

SOLID WASTE FEE AND SEWER RATE DISCOUNT GUIDELINES

The application includes a solid waste fee discount and a sewer rate discount. The discounted solid waste fee is \$7.50 per month and the sewer rate discount will be based on the volume of waste water used.

To qualify for a solid waste fee discount, applicants must meet either of the following eligibility requirements (A or B):

Requirement A

- Must be 65 years of age or older
- Head of household
- Active utility account in the applicant's name
- Combined household income of \$25,000 per year or less

OR

Requirement B

- Must be certified medically as being totally (100%) disabled
- Head of household
- Active utility account in the applicant's name
- Combined household income of \$25,000 per year or less

APPLICATION GUIDELINES

1. Applicants must complete and return a Solid Waste Fee and Sewer Rate Discount Application provided by City of Memphis Public Works, following these guidelines.
2. The following required documentation must be submitted with the application:
 - a. If applying under eligibility **Requirement B** (above), proof of total (100%) disability form must be completed by your physician. (**see reverse side of application – labeled Disability Verification**)
 - b. If applying under eligibility **Requirement A and B**:
 1. Proof of age must be provided. (Examples: copy of birth certificate, drivers license, Medicare card)
 2. All applicants must submit proof of combined household income of \$25,000 or less per year.
 - Annual income must include all (gross) wages, pensions, social security, interests, dividends, etc.
 - Household income is defined as being the combined (gross) income total for all individuals residing at the applicant's address. If

one or more individuals, other than the applicant, reside at the applicant's address and generate income, proof of that income must be submitted with the application. (Examples of proof: copy(s) of the most recent year's Federal Income Tax documents **and/or** copy(s) of applicant's most recent *Social Security Statement*)

3. All applicants must submit a copy of the most recent **utility bill in the applicant's name.**
3. The mailed applications must be notarized. Applications delivered in person or by applicant's representative with power of attorney, do not require notarization.
4. The City of Memphis reserves the right to reject any application which fails to meet said application requirements.
5. **POWER OF ATTORNEY:** Applicants unable to complete the application process may utilize legal assistance. In such cases, power of attorney documentation must be submitted with the application.
6. **NOTICE OF APPROVAL OR REJECTION:** The City of Memphis will notify the applicant of approval or rejection, within 45 days of receipt of application by the City. Applicants are instructed not to call the Solid Waste Fee Department requesting status information during this time.
7. Discount program participants may be required to renew on an annual or bi-annual basis. Applications will be mailed to the address on record.
8. Applicants are eligible for one (1) discount only, based on residing at one (1) address – no multiple addresses.
9. **PRIVACY:** Information provided by the applicant will be used for the purpose of determining eligibility for this program only and will not be used for any other purpose. **Also, applicants are allowed to mark through or void Social Security numbers on any documents provided.**

For further assistance contact:

Solid Waste Management (576-6851)
Environmental Engineering (Sewer) Dept. (576-6720)