

# City of Memphis

TENNESSEE

A C WHARTON, JR.  
MAYOR

May 19, 2015

The Honorable Jim Strickland, Vice Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Vice-Chairman Strickland:

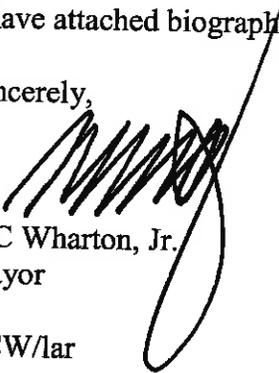
Subject to Council approval, it is my recommendation that:

**Juanita White**

be appointed to the Youth Guidance Commission with a term expiring December 31, 2015.

I have attached biographical information.

Sincerely,

  
A C Wharton, Jr.  
Mayor

ACW/lar

c: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Youth Guidance Commission

BOARD/COMMISSION

Name: Juanita White Race AA M  F

E-Mail Address: missjuanita71@gmail.com Fax NA

Profession/Employer: Manager-Binghampton Development Corporation

Business Address: 280 Tillman Zip 38112 Phone: 901-517-4741

Education: BA-Yale University 1977; Graduate Study and Memphis State University (1982)

Name of Spouse: NA Number of Children: 0

Home Address: 71 Union Avenue Apt. 301 Phone: 901-523-2158

City: Memphis State: TN Zip: 38103

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 35 yrs.

### Professional Organization/Associations:

Mothers of the NILE; Community Action Team for Infant Mortality; REACH Mentoring; Early Childhood Success Coalition; St. Jude Hospital Connect to Protect (Youth HIV/AIDS Prevention);

### Other Organizations/Association:

Memphis/Shelby County Children and Youth Council

### Other Interests:

Reading; Writing (I am a freelance writer); Yoga;

Signature Juanita White Date 5-5-15

**JUANITA WHITE**

71 Union Ave, Ste. 301•Memphis, TN 38103

Home-901-523-2158• Mobile 901-299-9347• Email: missjuanita71@gmail.com

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**PROFESSIONAL OBJECTIVE**

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To provide administrative leadership in a professional setting to maximize organizational resources and galvanize public will to impact policies and practice standards that transform systems and communities

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**SENIOR-LEVEL EXECUTIVE**

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National leader experienced in public and non-profit settings. Innovative and energetic with vision and determination to exceed goals. Twenty years of service in child welfare, juvenile justice, afterschool education, health and advocacy as administrator, manager, supervisor, practitioner, advocate, trainer, and consultant. Effective communicator who influences positive outcomes. Solid negotiation and interpersonal relationship skills, leading issue and service-based organizations in advocacy, public relations, marketing, and grants procurement. Polished in writing and delivering presentations to policy makers, funders, executives, business leaders, key organizational and community stakeholders.

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**PROFICIENCIES**

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Strategic Planning / Project Management / Results-Based Accountability / Public Policy / Best Practice Standards / Communications / Cross Systems Collaborative Partnerships / Board Development / Youth Development / Advocacy and Outreach / Philanthropic and Governmental Grants Procurement / Leadership Development / Professional Staff Development / Board Development/Editing

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**SIGNIFICANT ACCOMPLISHMENTS**

- 
- Built consensus for restorative justice initiative in community
  - Developed quarterly lunch and learn series on juvenile justice issues
  - Developed Latino Outreach Program and received funding through Strengthening Communities Initiative at University of Memphis
  - Established annual domestic violence forum
  - Works with Big Brothers Big Sisters to develop program services that meet the full scope of activities related to all phases of mentoring including: promoting youth/adult partnerships collaboration with community organizations, development of outcomes, resource development, grant implementation, evaluation and sustainability. This has resulted in better utilization of resources for greater impact on outcomes for children and youth.
  - Managed all components of *Tennessee Minority Health Coalition Initiative*, funded by the State of Tennessee, to provide consultation and technical assistance to interested local agencies that address health disparities through policy change, programs and primary prevention/education.
  - On state level, while with Tennessee Commission on Children and Youth, provided leadership, advocacy and multi-faceted training, consultation, technical assistance and resource tools that resulted in new legislation, funding, and best practice standards. Worked extensively with public and non-profit child welfare agencies, faith-based organizations, constituent groups, and federal, state, county and local government municipalities and local and state policy makers.
  - Developed position papers and policy statements.
  - Served as Chairman of the Regional Health Council, helping to oversee the development of a local plan of action to address significant health issues as identified by community partners, citizens and stakeholders.

- 
- On a national level, provided significant input to educational and government entities on issues pertaining to children and youth, most significantly as a member of a welfare reform workgroup with the National Center for Children in Poverty at Columbia University and as a roundtable group member with the National Park Service.
  - Developed training/operational manual for School Age Care while employed as the Extended Programs Coordinator for Memphis City Schools.
  - Coordinates and manages skills development and prevention program for middle school girls at local school
  - Developed Afterschool Training Institute to manage and develop professional development services for all licensed school age care program staff in the Memphis City Schools System
  - Established community consortiums to address neighborhood issues relative to community health and safety
  - While serving as Regional Coordinator for Tennessee Department of Children's Services, directed all administrative operations for multi-service child welfare system, oversee foster care, juvenile justice, adoption and child protection programs. Built a strong reputation as a change agent with regard to developing a child welfare service delivery system for all children.
  - Managed quality assurance activities, personnel issues, policy and licensure compliance, staff orientation and professional development; fiscal management, and program development for city school systems' initial foray into 21<sup>st</sup> Century Community Learning Centers. Elected to Board of National School Age Care Association (NSACA, now National Afterschool Association (NAA).
  - Planned and conducted numerous workshops, seminars, and training sessions on topics that include cultural awareness and competency, youth development, effective communication skills, problem solving/conflict resolution, group dynamics, behavior management, problem solving and leadership.
  - Consultant on manual about afterschool programs, *Beyond the Bell, Toolkit for Afterschool Programs*.
  - *Editor and Writer for Binghampton Times Newspaper*

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#### PROFESSIONAL EXPERIENCE

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**Director/Owner, Collier Graham Public Relations, Memphis, TN**  
October 2003-present

**Community Building Manager, Binghampton Development Corporation, Memphis, TN**  
February 2008-Present

**Senior Staff Field Consultant / Regional, TN Minority Health Coalition, Memphis, TN**  
October 2006-January 2008

**Regional Administrator, Tennessee Department of Children's Services, Memphis, TN**  
May 2000-June 2003

**Extended Learning Program Coordinator, Memphis City Schools, Memphis, TN**  
November 1998-May 2000

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**Regional Coordinator, Tennessee Commission on Children and Youth, Memphis, TN**  
November 1987-November 1998

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**EDUCATION AND CREDENTIALS**

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**Independent Study, Literature**

Memphis State University, Memphis, TN (1982)

**Bachelor of Arts, Literature**

Yale University, New Haven, CT (1977)

Cultural Competence Certificate (1992)

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**CURRENT COMMUNITY AFFILIATIONS**

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Public Advocate Fellow-2015

Board Chairperson-Black Children's Institute of Tennessee-2007-2012

Member, Mothers of the Nile, Inc. (Juvenile Justice Advocacy Organization)-2005-Present

Member, Fetal Infant Mortality Review Team-2010-Present

Member, Connect to Protect (AIDS/HIV Prevention) 2008-Present

Past Chair, Consumer Engagement Committee of Healthy Memphis Common Table-2011-2012

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**AWARDS**

Outstanding Community Partner Award-1989

Professional Advocate of the Year Award-2000

Florence Howard Leadership Award from Big Brothers/Big Sisters of Greater Memphis-2004

**YOUTH GUIDANCE COMMISSION  
21 Member Board  
3 Year Term**

Bailey, Adrienne L.	F/B	12-31-15	3yr. Term
Bandele, Ekundayo	M/B	12-31-15	3yr. Term
Beard, Cheryl J.	F/B	12-31-15	3yr. Term
Bibbs, Carolyn D.	F/B	12-31-15	3yr. Term
Bradshaw, Kenya <i>-resigned</i>	F/B	12-31-15	3yr. Term
Carson, Ryan	M/B	12-31-15	3yr. Term
Greene, Althea E.	F/B	12-31-15	3yr. Term
Greenstein, Micah D.	M/W	12-31-15	3yr. Term
Ham, Cynthia	F/W	12-31-15	3yr. Term
Hannah, Sandra	F/W	12-31-15	3yr. Term
Hart, Tomeka R.	F/B	12-31-15	3yr. Term
Jenkins, Lisa N. <i>(Wheeler)</i>	M/W	12-31-15	3yr. Term
Lovelace, John D.	M/B	12-31-15	3yr. Term
Rubenstein, Wain	M/W	12-31-15	3yr. Term
Spurlock, Katy	F/W	12-31-15	3yr. Term
Walker, Regina D.	F/B	12-31-15	3yr. Term
Wharton, Monica	F/B	12-31-15	3yr. Term

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City Hall - Room 514  
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Dear Vice-Chairman Strickland:

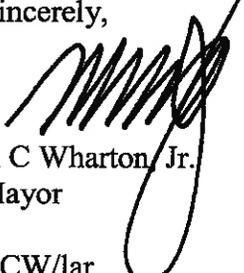
Subject to Council approval, it is my recommendation that:

**Robert C. Jacobson**

be reappointed to the Fire Department Board of Appeals with a term expiring October 7, 2017.

I have attached biographical information.

Sincerely,

  
A C Wharton, Jr.  
Mayor

ACW/lar

c: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Fire Dept. Board of Appeals

BOARD/COMMISSION

Name: Robert C. Jacobson Race W M  F

E-Mail Address: bob@codesolutionsgroup.com Fax 901-552-5772

Profession/Employer: Code Consultant/Code Solutions Group

Business Address: 109 N. Main St. Ste. 1507 Zip 38103 Phone: 901-552-5772

Education: Assoc. of Applied Science

Name of Spouse: Paula Jacobson Number of Children: 2

Home Address: 109 N. Main, Ste. 1507 Phone: 901-552-5772

City: Memphis State: TN Zip: 38103

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 63+ years

Professional Organization/Associations:

Tn Building Officials Assoc. International Code Council

Other Organizations/Association:

Other Interests:

Music, sports cars, water skiing, volley ball, fun stuff in general

Signature Robert C. Jacobson Date 3-24-15

# **Robert C. (Bob) Jacobson**

**109 North Main Street, Suite 1507  
Memphis, Tennessee 38103  
Office 901-552-5772 Cell 731-549-6333**

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## **EDUCATION**

### **Associate of Applied Science,**

Building Construction Technology, State Technical Institute at Memphis,

### **4 years Carpenter Apprenticeship Training,**

Carpenters Local 345, United States Department of Labor

## **CERTIFICATIONS**

### **Certified by Southern Building Code Congress International**

Building Inspector

Plans Examiner

Zoning and Property Standards Inspector

Chief Building Code Analysis

### **Certified by the Council of American Building Officials**

Certified Building Official (CBO)

### **Certified by the International Code Council**

Building Inspector # 5178302-B5

Plans Examiner # 5178302-B3

Building Code Official (CBCO) # 5178302-B6

Zoning Inspector # 5178302-75

Certified Building Official # 5178302-CB

### **Certified by the State of Tennessee**

Building Inspector # 0101

### **Member:**

International Code Council,

Tennessee Building Officials Association,

## **EMPLOYMENT HISTORY**

2008 – Present, Owner, Code Solutions Group, LLC. Construction code consultants. Providing code compliant solutions to Architects, Engineers, Building Owners and Contractors nation wide.

1999 –2008, Owner, Jacobson Enterprises, LLC. Tennessee General Contractor, Building Code Consultant,

1991-1999 (Retired) City of Bartlett, Director of Code Enforcement/Building Official,

1983-1991, City of Bartlett, Building Inspector/Plans Examiner

1970-1983, M. C. White Construction Company, Carpenter/Commercial Construction Superintendent

## **PROFESSIONAL DEVELOPMENT**

### **President, Tennessee Building Officials Association:**

1998-1999

### **National Standards Committee**

1997-1999, Southern Building Code Congress International

Assigned to the Technical Subcommittee 9 (TS9) National Earthquake Hazard Reduction Program, 2000 Provisions, Quality Assurance Technical Subcommittee

**Board of Directors, Tennessee Building Officials Association**

1994-1999

**President, West Tennessee Code Enforcement Association**

1994 – 1996

**Standard Mechanical Code Change Committee, 3 Year Term**

1995-1998 Southern Building Code Congress International,

**Chairman, Standard Mechanical Code Change Committee**

1996-1997 Southern Building Code Congress International

### **AWARDS**

**Tennessee Building Official of the Year:**

1996 Tennessee Building Officials Association,

**Building Official of the Year**

1997 West Tennessee Code Enforcement Association

**Building Official of the Year**

1993 West Tennessee Code Enforcement Association,

**Presidents Award**

1995 Tennessee Building Officials Association

### **APPOINTMENTS**

**Tennessee State Board of Building Code Appeals**

1995-1999, Tennessee State Architects Office

**Tennessee Fire Service and Code Enforcement Academy Committee,**

Tennessee Department of Commerce and Insurance

1998-1999

**Liaison to the State of Tennessee Certification Committee**

1996-1999, Tennessee Building Officials Association

**Joint Non-Residential Energy Committee**

1997-1999, International Conference of Building Officials

**Appointed Chairman, Standard Mechanical Code Change Committee**

1996 Southern Building Code Congress International

**Code Interpretation Committee,**

1992-1995, Southern Building Code Congress International

**Joint Committee for Seismic Training for Building Officials,**

1995-1996, Southern Building Code Congress International

### **ADDITIONAL WORK EXPERIENCE**

**Listed Arbitrator**

2000-2002, National Center for Dispute Settlement

**New Home Warranty Inspector and Claim Investigator**

1990-2000, Home Buyers Warranty, Residential Warranty Corp, Quality Assurance Warranty

**Independent Home Inspector**

2000 - 2001, Jacobson Enterprises, LLC.

**Expert Witness**

Construction related issues, Building Code, Workmanship, Occupational Safety and Health Act (construction), Americans with Disabilities Act, American National Standards Institute (ANSI), North Carolina Handicap Code.

**FIRE DEPARTMENT BOARD of APPEALS**  
**5 Member Board**  
**3 Year Term**

<b>Ronald Fuller</b>	<b>M/W</b>	<b>10-07-13</b>	<b>3yr. Term</b>
<b>Howard Glatstein</b>	<b>M/W</b>	<b>10-07-13</b>	<b>3yr. Term</b>
<b>Janet Smith Haltom</b>	<b>F/W</b>	<b>10-07-15</b>	<b>3yr. Term</b>
<b>Majid E. Hatamzadeh</b>		<b>10-07-15</b>	<b>3yr. Term</b>
<b>Robert C. Jacobson</b>		<b>10-07-14</b>	<b>3yr. Term</b>

## Attendance Records

### Fire Department Board of Appeals

From January 1, 2014 to December 31, 2014 Total No. of Meetings 2.

<b>Member</b>	<b>Present</b>	<b>Absent</b>
Robert C. Jacobson	1	0

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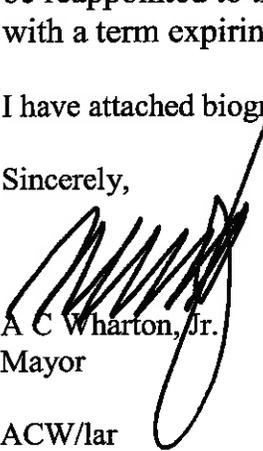
Subject to Council approval, it is my recommendation that:

**David Williams**

be reappointed to the Memphis Public Library and Information Center Board of Trustees with a term expiring May 30, 2017.

I have attached biographical information.

Sincerely,

  
A C Wharton, Jr.  
Mayor

ACW/lar

c: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

### LIBRARY BOARD

#### BOARD/COMMISSION

Name: David Williams Date of Birth: 9-8-53

Business Address: 385 South Main St. Memphis, TN 38103 Phone: 901-278-0018

E-Mail Address: dwilliams@leadershipmemphis.org

Business/Profession: President & CEO of Leadership Memphis

Education: BA - University of Memphis - 1975; MBA University of Colorado at Denver - 2000

Name of Spouse: Penney Number of Children: 0

Home Address: 547 Montaigne Blvd Memphis, TN 38103 Phone: 529-0114

City: Memphis State: TN Zip: 38103

Resident of Shelby County: 58 years

Professional Organization/Associations: GEO's for Cities

Community Leadership Association

Other Organizations/Associations: Playhouse on the Square Board of Directors

Other Interests: Owner of a consulting company, The Williams Company, Inc. that specializes in assisting nonprofit organizations that help underserved populations

## **David R. Williams**

**547 Montaigne Boulevard – Memphis, TN 38103**

**Phone: (901) 529-0111 – FAX: (901) 529-0013**

**[dwilliams@thewilliamscom.com](mailto:dwilliams@thewilliamscom.com)**

### **Experience:**

#### **11-04 to now Leadership Memphis- Memphis, TN**

President & CEO of Leadership Memphis, a training and educational program designed to make proven leaders more effective in the area of community leadership. Led the strategic planning process, as well as the transition process of the organizational transformation. Currently serve as the head of the organization reporting to the board of directors.

Accomplishments include the following:

- Developed a program continuum expanding from the single Executive Program for proven leaders to add the FastTrack Program for high-potential leaders and the Grassroots Program for frontline leaders. 2005 graduates totaled 44. 2008 graduates will total 150.
- Budget has doubled in 4 years from \$400,000 in 2005 to over \$800,000 in 2008. Earned revenue increased from 25% to 55%. Change in net revenue for most recent audited year (FY07) is \$121,181. Staffing has increased from 4 FTE to 6 FTE and all staff have post-graduate degrees.
- Redesigned the corporate and alumni giving programs to multi-level sponsorship programs. Alumni giving increased 112% and corporate giving increased 67%. Nearly 70 companies now sponsor Leadership Memphis with cash or in-kind sponsorships.
- Board development has evolved to include representation from targeted companies such as FedEx, IP, ServiceMaster, Methodist HealthCare and Regions Bank; succession planning for officers and committee chairs has greatly increased their continuity and effectiveness; six committees include 32 board members and over 110 alumni. Ad hoc committees for special events generate over 50 additional alumni in service to Leadership Memphis each year.
- The Celebration Dinner attendance has increased by 40% in the past two years from 450 alumni and guests to 628. Alumni are also actively participating in alumni field trips and professional development opportunities offered by Leadership Memphis.

#### **6-00 to now The Williams Company – Memphis, TN**

President of The Williams Company, a private consulting firm, specializing in public relations, marketing, strategic planning, and special projects. Clients have included Coletta & Company, The RISE Foundation, Equipose Foundation (Wyoming), The Regional Medical Center, The Memphis Biotech Foundation, Hays Medical Center (Kansas), Alzheimer's Day Services, St. Patrick's Catholic Church, The Grant Center, Tipton County Commission on Aging, The Bodine School, Hands On Memphis, Martha's Manor, Healthy

Memphis Common Table, Family Services of the Mid-South, University District, Inc., Porter-Leath, Leadership Memphis, Memphis Housing Authority, Hannah's Hope, the Uptown Alliance, Ronald McDonald House, the Memphis/Shelby County Council on Aging, Memphis City Beautiful Commission and The Mid-South Junior Golf Association.

- 10-98 to 5-00** **Baptist Memorial Health Care Corporation – Memphis, TN**  
Director of Community Development for BMHCC, a seventeen-hospital health system based in Memphis, TN. Responsibilities included oversight of the community development, outreach and relations departments, conducting an inventory of the system's community involvement, and establishing connections and partnerships between the health system and the community.
- 7-85 to 10-98** **St. Joseph Hospital – Memphis, TN**  
Vice President of Community Development and Marketing of St. Joseph Hospital, owned and operated by the Sister's of St. Francis Health Services, Inc., in Mishawaka, IN. A member of the hospital's administrative team, responsible for marketing, public relations, fund-raising, healthier communities, patient relations, volunteer services and the medical call center.
- 1982-1985** **Morris Advertising Agency, Inc. – Memphis, TN**  
Director of Marketing with responsibilities for business development and account management, as well as developing and implementing marketing plans for a variety of retail, manufacturing, restaurant, communications, and healthcare clients.
- 1978-1982** **Towery Press – Memphis, TN**  
Sales Manager in the Commercial Printing Division responsible for selling over \$1 million of business annually.
- 1977-1978** **Opera Memphis – Memphis, TN**  
Director of Marketing and Public Relations responsible for season and single ticket sales, as well as special projects and events.
- 1976-1977** **Playhouse on the Square – Memphis, TN**  
Director of Marketing and Public Relations/Theatre Manager served as a member of the founding staff responsible for season and single ticket sales, publications, and communications. Responsible for theatre operations for the second season.

#### **Education & Certifications:**

- **Leadership Memphis**  
Class of 2006
- **Adjunct Faculty, University of Memphis**  
Public and Nonprofit Administration (2004 - 2006)
- **MBA – Emphasis on Health Administration**  
University of Colorado at Denver (2000)
- **Healthier Communities Fellow, The Health Forum**  
San Francisco, CA (1997-98)
- **The Fund-Raising School**  
Indiana Center for Philanthropy (1992)
- **BA Journalism – Advertising and Public Relations**  
University of Memphis (1975)

#### **Awards:**

- **Playhouse on the Square - 2008**  
Lifetime Achievement Award
- **American Hospital Association**  
NOVA Award for Outstanding Community Service – 1998
- **Society for Health Care Strategy and Market Development**  
Circle of Distinction Award - 1988
- **Tennessee Hospital Association**  
Community Service Award – 1998
- **Catholic Health Association**  
The National Spirit Award
- **American Society for Healthcare Marketing**  
Touchstone Award
- **Academy for Health Services Marketing**  
Silver Award
- **Greater Memphis Interagency Coalition for the Homeless**  
Service Award – 1995

#### **Community Involvement:**

- **Playhouse on the Square** -- Board of Directors, Executive Committee
- **University of Memphis Journalism Alumni** -- Board of Directors
- **The Alliance for Nonprofit Excellence** - Member
- **Past Member/Officer of the Following Boards:**
  - Playhouse on the Square – Board Chair 2003-2005
  - University District (U of M) -- Board Chair 2000-2002
  - The Community Forum
  - Downtown Churches Association
  - Downtown Neighborhood Association
  - Orpheum Advisory Board
  - Senior Leaders, Inc.
  - North Memphis CDC
  - SMART (St. Mary's Alabama Redevelopment Team) CDC

#### **Personal:**

- Married to Penney Williams, RN, BSN. Penney is currently enrolled full-time at the University of Memphis earning her MSN to become a Nurse Practitioner. Her prior work experience includes work with Saint Francis Hospital, Baptist Memorial Health Care, and Blue Cross/Blue Shield of Tennessee.
- We live in the South Bluffs neighborhood in downtown Memphis



## Attendance Records

### MPLIC Board of Trustees

From January 2014 to April 2015 Total No. of Meetings 6

<b>Member</b>	<b>Present</b>	<b>Absent</b>
Dixon, Beth	5	1
Williams, David	5	1

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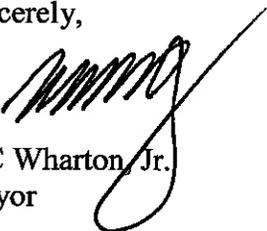
Subject to Council approval, it is my recommendation that:

**Keenon McCloy**

be reappointed to the Memphis Public Library and Information Center Board of Trustees with a term expiring May 30, 2017.

I have attached biographical information.

Sincerely,

  
A C Wharton, Jr.  
Mayor

ACW/lar

c: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

### Library Board of Trustees

#### BOARD/COMMISSION

Name: E. Keenon McCloy Race Caucasian M  F

E-Mail Address: keenon.mccloy@memphistn.gov Fax 323-7108

Profession/Employer: Director, Memphis Public Library & Information Center

Business Address: 3030 Poplar Ave Zip 38111 Phone: 415-2750

Education: University of California, Berkeley, B.A.

Name of Spouse: N/A Number of Children: 2

Home Address: 728 Charles Place Phone: 216-0049

City: Memphis State: TN Zip: 38112

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 42 years

#### Professional Organization/Associations:

Friends of the Memphis Public Library, Urban Libraries Council, Tennessee Library Association

#### Other Organizations/Association:

Diversity Memphis, Planned Parenthood, Hein Park Neighborhood Association, Gandhi Global Center for Peace GAIA: Global Action Initiatives Alliance

#### Other Interests:

Reading, running, biking, walking, playing tennis, spending time with my family

Signature E. Keenon McCloy Date 5/7/15

# E. KEENON MCCLOY

728 Charles Place  
Memphis, TN 38112

**OBJECTIVE** To provide leadership and vision to advance the goals of a progressive, responsive, and caring library system.

**EXPERIENCE** 2008-Present City of Memphis  
Memphis Public Library and Information Center (MPLIC)  
Director

- Responsible for operations of a metropolitan Library system that encompasses 18 locations, serves 3 million customers, has a circulation of 1.7 million items, and employs 300 full-time and part-time staff. MPLIC is the only library in the country with a radio and television station as well as a 2-1-1 call center.
- Responsible for the integration of the Library into City of Memphis Government, including Human Resources, Finance, Facilities Maintenance, and Information Technology functions.
- Partners with the Friends of the Library and the Foundation for the Library to enhance services delivered to customers through the use of 500 volunteers and significant financial donations.

2004-2007 City of Memphis  
Division of Public Services and Neighborhoods  
Director

- Responsible for operations of services that address issues critical to the City's focus on neighborhoods, youths, and public safety.
- Initiate programming to fulfill mission of the City and this Division with the goal of being recognized nationally for best practices.
- Develop and strengthen partnerships between community members, the Administration, and businesses.
- Develop the budget and ensure compliance with City policies and procedures.
- Serve as appellate officer in cases of discipline/discharge.
- Responsible for the following service centers:
  - Memphis Sexual Assault Resource Center (MSARC)
  - Memphis and Shelby County Emergency Management Agency
  - Memphis Public Library and Information Center
  - Office of Multicultural and Religious Affairs
  - Motor Vehicle Inspection

- Memphis Animal Services Bureau
- Civilian Law Enforcement Review Board
- Weights and Measures Program
- Second Chance Ex-Felon Program

1997-2003 City of Memphis  
 Division of Public Services and Neighborhoods  
 Deputy Director

- Oversee day-to-day operations of above-listed services that address issues critical to the City's focus on neighborhoods, youths, and public safety. Services also included Code Enforcement, the Mayor's Citizen Service Center, the Youth Initiative, Human Services, Community Affairs, and the Center for Neighborhoods.

1996-1997 City of Memphis  
 Sexual Assault Resource Center (MSARC)  
 Manager

- Managed staff of twenty employees in the provision of forensic evidence collection, medical prophylaxis, advocacy, and counseling services for victims of sexual assault.
- Created programming which enhanced the level of service to our acute and chronic clients and promoted visibility, awareness, and partnerships with our community.
- Prepared budget for MSARC as well as Division, and ensured compliance with City policies and procedures.
- Awarded "Agency of the Year" by the American Society of Public Administrators for the time period.

**EDUCATION**

1991 University of California, Berkeley Berkeley, CA

B.A. Major: History. Minor: Conservation and Resource Studies.

**PROFESSIONAL ORGANIZATIONS AND AFFILIATIONS**

Friends of the Memphis Public Library, Member  
 Leadership Memphis Class of 2007

Diversity Memphis, Founder and Executive Committee

Memphis Regional Planned Parenthood, Board Member and Past Vice Chair

National Conference for Community and Justice (NCCJ), former Chair and Board Member

M. K. Gandhi Institute for Non Violence, Former Board Member

Rhodes College Institute for Executive Leadership, Graduate

Memphis Literacy Council, former Adult Instructor

Children Devereux and Desaix Ringger

**PERSONAL**



## Attendance Records

### MPLIC Board of Trustees

From January 2014 to April 2015 Total No. of Meetings 6

Member	Present	Absent
Keenon McCloy	5	1 (vacation)
Ruby Payne	6	0

# City of Memphis

TENNESSEE

A C WHARTON, JR.  
MAYOR

May 19, 2015

The Honorable Jim Strickland, Vice Chairman  
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City Hall - Room 514  
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Dear Vice-Chairman Strickland:

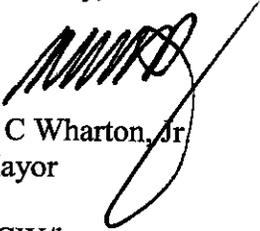
Subject to Council approval, it is my recommendation that:

**Ruby Payne**

be reappointed to the Memphis Public Library and Information Center Board of Trustees with a term expiring May 30, 2017.

I have attached biographical information.

Sincerely,

  
A C Wharton, Jr.  
Mayor

ACW/lar

c: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

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### Library Board of Trustees BOARD/COMMISSION

**Name:** Ruby J. Payne

**Date of Birth:** July 10, 1951

**Business Address:** 1980 Nonconnah Blvd 38116 **Phone:** 901-830.7942

**E-Mail Address:** [rubypayne12@yahoo.com](mailto:rubypayne12@yahoo.com)

**Business/Profession:** Director Community & Parent Engagement-W.E.B. Du Bois Consortium of Charter Schools

**Education:** BS Elementary & Early Childhood Education MA Administration and Supervision

**Name of Spouse:** Jack Payne, Sr.

**Number of Children:** 2

**Home Address:** 1284 North Lions Gate Drive **Phone:** 901-354-0885

**City:** Memphis **State:** TN **Zip:** 38116

**Resident of Shelby County:** 62 years

**Professional Organization/Associations:** Delta Sigma Theta, Inc., Mid-South Kwanzaa, Inc, Businesses United to Recognize Educators, Lamar Avenue Business Association, Blue Nile Toastmasters Club #3323744 Memphis Chapter, National Heritage Tourist Organization, North Memphis Collaborative, Memphis Silver Star Achievement Community Recognition Organization, MEA/NEA Education Associations, DOJJ Business Association

**Other Organizations/Associations:** Orange Mound Book Club, Alpha Congregational Church, Memphis Silver Star News Reporting Staff, Orange Mound Monthly Magazine Columnist, NAACP, Parent Points, Inc., National Alliance of Black School Educators

**Other Interests:** Ministerial Alliance Alpha Church, Community/Faith Based/Education Speaker-Workshop Presenter, Author, Poet, Event Planner

## Mrs. Ruby Jackson Payne

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Mrs. Ruby Jackson Payne has served for 22 plus years as Principal of Hanley Elementary School. She is a remarkable educator, an intelligent, creative, extremely effective administrator. Her goal is to help inner-city students develop their talents and academic abilities to the fullest.

Mrs. Payne has initiated numerous activities to enhance the educational opportunities and increase the academic achievement of all students enrolled at Hanley. A few of these activities are:

- An annual spring trip for honor students. Students have traveled to many destinations in the United States and Canada. These include: Florida, New York, Washington, D.C., Hawaii, Pennsylvania, the Grand Canyon, California, South Carolina, Georgia and the eastern seaboard. These are always educational as well as recreational trips for the students.
- The Father Patrol and Parent Patrol. The Father Patrol was the first program in the Memphis City Schools to increase adult male participation as role models in addition to providing security for the school.
- Noble African-African Boys. This group was organized to motivate and reinforce cultural values by providing positive role models, survival skills and an understanding of responsibilities and expectations of African-American males.
- Parent Reading/Movie Classic Hours. This time is set aside for students, parents and teachers to be involved in literacy activities throughout the year.
- Daily recitation/information. The students' Affirmation and Hanley's code of conduct emphasizing love, peace and respect are continually stressed. Each day Mrs. Payne introduces students to two new vocabulary words to define and discuss and two new character traits each week are also part of this process of building stronger, self-assured, responsible individuals.
- Read-Aloud-Read-A-Thon. This annual event encourages school and community involvement in an effort to promote reading.

As a result of her educational achievements, Mrs. Payne has received many awards and recognitions including:

- The Unity Christian Church "Living Legend Award"- February, 2009.
- Nominated for MABSE Outstanding Educator Award
- Jabril World Institute "Loving Hands Award"- July 19, 2008.
- "Robert R. Terrell" Well Child Principal of the Year Award- May 2009.
- Nominated for Sarah Lewis "Outstanding Leadership Award"- 2007
- Memphis City Council dedicated Hanley Street between Spottswood Avenue and Carnes Avenue as "Mrs. Ruby Jackson Payne Street" in honor of Principal Ruby Jackson Payne- July 10, 2007.

- Memphis Living Legend, New Sardis Baptist Church- 2006.
  - Memphis Literacy Academy Principal's Fellowship Partnership Award, University of Memphis- 2006.
  - First Episcopal District Sports League Educational Leadership Award- 2005.
  - Whitestone Youth Basketball Ministry Appreciation Award- 2004.
  - The Honorable Henri E. Brooks State Representative 92<sup>nd</sup> Legislative District's L. Quincy Jackson African American Church Day Special Recognition Award- 2004.
  - The Goodfellow Air Force Base Black Heritage "Tribute to Our Women" Award- 1994.
  - Appreciation Award- Business and Professional Women of the Memphis District Association- 2001.
  - Orange Mound Distinguished Woman Award, December, 2001- Women of Orange Mound.
  - Principal of the Year, June 8, 2001-National 100 Black Men of America, Inc.
  - Outstanding Service Award, February, 2001-Mark Luttrell Correctional Center.
  - Perfect Attendance Awards 1988-2001- Memphis City Schools.
- 
- Only Memphis City School principal who has maintained a "zero suspension rate" for the past 16 years.
  - The Servant's Heart Award, November 16, 2002- Christ the Rock Metro Church Outreach Ministries.
  - Educator of the Mound, December, 2002- Orange Mound Community Parade Committee.
  - Community Health Resources Award, 2000-2001- Graphics 'R' Us.
  - Ruby J. Payne Service Award established, December 19, 1999- The Epsilon Kappa Chapter of Delta Sigma Theta sorority gives this award annually.
  - Orange Mound Leadership Award, May 16, 1999- Orange Mound Collaborative.
  - Title I District School, 1997- 1998- Tennessee Department of Education.
  - Spirit of Ujima Award, July 19, 1997- The Cultural Connection.
  - Achievement Award, June 28, 1996- Memphis and Shelby County Silver Star News.
  - Distinguished and Dedicated Service Award, 1995- Orange Mound Lodge #357.
  - Reader's Digest American Heroes in Education nominee, 1995.
  - Appreciation Award, November 28, 1995- Orange Mound Optimist Club.
  - Certificate of Appreciation, 1994- City of Memphis, Mayor W. W. Herenton.
  - Letters of Accommodation, 1993- Congress Harold Ford, U. S. House of Representatives.
  - Outstanding Leadership and Dedication, March 14, 1993- Black Alliance for Social Equity.
  - Leadership Orange Mound Class of 1992- Orange Mound Collaborative.
  - Principal of the Year, 1991- Special Education of Greater Memphis.
  - Hats Off to Educators Award, 1991.
  - Principal of the Year, 1990- Memphis Education Association.
  - Rotary Principal of the Year, Second Runner-up, 1990- Rotary Club of Memphis.
  - Humanitarian of the Year, 1990- Evergreen Optimists Club.

- Who's Who in Tennessee, 1990.
- Outstanding New Principal, 1988- Memphis City Schools.
- Certificate of Appreciation, 1988- City of Memphis, Mayor Richard Hackett.

Mrs. Payne has numerous school, community and professional contributions, which include the following:

- Member of the Board of Trustee for Memphis and Shelby County
  - Member of Advisory Board for the district Title I NCLB
  - MEA and NEA member, Memphis Principal's Association Member.
  - Memphis Alumnae Chapter of Delta Sigma Theta Sorority.
  - NAACP, Lifetime member.
  - Whitehaven Community Center, member and past president.
  - Alpha Congregation Church member, Historian.
  - Orange Mound Collaborative, Board of Directors.
  - Memphis Kwanzaa International, Inc., Board of Directors.
  - President, Mid South Kwanzaa, Inc
  - Frequently asked to speak for church groups and to conduct educational workshops.
  - Hosts an annual Community Day program for family and community members.
  - Worked closely with Mayor W.W. Herenton's and U.S. Congressman Harold Ford Jr.'s administration.
  - Member, 100 Women for Herenton.
  - Supports Shelby County Links in their community efforts.
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- Works with senior citizens in the Goodwill Homes area through the Mental Health Committee-Delta Sigma Theta.
  - Hosted town hall meeting for Senator Albert Gore and Mayor Richard Hackett, during which she received the Key to the City of Memphis.
  - Co-chairman, Memphians for Positive Community Action.
  - Co-hosts the cable network show "Holistically You".

Mrs. Payne is a product of the Memphis City School system. She attended Dunn Avenue Elementary, Corry Jr. High and Hamilton High School. She received her Bachelor's Degree from LeMoyne-Owen College and her Master's Degree from Memphis State University. She has worked in the Memphis City Schools for 38 years.

Mrs. Payne is the wife of Attorney Jack L. Payne, Sr., she has two children, Katrina Payne Lott and Attorney Jack L. Payne, Jr. She is the proud grandmother of Iman Katera Payne and Timothy Lott.

**MEMPHIS PUBLIC LIBRARY AND  
INFORMATION CENTER Board of Trustees  
7 Member Board  
2 Year Term**

<b>Dixon, Elizabeth</b>	<b>F/B</b>	<b>05-30-14</b>	<b>2yr. Term</b>
<b>Hall, Alfred</b>	<b>M/B</b>	<b>05-30-16</b>	<b>2yr. Term</b>
<b>Henderson, Reverend Brian</b>	<b>M/B</b>	<b>05-30-16</b>	<b>2yr. Term</b>
<b>McCloy, E. Keenon</b>	<b>F/W</b>	<b>05-30-15</b>	<b>2yr. Term</b>
<b>Payne, Ruby</b>	<b>F/B</b>	<b>05-30-15</b>	<b>2yr. Term</b>
<b>Robinson, Dr. Robert</b>	<b>M/B</b>	<b>05-30-16</b>	<b>2yr. Term</b>
<b>Williams, David</b>	<b>M/W</b>	<b>05-30-14</b>	<b>2yr. Term</b>

# City of Memphis

TENNESSEE

A C WHARTON, JR.  
MAYOR

May 19, 2015

The Honorable Jim Strickland, Vice Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Vice-Chairman Strickland:

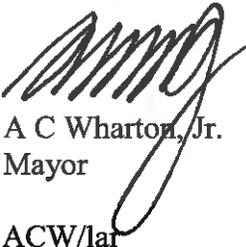
Subject to Council approval, it is my recommendation that:

**Reginald E. Shelton**

be appointed to the Civil Service Commission with a term expiring November 30, 2018.

I have attached biographical information.

Sincerely,



A C Wharton, Jr.  
Mayor  
ACW/lar

c: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Civil Service Commission

BOARD/COMMISSION

Name: Reginald E. Shelton Race AA M  F

E-Mail Address: attorneyreginaldshelton@gmail.com Fax 901-328-1540

Profession/Employer: Self-Employed/Attorney at Law

Business Address: 25 Dr. Martin Luther King Jr., Ave.  
#303, Memphis, TN Zip 38103 Phone: 901-878-0320

Education: Cecil C. Humphreys School of Law, JD / Howard University, BS

Name of Spouse: Michelle A. Shelton Number of Children: 1

Home Address: 3099 Scotland Road Phone: 9014137339

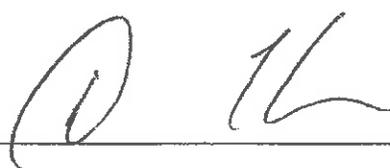
City: Memphis State: TN Zip: 38128

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 1997

Professional Organization/Associations:  
Memphis Bar Association

Other Organizations/Association:  
St. Augustine Catholic Church Parish Council Member, 2014 to present  
Turning Point Partners Board Member, 2013 to present

Other Interests:  
St. Augustine Scouts Troop/Pack 143

Signature  Date 05/07/2015

**Reginald E. Shelton, Esq.**  
**Attorney at Law**

Physical Address:  
25 Dr. Martin Luther King Jr., Avenue, Suite #303  
Memphis, Tennessee 38103

Mailing Address:  
P.O. Box 40947  
Memphis, TN 38174-0947

901-878-0320 (Office)  
901-328-1540 (Facsimile)  
attorneyreginaldshelton@gmail.com

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**Objective:**

To obtain a position on the Civil Service Commission that will take advantage of my experience, legal practice areas, research skills, and professional background, academic and social interests. Primarily I am interested in pursuing a position that will allow me to utilize my legal/business background and skills while embarking upon new and challenging position that allows me to serve the citizens of Memphis by ensuring that full and fair hearings held when a employment dispute arises.

**Education:**

J.D., December 2009  
University Memphis  
Cecil C. Humphreys School of Law  
Memphis, TN

Retail Investment Broker, May 1997  
Series 7, 61, 62, 63, 64, 65, 66  
Morgan Stanley Dean Witter  
World Trade Center, Tower II  
New York, New York

B.S., Consumer Economics May 1994  
Howard University  
School of Business  
Washington, D.C.

**Work Experience:**

Reginald E. Shelton  
Attorney at Law  
25 Dr. Martin Luther King Jr., Avenue, Suite #303  
Memphis, TN 38103  
Principal Attorney, Established in July 2013

**Duties:** Representing clients in General Sessions Criminal matters, State Court criminal matters, Administrative hearings with the Department of Children's Services and with Department of Education, child support contempt, child support matters, custody hearings, dependency and neglect hearings, parental educational neglect, truancy, detention, and delinquent matters in Juvenile Court. Also including but not limited to Civil Litigation in General Sessions and Circuit Court and the Court of Appeals involving a wide range of matters from contractual disputes, divorce, personal injuries, employment matters, and criminal matters.

The Wharton Law Firm  
The Wharton Building  
1575 Madison Avenue  
Memphis, TN 38104  
Associate Attorney May 2010 to July 2013

**Duties:** Representing clients in General Sessions Criminal matters, State Court criminal matters, Administrative hearings with the Department of Children's Services and with Department of Education, Child support matters, Custody hearings, dependency and neglect hearings, truancy, and delinquent matters in Juvenile Court. Also including but not limited to Civil Litigation in General Sessions and Circuit Court and the Court of Appeals involving a wide range of matters from governmental tort and liability act, contractual disputes, divorce, personal injuries, and criminal matters.

Child and Family Litigation Clinic  
University of Memphis  
Cecil C. Humphreys School of Law  
Memphis, TN  
January 2009 –May 2009 Spring Clinic  
June 2009-August 2009 Summer Associate (similar to a Post-Clinic Fellowship)

**Duties:** In my role as an Associate with the Clinic, I was given the opportunity to litigate approximately four (4) cases with Professor Chris Zawisza. This opportunity allowed me to hone my investigatory and trial skills. I had the opportunity to participate in a four (4) hour trial in front of Magistrate Haltom in a contested custody matter, in one instance. Additionally, in another matter involving alleged physical abuse of three (3) minor children I litigated a Motion to Suspend Visitation in which it was necessary to qualify a witness as an expert and put on proof of psychological harm to the children.

The Wharton Law Firm  
The Wharton Building  
1575 Madison Avenue  
Memphis, TN 38104  
Law Clerk 2005- May/2010

**Duties:** Including but not limited to drafting complaints, answers, various motions, interrogatories, and memorandums, filing of the same, research of case-law and/or relevant statutes, drafting correspondence etc. Analyzing and compiling data for Attorneys utilizing various books, articles, and research websites. Assisting in various aspects of civil and criminal trial preparation, including but not limited to preparation of witnesses, exhibits, introduction of evidence, and various aspects of trial strategy.

Scottrade Brokerage Service  
6300 Poplar Avenue, Suite 113  
Memphis, TN 38119  
Broker/Assistant to the Manager, 1999- 2004

**Duties:** Facilitated investment purchases for clients including but not limited to buying stocks, bonds and mutual funds, and certificates of deposit. Educated clients on various investments, the inter-workings of the stock market and online trading. Research various investment products, companies and mutual funds for clients.

Bank of America  
6060 Poplar Avenue  
Memphis, TN 38119  
Consumer Banker, 1998-2000

**Duties:** Facilitated home, business, personal, and car loans. In addition to offering investment guidance, products, and services related to the same. Research disputed transactions, bank services, and/or loan products.

Morgan Stanley Dean Witter  
6410 Poplar Avenue, Suite 600  
Memphis, TN 38119  
Retail Broker, 1996-1998

**Duties:** Offered clients investment advice and or guidance in respect to their financial goals. Facilitated the purchase of various investment products and financial services. Provided research to clients on various stocks, IPO's, mutual fund companies, bonds and loan services.

**Activities:**

St. Augustine Scouts Pack/Troop 143, served in various capacities over the past ten (10) years including Assistant Scoutmaster and Scoutmaster.

St. Augustine Catholic Church Parish Council member 2013 to the present

Turning Point Partners Board Member 2013 to the present

Memphis Bar Association, member

# City of Memphis

TENNESSEE

**A C WHARTON, JR.**  
**MAYOR**

May 19, 2015

The Honorable Jim Strickland, Vice Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Vice-Chairman Strickland:

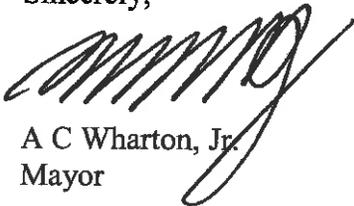
Subject to Council approval, it is my recommendation that:

**Errol D. Harmon**

be appointed to the Civil Service Commission with a term expiring November 30, 2018.

I have attached biographical information.

Sincerely,



A C Wharton, Jr.  
Mayor

ACW/lar

c: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Civil Service  
BOARD/COMMISSION

Name: Errol D. Harmon Race B M  F

E-Mail Address: errolharmon@aol.com Fax (901) 577-1112

Profession/Employer: Attorney

Business Address: 5 North Bell Street  
Suite 2020 Zip 38103 Phone: (901) 577-1005

Education: JD

Name of Spouse: \_\_\_\_\_ Number of Children: 0

Home Address: 439 Dreger Rd Phone: (901) 396-1097

City: Memphis State: TN Zip: 38109

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 42 yrs

Professional Organization/Associations:

MBA  
ABA

Other Organizations/Association:

Other Interests:

Signature [Handwritten Signature] Date 5-08-15



**CIVIL SERVICE COMMISSION  
7 Member Board  
Oath of Office Required  
Staggered Terms**

<b>Frazier, Katherine</b>	<b>F/B</b>	<b>11-30-2016</b>	<b>3yr Term</b>
<b>Hawkins, Tammy R.</b>	<b>F/B</b>	<b>11-30-2014</b>	<b>3yr. Term</b>
<b>Horne, John D.</b>	<b>M/W</b>	<b>11-30-2014</b>	<b>3yr. Term</b>
<b>Johnson, June P.</b>	<b>F/B</b>	<b>11-30-2016</b>	<b>3yr. Term</b>
<b>Schaffzin, Daniel M.</b>	<b>M/W</b>	<b>11-30-2014</b>	<b>3yr. Term</b>
<b>Thomas, Gloria</b>	<b>F/B</b>	<b>11-30-2014</b>	<b>3yr. Term</b>
<b>Vaughn, Edward L.</b>	<b>M/B</b>	<b>11-30-2014</b>	<b>3yr. Term</b>