

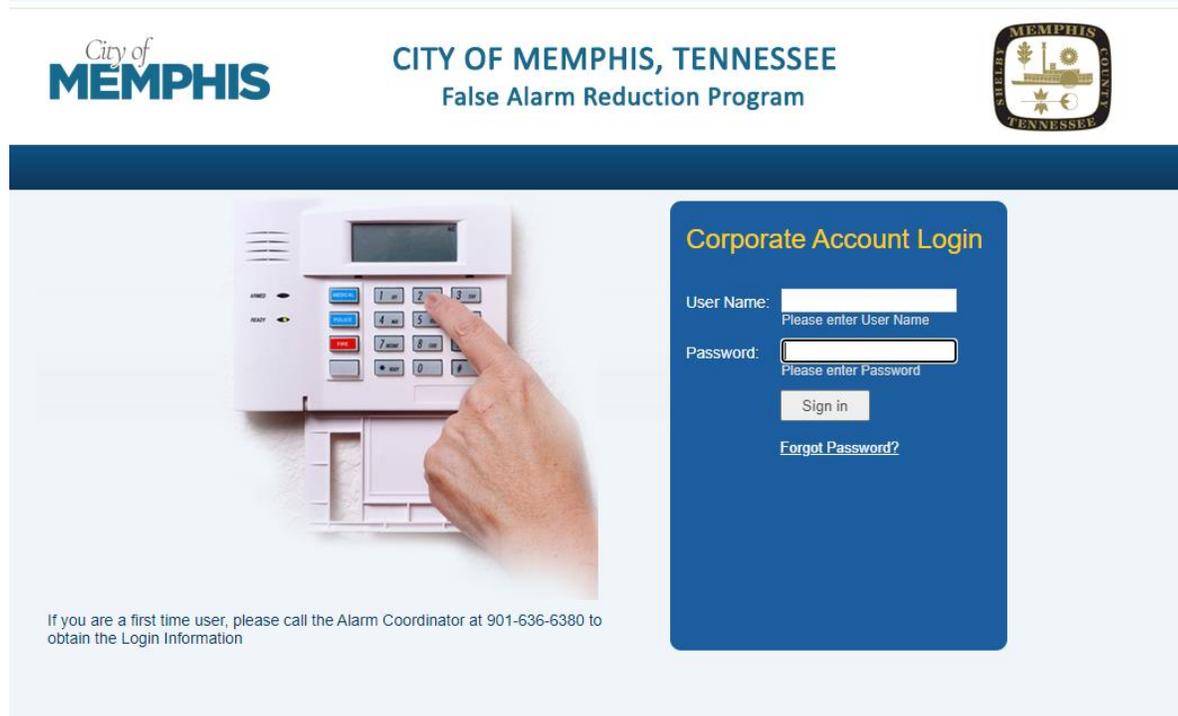
# CoM False Alarm Management System

## Corporate Portal: Payment Instructions

### Step 1. Login to Corporate Account to Pay and View Past Payments and Invoices

Navigate to the [CoM FAMS Corporate Portal](#). Log in with your corporate username and password. See *CoM False Alarm Management System Corporate Portal: Login Instructions* and *CoM False Alarm Management System Corporate Portal Registration Instructions*.

#### Log In



Select Outstanding Invoices in the right-hand side menu. From here, either click Add all to Cart to pay multiple invoices at once or click Checkout to Pay to pay one invoice.

# Outstanding Invoices

City of Memphis  
CITY OF MEMPHIS, TENNESSEE  
False Alarm Reduction Program

Home  
Linked Permits(s)  
**Outstanding Invoice(s)**  
Payment checkout  
Alarm Ordinance  
Change Password

### Outstanding Invoice(s)

Corporate Account Information  
Corporate Account: PMAM

Corporate Billing Information  
Name: PMAM TEST, Address: 100 TEST ST, MEMPHIS, TN 39119  
Email, Fax, Phone

View Outstanding Invoice(s)

Permit Number	Name	Invoice Number	Invoice Date	Due Date	Invoice Amount	O/S Amount	
500003	PMAM TEST PERMIT R	<a href="#">4823132</a>	09/25/2024	10/25/2024	150.00	150.00	

Checkout to Pay Add all to Cart

## 1.a. Paymentus: Provide Account & Invoice Number

Type the Permit Number into the field. Type the Invoice Number into the field. Click Continue.  
\*Note: If the oldest outstanding invoice is pending, the payment will be applied to that invoice first.

### Pay Invoice Step 1

City of Memphis  
CITY OF MEMPHIS, TENNESSEE  
False Alarm Reduction Program

### PAY INVOICE

Step 1: Provide Account & Invoice Number | Step 2: Add more invoices & Proceed to Pay | Step 3: Payment Confirmation

Account Number (Permit Number): 500003  
Invoice Number: 4823132

Continue

*Note: If the oldest outstanding invoice is pending, the payment will be applied to that invoice first.*

## 1.b. Proceed to Pay

The invoice is shown in Step 2. Click Continue Payment.

# Invoice



## CONFIRM PAYMENT

Step 1:

Provide Account & Invoice Number

Step 2:

Add more invoices & Proceed to Pay

Step 3:

Payment Confirmation

Account Number: 500003

Registrant Name: PMAM TEST  
PERMIT R

Invoice No.	Invoice Date	O/S Amount	Payment
<input checked="" type="checkbox"/> <a href="#">4823132</a>	9/25/2024	\$ 150.00	\$ 150.00

Total (\$):

150.00

Amount to be paid (\$):

150.00

[Continue Payment](#)

City of Memphis - False Alarm Reduction Program | PO BOX 178, MEMPHIS, TN, 38101-0178, Phone: [redacted]  
Disclaimer: Every effort is made to ensure that the data is accurate, verified, and up-to-date. However, data is acc

## 1.c. Enter Account Information: Email Address

Enter the account's email address and re-enter it to confirm.

### Account Email Address

#### Enter Account Information

All fields are required unless labeled as optional.

Payment Type

Payment on Account

Please enter your account number.

Account Number

500003

Email

Enter email address

Re-Enter email

Re-enter email address

[Continue](#)

#### Where is my Account Number ?

Paymentus

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## 1.d. Payment Method and Information

Enter your payment information. Note: Enter the nine-digit ZIP Code without a dash. If you enter the ZIP Code with a dash, as shown below, you will be prompted to remove it.

### Enter Payment Information: Name, Phone, ZIP Code

 Enter Payment Information

All fields are required unless labeled as optional.

First Name Jane	Middle Name (Optional)
Last Name Doe	Daytime Phone Number 9015550000

ZIP Code:  
38111-4334

Pay this Amount \$ 150.00

Payment Method

-  Credit Card
-  Debit Card
-  eCheck / Bank Account
-  PayPal
-  PayPal Credit
-  Venmo

[< Back](#)  You will continue under the PayPal Terms and Conditions.

Enter your payment information by choosing a one-time payment method. You can use a credit card, debit card, eCheck/Bank Account, PayPal, PayPal Credit, or Venmo. Click the bubble next to your preferred payment method. Enter One-time Payment Information. Click the bubble next to your preferred payment method.

Any payment method selected expands to the details that must entered. For example, if you click the credit card option, the window expands to show each field required to pay with a credit card. Enter the Card Number, the CW number, the expiry month, the expiry year (use dropdown menus), and the cardholder's name.

### Enter Credit Card Information

Pay this Amount \$ 150.00

Payment Method

-  Credit Card
-  Debit Card
-  eCheck / Bank Account
-  PayPal

Card Number  CVV

Expiry Month  Expiry Year

Card Holder Name

## 1.e. Authorize and Pay

Review the Confirm Payment information to ensure accuracy. Check the box to authorize the payment. Click Pay [USD amount].

### Payment Confirmation



One Time Payment

Confirm Payment

**Confirm Payment**

Payment Method VISA \*\*\*\*\*1111

Payment Date Now (09/30/2024)

Payment Amount	+	Paymentus Fee	=	Total Amount
\$150.00		\$3.98		\$153.98

[Click to view Payment Authorization Terms and Privacy Notice](#)

I authorize and agree per Payment Authorization Terms.

By clicking the **PAY** button, you agree to the service fee charged by Paymentus to be added to this payment.

Click the **PAY** button to complete your payment.

[< Back](#) [Pay \\$153.98](#)

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## 1.f. Payment Receipt and Email

The Payment Receipt pops up with the options to Print, Make Another Payment, and go Back to Home. You will also receive payment confirmation in an email from BillPay@Paymentus.com.

### Payment Receipt

**Payment Receipt**

Your payment has been accepted

Confirmation #	112080548
Payment Type	Payment on Account
Account #	500003
Status	ACCEPTED
Payment Date	Sep 30, 2024 – 10:58:51 AM
Payment Method	Visa *****1111
Payment Amount	\$150.00
Service Fee	\$3.98
Total Amount Charged	\$153.98

[Print](#) [Make Another Payment](#) [Back to home](#)

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