

WHEREAS, the Memphis City Council takes great pride in recognizing and celebrating individuals who have dedicated their lives to the advancement of arts and education, and today we honor the remarkable achievements of **Adrian Maclin**, a Grammy-winning choral director, educator, and leader in music education; and

WHEREAS, **Adrian Maclin**, a proud product of Memphis City Schools, was inspired by his middle and high school choral directors to pursue a career in music education, leading him to earn a Bachelor of Arts degree in Music with an emphasis on vocal performance from Philander Smith University; and

WHEREAS, in his thirteenth year as Director of Choirs at Cordova High School and nineteenth year of teaching, **Adrian Maclin** has built a legacy of excellence, leading ensembles to perform at prestigious venues such as Carnegie Hall, the Tennessee Music Educators Association Conference, and the Southern Division of the American Choral Directors Association Conference; and

WHEREAS, under **Adrian Maclin's** leadership, his choral ensembles have become widely recognized for their inspiring, thought-provoking, and moving performances, while he remains dedicated to cultivating well-rounded musicians and students who are prepared for the next chapter of their lives; and

WHEREAS, beyond the classroom, **Adrian Maclin** has made a profound impact on the Memphis-Shelby County School District through his service on the Music Leadership Team, where he mentors and supports fellow choral directors, contributes to professional development planning, and fosters opportunities for team teaching and collaboration; and

WHEREAS, **Adrian Maclin's** influence extends to the West Tennessee Vocal Music Educators Association, the Tennessee Music Educators Association, and the American Choral Directors Association, where he has served in key leadership roles, ensuring that every child has access to a strong and enriching choral music education; and

WHEREAS, **Adrian Maclin's** dedication to choral excellence is matched by his commitment to his faith and community, serving for 20 years as Minister of Music at Mount Moriah-East Baptist Church and as the Assistant Artistic Director for Memphis Choral Arts, where he leads the Memphis Men's Chorale; and

WHEREAS, **Adrian Maclin's** expertise and passion have been recognized on national stages, including adjudicating festivals, serving as a guest clinician in multiple states, and contributing to the National Baptist Convention Lucie E. Campbell Music Workshop; and

WHEREAS, **Adrian Maclin's** extraordinary contributions to music education have earned him national recognition, including the 2020 Country Music Association Foundation Music Teachers of Excellence Award and, most notably, the prestigious 2025 Music Educator Award presented by the Recording Academy and Grammy Museum; and

WHEREAS, beyond his professional achievements, **Adrian Maclin** is a devoted father to his two daughters, Madison and McKenzie, who are the true inspiration behind his work and passion; and

NOW, THEREFORE, BE IT RESOLVED, on behalf of the Memphis City Council and the citizens of Memphis, do hereby honor the extraordinary contributions of **Adrian Maclin**, commend his lifelong dedication to music education, and recognize the lasting impact he has made in shaping the future of choral music in Memphis and beyond.

**Given by our hands and under the
great seal of the City of Memphis
this 18th day of February 2025.**

The Memphis City Council



RESOLUTION accepting public improvements for
Stateline North (5414 & 5420 Tulane Road) [CR#5405 & CR#5405AM]
and releasing **Bond** held as project security

WHEREAS, **DRG Industrial Fund / Stateline Parcel I, LLC.**, is the Developer of a certain property within the present limits of the City of Memphis, as shown on the engineering plans, and located at 5414 & 5420 Tulane Road. in Memphis, Tennessee.

and

WHEREAS, all of the public improvements, required by the Standard Improvement Contract for the project, are completed;

and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the engineering plans for **Stateline North (5414 & 5420 Tulane Road) [CR#5405 & CR#5405AM]** and the completion of the public improvements therein, are and the same, are hereby accepted by the City.

BE IT FURTHER RESOLVED, that **U.S. Specialty Insurance Company Performance Bond No. CMS0348440**, in the amount of **\$306,200.00**, held as project security., is hereby ordered released.

WHEREAS, on occasion, the Memphis City Council seeks to recognize outstanding individuals who have made significant contributions to the community through their work, philanthropy, and commitment to improving the lives of Memphis residents, and in doing so, the Council honors such individuals by naming streets in their recognition; **Mario “Grove Hero” Bradley**, is one such individual more than worthy of recognition; and

WHEREAS, **Mario Bradley**, widely known as "Grovehero," is a comedian, entrepreneur, and philanthropist from Memphis, Tennessee, who has gained widespread recognition not only for his comedic talent but also for his deep commitment to community development and charitable giving; and

WHEREAS, **Mario Bradley** has dedicated himself to revitalizing his hometown, particularly the Frayser neighborhood, by purchasing and restoring properties to transform abandoned homes into valuable assets for the community, demonstrating his unwavering commitment to neighborhood improvement; and

WHEREAS, in recognition of his contributions to Memphis, **Mario Bradley** was honored with the key to Shelby County in 2021 for his dedication to community service, particularly his efforts to improve local housing, support neighborhood revitalization, and provide opportunities for those in need; and

WHEREAS, **Mario Bradley** is well known for his generosity, having given away high-value items such as a Lamborghini and several other cars, as well as providing rent-free housing to individuals facing hardship, offering them the opportunity to regain stability and security; and

WHEREAS, **Mario Bradley's** philanthropic spirit extends beyond housing initiatives, as he has recently developed a vibrant, state-of-the-art playground designed to foster creativity, physical activity, and social interaction among children, featuring colorful play structures, swings, slides, and sensory areas to engage young minds in a safe, welcoming environment; and

WHEREAS, **Mario Bradley** has further demonstrated his commitment to fostering community engagement and wellness by spearheading the creation of a brand-new basketball court in his neighborhood, providing a safe space for youth and adults to enjoy friendly competition, teamwork, and physical fitness; and

WHEREAS, through his humor, acts of kindness, and dedication to improving the lives of those around him, **Mario Bradley** has made a lasting impact on the Memphis community, inspiring others to use their success to uplift and empower those in need; and

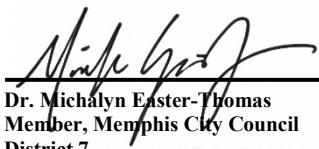
WHEREAS, the Memphis City Council seeks to honor **Mario Bradley's** dedication and positive influence by designating a portion of Beacon Hill Drive in his name, ensuring that his legacy of generosity and community investment is forever remembered.

NOW, THEREFORE, BE IT RESOLVED that the Memphis City Council hereby renames Beacon Hill Drive between Smith Ridge Road and Mirror Avenue as

Mario “Grove Hero” Bradley Way

in honor of **Mario Bradley's** outstanding contributions to the City of Memphis and his unwavering commitment to uplifting the community.

Adopted on the 18th of February 2025


 Dr. Michalyn Easter-Thomas
 Member, Memphis City Council
 District 7

RESOLUTION SUMMARY

1. **Short title description** – Contract No. 12288 – Gas Matrix Landscaping
2. **Funded Amount** - \$410,401.44
3. **Award Duration** – February 14, 2025 through February 13, 2026 - This is renewal 3 of 4.
4. **Type of Bid** – Sealed Bid
5. **Awarded to** – Enlightenment, Inc. dba APS Facility Landscaping
6. **LSB/MWBE Goal Assigned/Committed** – No Goal Assigned (100% MBE/LSB participation)
7. **Plain Language Description** – This contract is to supply supplemental landscaping services to MLGW's Gas Construction and Maintenance crews as required to restore areas disturbed by underground gas utility construction.
8. **Impact** – This contract provides professional landscaping services that cannot be achieved using MLGW construction crews. An absence of this contract leads to customer frustration, customer complaints and property restoration claims against MLGW.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of February 5, 2025 approved Change No. 3 to Contract No. 12288, Gas Matrix Utility Landscaping with Enlightenment, Inc. dba APS Facility Maintenance, to ratify and renew the current contract in the funded amount of \$410,401.44, and is now recommending to the Council of the City of Memphis that it approves said ratification and renewal as approved; and

WHEREAS, the project scope is to supply supplemental landscaping services to MLGW's Gas Construction and Maintenance crews as required to restore areas disturbed by underground gas utility construction. This includes pumping water and back-filling excavations, performing finish grading, sodding, or seeding to match the existing landscape, removing sod and brush from gas meter locations, as well as removal and installation of ornamental bushes and small trees. The contract award was based on the lowest and best bid using the Sealed Bid process; and

WHEREAS, this change is to ratify and renew the current contract for the third of four (4) annual renewal terms for the period covering February 14, 2025 through February 13, 2026 in the amount of \$410,401.44, which reflects a 3% increase in rates from the previous term due to an increase in supply and labor costs. This ratification and renewal complies with all applicable laws and policies. The new contract value is \$1,605,745.44; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Change No. 3 to Contract No. 12288, Gas Matrix Utility Landscaping with Enlightenment, Inc. dba APS Facility Maintenance, to ratify and renew the current contract in the funded amount of \$410,401.44 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
February 5, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 3 to Contract No. 12288, Gas Matrix Utility Landscaping with Enlightenment, Inc. dba APS Facility Maintenance, to ratify and renew the current contract in the funded amount of \$410,401.44.

The project scope is to supply supplemental landscaping services to MLGW's Gas Construction and Maintenance crews as required to restore areas disturbed by underground gas utility construction. This includes pumping water and back-filling excavations, performing finish grading, sodding, or seeding to match the existing landscape, removing sod and brush from gas meter locations, as well as removal and installation of ornamental bushes and small trees. The contract award was based on the lowest and best bid using the Sealed Bid process.

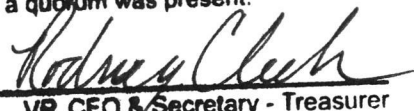
This change is to ratify and renew the current contract for the third of four (4) annual renewal terms for the period covering February 14, 2025 through February 13, 2026 in the amount of \$410,401.44, which reflects a 3% increase in rates from the previous term due an increase in supply and labor costs. This ratification and renewal complies with all applicable laws and policies. The new contract value is \$1,605,745.44.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 3 to Contract No. 12288, Gas Matrix Utility Landscaping with Enlightenment, Inc. dba APS Facility Maintenance to ratify and renew the current contract in the funded amount of \$410,401.44, as outlined in the above preamble, is approved; and further,

THAT, the President, or his designated representative is authorized to execute the Ratification and Renewal.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 5th day of Feb.
2025, at which a quorum was present.


VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short title description** – Contract No. 12366 – Large Directional Drilling
2. **Funded Amount** - \$2,509,000.00
3. **Award Duration** – January 1, 2025 through December 31, 2025 - This is the 2nd renewal of 4 options to renew.
4. **Type of Bid** – Sealed Bid
5. **Awarded to** – Memphis Road Boring Company, Inc.
6. **LSB/MWBE Goal Assigned/Committed** – 15% goal assigned; actual participation 16% - WBE/LSB
7. **Plain Language Description** – The contract is providing Large Diameter Boring services on an as needed basis on the natural gas system throughout Memphis and Shelby County.
8. **Impact** – MLGW Gas Distribution Directional Drilling crews do not have the necessary drilling equipment to perform road bores for large diameter pipe. Large diameter steel pipe is heavier and requires higher horsepower equipment.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of February 5, 2025 approved Change No. 2 to Contract No. 12366, Large Directional Drilling with Memphis Road Boring Co., Incorporated to ratify and renew the current contract in the funded amount of \$2,509,000.00, and is now recommending to the Council of the City of Memphis that it approves said ratification and renewal as approved; and

WHEREAS, the project scope is to provide all labor, technical skills, tools, and equipment to make the directional bores for the installation of Steel/PE pipe in the gas utility system on an as-needed basis throughout Memphis and Shelby County, Tennessee. The Contractor is responsible for the setup, operation, and take down of all equipment used in the bore. Bore to include set up, all drilling fluids/chemicals + drilling fluid containment + bore + pre-ream(S) + back ream + pull back + site restoration. The contract award was based on the lowest and best bid using the Sealed Bid process; and

WHEREAS, this change is to ratify and renew the current contract for the second of four (4) annual renewal terms for the period covering January 1, 2025 through December 31, 2025 in the amount of \$2,509,000.00, with no increase in rates from the initial term. This ratification and renewal complies with all applicable laws and policies. The new contract value is \$7,505,600.00; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Change No. 2 to Contract No. 12366, Large Directional Drilling with Memphis Road Boring Co., Incorporated to ratify and renew the current contract in the funded amount of \$2,509,000.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
February 5, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 2 to Contract No. 12366, Large Directional Drilling with Memphis Road Boring Co., Incorporated to ratify and renew the current contract in the funded amount of \$2,509,000.00.

The project scope is to provide all labor, technical skills, tools, and equipment to make the directional bores for the installation of Steel/PE pipe in the gas utility system on an as-needed basis throughout Memphis and Shelby County, Tennessee. The Contractor is responsible for the setup, operation, and take down of all equipment used in the bore. Bore to include set up, all drilling fluids/chemicals + drilling fluid containment + bore + pre-ream(S) + back ream + pull back + site restoration. The contract award was based on the lowest and best bid using the Sealed Bid process.

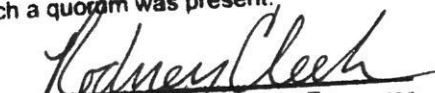
This change is to ratify and renew the current contract for the second of four (4) annual renewal terms for the period covering January 1, 2025 through December 31, 2025 in the amount of \$2,509,000.00, with no increase in rates from the initial term. This ratification and renewal complies with all applicable laws and policies. The new contract value is \$7,505,600.00.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 2 to Contract No. 12366, Large Directional Drilling with Memphis Road Boring Co., Incorporated to ratify and renew the current contract in the funded amount of \$2,509,000.00, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Ratification and Renewal.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 5th day of Feb
2025 at which a quorum was present.


VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short title description** – Contract 12315, New Canada Rd 24" Main
2. **Funded Amount** – Increase of \$500,332.97 (\$4,090,109.77 total)
3. **Award Duration** – February 24, 2025 through February 23, 2027 – This renewal adds two additional years and an increase to the contract funding.
4. **Type of Bid** – Sealed Bid
5. **Awarded to** – Enscor, LLC
6. **LSB/MWBE Goal Assigned/Committed** – 20% assigned actual participation – 20.09% MBE
7. **Plain Language Description** – This contract is to install ~2 miles of 24" pipe in New Canada Rd as it is built. This City of Lakeland street improvement job did not start as anticipated, so the contract needs to be extended (currently scheduled to bid Spring '25). The contractor's labor & insurance costs have increased since the job was initially bid 3+ years ago, leading to the cost increase.
8. **Impact** – This is the next step in extending 24" main towards what will eventually be our third Loosahatchie River crossing, providing better water service to the northern part of our service territory.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of February 5, 2025 approved Change No. 2 to Contract No. 12315, New Canada Road 24" Main with Enscor, LLC to ratify and extend the current contract value in the funded amount of \$500,332.97, and is now recommending to the Council of the City of Memphis that it approves said ratification and extension as approved; and

WHEREAS, the project scope is to install approximately two (2) miles of 24 inch main in New Canada Road alongside the roadway construction project as well as other sized main disconnections and re-connections due to the roadway project. The contract award was based on the lowest and best bid using the Sealed Bid process; and

WHEREAS, This change is to ratify and extend the current contract an additional two (2) years for the period covering February 24, 2025 through February 23, 2027 due to project delays in the amount of \$500,332.97. The City of Lakeland Street Improvement Project is scheduled to start in the spring of 2025. MLGW is requesting additional funding for this extension due to increased insurance and labor costs. This ratification and extension complies with all applicable laws and policies. The new contract value is \$4,090,109.77;

and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Change No. 2 to Contract No. 12315, New Canada Road 24" Main with Ensco, LLC to ratify and extend the current contract value in the funded amount of \$500,332.97 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
February 5, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 2 to Contract No. 12315, New Canada Road 24" Main with Encor, LLC to ratify and extend the current contract value in the funded amount of \$500,332.97.

The project scope is to install approximately two (2) miles of 24 inch main in New Canada Road alongside the roadway construction project as well as other sized main disconnections and re-connections due to the roadway project. The contract award was based on the lowest and best bid using the Sealed Bid process.

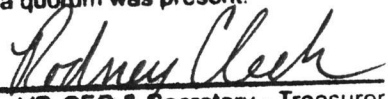
This change is to ratify and extend the current contract for an additional two (2) years for the period covering February 24, 2025 through February 23, 2027 due to project delays in the amount of \$500,332.97. The City of Lakeland Street Improvement Project is scheduled to start in the spring of 2025. MLGW is requesting additional funding for this extension due to increased insurance and labor costs. This ratification and extension complies with all applicable laws and policies. The new contract value is \$4,090,109.77.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 2 to Contract No. 12315, New Canada Road 24" Main with Ensco, LLC to ratify and extend the current contract value in the funded amount of \$500,332.97, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Ratification and Extension.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 5th day of Feb
2025, at which a quorum was present.


VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short title description** – Contract No. 12493 - South Campus Collecting Main
2. **Funded Amount** - \$573,728.00
3. **Award Duration** – 2 years
4. **Type of Bid** – Sealed Bid
5. **Awarded to** – W & T Contracting Corporation
6. **LSB/MWBE Goal Assigned/Committed** – 20% (100% participation)
7. **Plain Language Description** – This contract is to install 2,615' of new collecting main (mostly 12" & 16") to serve two (2) new wells located on the University of Memphis's South Campus.
8. **Impact** – We need this collecting main so that two (2) new production wells can be connected to the collection system in the Sheahan well field once drilled.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of February 5, 2025 awarded Contract No. 12493, South Campus Collecting Main to W&T Contracting Corporation in the funded amount of \$573,728.00, and is now recommending to the Council of the City of Memphis that it approves said award as approved; and

WHEREAS, the project scope is to install the following three (3) pipes: 720'- 16" Ductile Iron Slip Joint (DISJ) water main; 1,820'- 12" DISJ water mains and 75'- 8" DISJ water mains on the University of Memphis' South Campus; and

WHEREAS, the Notice to Bidders was advertised using MLGW's Online Bid Notification System and the Memphis Daily News on May 28, 2024. MLGW solicited nine (9) bidders and received five (5) bids on June 26, 2024. The lowest and best bid was received from W&T Contracting Corporation in the amount of \$573,728.00. The term of this contract is 24 months from the date of the Notice to Proceed. This award complies with all applicable laws and policies; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved the award of Contract No. 12493, South Campus Collecting Main to W&T Contracting Corporation in the funded amount of \$573,728.00 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
February 5, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the award of Contract No. 12493, South Campus Collecting Main to W&T Contracting Corporation in the funded amount of \$573,728.00.

The project scope is to install the following three (3) pipes: 720'- 16" Ductile Iron Slip Joint (DISJ) water main; 1,820'- 12" DISJ water mains and 75'- 8" DISJ water mains on the University of Memphis' South Campus.

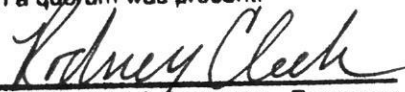
The Notice to Bidders was advertised using MLGW's Online Bid Notification System and the Memphis Daily News on May 28, 2024. MLGW solicited nine (9) bidders and received five (5) bids on June 26, 2024. The lowest and best bid was received from W&T Contracting Corporation in the amount of \$573,728.00. The term of this contract is 24 months from the date of the Notice to Proceed. This award complies with all applicable laws and policies.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the award of Contract No. 12493, South Campus Collecting Main to W&T Contracting Corporation in the funded amount of \$573,728.00, as outlined in the foregoing preamble, is approved and further,

THAT, the President, or his designated representative is authorized to execute the Award.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 5th day of Feb. :
2025 at which a quorum was present.


VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short title description** – Contract No. 12355 - DocuSign Software as a Service
2. **Funded Amount** - \$165,641.45
3. **Award Duration** – February 24, 2025 through February 23, 2028
4. **Type of Bid** – Sole Source
5. **Awarded to** - DocuSign
6. **LSB/MWBE Goal Assigned/Committed** - No Goal assigned
7. **Plain Language Description** – DocuSign is service for users to electronically sign, send, and manage documents.
8. **Impact** - No one division wide would be able to use the DocuSign service, putting a halt to the value added in using the digital signature platform. Users would have to go back to using pen to paper signatures. The disruption could negatively impact business operations.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of February 5, 2025 approved Change No. 5 to Contract No. 12355 (*formerly C2358*), DocuSign with DocuSign, Incorporated to ratify and extend the current contract in the funded amount of \$165,641.45, and is now recommending to the Council of the City of Memphis that it approves said ratification and renewal as approved; and

WHEREAS, the project scope is to purchase DocuSign user software licenses for unlimited electronic signature envelopes and premier support services. This software allows MLGW employees the ability to route and sign documents electronically in an efficient and effective manner.

WHEREAS, this change is to ratify and extend the current contract for a three (3) year period covering February 24, 2025 through February 23, 2028 in the amount of \$165,641.45. DocuSign is imposing a 5% increase to all of its customers due to inflation, but MLGW was able to negotiate it to an average of 3% for the three (3) year period. This ratification and extension complies with all applicable laws and policies. The new contract value is \$327,014.74; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Change No. 5 to Contract No. 12355 (*formerly C2358*), DocuSign with DocuSign, Incorporated to ratify and extend the current contract in the funded amount of \$165,641.45 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
February 5, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 5 to Contract No. 12355 (*formerly C2358*), DocuSign with DocuSign, Incorporated to ratify and renew the current contract in the funded amount of \$165,641.45.

The project scope is to purchase DocuSign user software licenses for unlimited electronic signature envelopes and premier support services. This software allows MLGW employees the ability to route and sign documents electronically in an efficient and effective manner.

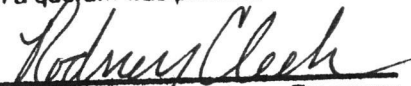
This change is to ratify and extend the current contract for a three (3) year period covering February 24, 2025 through February 23, 2028 in the amount of \$165,641.45. DocuSign is imposing a 5% increase to all of its customers due to inflation, but MLGW was able to negotiate it to an average of 3% for the three (3) year period. This ratification and extension complies with all applicable laws and policies. The new contract value is \$327,014.74.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 5 to Contract No 12355, DocuSign with DocuSign, Incorporated to ratify and extend the current contract in the funded amount of \$165,641.45, as outlined in the foregoing preamble, is approved and further,

THAT, the President, or his designated representative is authorized to execute the Ratification and Extension.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 5th day of Feb.
2025 at which a quorum was present.


VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short Title Description** – Nine-Ton Digger Derrick Truck
2. **Requested Funding** – \$257,891.00
3. **Award Duration** – One-Time Purchase
4. **Type of Bid** – Sealed Bid
5. **Awarded To** – Altec Industries Incorporated
6. **LSB/MWBE Goal Assigned/Committed** – N/A
7. **Plain Language Description** – The nine-ton digger derrick truck will replace old equipment based on age, operational usage, and frequency of repair costs. The equipment was readily available at Altec Industries.
8. **Impact** – This equipment is needed for crews to complete job assignments for work orders.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of February 5, 2025 approved the ratification of Purchase Order Number 7063119 for a nine-ton digger derrick truck and is now recommending to the Council of the City of Memphis that it approves said ratification; and

WHEREAS, the nine-ton digger derrick truck will be used by Division crews to maintain the electric, gas and water systems. Purchase Order Number 7063119 was issued to secure a nine-ton digger derrick truck for immediate delivery and approval is needed to ratify the purchase order. In accordance with Tennessee Code Annotated §12-3-1205, Cooperative purchasing agreements; MLGW is allowed to make purchases through cooperative purchasing agreements for the procurement of any goods, supplies, or equipment with one or more other governmental entities outside of this state to the extent the laws of the other state permit the joint purchasing authority. This ratification complies with all applicable laws and policies; and

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Memphis that there be and is hereby approved ratification of Purchase Order Number 7063119 to Altec Industries Incorporated in the amount of \$257,891.00 charged to the MLGW 2024 fiscal year budget.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
February 5, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners that it approve the ratification of Purchase Order Number 7063119 to Altec Industries Incorporated for a nine-ton digger derrick truck in the amount of \$257,891.00.

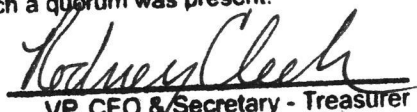
The nine-ton digger derrick truck will be used by Division crews to maintain the electric, gas and water systems. Purchase Order Number 7063119 was issued to secure a nine-ton digger derrick truck for immediate delivery and approval is needed to ratify the purchase order. In accordance with Tennessee Code Annotated §12-3-1205, Cooperative purchasing agreements; MLGW is allowed to make purchases through cooperative purchasing agreements for the procurement of any goods, supplies, or equipment with one or more other governmental entities outside of this state to the extent the laws of the other state permit the joint purchasing authority. This ratification complies with all applicable laws and policies.

The 2024 budgeted amount for Transportation - Vehicle Acquisition and Training is \$9,019,000.00; the amount spent year-to-date was \$2,121,771.78; of which \$257,891.00 was spent on Purchase Order Number 7063119 in 2024; leaving a balance available of \$6,639,337.22 after award; and

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, subject to the consent and approval of the Council of the City of Memphis, approve the ratification of Purchase Order Number 7063119 with Altec Industries Incorporated for a nine-ton digger derrick truck is approved as outlined in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 5th day of Feb 2022, at which a quorum was present.


VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short title description** – Contract No. 12298 - Janitorial Services
2. **Funded Amount** - \$360,484.38
3. **Award Duration** - 1 year with the option of 4 renewals - This is the 3rd renewal for the period of 3/2/25 through 3/1/26.
4. **Type of Bid** – Sealed Bid
5. **Awarded to** - Mason's Professional Cleaning Service, LLC
6. **LSB/MWBE Goal Assigned/Committed** – 50% goal assigned / 100% MBE/LSB participation
7. **Plain Language Description** – Janitorial services for various MLGW facilities providing supplemental day workers.
8. **Impact** - Assist with the cleanliness and sanitation of various MLGW facilities.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of February 5, 2025 approved Change No. 3 to Contract No. 12298, Janitorial Services to Mason's Professional Cleaning Services, LLC to ratify and renew the current contract in the funded amount of \$360,484.38, and is now recommending to the Council of the City of Memphis that it approves said ratification and renewal as approved; and

WHEREAS, the project scope is to furnish all material, labor, transportation, equipment, and supervision to provide janitorial services for the following MLGW facilities: Hickory Hill Service Center, 6012 Winchester Road; South Service Center, 3020 Gill Road; LNG Plant Capleville, 5101 Holmes Road East; Brunswick Service Center, 3773 Brunswick Road; and the Millington Community Office, 5131 Navy Road. The contract award was selected based on the lowest and best bid received using the Sealed Bid process; and

WHEREAS, this change is to ratify and renew the current contract for the third of four (4) annual renewal terms for the period covering March 2, 2025 through March 1, 2026 in the funded amount of \$360,484.38. This renewal reflects a negotiated 5% increase in rates from the previous term due to rising costs of floor maintenance labor, supplies and equipment. This ratification and renewal complies with all applicable laws and policies. The new contract value is \$1,200,972.88; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Change No. 3 to Contract No. 12298, Janitorial Services to Mason's Professional Cleaning Services, LLC to ratify and renew the current contract in the funded amount of \$360,484.38 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
February 5, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 3 to Contract No. 12298, Janitorial Services to Mason's Professional Cleaning Services, LLC to ratify and renew the current contract in the funded amount of \$360,484.38.

The project scope is to furnish all material, labor, transportation, equipment, and supervision to provide janitorial services for the following MLGW facilities: Hickory Hill Service Center, 6012 Winchester Road; South Service Center, 3020 Gill Road; LNG Plant Capleville, 5101 Holmes Road East; Brunswick Service Center, 3773 Brunswick Road; and the Millington Community Office, 5131 Navy Road. The contract award was selected based on the lowest and best bid received using the Sealed Bid process.

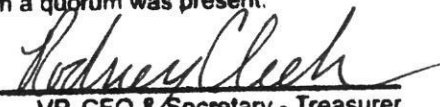
This change is to ratify and renew the current contract for the third of four (4) annual renewal terms for the period covering March 2, 2025 through March 1, 2026 in the funded amount of \$360,484.38. This renewal reflects a negotiated 5% increase in rates from the previous term due to rising costs of floor maintenance labor, supplies and equipment. This ratification and renewal complies with all applicable laws and policies. The new contract value is \$1,200,972.88.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 3 to Contract No. 12298, Janitorial Services to Mason's Professional Cleaning Services, LLC to ratify and renew the current contract in the funded amount of \$360,484.38, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Ratification and Renewal.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 8th day of Feb 2022 at which a quorum was present.


VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short title description** – Contact No. 12339 - Janitorial Services
2. **Funded Amount** - \$1,370,375.20
3. **Award Duration** – 1 year with the option of 4 renewals – This is the 3rd renewal for the period of 5/23/25 through 5/22/26.
4. **Type of Bid** – Sealed Bid
5. **Awarded to** – Mason's Professional Cleaning Service, LLC
6. **LSB/MWBE Goal Assigned/Committed** - 50% goal (100% participation as MBE/LSB)
7. **Plain Language Description** – Janitorial services for various MLGW facilities providing supplemental day workers.
8. **Impact** – Assist with the cleanliness and sanitation of various MLGW facilities.

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of February 5, 2025 approved Change No. 3 to Contract No. 12339, Janitorial Services to Mason's Professional Cleaning Services, LLC to renew the current contract in the funded amount of \$1,370,375.20, and is now recommending to the Council of the City of Memphis that it approves said renewal as approved; and

WHEREAS, the project scope is to provide Supplemental Day Workers to perform janitorial services as well as disinfecting services at the following MLGW facilities: Administration Building; Downtown Credit Office; North Service Center; MLGW University; Electric and System Operations; Choctaw; Water Laboratory; Sheahan Pumping Station; and Netters Business Center located in Memphis and Shelby County, Tennessee. The contract award was selected based on the lowest and best bid received using the Sealed Bid process; and

WHEREAS, this change is to renew the current contract for the third of four (4) annual renewal terms for the period covering May 23, 2025 through May 22, 2026 in the funded amount of \$1,613,410.09; of which, \$243,034.89 will be absorbed in the current contract value. This renewal reflects a negotiated 5% increase in rates due to rising costs of floor maintenance labor, supplies and equipment. The amount of this renewal is \$1,370,375.20. This renewal complies with all applicable laws and policies. The new contract value is \$5,068,187.04; and

NOW THEREFORE BE IT RESOLVED BY THE Council of the City of Memphis, that there be and is hereby approved Change No. 3 to Contract No. 12339, Janitorial Services to Mason's Professional Cleaning Services, LLC to renew the current contract in the funded amount of \$1,370,375.20 as approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
February 5, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 3 to Contract No. 12339, Janitorial Services to Mason's Professional Cleaning Services, LLC to renew the current contract in the funded amount of \$1,370,375.20.

The project scope is to provide Supplemental Day Workers to perform janitorial services as well as disinfecting services at the following MLGW facilities: Administration Building; Downtown Credit Office; North Service Center; MLGW University; Electric and System Operations; Choctaw; Water Laboratory; Sheahan Pumping Station; and Netters Business Center located in Memphis and Shelby County, Tennessee. The contract award was selected based on the lowest and best bid received using the Sealed Bid process.

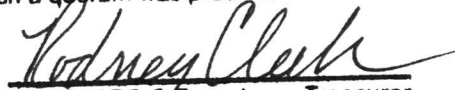
This change is to renew the current contract for the third of four (4) annual renewal terms for the period covering May 23, 2025 through May 22, 2026 in the funded amount of \$1,613,410.09; of which, \$243,034.89 will be absorbed in the current contract value. This renewal reflects a negotiated 5% increase in rates due to rising costs of floor maintenance labor, supplies and equipment. The amount of this renewal is \$1,370,375.20. This renewal complies with all applicable laws and policies. The new contract value is \$5,068,187.04.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 3 to Contract No. 12339, Janitorial Services to Mason's Professional Cleaning Services, LLC to renew the current contract in the funded amount of \$1,370,375.20, as outlined in the above preamble, is approved; and further

THAT, the President, or his designated representative is authorized to execute the Renewal.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 5th day of Feb.
2025 at which a quorum was present.


VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. **Short title description** – Contract No. 12474 - Utility Partners of America
2. **Funded Amount** – \$ 13,799,450.80
3. **Award Duration** – Twenty-four months (03/05/25 to 03/04/27)
4. **Type of Bid** – Emergency Contract Award
5. **Awarded to** – Utility Partners of America LLC.
6. **LSB/MWBE Goal Assigned/Committed** – N/A
7. **Plain Language Description** – To renew UPA contract for an additional 24 months
8. **Impact** - Vendor addressing faulty components associated with gas and water meters

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners in their meeting of February 5, 2025 approved Change No. 1 to Contract No. 12474, UPA Emergency Meter Repair to Utility Partners of America, LLC (UPA) to ratify, extend, and change the project scope in the funded not-to-exceed amount of \$13,799,450.80, and is now recommending to the Council of the City of Memphis that it approves said ratification, extension, and change as approved; and

WHEREAS, the project scope is for UPA to provide labor resources to investigate and remediate potential installation issues or data-related issues associated with gas meter services and water meter services in the MLGW service territory. This emergency contract award was selected based as outlined in the MLGW Procurement policy; and

WHEREAS, this change is to ratify and extend the current contract 24 months for the period covering March 5, 2025 through March 4, 2027 in the amount of \$9,303,880.80 with no increase in rates from the initial term. MLGW is requesting the extension to allow additional time for the Contractor to replace defective components of gas and water meters which will enable impacted MLGW customers to receive accurate billing. In addition, this change is to modify the scope to reflect the addition of Quality Assurance Technicians and Administrative staff (\$1,873,150.00) and Commercial staff (\$2,622,420.00) in the amount \$4,495,570.00. The total requested amount of this ratification, extension, and change is \$13,799,450.80. This emergency contract ratification, extension, and change complies with all applicable laws and policies. The new contract value will be \$20,898,175.10; and

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that there be and is hereby approved Change No. 1 to Contract No. 12474, UPA Emergency Meter Repair to Utility Partners of America, LLC (UPA) to ratify, extend, and change the project scope in the funded not-to-exceed amount of \$13,799,450.80.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
February 5, 2025

The Manager of Procurement and Contracts recommends to the Board of Light, Gas and Water Commissioners the approval of Change No. 1 to Contract No. 12474, UPA Emergency Meter Repair to Utility Partners of America, LLC (UPA) to ratify, extend, and change the project scope in the funded not-to-exceed amount of \$13,799,450.80.

The project scope is for UPA to provide labor resources to investigate and remediate potential installation issues or data-related issues associated with gas meter services and water meter services in the MLGW service territory. This emergency contract award was selected as outlined in the MLGW Procurement policy.

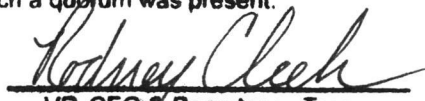
This change is to ratify and extend the current contract 24 months for the period covering March 5, 2025 through March 4, 2027 in the amount of \$9,303,880.80 with no increase in rates from the initial term. MLGW is requesting the extension to allow additional time for the Contractor to replace defective components of gas and water meters which will enable impacted MLGW customers to receive accurate billing. In addition, this change is to modify the scope to reflect the addition of Quality Assurance Technicians and Administrative staff (\$1,873,150.00) and Commercial staff (\$2,622,420.00) in the amount \$4,495,570.00. The total requested amount of this ratification, extension, and change is \$13,799,450.80. This emergency contract ratification, extension, and change complies with all applicable laws and policies. The new contract value will be \$20,898,175.10.

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, Subject to the consent and approval of the Council of the City of Memphis, the approval of Change No. 1 to Contract No. 12474, UPA Emergency Meter Repair to Utility Partners of America, LLC (UPA) to ratify, extend, and change the project scope in the funded not-to-exceed amount of \$13,799,450.80, as outlined in the above preamble, is approved; and further

THAT, the President or his designated representative is authorized to execute the Ratification, Extension, and Change.

I hereby certify that the foregoing is a true
copy of a resolution adopted by the Board of Light,
Gas and Water Commissioners at a regular meeting
held on 5th day of Feb
2025 at which a quorum was present.


VP, CFO & Secretary - Treasurer

RESOLUTION SUMMARY

1. Description of the Item

Resolution approving AON Consulting, Incorporated be employed on an as needed basis at the hourly rates not exceeding \$625.00 for Actuarial Team, \$625.00 for Consultants, and \$325.00 for Analysts.

2. Additional Information

The Vice President and Chief People Officer submitted for Board approval a rate schedule for the Employee Benefits Plan of AON Consulting, Incorporated, for Insurance and Risk Management services rendered concerning research, market benchmarking, and other industry-related matters uniquely related to the utility industry.

The Vice President and Chief People Officer recommends the employment of AON Consulting, Incorporated, on an “as needed” basis at the following hourly rates:

Actuarial Team	-	\$625
Consultants	-	\$625
Analysts	-	\$325

RESOLUTION

WHEREAS, the Board of Light, Gas and Water Commissioners at its meeting held January 22, 2025, approved payment to AON Consulting, Incorporated, on an "as needed" basis at the following hourly rates:

Actuarial Team: \$625.00

Consultants: \$625.00

Analysts: \$325.00

NOW THEREFORE BE IT RESOLVED by the Council of the City of Memphis, that payment to AON Consulting, Incorporated, on an "as needed" basis at the hourly rates as set forth in the foregoing preamble is approved.

EXCERPT
from
MINUTES OF MEETING
of
BOARD OF LIGHT, GAS AND WATER COMMISSIONERS
CITY OF MEMPHIS
held
January 22, 2025

WHEREAS, the Vice President and Chief People Officer submitted for Board approval a rate schedule for the Employee Benefits Plan of AON Consulting, Incorporated, for Insurance and Risk Management services rendered concerning research, market benchmarking, and other industry-related matters uniquely related to the utility industry.

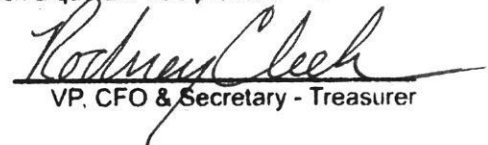
WHEREAS, the Vice President and Chief People Officer recommends the employment of AON Consulting, Incorporated, on an "as needed" basis at the following hourly rates:

Actuarial Team	-	\$625
Consultants	-	\$625
Analysts	-	\$325

NOW THEREFORE BE IT RESOLVED BY the Board of Light, Gas and Water Commissioners:

THAT, the Secretary-Treasurer is hereby authorized to pay invoices from AON Consulting, Incorporated, on an "as needed" basis at the hourly rates set forth in the foregoing preamble.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Light, Gas and Water Commissioners at a regular meeting held on 22nd day of January, 2025 at which a quorum was present.


VP, CFO & Secretary - Treasurer

**ORDINANCE TO ESTABLISH MEMPHIS CITY COUNCIL MEETING
DATES FOR 2025**

WHEREAS, Referendum Ordinance 4274, approved by the citizens of Memphis on November 8, 1994, amended the Council’s meeting dates to the first and third Tuesdays of each month; and

WHEREAS the Council wishes to approve the 2025 meeting dates.

NOW, THEREFORE, BE IT RESOLVED that the Memphis City Council will conduct its regular meetings on the following Tuesdays of each month:

January 7	January 21
February 4	February 18
March 11 18	March 18 25
April 1 8	April 15 22
May 6	May 20
June 3 10	June 17 24
July 8	July 22
August 5	August 19
September 2 9	September 16 23
October 7	October 21
November 4	November 18
December 2	December 16

Sponsor:
Chase Carlisle
Janika White



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

This is a resolution requesting a budget adjustment for the 2nd quarter of fiscal year 2025. The request includes budget neutral allocations and budget increases.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Finance Division

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Yes

4. State whether this will impact specific council districts or super districts.

Not applicable

5. State whether this requires a new contract, or amends an existing contract, if applicable.

Not applicable

6. State whether this requires an expenditure of funds/requires a budget amendment.

This resolution requires a budget amendment.

7. If applicable, please list the MWBE goal and any additional information needed

N/A



**Fiscal Year 2025 2nd Quarter Budget Adjustment Resolution
to Adjust Expenditures for Unanticipated Circumstances
REQUEST FOR SAME NIGHT MINUTES**

WHEREAS, the Finance Division monitors the City's actual financial performance relative to its adopted operating budget, for all funds; and

WHEREAS, in conjunction with the Finance Division each Division of City Government periodically reviews its current revenues and expenditures and projects anticipated outcomes for their Division, and Fund(s) not included in their Division General Fund; and

WHEREAS, based on the General Fund 2nd Quarter review, circumstances to amend the existing budget exist and the required spending and the required offset and/or funding has been identified; and

WHEREAS, it is necessary to amend the Fiscal Year 2025 (FY25) Operating Budget for the General Fund for certain Divisions to add appropriations to match program spending that is projected different than the FY25 adopted budget plan and/or the FY25 amended budget plan; and

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Memphis that the Fiscal Year 2025 budgets be amended in accordance with Tennessee Constitution Article 2 § 24, TCA § 9-1-116, Municipal Budget Law of 1982 as follows:

General Fund

- *Grants* – Increase the budget by \$150,000 for the following:
 - Black Chamber of MEM in the amount of \$75,000 to be funded by Assigned Fund Balance.
 - City Leadership in the amount of \$75,000 to be funded by Assigned Fund Balance.
- *Engineering* – Increase the budget by \$200,000 for relocation for Engineering services. Funded by Assigned Fund Balance.
- *Housing and Community Development* – Increase the budget by \$438,800 for an abatement of public nuisance to be funded by Assigned Fund Balance.
- *General Services, Engineering, Fire and Public Works Divisions* – Increase the budget by \$246,586 for the City's match for the Hazard Mitigation Grant Program (HMGP) to be funded by Assigned Fund Balance.



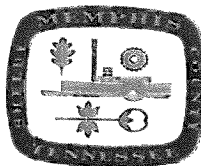
- *Police Division* – Increase the budget in the amount of \$605,000 to fund a plan to adjust the rank structure to be funded by Assigned Fund Balance.
- *MATA* – Increase the budget to fund operational expenses in the amount of \$5,000,000 to be funded by Assigned Fund Balance.
- *Fire Services Division* – Increase in the Personnel Category by \$1,181,208. The increase in the budget is to be funded as follows:
 - Increase in Personnel Category by \$670,438 for Driver's salary increase approved through Impasse, but not included in FY25 Budget. Funded by Assigned Fund Balance.
 - Increase in Personnel Category by \$169,585 for hiring bonuses formerly funded with ARPA funds. Funded by Assigned Fund Balance.
 - Increase in Personnel Category by \$341,185 for positions (3) without funding. Funded by Assigned Fund Balance.
- *General Services Division* – Increase in M&S by \$700,00 for FY25 Property/Building Maintenance. Funded by Assigned Fund Balance.
- *Executive* – Budget neutral allocation of \$610,000 for Youth Services to be funded by Grants & Agencies.
- *All Other Divisions* – Increase in Personnel Category by \$1,400,000 for Juneteenth Holiday pay. To be funded by Unassigned Fund Balance.

NOW, THEREFORE BE IT RESOLVED, by the Council of the City of Memphis that the Finance Division is hereby authorized to execute the aforementioned budget adjustments as needed to close the Fiscal Year 2025 Operating Budget with a balanced budget as required by and in accordance with Tennessee Constitution Article 2 § 24, TCA § 9-1-116, Municipal Budget Law of 1982.

February 4, 2025

Sponsored by the Administration – Finance Division

T-206



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

Memphis Parks is requesting an amendment to the FY25 operating budget to fund three full-time positions that were inadvertently excluded from the FY25 adopted budget as well as fully funding the positions in FY26

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Budget Office, Memphis Parks Division

3. State whether this is a change to an existing ordinance or resolution, if applicable.

Existing ordinance - Budget Ordinance 5903

4. State whether this will impact specific council districts or super districts.

All districts

5. State whether this requires a new contract, or amends an existing contract, if applicable.

N/A

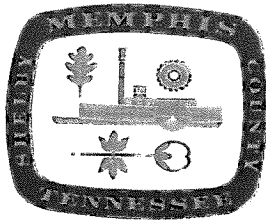
6. State whether this requires an expenditure of funds/requires a budget amendment

Budget amendment

7. If applicable, please list the MWBE goal and any additional information needed

N/A

7-206



Resolution to Amend the Fiscal Year 2025 General Fund Operating Budget for Memphis Parks Division

WHEREAS, on June 25, 2024, the Memphis City Council approved Budget Ordinance 5903, which established and appropriated the Fiscal Year 2025 General Fund Operating Budget; and

WHEREAS, the Memphis Parks division plays a vital role in enhancing the quality of life for all Memphis residents through community engagement, event coordination, and park activation; and

WHEREAS, the positions of Community Engagement Administrator, Event Planner, and Play Your Park Specialist are critical to fulfilling the mission of Memphis Parks and ensuring the effective operation and growth of the division's programs; and

WHEREAS, an error occurred in the final personnel push during the FY25 budget season, which resulted in the Community Engagement Administrator, Event Planner, and Play Your Park Specialist positions' salaries and benefits being inadvertently excluded from the FY25 adopted budget; and

WHEREAS, due to this oversight, these three positions were not funded in the FY25 adopted budget, causing a funding gap; and

WHEREAS, in order to cover the salaries and benefits of these three unfunded positions in FY25, the Memphis Parks division was instructed to identify and reallocate funding within its existing budget; and

WHEREAS, Memphis Parks has successfully identified the following funding sources to cover the salaries and benefits of these three unfunded positions from positions that were not filled in the first six months of FY25

Service Center	Account Name	Amount
151007 – Regional Centers	051101 – Full-Time Salaries	\$126,917.70
151502 – Audubon Golf	051101 – Full-Time Salaries	\$14,662.83
151504 – Fox Meadows Golf	051101 – Full-Time Salaries	\$14,662.83
151505 – Galloway Golf	051101 – Full-Time Salaries	\$14,662.83
151507 – Pine Hill Golf	051101 – Full-Time Salaries	\$14,662.83

; and

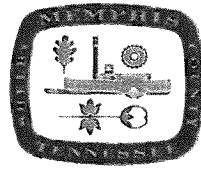
T-206

WHEREAS, Memphis Parks is requesting that the funding for these three positions be guaranteed and allocated in the FY26 adopted budget to ensure long-term financial stability for the division and its operations; and

WHEREAS, Memphis Parks will include \$239,749.02 in the Proposed ISL account in its FY26 budget request to cover the salaries and benefits of these three positions.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Memphis that the Fiscal Year 2025 General Fund Operating Budget be amended in accordance with Tennessee Constitution Article 2 § 24, TCA § 9-1-116, Municipal Budget Law of 1982 in the amount of \$185,569.02 for the Memphis Parks Division and that the Memphis Parks FY26 budget will be increased by \$239,749.02 to fully fund the Community Engagement Administrator, Event Planner, and Play Your Park Specialist positions.

T-209



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

A Resolution approving the sale of a city owned parcel known as 0 Dexter Road, Memphis, TN 38016, Parcel ID# D0209 00531

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Fire Services Division

3. State whether this is a change to an existing ordinance or resolution, if applicable.

No change to existing ordinance or resolution

4. State whether this will impact specific council districts or super districts.

N/A - located in unincorporated Shelby County

5. State whether this requires a new contract, or amends an existing contract, if applicable.

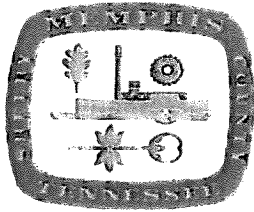
No new contract or amendment of existing contract

6. State whether this requires an expenditure of funds/requires a budget amendment

This does not require expenditure of funds or a budget amendment.

7. If applicable, please list the MWBE goal and any additional information needed

N/A



T- 209

A Resolution approving the sale of a city owned parcel known as 0 Dexter Road, Memphis, TN 38016, Parcel ID# D0209 00531

WHEREAS, the City of Memphis owns the property located at 0 Dexter Road, Memphis, TN 38016 ("The Property") and is further identified by Shelby County Tax Assessor as Parcel ID# D0209 00531 containing 5.05 acres, more or less;

WHEREAS, 0 Dexter Road was purchased in 2010, for the use and benefit of Fire Services, as part of the City's annexation and expansion plan. As the city revised the growth plan, the land no longer fit with the City's future planning goals. The proceeds from the sale of the subject parcel will go into Project # FS18102, Award 11288; generate tax revenue; and eliminate blight and maintenance costs for the City of Memphis;

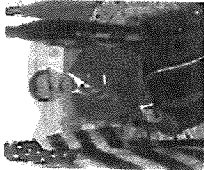
WHEREAS, Rockwood LLC, submitted an offer of Two Hundred Eighty Thousand Dollars (\$280,000.00) along with a Twenty-Five Hundred Dollar (\$2,500.00) Earnest Money deposit to the City of Memphis Real Estate Office; and

WHEREAS, it is deemed to be in the best interest of the citizens of the City of Memphis and County of Shelby that this request be considered subject to the terms and conditions set forth in the Offer to Purchase and in City Ordinance 5637 section 2-291(A).

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Memphis that the offer made by Rockwood LLC for the above-described property is hereby accepted subject to the City Ordinance 5637, section 2-291(A) which states in part, "For any property having a designated value of \$20,000 or more, the Real Estate Manager shall advertise for bids to purchase said property, which advertisement shall specify the purchase price, terms of the sale and potential uses of said property consistent with uses of surrounding properties."

BE IT FURTHER RESOLVED, that subject to the Ordinance, the City of Memphis Real Estate Department shall prepare and arrange for the execution of the quit claim deed, and any other documents incidental to the completion of the conveyance, and the Mayor of the City of Memphis is hereby authorized to execute said deeds or any other documents necessary to complete the sale and conveyance.

7-209



Willie F. Brooks, Jr.
Shelby County Register of Deeds

CITY OF MEMPHIS

Owner:
Parcel Address: 0 DEXTER RD
Parcel ID: D0209 00531
2025 Appraisal: \$995,300
Tax District: UNINCORP
Year Built:
Lot Number:
Subdivision: GARDENS OF GRAY'S CREEK PD
OUTLINE PLAN
Plat BK & PG: 283-031
Dimensions: 351.90 X 533.22 IRR
Total Acres: 5.05
Owner Address: 125 N MAIN ST RM 568
MEMPHIS TN
38103

Map prepared on 1/13/2025

