



Executive

Fiscal Year 2025 Operating Budget Request

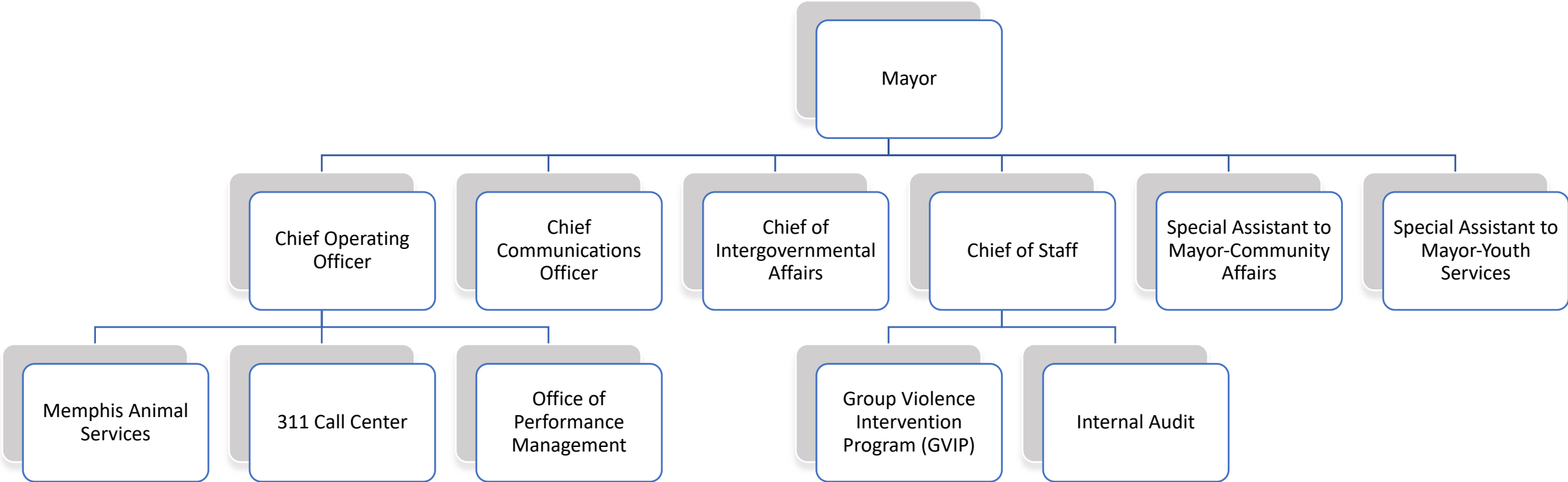
INTERIM CHIEF: ANTONIO M. ADAMS, SR., ESQ.

FUND: GENERAL

DATE: 5/06/2024

City of
MEMPHIS

ORG CHART



FY25 Operating Budget Request

Strategic priorities addressed by this budget:

- Support comprehensive efforts to reduce risks to community safety and well-being.
- Provide fiscal and operational support for new Office of Neighborhood Safety.
- Invest in creative ways to reimagine public transit and economic development.
- Grow entrepreneurs and small businesses in our neighborhoods.
- Support various youth initiatives that will positively impact youth across the city.
- Support workforce efforts that provide our citizens with skills to prepare them for the future.
- Improve community engagement through neighborhood focused initiatives.
- Address blight and disinvestment impacting our communities.
- Provide fiscal and operational support for new Office of Arts and Culture.
- Employ strategies that will leverage our greatest cultural assets.
- Create and foster opportunities for the development of affordable housing.

EXPENDITURES

FY24 Expenditures Bridge to FY25 Request

Description	Fiscal Year 2024				FY25 Request	FY25 Request vs FY24 Adopted	% Increase/Decrease
	Adopted Budget	Encumbrance Rollforward	Council Approved Budget Revisions	Funding Budget			
Personnel Services	\$ 13,865,056.00			\$ 13,865,056.00	\$ 14,797,044.00	\$ 931,988.00	6.7%
Personnel Expense	13,865,056.00			13,865,056.00	14,797,044.00	931,988.00	6.7%
Personnel Recovery							0.0%
Material and Supplies	6,583,911.00	70,788.45		6,654,699.45	6,655,237.00	71,326.00	1.1%
M&S Expense	6,583,911.00	70,788.45		6,654,699.45	6,655,237.00	71,326.00	1.1%
M&S Recovery							0.0%
Grants and Subsidies	3,065,838.00			3,065,838.00	7,570,838.00	4,505,000.00	146.9%
MIFA General Assistance	669,218.00			669,218.00	669,218.00		
Ambassador's Fellowship Pay	2,396,620.00			2,396,620.00	2,401,620.00	5,000.00	
Youth Programming					2,500,000.00	2,500,000.00	
Early Learning / Childcare & Support					2,000,000.00	2,000,000.00	
Total	\$ 23,514,805.00	\$ 70,788.45		\$ 23,585,593.45	\$ 29,023,119.00	\$ 5,508,314.00	23.4%



Program Comparative Spending

Program (Legal Level)	Fiscal Year 2024				FY25 Request	FY25 Request vs FY24 Adopted	% Increase/Decrease
	Adopted Budget	Encumbrance Rollforward	Council Approved Budget Revisions	Funding Budget			
Mayor	\$ 1,150,843.00			\$ 1,150,843.00	\$ 3,816,021.00	\$ 2,665,178.00	231.6%
COO	1,212,263.00	15.00		1,212,278.00	1,246,849.00	34,586.00	2.9%
Auditing	1,107,009.00	855.76		1,107,864.76	1,086,385.00	(20,624.00)	-1.9%
311 Call Center	551,521.00			551,521.00	535,910.00	(15,611.00)	-2.8%
Youth Services	4,704,552.00	5,140.30		4,709,692.30	7,188,502.00	2,483,950.00	52.8%
Intergovernmental Affairs	576,598.00	49.24		576,647.24	857,616.00	281,018.00	48.7%
PARC	374,260.00			374,260.00	343,809.00	(30,451.00)	-8.1%
Animal Services	5,682,170.00	49,927.52		5,732,097.52	5,925,646.00	243,476.00	4.3%
Community Affairs	1,828,563.00	456.10		1,829,019.10	1,959,553.00	130,990.00	7.2%
Communication	2,417,261.00	17,967.47		2,435,228.47	2,481,003.00	63,742.00	2.6%
Office of Performance Mgt	646,798.00	22,219.88		669,017.88	626,643.00	(20,154.00)	-3.1%
Memphis Public Svs Corp	1,179,714.00			1,179,714.00	1,030,982.00	(148,732.00)	-12.6%
Group Violence Intervention Program (GVIP)	2,083,254.00	(25,842.82)		2,057,411.18	1,924,200.00	(159,054.00)	-7.6%
Total Expenditures	\$ 23,514,806.00	\$ 70,788.45		\$ 23,585,594.45	\$ 29,023,119.00	\$ 5,508,314.00	23.4%



FY25 Year Over Year Changes in Expenditures

Category	Account	Amount	Explanation
Personnel Services	Full-Time Salaries	\$ 470,557.00	
	Potential Raises	295,542.00	
	Pension	37,660.00	
	Pension ADC	305,573.00	Correction To Prior Year Estimate
	Salaries - Part Time / Temporary	(98,102.00)	Various
	Attrition	(114,088.00)	To fund Current Year Pension Obligation
	All Other Personnel Accounts	34,846.00	
Materials & Supplies	Medical Supplies	(65,000.00)	Memphis Animal Service
	Materials and Supplies	(48,001.00)	Various
	Medical/Dental/veterinary	44,319.00	Memphis Animal Service
	Advertising/Publication	30,000.00	Increase in Communications / Advertising Cost
	Utilities	(70,681.00)	Memphis Animal Service
	Dues/Memberships/Periodicals	90,000.00	Mayor's Office (Subscription costs)
	All Other M&S (below 50K)	90,689.00	Various
Grants and Subsidies	Ambassador's Fellowship Pay	5,000.00	Youth Services (Ambassador's Fellowship Pay)
	Youth Programming	2,500,000.00	Youth Services (Mayor's Initiative)
	Early Learning / Childcare & Support	2,000,000.00	Mayor's Initiative
		Net Change \$ 5,508,314.00	



REVENUE

FY24 Adopted Revenues Bridge to FY25 Request

Description	Fiscal Year 2024			FY25 Request	FY25 Request vs FY24 Adopted	% Increase/Decrease
	Adopted Budget	Council Approved Budget Revisions	Funding Budget			
Licenses and Permits	\$ 375,000.00		\$ 375,000.00	\$ 375,000.00		0.0%
Dog Licenses, City and County	375,000.00		375,000.00	375,000.00		0.0%
Charges for Services	\$ 365,000.00		\$ 365,000.00	\$ 365,000.00		0.0%
Shelter fees	350,000.00		350,000.00	350,000.00		0.0%
Outside Revenue	15,000.00		15,000.00	15,000.00		0.0%
Other Revenues	\$ 254,424.00		\$ 254,424.00		\$ (254,424.00)	-100.0%
Donations - Animal Services	254,424.00		254,424.00		(254,424.00)	-100.0%
Total	\$ 994,424.00		\$ 994,424.00	\$ 740,000.00	\$ (254,424.00)	-25.6%

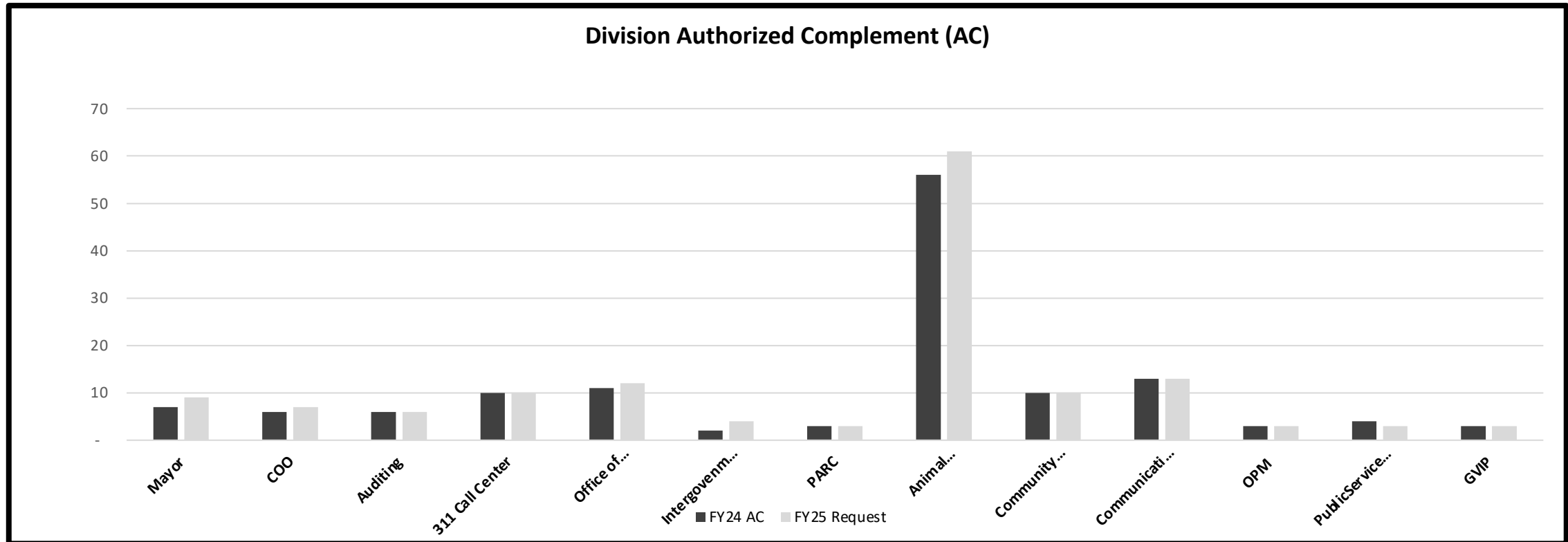
FY25 Year Over Year Changes in Revenues

Category	Account	Amount	Explanation
Other Revenues	Donations - Memphis Animal Services	\$ (254,424.00)	Classification correction from previous year
<i>Net Change</i>		<u>\$ (254,424.00)</u>	

DIVISION DETAIL INFORMATION

PERSONNEL INFORMATION

Division Authorized Complement (AC)



Division Authorized Complement (AC)

Legal Level	FY24 AC	FY24 Council Approved Revisions	FY25 AC	FY25 Requested ISLs	FY25 AC Request	Vacant Position(s)	Status of Vacant Position(s)		*Number of Grant Position(s)
							Posted	Filled	
Mayor	7		9		9				
COO	6		7		7	1			
Auditing	6		6		6				
311 Call Center	10		10		10				
Office of Youth Services	11		12		12	2	2		
Intergovernmental	2		4		4	1	1		
PARC	3		3		3				
Animal Services	56		59		59	8	3	5	3
Community Affairs	10		10		10	1	1		
Communications	13		13		13				
OPM	3		3		3	1	1		
PublicService Corp	4		3		3				
GVIP	3		3		3				
Total	134		142		142	14	8	5	

*Position(s) not funded by General Fund.



MATERIAL & SUPPLY EXPENDITURES (M&S)

Major M&S Expenditures

Line Item	Amount	Percentage
Misc. Professional Services	\$ 3,536,713.00	53.1%
Advertising / Publication	672,060.00	10.1%
Accounting / Auditing	389,299.00	5.8%
Material and Supplies	362,932.00	5.5%
Medical Supplies	260,000.00	3.9%
Utilities & Janitorial	240,934.00	3.6%
Dues/Memberships/Periodicals	200,010.00	3.0%
City Shop Charges	152,268.00	2.3%
City Computer	137,750.00	2.1%
Travel Expense	106,724.00	1.6%
Medical/Dental/Veterinary	94,319.00	1.4%
All Other M&S (Below \$90K)	502,228.00	7.5%
	Total \$ 6,655,237.00	100.0%

Account Details Professional Services

Vendor	Description	Amount	Percentage
Block Ministries	Youth Intervention Services	\$ 664,840.00	18.8%
Nemarc Professional Services, Inc	Temporary Staffing Service	389,000.00	11.0%
Regional One HVIP Support	Hospital Violence Intervention	300,000.00	8.5%
Connect The Dots Staffing LLC	Temporary Staffing Service	250,000.00	7.1%
Le Bonheur HVIP Support	Hospital Violence Intervention	200,000.00	5.7%
Capitol & 5th Public Strategies, LLC	Independent Government Relations Firm	162,000.00	4.6%
Research Foundation of the City University of NY	Professional Research Service Organization for Group Violence Intervention	142,000.00	4.0%
Dulberger Development Consulting, LLC	Consulting Firm (Technical Support Assistance and Support Services Development)	140,000.00	4.0%
Innovative Counseling & Consulting NP, INC.	Intensive Outpatient Counseling Services for At Risk Youth	125,000.00	3.5%
Vehicle Management Solution LLC	Inventory of Fleet Vehicles	100,000.00	2.8%
Spotlight Productions	Video Production and Editing Services	100,000.00	2.8%
Multiple	Professional Services (\$100K and Less)	963,873.00	27.3%
		Total \$ 3,536,713.00	100.0%

Minority/Women Business Enterprises (MWBE) Utilization

MWBE Spend for the Executive Division as of December 31, 2023 (FY24)

Certified MBE Spend	Certified WBE Spend	Total Certified MWBE Spend	Non-Certified MWBE Spend	Total Certified + Non-Certified MWBE Spend	FY24 Q2 Eligible Spend
\$1,677,876.63	\$338,529.38	\$2,016,406.01	\$370,261.58	\$2,386,667.59	\$4,188,326.37
40.06%	8.08%	48.14%	8.84%	56.98%	

	Female	Male	Grand Total	Percent of MWBE Spend	Percent of Total Spend
Asian		\$32,580.00	\$32,580.00	1.62%	0.78%
Black	\$567,303.41	\$1,077,993.22	\$1,645,296.63	81.60%	39.28%
Caucasian	\$338,529.38		\$338,529.38	16.79%	8.08%
Grand Total	\$905,832.79	\$1,110,573.22	\$2,016,406.01	100.00%	48.14%



City of
MEMPHIS