

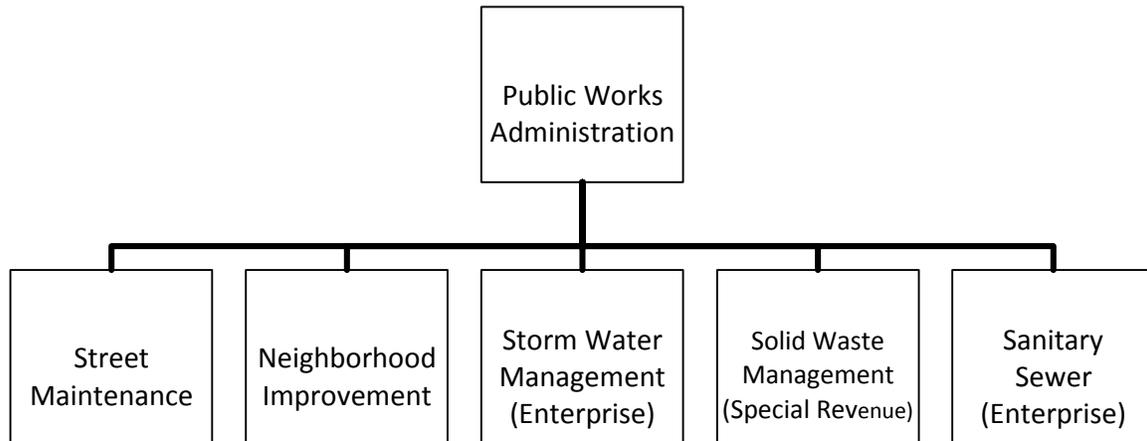
■ Operating Budget

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Personnel Services	9,530,136	10,068,135	10,203,131	9,617,981
Materials and Supplies	7,205,767	12,253,356	12,625,108	11,099,891
Capital Outlay	(99,531)	120,000	120,000	120,000
Grants and Subsidies	500,667	0	58,320	0
Expense Recovery	(5,397,834)	0	0	0
Total Expenditures	11,739,204	22,441,490	23,006,559	20,837,872
Program Revenues	(2,132,995)	(1,951,962)	(2,009,562)	(1,951,962)
Net Expenditures	9,606,209	20,489,528	20,996,997	18,885,910
Authorized Complement				209

MISSION

Our mission is to provide excellent customer service to our community and its citizens. Through innovative, efficient and sustainable best practices assuring accountability as well as transparency in all that we do. To be responsive and communicative to those we serve. To ensure and create a culture of safety that is second to none. To be recognized as an organization that represents the very best of our profession.

STRUCTURE



SERVICES

Services provided by the Division of Public Works are instrumental in the City's system for addressing environmental, public health, and local transportation issues. The Division provides residents with weekly collection of garbage, recyclables and trash, maintaining an emphasis on recycling all possible materials to reduce landfill costs and produce revenue from household recyclables and compost from yard waste. Public Works manages the maintenance of streets with services including asphalt paving, pothole and cut/patch repair, the removal of snow and ice from bridges and streets, as well as installation and care of stree-

lights. The Division operates and maintains the City's wastewater collection and treatment system, including two treatment plants, is responsible for protecting the city from flooding and ensuring reduction of pollution from urban runoff. The Division also works to promote cleaner and greener communities, while working to eliminate blight through education and the enforcement of codes and ordinances.

■ charges for services

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Special Assessment Tax	(338,049)	(398,000)	(398,000)	(398,000)
Vacant Property Registration Fee	(166,800)	(18,600)	(76,000)	(18,600)
St TN Highway Maint Grant	(459,660)	(735,362)	(735,362)	(735,362)
St TN Interstate	(794,660)	(800,000)	(800,000)	(800,000)
Miscellaneous Income	0	0	(200)	0
Property Taxes	0	0	0	0
Other - Misc	0	0	0	0
Other - Misc	0	0	0	0
Total Charges for Services	(1,759,169)	(1,951,962)	(2,009,562)	(1,951,962)

Other services provided by Public Works can be found under the following tabs:

Solid Waste - Special Revenue Funds

Sanitary Sewer Systems - Enterprise Funds

Storm Water System - Enterprise Funds

Description

Administration ensure timely and accurate administrative services to Public Works' service centers, including budget development, monitoring, purchasing and payroll/personnel activities.

Operating Budget

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Personnel Services	195,179	331,603	341,763	243,949
Materials and Supplies	319,945	664,974	666,206	635,246
Total Expenditures	515,124	996,577	1,007,969	879,195
Program Revenues	(459,660)	(735,362)	(735,362)	(735,362)
Net Expenditures	55,464	261,215	272,607	143,833
Authorized Complement				13

Administration Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
<u>Personnel Services</u>				
Full-Time Salaries	553,230	803,816	757,115	658,954
Holiday Salary Full Time	30,976	0	16,820	0
Vacation Leave	43,014	0	22,745	0
Bonus Leave	5,166	0	2,944	0
Sick Leave	15,544	0	4,192	0
Out of Rank Pay	763	1,500	3,689	10,000
Retirement Benefits	18,730	55,166	56,216	55,166
Pension	29,170	40,669	40,669	39,537
Social Security	1,927	0	564	0
Pension ARC Funding	44,278	60,864	60,864	76,488
Group Life Insurance	1,724	2,644	2,644	1,863
Unemployment	1,350	1,540	1,540	1,040
Medicare	9,005	12,861	12,861	10,543
Long Term Disability	1,581	2,411	2,411	1,977
Health Insurance - Basic	2,337	0	0	0
Health Insurance - Premier	77,911	95,438	95,438	112,376
Other Post Employment Benefits	0	11,895	11,895	3,658
Salaries - Part Time/ Temporary	31,082	23,158	23,158	14,658
On the Job Injury	683	0	5,060	0
Payroll Reserve	3,375	0	(8,908)	0
Attrition	0	(3,182)	0	0
Expense Recovery - Personnel	(676,668)	(770,154)	(770,154)	(738,654)
Benefits Adjustments	0	(7,023)	0	(3,658)
Total Personnel Services	195,179	331,603	341,763	243,949
<u>Materials and Supplies</u>				
City Shop Charges	1,438	525	736	1,472
City Shop Fuel	2,451	3,085	3,085	2,776
City Computer Svc Equipment	3,180	6,000	6,000	6,000
Data/Word Process Software	38,744	38,744	38,744	0
City Telephone/ Communications	3,670	6,000	6,000	6,000
Supplies - Outside	4,054	7,000	7,000	5,500
Outside Postage	48	200	200	200
Materials and Supplies	868	2,000	2,000	3,000
Outside Equipment Repair/ Maintenance	2,615	1,000	1,000	964

Administration Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Seminars/Training/Education	284	3,500	3,500	3,000
Misc Professional Services	2,129	2,500	2,500	3,000
Travel Expense	1,589	5,000	5,000	4,000
Unreported Travel	439	0	(75)	0
Mileage	168	1,964	1,964	1,500
Utilities	30	119,933	119,933	119,933
Insurance	40,793	52,697	52,697	61,075
Claims	81,520	175,000	175,000	175,000
Lawsuits	134,868	238,826	238,826	238,826
Dues/Memberships/ Periodicals	965	1,000	1,000	1,000
Misc Services and Charges	92	0	1,097	2,000
Total Materials and Supplies	319,945	664,974	666,206	635,246
TOTAL EXPENDITURES	515,124	996,577	1,007,969	879,195
State Grants				
St TN Highway Maint Grant	(459,660)	(735,362)	(735,362)	(735,362)
Total State Grants	(459,660)	(735,362)	(735,362)	(735,362)
TOTAL PROGRAM REVENUES	(459,660)	(735,362)	(735,362)	(735,362)
NET EXPENDITURES	55,464	261,215	272,607	143,833

Description

Street Maintenance provides and maintains the safest and smoothest roadway system for the citizens of Memphis.

Operating Budget

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Personnel Services	5,234,656	4,820,222	4,820,019	4,477,362
Materials and Supplies	1,,144,398	4,173,167	4,410,439	3,771,611
Grants and Subsidies	5,000	0	8,320	0
Expense Recovery	(3,879,649)	0	0	0
Total Expenditures	2,504,405	8,993,389	9,238,778	8,248,973
Program Revenues	(1,168,496)	(800,000)	(800,200)	(800,000)
Net Expenditures	1,335,909	8,193,389	8,438,578	7,448,973
Authorized Complement				108

Street Maintenance Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
<u>Personnel Services</u>				
Full-Time Salaries	3,224,531	4,494,608	4,088,565	4,620,616
Holiday Salary Full Time	186,607	0	104,101	0
Vacation Leave	299,051	0	166,668	0
Bonus Leave	26,822	0	17,878	0
Sick Leave	260,688	0	117,396	0
Overtime	433,125	73,000	73,000	73,000
Out of Rank Pay	41,543	34,000	34,000	34,000
Hazardous Duty Pay	290	700	700	700
Longevity Pay	3,853	0	3,658	0
Shift Differential	2,881	4,847	4,847	4,847
Retirement Benefits	20,904	46,800	46,800	46,800
Required Special License Pay	2,200	3,950	3,950	3,950
Pension	103,781	108,476	108,476	97,323
Supplemental Pension	47,770	46,697	46,697	45,841
Social Security	178,370	170,332	170,332	170,332
Pension ARC Funding	434,736	505,641	505,641	590,052
Group Life Insurance	11,061	13,084	13,084	12,399
Unemployment	14,850	10,890	10,890	7,120
Medicare	68,725	62,570	62,570	63,288
Long Term Disability	10,886	11,784	11,784	10,842
Health Insurance - Basic	35,972	35,047	35,047	35,061
Health Insurance - Premier	584,528	600,281	600,281	488,479
Other Post Employment Benefits	0	84,112	84,112	25,045
Salaries - Part Time/ Temporary	765,291	300,000	300,000	300,000
On the Job Injury	57,350	18,000	30,978	18,000
Payroll Reserve	37,351	0	(85,463)	0
Attrition	0	(68,624)	0	(469,500)
Expense Recovery - Personnel	(1,618,512)	(1,675,788)	(1,675,788)	(1,675,788)
Benefits Adjustments	0	(60,185)	(60,185)	(25,045)
Total Personnel Services	5,234,656	4,820,222	4,820,019	4,477,362
<u>Materials and Supplies</u>				
City Storeroom Supplies	688	7,500	7,500	7,500
Facility Repair & Carpentry	707	5,000	5,000	5,000
City Shop Charges	739,130	752,801	752,801	752,801
City Shop Fuel	384,095	480,242	480,242	432,218

Street Maintenance Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
City Computer Svc Equipment	5,850	7,500	7,500	7,500
City Telephone/Communications	6,606	9,500	9,500	9,500
Supplies - Outside	27,154	13,460	13,460	13,460
Clothing	11,557	19,750	19,750	19,750
Household Supplies	2,248	21,000	21,000	21,000
Safety Equipment	51,025	42,500	42,500	42,500
Outside Postage	26	0	0	0
Asphalt Products	3,275,486	5,056,250	5,,061,960	5,056,250
Lumber & Wood Products	239	5,000	5,000	5,000
Paints Oils & Glass	0	1,000	1,000	1,000
Pipe Fittings & Castings	4,500	50,000	50,000	50,000
Lime Cement & Gravel	104,214	55,000	252,764	55,000
Chemicals	0	6,426	6,426	6,426
Materials and Supplies	84,505	300,000	300,000	150,000
Miscellaneous Expense	(843)	0	0	0
Outside Vehicle Repair	99,489	80,000	82,188	80,000
Outside Equipment Repair/Maintenance	195,507	120,000	136,014	120,000
Facilities Structure Repair - Outside	20,607	25,000	40,597	25,000
Weed Control/Chemical Service	47,196	16,000	16,000	16,000
Seminars/Training/Education	7,998	1,500	1,500	1,500
Misc Professional Services	1,157,916	2,300,000	2,300,000	2,100,000
Travel Expense	564	1,500	1,500	1,500
Unreported Travel	(645)	0	0	0
Outside Fuel	8,482	11,456	11,456	11,456
Utilities	244,834	300,000	300,000	300,000
Hazardous Materials Clean-up	175	0	0	0
Insurance	0	3,532	3,532	0
Claims	47,959	15,000	15,000	15,000
Lawsuits	0	10,000	10,000	10,000
Dues/Memberships/Periodicals	495	0	0	0
Minor Equipment	21,939	37,500	37,500	37,500
Expense Recovery - M & S	(5,405,304)	(5,581,250)	(5,581,250)	(5,581,250)
Total Materials and Supplies	1,144,398	4,173,167	4,410,439	3,771,611

Street Maintenance Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
<u>Grants and Subsidies</u>				
Death Benefits	5,000	0	8,320	0
Total Grants and Subsidies	5,000	0	8,320	0
<u>Expense Recovery</u>				
Expense Recovery - State Street Aid	(3,879,649)	0	0	0
Total Expense Recovery	(3,879,649)	0	0	0
TOTAL EXPENDITURES	2,447,175	8,993,389	9,233,068	8,248,973
<u>State Grants</u>				
St TN Interstate	(794,660)	(800,000)	(800,000)	(800,000)
Total State Grants	(794,660)	(800,000)	(800,000)	(800,000)
<u>Other Revenues</u>				
Miscellaneous Income	379,826	0	(200)	0
Other - Misc	0	0	(200)	0
Total Other Revenues	379,826	0	(200)	0
TOTAL PROGRAM REVENUES	(1,168,486)	(800,000)	(800,200)	(800,000)
NET EXPENDITURES	1335,909	8,193,389	8,438,578	7,448,973

Description

Neighborhood Improvements focus on improving the quality of life for the citizens of Memphis through a constant effort to beautify the city and eradicate blight. This section continues to combat community cleanliness with street sweeping, litter removal, weed control, and enforcing housing code violations while maintaining safety, health and environmental standards for the community and the citizens of Memphis.

Operating Budget

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
Personnel Services	4,100,301	4,916,310	5,041,349	4,896,670
Materials and Supplies	5,741,423	7,415,215	7,548,463	6,693,034
Capital Outlay	(99,531)	120,000	120,000	120,000
Grants and Subsidies	495,667	0	50,000	0
Expense Recovery	(1,518,185)	0	0	0
Total Expenditures	8,719,675	12,451,524	12,759,812	11,709,704
Program Revenues	(504,849)	(416,600)	(474,000)	(416,600)
Net Expenditures	8,214,826	12,034,924	12,285,812	11,293,104
Authorized Complement				88

Neighborhood Improvements Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
<u>Personnel Services</u>				
Full-Time Salaries	2,217,145	3,427,245	3,205,535	3,390,341
Holiday Salary Full Time	137,865	0	75,348	0
Vacation Leave	144,606	0	75,439	0
Bonus Leave	22,367	0	11,718	0
Sick Leave	113,277	0	59,204	0
Overtime	110,806	9,000	9,912	9,000
Out of Rank Pay	32,373	10,400	10,400	10,400
Hazardous Duty Pay	233	40	40	40
Longevity Pay	75	0	75	0
Shift Differential	0	1,600	1,600	1,600
Retirement Benefits	31,271	69,879	69,879	69,879
Job Incentive	0	50,000	50,000	50,000
Required Special License Pay	0	29,000	29,000	29,000
Pension	163,892	166,429	166,428	165,529
Supplemental Pension	745	767	767	774
Social Security	14,850	4,828	7,234	4,828
Pension ARC Funding	338,127	388,594	388,594	453,466
Group Life Insurance	7,244	8,270	8,270	8,013
Unemployment	7,950	7,810	7,810	5,840
Medicare	41,580	46,769	46,769	48,610
Long Term Disability	7,719	8,419	8,419	8,605
Health Insurance - Basic	26,094	26,404	28,058	22,118
Health Insurance - Premier	419,475	422,966	422,965	425,226
Other Post Employment Benefits	0	60,323	60,322	20,543
Salaries - Part Time/ Temporary	207,481	272,146	326,822	472,146
On the Job Injury	36,362	19,000	59,797	19,000
Payroll Reserve	18,764	0	(50,113)	0
Attrition	0	(46,883)	0	(272,746)
Bonus Pay	0	0	27,750	0
Expense Recovery - Personnel	0	(25,000)	(25,000)	(25,000)
Benefits Adjustments	0	(41,695)	(41,695)	(20,543)
Total Personnel Services	4,100,301	4,916,310	5,041,349	4,896,670
<u>Materials and Supplies</u>				
City Storeroom Supplies	0	200	200	200
City Shop Charges	189,892	234,778	234,778	199,446
City Shop Fuel	97,800	116,236	116,237	104,612

Neighborhood Improvements Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
City Computer Svc Equipment	49,762	13,772	13,772	13,772
Data/Word Process Software	0	25,000	25,000	0
City Telephone/ Communications	144,803	39,860	39,860	99,860
Printing - Outside	758	8,364	8,364	8,364
Supplies - Outside	4,941	28,688	28,688	31,688
Hand Tools	889	400	400	400
Clothing	20,363	14,331	14,331	18,331
Household Supplies	2,980	967	697	2,967
Drafting/Photo Supplies	0	872	872	872
Outside Postage	147,080	47,860	47,860	101,360
Materials and Supplies	72,678	51,712	51,712	51,712
Outside Equipment Repair/ Maintenance	39,295	4,000	4,000	4,000
Internal Repairs and Maintenance	0	0	117	0
Advertising/Publication	1,510	0	23,892	25,000
Outside Phone/ Communications	0	50	50	50
Janitorial Services	0	1,050	1,050	1,050
Security	466	1,500	1,500	1,500
Weed Control/Chemical Service	47,049	0	107,301	100,000
Seminars/Training/Education	4,225	3,900	4,600	13,900
Misc Professional Services	1,530,947	3,702,868	3,702,868	2,852,868
Travel Expense	1,341	4,973	5,008	4,973
Unreported Travel	0	310	933	310
Outside Fuel	0	150	150	150
Utilities	22,153	30,600	30,600	30,600
Total Quality Management	0	300	300	300
Demolitions	3,294,643	3,000,000	3,000,000	3,000,000
Insurance	1,271	1,579	1,579	1,354
Claims	7,337	20,122	20,122	20,122
Lawsuits	0	15,922	15,922	15,922
Dues/Memberships/ Periodicals	34	0	850	5,000
Rent	58,010	57,200	57,200	7,200
Minor Equipment	1,197	12,650	12,650	150
Expense Recovery - M & S	0	(25,000)	(25,000)	(25,000)
Total Materials and Supplies	5,741,423	7,415,215	7,548,463	6,693,034



Neighborhood Improvements Legal Level Detail

Category	FY 2015 Actual	FY 2016 Adopted	FY 2016 Forecast	FY 2017 Projected
<u>Capital Outlay</u>				
Furniture/Furnishings	0	120,000	120,000	120,000
Equipment	(99,531)	0	0	0
Total Capital Outlay	(99,531)	120,000	120,000	120,000
<u>Grants and Subsidies</u>				
Death Benefits	1,667	0	0	0
Professional Services	494,000	0	50,000	0
Total Grants and Subsidies	495,667	0	50,000	0
<u>Expense Recovery</u>				
Expense Recovery - State Street Aid	(1,518,185)	0	0	0
Total Expense Recovery	(1,518,185)	0	0	0
TOTAL EXPENDITURES	8,719,675	12,451,524	12,759,812	11,709,704
<u>Local Taxes</u>				
Special Assessment Tax	(338,049)	(398,000)	(398,000)	(398,000)
Property Taxes	(338,049)	(398,000)	(398,000)	(398,000)
Total Local Taxes	(338,049)	(398,000)	(398,000)	(398,000)
<u>Fines and Forfeitures</u>				
Vacant Property Registration Fee	(166,800)	(18,600)	(76,000)	(18,600)
Other - Misc	(166,800)	(18,600)	(76,000)	(18,600)
Total Fines and Forfeitures	(166,800)	(18,600)	(76,000)	(18,600)
<u>Transfers In</u>				
Oper Tfr In - Solid Waste Fund	0	0	0	0
Oper Tfr In - Storm Water	0	0	0	0
Total Transfers In	0	0	0	0
TOTAL PROGRAM REVENUES	(504,849)	(416,600)	(474,000)	(416,600)
NET EXPENDITURES	8,214,826	12,034,924	12,285,812	11,293,104

PUBLIC WORKS

AUTHORIZED COMPLEMENT

Position Title	Authorized Positions	Position Title	Authorized Positions
<u>Administration</u>		SUPER SHIFT PUB WKS	3
ACCOUNTANT ASSOCIATE A	2	TECH AUTOMOTIVE	1
ADMR FINANCE/PERSONNEL	1	Total Street Maintenance	108
ANALYST CONTRACT DIVERSITY	1	<u>Neighborhood Improvements</u>	
ANALYST PERSONNEL PW	2	ACCOUNTANT ASSOCIATE A	2
ANALYST USER SUPPORT	1	ADMR NEIGHBORHOOD IMPROV	1
ASST EXECUTIVE	1	CLERK GENERAL B	2
COORD CUSTOMER AFFAIRS	1	COORD ADMIN BUDGET	1
COORD QUALITY PROGRAM	1	COORD COURT HOUSING INSP	1
DIRECTOR PUBLIC WORKS	1	COORD EDUCATION	1
SECRETARY	1	COORD INFO TECH NI	1
SUPER PAYROLL PERSONNEL	1	COORD PROGRAM CB	1
Total Administration	13	CREWPERSON	1
<u>Street Maintenance</u>		DIRECTOR NEIGHBORHOOD IMPROV	
ADMR STREET MAINT	1	DEPUTY	1
ANALYST DATABASE	1	FOREMAN GROUND MAINT	1
CLERK GENERAL A	1	INSP CODE ENFORCEMENT	41
CLERK INVENT CONTROL	1	INSP FIELD ANTINEGLECT	4
COORD ENG STREET MNT	1	INVESTIGATOR CODE ENFORCEMENT	2
CREWPERSON	8	MGR 25 SQ PROG	1
CREWPERSON SEMISKILLED	18	MGR CITY BEAUTIFUL	1
DISPATCHER	1	MGR CODE ENFORCEMENT	1
FOREMAN MNT PUB WKS	6	MGR ZONE HOUSING IMPROVE	2
FOREMAN POTHOLE CREW	2	OPER DATA ENTRY A	2
FOREMAN RIGHT OF WAY MAINT	3	PARALEGAL NI	1
GREASER	1	SCHEDULER PLANNER	1
HELPER MECH HEAVY EQUIP	1	SECRETARY	1
MECH HEAVY EQUIP	1	SPEC COMPLIANCE	6
MECH MNT	1	SPEC CONDEMNATION	1
MGR STREET MAINT	2	SPEC TECH SUPPORT CB	1
OPER ASPHALT PLANT	2	SUPER ANTINEGLECT	1
OPER EQUIPMENT	26	SUPER BUSINESS AFFAIRS	1
OPER HEAVY EQUIP	11	SUPER CODE ENFORCEMENT	4
OPER SPECIAL EQUIP	7	SUPER CONDEMNATION	1
SCREWMAN ASPHALT LUTE	6	SUPER DATA TRANSCRIBER	1
SUPER ASPHALT PLANT	1	SUPER HORTICULTURE	1
SUPER RECORDS INVENTORY	1	SUPER OFFICE CD	1
SUPER RIGHT OF WAY MAINT	1	Total Neighborhood Improvements	88
		<u>TOTAL PUBLIC WORKS</u>	<u>209</u>



