialized units and task forces and ends participation in multi-jurisdictional and multi-agency task forces. Sponsored by Commissioner Britney Thornton.

**THORNTON
(REFERRED
BACK TO
COMMITTEE
08/23/2023)**

17. **ORDINANCE -- FIRST READING** -- Ordinance to amend the Shelby County Code of Ordinances by amending Chapter 34-Public Safety, Article 1, requesting the Shelby County Sheriff to: 1) ban biased traffic stops and the use of pretextual traffic stops for low-level violations; 2) limit searches, questioning, and the use of unmarked vehicles; and 3) bar surveillance as an alternative to pretextual traffic stops. Sponsored by Commissioner Britney Thornton.

**FORD
(REFERRED
BACK TO
COMMITTEE
08/23/2023)**

18. **ORDINANCE -- FIRST READING** -- Ordinance to amend the Shelby County Code of Ordinances by amending Chapter 34-Public Safety, Article 1, to request that the Shelby County Sheriff's Office compiles data related to traffic stops, arrests, use of force, and citizens' complaints against law enforcement officers in a certain manner. Sponsored by Commissioner Michael Whaley, Commissioner Britney Thornton and Commissioner Erika Sugarmon.

Zoning and Subdivisions

**BRADFORD
FAILED
(AS
AMENDED)**

19. Resolution pursuant to Chapter 9.6 of the Unified Development Code of the County of Shelby, and the City of Memphis, Tennessee, granting a Planned Development for land located 12635 US Highway 64, known as Case Number PD 2023-08 CO. Sponsored by Commissioner Miska Clay Bibbs.

Reports and/or Resolutions for Standing Committees

- | | | |
|--|------------|--|
| BRADFORD
(REFERRED
BACK TO
COMMITTEE)
AMENDED | 20. | Resolution allocating \$300,000.00 to Autism Advocates to provide support for autistic children in Shelby County. This item requires an allocation of \$300,000.00 from the American Rescue Plan Act (ARPA) Special Fund. Sponsored by Commissioner Erika Sugarmon. |
|
 | | |
| BRADFORD
ADOPTED | 21. | Resolution of the Shelby County Commission raising the income limit of the Senior Tax Freeze Program to \$60,000.00 for qualified Shelby County Citizens. Sponsored by Chairman Mickell Lowery, Commissioner Miska Clay Bibbs, Commissioner Erika Sugarmon, Commissioner Britney Thornton, Commissioner Amber Mills, Commissioner Henri E. Brooks, Commissioner Shante K. Avant, Commissioner Michael Whaley, Commissioner Mick Wright, Commissioner Charlie Caswell, Commissioner David C. Bradford, Jr., and Commissioner Dr. Edmund Ford, Jr. |
|
 | | |
| THORNTON
(SUBSTITUTE
RESOLUTION)
ADOPTED | 22. | Resolution to approve a contract with the CMI Group to provide Professional Call Center Services to Streamline Communications and appointments for patients utilizing the services of the Shelby County Health Department for an amount not to exceed \$404,745.00 for the period beginning upon execution through June 30, 2024, with an option to renew for two (2) additional one year renewals. This item requires the appropriation and expenditure of FY 2024 General Funds in an amount not to exceed \$404,745.00. Sponsored by Commissioner Charlie Caswell. |
|
 | | |
| BRADFORD
FAILED | 23. | Resolution approving the sale of FOURTEEN Delinquent Tax Parcels in District 10, acquired by Shelby County from various Shelby County Tax Sales to identified purchasers at various prices collectively totaling \$95,800.00, pursuant to Tennessee Code Annotated, Section 67-5-2507, and authorizing the Shelby County Mayor to execute Quit Claim Deeds. Sponsored by Commissioner Amber Mills. |

**BRADFORD
ADOPTED**

- 24. Resolution approving the sale of SEVENTY-FIVE Delinquent Tax Parcels acquired by Shelby County from various Shelby County Tax Sales to identified purchasers at various prices collectively totaling \$665,645.00, pursuant to Tennessee Code Annotated, Section 67-5-2507, and authorizing the Shelby County Mayor to execute Quit Claim Deeds. Sponsored by Commissioner Amber Mills.**

**BRADFORD
REFERRED
BACK TO
COMMITTEE
08/23/2023
(AS
AMENDED)**

- 24A. Resolution requesting the County Commission Chairman to create a Shelby County Commission Opioid Abatement Ad Hoc Committee to study Trauma Informed-Responsive Services and amending the Fiscal Year 2024 operating Budget to allocate \$1,600,000.00 of Opioid Settlement Funds to the FY 2024 County Commission Contingency Fund and appropriate the funds subject to terms of this Resolution. This item requires an allocation of up to \$4,800,000.00 of Opioid Settlement Funds over a three-year period. Sponsored by Commissioner Charlie A. Caswell, Jr.**

Announcements/Statements

Adjournment

- 25. Adjournment to Monday, August 28, 2023; at 3:00 p.m.**

40983

**MEMORANDUM OF AGREEMENT
BETWEEN SHELBY COUNTY GOVERNMENT ("COUNTY")
AND THE CITY OF MEMPHIS**

THIS Memorandum of Agreement ("**MOA**") is entered into as of the date of execution, by and between Shelby County Government ("**COUNTY**") and the City of Memphis ("**CITY**"), collectively, (the "**Parties**").

RECITALS:

WHEREAS, COUNTY desires to provide CITY with COUNTY Capital Improvement Project (CIP) funding in an amount not to exceed **One Million Five Hundred Forty-Eight Thousand Nine Hundred Dollars 00/CENTS (\$1,548,900.00)** as COUNTY's portion to address the immediate needs for the Southwest Twin Drive-In Redevelopment Community Center located at 4233 South Third Street, Memphis, Tennessee 38109; and

WHEREAS, the Parties wish to document their agreement based on the terms more fully detailed in COUNTY Resolution dated August 14, 2023, attached hereto as Exhibit "**A**".

NOW THEREFORE, the parties to this MOA for consideration set forth below do hereby agree and bind themselves to the following terms and conditions:

1. PROJECT DESCRIPTION

CITY will utilize the funds for the following (more fully detailed in Exhibit "**A**"):

1. Maintenance and replacement of the perimeter fence
2. Architectural and Engineering
3. Pre-construction and due diligence work to include geotechnical and environmental and civil engineering
4. Pre-construction costs

2. TERM

The MOA shall commence upon execution of all parties and shall expire three (3) years from execution by all Parties.

3. AMENDMENTS

This MOA may be modified or amended only if the amendment is made in writing and signed by both parties.

Attachment B

4. TERMINATION

Either Party may terminate this MOA in whole upon giving thirty (30) days' notice to the other party.

5. GOVERNING LAW

This MOA will be interpreted in accordance with the laws of the State of Tennessee. By execution of this MOA, the parties agree that all actions, whether sounding in contract or in tort, relating to the validity, construction, interpretation and enforcement of this MOA will be instituted and litigated in the courts of the State of Tennessee located in Shelby COUNTY, Tennessee and in no other. In accordance herewith, the Parties to this MOA submit to the jurisdiction of the courts of the State of Tennessee located in Shelby County, Tennessee.

6. NOTICES

All notices to be given hereunder shall be in writing and shall be delivered via certified U.S. Mail, return receipt requested, postage prepaid to the following:

COUNTY: Shelby County Board of Commissioners
160 N. Main, 6th Floor
Memphis, TN 38103
Attn: Acting CAO

CITY: City of Memphis
170 N. Main Street, 3rd Floor
Memphis, TN 38103
Attn: Ashley Cash, Director,
Housing & Community Development

Chief Legal Officer/City Attorney
125 N. Main Street, Room 336
Memphis, TN 38103

7. ENTIRE AGREEMENT

This MOA contains the entire agreement of the parties and there are no other promises or conditions in any other Contract whether oral or written. This MOA supersedes any prior written or oral contracts between the parties.

Attachment B

8. SEVERABILITY

If any provision of this MOA is held to be unlawful, invalid, or unenforceable under any present or future laws, such provision shall be fully severable; and this MOA shall then be construed and enforced as if such unlawful, invalid, or unenforceable provision had not been a part hereof. The remaining provisions of this MOA shall remain in full force and effect and shall not be affected by such unlawful, invalid, or unenforceable provision or by its severance herefrom. Furthermore, in lieu of such unlawful, invalid, or unenforceable provision, there shall be added automatically as a part of this MOA a legal, valid, and enforceable provision as similar in terms to such unlawful, invalid, or unenforceable provision as possible.

9. LIABILITY OF PARTIES

Each Party shall be responsible for the acts or omissions of its respective employees or representatives and in accordance with the laws of the State of Tennessee. Neither Party shall be responsible for personal injury or property damage or loss except that resulting from its own negligence or the negligence of its employees or others for whom the Party is legally responsible.

10. RELATIONSHIP OF THE PARTIES

The Parties hereto acknowledge that CITY, its employees, agents, and representatives are not employees, agents, officers, or representatives of COUNTY. Nothing herein shall be deemed to constitute a partnership, joint venture, or agency between CITY and COUNTY.

11. JUDGMENTS

COUNTY has no obligation to provide legal counsel or defense to CITY or its subcontractors in the event that a suit, claim, or action of any character is brought by any person not a party to this MOA against CITY as a result of or relating to funding provided under this MOA, and COUNTY has no obligation for the payment of any judgment or the settlement of any claims against CITY as a result of or relating to funding provided under this MOA.

12. NO WAIVER

The failure of COUNTY to enforce any provision or exercise a right under this MOA shall not be considered a waiver. The waiver of provision shall be effective only if it is made in writing by COUNTY and shall be effective only as to the specific instance or purpose as stated therein.

13. FORCE MAJEURE;

CITY and COUNTY shall not be deemed to be in breach of default hereunder for any delay, interruption, or cessation in the performance of its obligations under this Agreement where such failure or performance is the result of causes beyond the CITY'S control, including but not limited to acts of God, natural disasters, riots, wars, pandemics, or any other act or circumstances beyond the reasonable control of CITY.

14. GENERAL COMPLIANCE WITH LAWS

- a. If required, the Shelby County Schools certifies that it is qualified or will take steps necessary to qualify to do business in the State of Tennessee and that it will take such action as, from time to time, may be necessary to remain so qualified and it shall obtain, at its expense, all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under this MOA.
- b. The Parties are assumed to be familiar with and agree that at all times they will observe and comply with all federal, state, and local laws, ordinances, and regulations in any manner affecting the conduct of the work. The preceding shall include, but is not limited to, compliance with all Equal Employment Opportunity laws, the Fair Labor Standards Act, Occupational Safety and Health Administration (OSHA) requirements, and the Americans with Disabilities Act (ADA).

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Attachment B

IN WITNESS WHEREOF, the parties below acknowledge their agreement to this MOA for purposes setforth herein.

SHELBY COUNTY

Lee Harris, Mayor

Date

APPROVED BY:

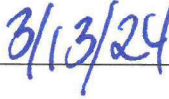
Contracts Administration/
Assistant County Attorney

CITY OF MEMPHIS


By: _____


Paul A. Young, Mayor

Date _____



By: _____

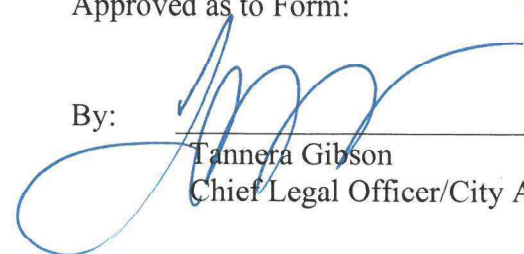

Ashley Cash, Director
Division Housing & Community Development

Date: _____



Approved as to Form:

By: _____


Tannera Gibson
Chief Legal Officer/City Attorney



Attest:

By: _____


Comptroller



City Council Item Routing Sheet

Division: HCD **Committee:** HCD **Hearing Date:** 8/19/25
District: 4 **Super District:** 8
Item Type: Resolution **Request for Same Night Minutes** Yes

Caption:
 RESOLUTION APPROPRIATING BOND PROCEEDS AND ACCRUED INTEREST IN THE AMOUNT OF ONE MILLION FOUR HUNDRED TWELVE THOUSAND EIGHT HUNDRED THIRTY-SIX DOLLARS AND SIXTY-NINE CENTS (\$1,412,836.69) FOR ADDITIONAL PROJECT COSTS IN CONNECTION WITH THE FAIRGROUNDS TOURISM DEVELOPMENT ZONE (TDZ), AWARD 11559, PROJECT CD18300.

Recommended Council Action:
 Approval

Describe previous action taken by any other entity (i.e. board, commission, task force, council committee, etc.) and date of any action taken:
 N/A

<p>Does this item/grant acceptance require a matching operating or CIP budget funds?</p> <p> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A </p> <p>Operating/CIP Match: \$ <u>n/a</u></p> <p>Funding Source: <u>GO Bonds</u></p> <p>Revenue to be Received: \$ <u>1,412,836.69</u></p>	<p>Source and Amount of Funds</p> <p>Operating Budget: \$ _____</p> <p>CIP Budget: \$ <u>1,412,836.69</u></p> <p>CIP Project # <u>CD18300</u></p>
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<p>_____ Director Signed by: <u>Jasmine Joyner</u> Date: <u>8/1/2025</u></p> <p>_____ Budget Manager Signed by: <u>Tanika Jennings</u> Date: <u>8/5/2025</u></p> <p>_____ Chief Financial Officer</p>	<p>_____ Legal Review DocuSigned by: <u>Cheryl M. Hearn</u> Date: <u>8/5/2025</u></p> <p>_____ Chief Legal Officer DocuSigned by: <u>Tannera Gibson</u> Date: <u>8/6/2025</u></p> <p>_____ Chief Administrative Officer DocuSigned by: <u>Antonio Adams</u> Date: <u>8/6/2025</u></p> <p>_____ Received by Intergovernmental DocuSigned by: <u>Susan Steffens</u> Date: <u>8/7/2025</u></p>
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P016



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

RESOLUTION APPROPRIATING BOND PROCEEDS AND ACCRUED INTEREST IN THE AMOUNT OF ONE MILLION FOUR HUNDRED TWELVE THOUSAND EIGHT HUNDRED THIRTY-SIX DOLLARS AND SIXTY-NINE CENTS (\$1,412,836.69) FOR ADDITIONAL PROJECT COSTS IN CONNECTION WITH THE FAIRGROUNDS TOURISM DEVELOPMENT ZONE (TDZ), AWARD 11559, PROJECT CD18300.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Division of Housing & Community Development

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Not applicable

4. State whether this will impact specific council districts or super districts.

District 4
Super District 8

5. State whether this requires a new contract, or amends an existing contract, if applicable.

Not applicable

6. State whether this requires an expenditure of funds/requires a budget amendment.

This will require an expenditure of funds.



RESOLUTION APPROPRIATING BOND PROCEEDS AND ACCRUED INTEREST IN THE AMOUNT OF ONE MILLION FOUR HUNDRED TWELVE THOUSAND EIGHT HUNDRED THIRTY-SIX DOLLARS AND SIXTY-NINE CENTS (\$1,412,836.69) FOR ADDITIONAL PROJECT COSTS IN CONNECTION WITH THE FAIRGROUNDS TOURISM DEVELOPMENT ZONE (TDZ), AWARD 11559, PROJECT CD18300.

WHEREAS, the City of Memphis completed the construction of the Sports and Events Complex as a major component of the Fairgrounds redevelopment initiative in 2022, a project aimed at advancing Memphis’ participation in the \$15 billion annual youth and amateur sports tourism market; and

WHEREAS, to build upon the success of this investment, the City seeks to move forward with continued improvements to the Fairgrounds campus and the surrounding district, including a mixed-use private development featuring hospitality, retail, and entertainment uses, all designed to create a unique and vibrant destination for both residents and visitors (“The District at Liberty Park”); and

WHEREAS, funding is now required to support the ongoing development (Liberty Park Phase II), including campus-wide infrastructure improvements, enhancements to public spaces, and the completion of critical supporting facilities that will sustain long-term success of the complex and surrounding areas; and

WHEREAS, such infrastructure improvements include, but are not limited to, improvements to public rights-of-way within and around the Liberty Park campus, upgraded landscaping, grading, utility enhancements, and site access improvements, all of which are essential to ensuring the safety, accessibility, and appeal of the campus for current and future users; and

WHEREAS, proceeds from previously issued TDZ bonds, along with accrued interest, are available and eligible for appropriation in support of these continued improvements, as defined by the Tourism Development Zone statutes and in accordance with the approved TDZ application; and

WHEREAS, to continue advancing implementation of capital improvements and infrastructure investments within the TDZ boundaries, the City of Memphis, through its Division of Housing & Community Development, recommends the appropriation of ONE MILLION FOUR HUNDRED TWELVE THOUSAND EIGHT HUNDRED THIRTY-SIX DOLLARS AND SIXTY-NINE CENTS (\$1,412,836.69) from TDZ bond proceeds and accrued interest for eligible project-related expenses.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Memphis as follows:

The Administration of the City of Memphis is hereby authorized to appropriate TDZ bond proceeds and accrued interest in the amount of ONE MILLION FOUR HUNDRED TWELVE THOUSAND EIGHT HUNDRED THIRTY-SIX DOLLARS AND SIXTY-NINE CENTS (\$1,412,836.69) to fund eligible costs associated with design, engineering, infrastructure, and other professional services related to the TDZ Project.

P016

All expenditures from these funds shall be limited to TDZ-eligible project costs in accordance with the Tourism Development Zone statutes, the approved TDZ application, and the terms of the Trust Indenture governing the TDZ bonds.

The appropriation and allocation of said funds shall be made as follows:

Expenditure Type	Amount
Architecture & Engineering	\$662,836.69
Other Cost	\$750,000.00
TOTAL	\$1,412,836.69

CITY OF MEMPHIS
CAPITAL IMPROVEMENT BUDGET
REQUEST FOR COUNCIL APPROPRIATION

DIVISION:

Housing and Community Development

PROJECT:

CD18300

INITIATED BY:

Deborah Chism

DATE:

7/15/2025

TITLE:

Senior Accountant

Finance Office Only

Fund	Fiscal Month	Trans. No.
400	Aug-25	P016

REVENUE

AwardResource			CIP Project	AMOUNT	
				Revenue	
	11559	TDZ	CD18300	\$ 1,412,836.69	

TOTAL\$ 1,412,836.69

EXPENDITURE

AwardResource			CIP Project	AMOUNT	
					Expenditure
	11559	Planning: Architecture & Engineering	CD18300		662,836.69
	11559	Construction: Other Cost	CD18300		750,000.00

TOTAL\$ 1,412,836.69

COMMENTS: To Appropriate the sum of \$1,412,836.69 funded by TDZ funds chargeable to the FY2026 Capital Improvement Program (CIP) Budget

APPROVED:

Signed by:

Jasmine Joyner

A4866D296CA94FD...

Budget Manager

8/1/2025

DATE

APPROVED:

Signed by:

Tanika Jennings

84140BA2D3FF48C...

Chief Financial Officer

8/5/2025

DATE

APPROVED:

Starr Nichols

Division Director

07.23.2025

DATE

Finance Only

EFFECTIVE DATE

/ /

Resolution to allocate ARPA interest revenue for Neighborhood Groups for Anti-Blight & Beautification Efforts

WHEREAS, in October 2024, the Memphis City Council recognized National Good Neighbor Day, raising public awareness for community groups and honoring local organizations in the Memphis community; and

WHEREAS, National Good Neighbor Day was established in 1978 by U.S. President Jimmy Carter to bring neighbors together and reinforce the relationships that form the fabric of our communities with five pillars in mind: (1) Connection, (2) Invitation, (3) Celebration, (4) Awareness, and (5) Availability; and

WHEREAS, the recognition of National Good Neighbor Day, in addition to one of Mayor Paul Young's administration goals being "Clean and Attractive Neighborhoods," demonstrates the emphasis by both the Mayor and City Council to promote awareness and allocate resources toward beautifying neighborhoods to improve safety, security, and quality of life throughout the City of Memphis; and

WHEREAS, neighborhood groups play an integral role in the upkeep of neighborhoods and the active participation of residents in their communities; and

WHEREAS, the City of Memphis received Fiscal Recovery Funds as part of the American Rescue Plan Act (ARPA) from the United States Treasury Department in the amount of \$161,061,490.00; and

WHEREAS, the ARPA funds were held in escrow and have subsequently generated interest; and

WHEREAS, the Memphis City Council wishes to provide resources for projects by community groups that accelerate anti-blight and beautification efforts, enhance civic pride, improve neighborhood safety, and enhance the livability of neighborhoods across the City of Memphis.

NOW, THEREFORE BE IT RESOLVED that the Memphis City Council does hereby request that \$250,000 from American Rescue Plan Act (ARPA) interest revenue be allocated and appropriated for Anti-Blight and Beautification Efforts by Neighborhood Groups, to be housed in the City Council's Community Impact Fund line item.

Sponsor
JB Smiley, Jr.

Resolution to Establish the Memphis City Council Community Grant Program for FY26

WHEREAS; the Memphis City Council desires to promote community programming and improve neighborhoods and

WHEREAS; Tenn. Code Annotated § 6-64-111 empowers the Memphis City Council to appropriate funds for the financial aid of nonprofit organizations working to promote the general welfare of Memphis residents; and

WHEREAS; nonprofit organizations and citizens work together to meet the needs of Memphians in need by extending the reach of City of Memphis Services and

WHEREAS; The Memphis City Council recognizes nonprofit agencies as valued partners in the continuing efforts to improve the lives of Memphians and

WHEREAS; it is essential to the members of the Memphis City Council to prioritize funding specialized programs congruent with the needs of the City. The Memphis City Council will be cognizant of financial requests that exceed more than fifty percent of their total operating budget and

WHEREAS; the Memphis City Council seeks to create a transparent process for the publication, application, and selection process for deserving nonprofit organizations within our City and

WHEREAS; government grants are funded by tax dollars, so stringent compliance and reporting measures will be in place to ensure the money is well-spent.

NOW, THEREFORE BE IT RESOLVED that the Memphis City Council does hereby create the Memphis City Council Community Grant Program for Fiscal Year 2026 (“FY26”) (September 2, 2025 to September 15, 2025), establishing a policy for meeting the needs of citizens and nonprofit requests for financial assistance as set forth below:

Nonprofit Organizations and Agencies working to improve the general welfare of citizens will have the opportunity to apply to the Memphis City Council Community Grant Program. The funding decisions of the Memphis City Council are final and subject to the availability of funds.

Eligibility

All applicants shall be a tax-exempt 501(c)(3) organization, with an official address listed within the City of Memphis, that has been in operation under its tax-exempt status for two years prior to the application. The organization must provide proof of current programming and a successful track record in delivering the services for which they are requesting funding within the City of Memphis. The nonprofit organization’s program should address one of the following City of Memphis priorities: Crime and Drug Prevention, Youth Empowerment, Economic Development, and Poverty. The organizations must be in compliance with State requirements and show proof of current certification status. The funds shall only be used for public use and cannot be used for political activities, to support any election or campaign or political party, or to support any group or activity that discriminates based on race, color, religion, sex, national origin, disability, or age. The Memphis City Council will not award funding in an amount that exceeds more than fifty (**50%**) percent of an organization’s expenses, as reported on the most recently filed and accepted IRS form 990EZ, 990-N, and 990.

Grant Workshop

All applicants for FY26 grant funding must attend a mandatory grant presentation workshop. The workshop will cover the necessary information and documentation required to successfully complete the grant application. At the conclusion of the workshop, applicants will receive a certificate of completion. This certificate must be uploaded with application materials for the application to be considered complete. Failure of a representative of the applicant organization to attend the workshop and submit the certificate in the application will disqualify the organization from applying for the FY26 grant program.

Application

All agencies requesting funding shall submit a complete application and presentation. Proof of nonprofit status and financial information must be submitted with an application along with a presentation that further clarifies the goals the organization intends to accomplish with their requested funds.

Only applications submitted during the application period will be considered for a Memphis City Council Community Grant for FY26.

Applications and presentations shall be submitted online using a link on the Memphis City Council website.

Applications will be available from September 2, 2025, to September 15, 2025. All completed applications must be submitted and received by Monday, September 15, 2025, at 11:59 a.m.

Late or incomplete applications will not be considered for an FY26 grant by Council Members. Organizations that submit a late or incomplete application must wait until the start of the FY27 Memphis City Council Community Grant Program to submit a new application to receive funding.

Application Review

All applications will be reviewed by the Grants Administrator and Grants Office staff following the application deadline. The staff will review applications to ensure all eligibility criteria are met. The staff shall then submit the list of qualified agencies for City Council Review for grants during FY26. All applicants must submit **either** an IRS 501(c)(3) Determination Letter **or** a Certificate of Existence from the Tennessee Secretary of State, the organization's most recently filed and accepted IRS Form 990EZ, 990-N, or 990, the IRS Form W-9, and a complete presentation, using the template provided by the City Council at the time of application submission. The IRS filing submitted must be from tax year(s) 2023 to the most recent tax year to be accepted. Verification of tax filings must come from the IRS. Letters from tax preparers and other non-IRS documentation for tax verification purposes shall not be accepted.

The name of the organization listed on all documents and IRS filings must match the applicant's name. **If the applicant's name does not match the organization identified on the Charitable Organizations filing, including all IRS documentation and/or any documentation from the Secretary of State, the application will not be considered.** The staff will evaluate applications and presentations to ensure all applications are complete, address a public need, show proof of current nonprofit status, and demonstrate a history of community involvement. Priority will be given to first-time applicants.

All documentation will be reviewed and verified through the IRS website <https://www.irs.gov/charities-non-profits/annual-filing-and-forms>

If any information contained in the application does not match the information provided to the IRS, the application will be null and void, and the applicant may not re-apply until the next fiscal year (FY2027). If any application information is found to be fraudulent or inaccurate, the organization will be ineligible to receive funding in the current fiscal year and for the next three fiscal years (FY27, FY28 and FY29).

Budget Presentation

Upon request, applicants may be asked to present before Council Members. First-time applicants are required to conduct a presentation before the Memphis City Council upon request by a Council Member in order to be eligible for a grant award.

All agencies presenting before the Budget & Audit Committee during FY26 will have an allotted time to make a budget presentation. The completed presentation template, submitted with the application, shall be used during the presentation. The template will include space to provide current contact information, how the requested funds will be used to enhance the quality of life for citizens, and financial reporting documents.

Grant Award Requirements

Before final approval of a Council resolution awarding grant funding, each member must submit a signed allocation certification form. Organizations that have been allocated funding will be notified. If the organization has not responded to the award notification within **10 business days** to provide the requested paperwork to the City of Memphis Finance Division, the award may be rescinded, and Councilmembers may reallocate funding. All documentation turned in to the City of Memphis Finance Division must be listed under the name of the registered organization that applied for the funding. All organizations must complete a direct deposit form to disburse funds if funding is awarded from the grant program. To appropriately track expenditures for reporting purposes, any award totaling less than \$10,000 must be deposited into a separate account designated for the grant funding. Any award over \$10,000 must be tracked via accounting software.

Grant Disbursement

All grant award recipients must submit a final report to the Memphis City Council and City of Memphis Finance Division by **May 4, 2026**. This report shall include an accounting of funds spent, proof of public use, and current nonprofit status.

Failure to submit a final grant report approved by the City of Memphis Finance Division will disqualify an organization from submitting an application for a City Council grant for the next fiscal year (FY27). The City of Memphis Finance Division may also request that the funds awarded to the recipient be returned to the City of Memphis.

Any approved applications for grant funds will be included in the FY26 Budget. All grant recipients are required to comply with the guidelines set forth by the City of Memphis Finance Office. **Failure to comply with the guidelines required by the Finance Division may result in forfeiture of the grant award.** Every grant recipient must accept the funds and complete an agreement with the City of Memphis Finance Division.

THEREFORE, BE IT FURTHER RESOLVED that the Memphis City Council, as a whole, will distribute the \$2,600,000 in grant funding during FY26 from the Community Initiatives Grants line item included in the Administration FY26 Budget Proposal, and each Council Member shall allocate at least seventy-five (75%) percent of his or her allotted funds by October 7th, 2025; the remaining twenty-five (25%) percent must be allocated by November 4th, 2025 to ensure adequate time for disbursement before the end of the calendar year and submission of the final grant report before the end of the fiscal year.

BE IT FURTHER RESOLVED that all allocations must take place by resolution on the following meeting dates: October 7th and November 4th of 2025, to reduce the quantity of resolutions over the course of the year.

BE IT FURTHER RESOLVED that, in the event there is a City Council vacancy, the interim Council Member may only allocate one-twelfth (1/12) per month of the funding balance that is available for that specific district, to be allocated based upon the time the individual will be filling the vacancy.

Sponsors:
Chase Carlisle