



CITY OF MEMPHIS

REQUEST FOR PROPOSAL

#144753

**JANITORIAL SERVICES FOR MEMPHIS GENERAL
SERVICES AND CITY PUBLIC LIBRARIES**

Addendum Two (2)

The following information encompasses Addendum No. 2 for the above referenced RFP. Proposers shall fully consider and acknowledge this Addendum in the preparation and submittal of its formal proposal. Failure to do so may result in the proposal being considered unresponsive.

Revision to Exhibit 4 Price Form and Bid Due Date Extended

1. The price form has been revised to removed pricing table for square footage 339,493. Please use the attached pricing sheet to submit your prices.
2. Also note the due date on this RFP is extended thru 19 July 2023. Bids must be submitted no later than 12:00 PM.
3. Disregard Addendum Three (3) it has been replaced by Addendum Two (2).

EXHIBIT 4 – PRICE FORM

A. Floor Care Maintenance Square Footage Yearly Costs

General Services				
Building Name	Address	Square Footage	Without Carpet	With Carpet
Memphis City Hall	125 North Main Street, Memphis, TN 38103	178,121 SF w/90,000 SF of carpet	88,121.00	90,000.00
Public Safety Building	170 North Main Street, Memphis TN 38104	118,000 SF w/93,000 SF of carpet	25,000.00	93,000.00
		Total Square Ft.	113,121	183,000.00
Pricing				
Restorative Floor Maintenance (Strip and refurbish all tile floor surfaces) Initial Cleaning - Annual Cleaning:		113,121 SF.	x \$ _____ /sq. ft = \$ _____	
Interim Floor Maintenance (Scrub and recoat, after initial stripping heavy areas - 5 times a year)		113,121 SF.	x \$ _____ /sq. ft = \$ _____	
Interim Floor Maintenance (Scrub and recoat, after initial stripping moderate areas - 3 times a year)		113,121 SF.	x \$ _____ /sq. ft = \$ _____	
Interim Floor Maintenance (Scrub and recoat, after initial stripping light areas - 1 time a year)		113,121 SF.	x \$ _____ /sq. ft = \$ _____	
Yearly Floor care Maintenance Sub-Total			\$	
Library				
Building Name	Address	Square Footage w/restrooms	Square Footage	
Central Library	3030 Poplar Ave., Memphis TN, 38111	325,000 SF 35 restrooms	325,000	
Cordova Library	8457 Trinity Rd., Cordova, TN 38018	28,030 SF 6 restrooms	28,030	

Hollywood Library	1530 N. Hollywood, Memphis, TN 38108	14,500 SF 3 restrooms	14,500	
Randolph Library	3752 Given, Memphis, TN 38122	11,640 SF 3 restrooms	11,640	
Poplar-White Station Library	5094 Poplar, Memphis, TN 38117	11,181 SF 3 restrooms	11,181	
Raleigh Library	3452 Austin Peay, Memphis, TN 38128	17,500 SF 4 restrooms	17,500	
North Library	1192 Vollandine, Memphis, TN 38107	9,200 SF 3 restrooms	9,200	
Frayser Library	3712 Argonne, Memphis, TN 38127	6,400 SF 3 restrooms	6,400	
East Shelby Library	7200 E Shelby Dr., Memphis, TN 38125	30,000 SF 5 restrooms	30,000	
Whitehaven Library	4120 Mill Branch Rd., Memphis, TN 38116	28,000 SF 6 restrooms	28,000	
South Library	1929 S. Third, Memphis, TN 38109	11,376 SF 3 restrooms	11,376	
Cherokee Library	3300 Sharpe, Memphis, TN 38111	10,000 SF 4 restrooms	10,000	
Parkway Village Library	4655 Knight Arnold, Memphis, TN 38118	8,800 SF 3 restrooms	8,800	
Cornelia Crenshaw Library	531 Vance Ave., Memphis, TN 38126	6,690 SF 3 restrooms	6,690	
Cossitt Library	33 S. Front, Memphis, TN 38103	15,608 SF 4 restrooms	15,608	
Gaston Park Library	1040 S. Third, Memphis, TN 38106	5,100 SF 3 restrooms	5,100	
Levi Library	3676 Hwy 61 S., Memphis, TN 38109	4500 SF 2 restrooms	4,500	
		Total Square Ft.	543,525	
Pricing				
Restorative Floor Maintenance (Strip and refurbish all tile floor surfaces) Initial Cleaning - Annual Cleaning:		543,525 SF.	x \$ _____ /sq. ft = \$ _____	
Interim Floor Maintenance (Scrub and recoat, after initial stripping heavy areas - 5 times a year)		543,525 SF.	x \$ _____ /sq. ft = \$ _____	
Interim Floor Maintenance (Scrub and recoat, after initial stripping moderate areas - 3 times a year)		543,525 SF.	x \$ _____ /sq. ft = \$ _____	

Interim Floor Maintenance (Scrub and recoat, after initial stripping light areas - 1 time a year)	543,525 SF.	x \$ _____ /sq. ft = \$ _____
Yearly Floor care Maintenance Sub-Total		\$ _____

B. Daytime Cleaning /Yearly Costs

Estimated Manpower required to complete Daytime tasks:

Position _____ QTY. x UNIT PRICE (\$/hr.) x Estimate time(hr./days) = Total (\$)

Supervisor _____ X _____ X _____ = _____

Daytime Cleaning Personnel _____ X _____ X _____ = _____

Daytime Personnel Yearly Costs

Total yearly Day Person Costs = 8 hrs./day x 21 days/yr. X _____ = _____
(Labor Rate \$/hr.)

Sub-total = _____

Yearly total = 248 (days/yr.) X _____ = _____
(Daytime Sub-total)

C. Plan of Action and Nightly/Yearly Costs

Estimated Manpower required to complete Nightly tasks:

Position _____ QTY. x UNIT PRICE (\$/hr.) x Estimate time(hr./night) = Total (\$)

Supervisor _____ X _____ X _____ = _____

Floor Technician _____ X _____ X _____ = _____

Nightly Cleaning Personnel _____ X _____ X _____ = _____

Nightly Sub-total = _____

Yearly total = 248 (nights/yr.) X _____ = _____
(Nightly Sub-total)

D. Special Event Cleaning Yearly Costs

Total yearly Special Event Cleaning Costs = 24 hrs./yr. x _____ = _____
(Labor Rate \$/hr)

E. Carpet Shampoo Yearly Costs

(Dry method cleaning only – Semi-annually)

Total yearly Carpet Shampoo Costs = 183,000 sq. ft. x _____ X 2 (times/yr.) = _____
(Labor Rate \$/sq. ft.)

Grand Total Yearly Cost

- A. Floor Care Maintenance Yearly Costs..... \$ _____ +
B. Daytime Person Yearly Costs \$ _____ +
C. Nightly Yearly Costs..... \$ _____ +
D. Special Event Cleaning Yearly Costs..... \$ _____ +
E. Carpet Shampoo Yearly Costs..... \$ _____ +

= Grand Total Yearly Cost \$ _____