

NOTICE OF  
MEMPHIS CONVENTION CENTER COMMISSION - REGULAR MEETING  
Wednesday, August 28, 2024 – 3:00 PM Central Daylight Time  
255 North Main Street, Memphis, TN 38103  
Meeting Location: RM 108

This Notice of Meeting contains instructions on how public members may provide written comments concerning any agenda item or other matter before the meeting.

**A G E N D A**

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|---|--|
| I. Opening Remarks and Approval of the Commission | Chairman Calvin Anderson   |
| a. Meeting Minutes from July 2024*                |  |
| II. Financial Review                              | Commissioner Lee Jackson   |
| a. June 2024 Monthly Financials*                  | Chuck Jabbour  |
| b. Minority Vendor Report                         |  |
| III. Partner Update/Briefing                      | Prestige Audio Visual  |
| V. RCC Directors' Reports                         |  |
| a. Dashboard / Closed Sales                       | Camille Wellington   |
| b. RCC & CCPA, Web Sites & Social Media           | Amanda Hurd  |
| c. RCC Calendar & Customer Survey Report          | LeeAnn Shewbart  |
| d. Cannon Center Events & Calendar                | Trey Giuntini  |
| VI. General Manager/MMG Report                    | Dean Dennis  |
| a. Introduction of Capital Project Manager        |  |
| VII. Public Comments#                             | Any individuals who wish to submit a public comment related to an agenda item, please get in touch with Ella Young at <a href="mailto:eyoung@memphisrcc.com">eyoung@memphisrcc.com</a> |
| VIII. Comments & Adjournment                      | Chairman Calvin Anderson   |
| IX. Executive Session                             | TBD  |
| X. Post Meeting                                   | You are invited to attend<br>St. Jude Patient Art Unveiling<br>@ 4:30 pm on Level 2  |

\*Denotes voting item

#denotes item related to public attendance

For any questions regarding this agenda or meeting, please submit an e-mail to [info@memphisrcc.com](mailto:info@memphisrcc.com)  
To submit a public comment related to this agenda, please get in touch with Ella Young via email at [eyoung@memphisrcc.com](mailto:eyoung@memphisrcc.com)