

Dear Taxpayer,

**Application for Tax Relief and or Tax Freeze Program**

Please complete the front and back along with your signature(s) on all form(s). Spouse and co-owner signatures are required. \*Note: If a co-owner is deceased, please enclose a copy of the death certificate.

Include a copy or copies of homeowner(s) **ID and all income for 2023**. Include income tax return if filed along with SSA 1099 benefit statement if any received. If you were not required to file income tax return, complete enclosed Property Tax Freeze Certification Form.

*\*No income requirement for 100% disabled veterans or widows/widowers of one.*

**Examples of income but not limited to:**

SSA (After Medicare payments)  
Retirement/Pension Benefits  
Worker's Compensation  
Rental Income

SSI Benefits  
Veteran's Benefits  
Dividends & Interest  
Alimony

If property taxes are paid by your mortgage company, no payment is required with your application. Please note in the comment section "Mortgage Pays Taxes". If you're responsible for your 2024 taxes, they must be paid (including if any late fees occur) by the program's deadline to process your application for Tax Relief and or Tax Freeze.

City taxes are due August 31<sup>st</sup> late fees are added beginning September 1<sup>st</sup>.

*\*Eligibility requires yearly re-certification to confirm residency and to ensure income requirements are met. Forms must be completed, signed, and returned by the required deadline to remain on the program.*

**(Please return all completed paperwork by August 15<sup>th</sup> for early processing.)**

**\*For any questions or more information please call our Tax Line at 901-522-1111 or see enclosed flyer. (New payment locations and payment options are included in flyer)**

**In-House Personal Assistance is offered at the Memphis City Employee Credit Union located at 3617 Winchester and City Hall 125 N. Main Street.**

