

# CoM False Alarm Management System

# **Citizen Portal: Login Instructions**

# Step 1. Need a Username and Password

Navigate to <u>City of Memphis FAMS Citizen Portal</u>. On the Citizen portal's homepage, click View Demo or "Need Username and Password?"

#### Homepage

MEMPHIS CITY OF MEMPHIS, TENNESSEE False Alarm Reduction Program	
<text><text><text><text></text></text></text></text>	Need Username and Password? View Demo

## 1.a. View Demo

Click View Demo under Need Username and Password to watch a short video with instructions for requesting your username and password.

#### Demo



## 1.b. Request a Username and Password

On the homepage, click Need Username and Password? to make your request. Type your Account Number (Permit Number) and enter the Verification Code on the screen. Click Email Username and Password. Click OK on Email has been sent successfully.

#### **Click Email Username and Password**

→ C 😁 product.cityalarmpermit.co	m/FAMSCitizen/Memphis/NeedLoginPassword.htm		☆		
	NEED USER LOGIN PASSWORD				
	If you need your user name and password, complete the details below. The user name and password will be sent to the registered email address.				
	Account Number (Permit Number) *				
	Verification Code *				
	Email User name and Password Cancel				
City of Memphis - False Ala	rm Reduction Program   PO BOX 178, MEMPHIS, TN, 38101-0178, Phone: 901-636-6380, FAX: 901-636-6381	I			
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## 1.c. Username and Password Login Details

You will receive an email from <u>MetroAlarms@Memphistn.gov</u> thanking you for registering and your username and password.

# Step 2. Account Access Login

On the homepage, type your username or permit number and password into the field. Then click Submit to complete logging in.

### **Account Access Login**



If you are a First Time User, please click on View Demo to view the process flow.