

City of Memphis



TENNESSEE

A C WHARTON, JR.
MAYOR

April 7, 2015

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

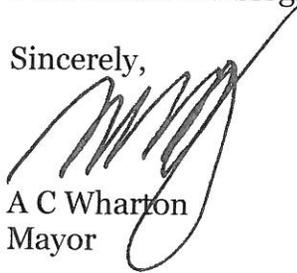
Subject to Council approval, it is my recommendation that:

Thomas R. Dyer

be reappointed to the joint position of the Economic Development Growth Engine of Memphis and Shelby County (EDGE) with a term expiring December 31, 2020.

I have attached biographical information.

Sincerely,



A C Wharton
Mayor

ACW/lar

c: Council Members



WYATT TARRANT & COMBS LLP



Thomas R. Dyer Of Counsel

P 901-537-1078 | F 901-537-1010

tdyer@wyattfirm.com

Tom Dyer is a member of the Firm's Corporate & Securities Service Team. He concentrates his practice in the areas of banking, business transactions, commercial real estate and commercial litigation.

Location

1715 Aaron Brenner Drive
Suite 800
Memphis, TN 38120

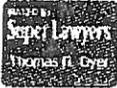
Education

1966 - J.D., University of
Tennessee

Admissions

Tennessee

Honors



Highest Professional Rating (AV®)
by *Martindale-Hubbell*

Mid-South Super Lawyer in the
area of Business Litigation (2006-
2014)

Professional Experience

- Former Managing Partner of McDonnell Dyer

Seminars

Mr. Dyer has lectured at educational seminars on lender liability, the responsibility of officers and directors and financial institution topics.

Publications

Mr. Dyer has written articles for legal and financial institution trade publications and the Robert F. Sharpe Company.

Professional Activities and Memberships

- Memphis Bar Association
- Tennessee Bar Association
- Former Vice Chairman of the Board of Directors of The Memphis Area Chamber of Commerce
- Former Chairman of the Memphis Area Chamber of Commerce International Business Committee
- Tennessee Bar Foundation
- Chairman Tennessee Young Lawyers Foundation
- American College of Mortgage Attorneys
- Former President of the Tennessee Young Lawyers
- Former member of the Board of Governors of the Tennessee Bar Association and House of Delegates
- Former member of the University of Tennessee College Alumni Association
- Delegate to the Tennessee Constitutional Convention, Chairman of the Intangible Tax Committee, 1970-71
- Former President of the Tennessee Supreme Court Historical Society
- Former Chairman of the Board of Crichton College
- Former Member of the Governors Board of Economic Growth
- Former Chief Executive Officer of Robert F. Sharpe Company
- General Counsel, Bartlett Chamber of Commerce

Civic Involvement

- Former Board Member of the Dixon Gallery & Gardens

- Board of the Christian Hope Foundation
- Member and Chairman of the Boys' and Girls Club Foundation
- Advisory Board and Vice Chairman of the Salvation Army
- Member of Christ United Methodist Church has served in a number of capacities; Chairman of the Board, Lay Leader and others.
- Chair, Team Green Zone
- Vice Chair of Economic Development Engine for Memphis and Shelby County
- Member, Port Authority, Memphis, Tennessee

**ECONOMIC DEVELOPMENT GROWTH ENGINE OF MEMPHIS AND
SHELBY COUNTY (EDGE)**

11 Member Board

5 City/5 County/1 Joint

Staggered Terms-then 6 year terms

City

Bright, Al Jr. - Joint	M/B	08-01-19	2yr. Term
Halperin, Mark J.	M/W	08-01-17	6yr. Term
Malone, Deidre	F/B	08-01-17	6yr. Term
Moore, Jackson W.	M/W	08-01-19	2yr. Term
Moore, Johnny B.	M/B	08-01-19	2yr. Term
Flinn, Shea	M/W	08-01-15	4yr. Term
Halbert, Wanda			

County

Dyer, Thomas	M/W	08-01-15	4yr. Term
Bowen, Natasha	F/B	08-01-17	6yr. Term
Jackson, Larry	M/W	06-20-19	6yr. Term
Goforth, Charlie	M/W	08-01-17	6yr. Term

Ritz, Mike (Commissioner)

Attendance Records

EDGE Board

From: January 2014

To: January 2015

Total No. of Meetings:

12 (including 1 Special-Called Board Meeting)

Member	Present	Absent
Tom Dyer	12	0

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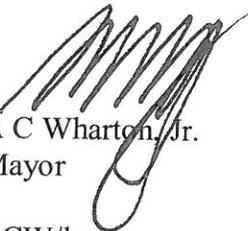
Subject to Council approval, it is my recommendation that:

Dr. Alfred L. Hall

be appointed to the Memphis Public Library and Information Center Board of Trustees with a term expiring May 30, 2016.

I have attached biographical information.

Sincerely,



A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Library Board of Trustees

BOARD/COMMISSION

Name: Alfred L. Hall, Ph.D. Race African Am M F

E-Mail Address: alhall@memphis.edu Fax _____

Profession/Employer: Assistant Professor of Science Education/University of Memphis

Business Address: _____ Zip _____ Phone: 901-486-9633

Education: Ph.D. George Mason University

Name of Spouse: LaSonya Hall Number of Children: 2

Home Address: 260 Dubois Drive Phone: _____

City: Memphis State: TN Zip: 38109

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? _____

Professional Organization/Associations:

See Attached.

Other Organizations/Association:

See Attached.

Other Interests:

Senior Pastor, Philadelphia Missionary Baptist Church, Oxford, MS

Signature _____ Date _____

ALFRED L. HALL II, Ph.D.
260 DuBois Drive
Memphis, TN 38109
901-486-9633

SKILLS/COMPETENCIES

a) Broad administrative leadership and supervision in the management and coordination of teaching and learning, principal leadership, and school improvement support; **b)** effective planning and implementation of systemic reform initiatives, leadership development, curriculum alignment and professional development activities; **c)** technical assistance related to the improvement of science, technology, engineering, and mathematics (STEM) education; **d)** knowledgeable of current reform efforts in education and effective professional development strategies; **e)** hands-on, inquiry-based instruction in STEM education; **f)** trained in conducting quality research/evaluation studies and data analysis, including survey research, focus groups, and personal interviews; **g)** effective retention strategies for minority and undergraduate science, mathematics, engineering, and technology majors; **h)** designing and facilitating student support programs; **i)** advising and mentoring minority k -12 and undergraduate students, and **j)** ability to work independently and as an effective, collegial, contributing member of a project team;

EDUCATION

Ph.D.	January 1999	George Mason University	Education
M.S.	August 1994	Delta State University	Natural Science
B.S.	December 1992	Jackson State University	Biology

EXPERIENCE

08/12 to present **Assistant Professor of Science Education**
Department of Instruction & Curriculum Leadership
The University of Memphis: *Memphis, TN*

Serve as faculty member for Science Education courses in the College of Education, Health, and Human Sciences. Teach middle school science methods courses and Project-based Instruction courses for the UTeach site replication program, TigersTeach – STEM teacher preparation program. Serve as co-PI for the West Tennessee STEM Collaboratory, a STEM Hub for West TN and part of the Tennessee STEM Innovation Network. In addition to co-PI, also appointed to serve as the Director for the STEM Hub for West Tennessee. Serve as advisory council member for the university's Center for Research and Innovation in STEM Teaching and Learning (CRISTAL) and TigersTeach.

09/11 to 08/12

**Visiting Assistant Professor of Instruction & Curriculum Leadership
The University of Memphis: *Memphis, TN***

Served as faculty member of Science Education for the College of Education, Health, and Human Sciences. Teach elementary science education methods courses for pre-service teachers. Served as Co-director of the Center for Research and Innovation in STEM Teaching And Learning (CRISTAL), a university-wide clearinghouse for Science, Technology, Engineering, and Mathematics (STEM) related programs, projects, and proposals. Provided leadership in the university's effort to become a STEM Hub and coordinate STEM platform schools in the West Tennessee Region. Also served as a national committee member of the Integrated STEM (iSTEM) project sponsored by the National Research Council and National Academy of Engineering to identify effective integrated STEM programs and develop a set of national research questions that address the impact of this body of work.

09/08 to 09/11

**Chief of Staff
Memphis City Schools: *Memphis, TN***

Facilitated coordination and communication among the direct reports (Academic and Business Operations) to the Superintendent of Schools. Worked to ensure that the Superintendent was informed and advised about current issues and areas of need within the district and that the Superintendent's decisions and directions were implemented. Served as the Chief Administrative Officer in the absence of the Superintendent, upon designation. Provided leadership in program development and assisted in the preparation and administration of the district's total operating budget (\$1.1 Billion). Oversaw staff communications with the Board of Education Commissioners. Represented the Office of the Superintendent in the community and district events/meetings, upon designation. Prepared and reviewed written communication, speeches, and correspondence for the Superintendent. Oversaw the district's referral and formal approval system for both the Superintendent and the Board of Education, per district policy. Managed Legislative Agenda and ongoing Legislative Affairs for the district.

09/06 to 09/08

**Chief Academic Officer
Memphis City Schools: *Memphis, TN***

Provided executive leadership and administrative oversight for 200 schools (K-12) and programs, 8,000 teachers and administrators, and 112,000 students in the Memphis City Schools system. Managed and provided oversight for budgets totaling more than \$200 million. Supervised and governed Academic Superintendents, as well as the Divisions of Curriculum and Professional Development, Optional Schools, Careers and Technology Centers, and Alternative Schools in the district. Served as Chair of the district's Academic Leadership Team which works to establish coherence and alignment of the academic goals and objectives for the district, as well as monitoring the effectiveness of various implementation strategies designed to improve student achievement. Responsibilities also included conflict resolution and crisis management for the district; developing partnerships with institutions of higher education and public/private agencies; serving as a liaison between the district and federal, state, and local government agencies; and representing the

Superintendent, upon request, at various functions in local, statewide, and national settings.

12/05 to 09/06 **Associate Superintendent for Curriculum and Instruction**
Memphis City Schools: *Memphis, TN*

Provided leadership in the development and implementation of curriculum, instruction, and professional development services for principals, teachers and district staff in the Memphis City Schools system. Responsibilities included managing a budget portfolio of more than \$85 million, as well as various sources of federal funds. Also served as a member of the Superintendent's Leadership Team and the Academic Leadership Team for the school system to work cross-functionally with other senior-level administrators to provide the best educational opportunities and support for all students in the City of Memphis.

07/05 to 12/05 **Director, Professional Development**
Memphis City Schools: *Memphis, TN*

Provided direction and coordination of all professional development efforts for the Memphis City Schools, a large, urban school district with 118,000 students and more than 8,000 teachers in 190 schools. Responsibilities included supervising staff development and content coordinators, collaborating with other district departments to provide ongoing professional development services for all teachers, administrators, and staff. Also assisted Associate Superintendent for Curriculum and Instruction and performed other duties as assigned.

02/01 to 07/05 **Director, Memphis Urban Systemic Program**
Memphis City Schools: *Memphis, TN*

Oversaw the design, selection, implementation and provision for major program activities involving the management of an \$8.7 million budget and the supervision of twelve staff professionals. Responsibilities included: (a) collaborating with the Office of Curriculum, Standards, and Assessment staff in the implementation of content and performance standards; (b) overseeing the revision, adoption, and alignment of the curriculum framework for mathematics, science, and technology; (c) designing and implementing opportunities for district-wide and community-wide involvement in planning and supporting the district's goals for science, mathematics, and technology education; and (d) developing all major progress reports, including cooperative agreement deliverables, the annual report, and other documents as requested by the Superintendent, National Science Foundation, or other appropriate audiences.

08/99 to 02/01 **Project Director, Delta Rural Systemic Initiative**
The University of Mississippi: *Oxford, MS*

Chief Operating Officer for the 5-year, \$10 million National Science Foundation funded project to work with poor, rural school districts in the Delta region of Mississippi, Louisiana, and Arkansas to improve science, mathematics, and technology education. Responsibilities included supervising the field activities of 15 staff members and the implementation of the program evaluation plan. Duties also included planning and executing region-wide activities and ensuring accountability for all aspects of the program, including fiscal matters. Also responsible for preparing annual reports, working proactively with local and regional stakeholders, and representing the program at regional and national public and professional meetings.

08/99 to 02/01 **Assistant Professor of Curriculum and Instruction**
The University of Mississippi: *Oxford, MS*

Held non-tenure track faculty appointment in the School of Education on the Oxford campus.

09/97 to 08/99 **Assistant Director / Science Education Specialist**
Eisenhower Regional Consortium for Mathematics and Science
Education at AEL: *Arlington, VA*

Assisted the Director in the planning, implementation, management, and evaluation of technical assistance and professional development services in the areas of science, mathematics, and technology education, assuring that the work is based on priorities established by the Regional Board and meets standards-based instruction criteria. Coordinated needs assessments, developed training materials, and planned for the delivery of technical assistance and professional development services for client use. Generated technical reports for documents such as required federal reports, grants for new business development, and Consortium publications. Represented the Director at various meetings, conferences, and functions as assigned.

Responsibilities also included assessing needs, planning, and providing technical assistance and professional development services in science and mathematics education throughout the states of Kentucky, Tennessee, Virginia, and West Virginia. Program duties also entailed preparing training materials in mathematics/science education for service delivery and client use, as well as preparing informative brochures, bulletins, and technical reports that explain and/or highlight the Consortium's activities. Also responsible for planning, coordinating, and facilitating Consortium Steering Committee meetings and other meetings as assigned by the Consortium director.

05/96 to 09/99

**Educational Program Consultant
National Institutes of Health (NIH): *Bethesda, MD***

Assist the Office of Loan Repayment and Scholarship Programs in the planning, implementation, and evaluation of the Undergraduate Scholarship Program (a program designed to increase the representation of students from disadvantaged backgrounds in the field of biomedical research). Responsibilities include serving on the Scholarship Awards Committee, recruiting potential scholars for the program, and advising program/office director(s) on retention and support strategies for working with students from disadvantaged backgrounds.

01/96 to 07/97

**Program Manager/Lead Evaluator
GMU-CASE Evaluation Team, George Mason University:
*Fairfax, VA***

Served as lead evaluator/collaborator for the Carnegie Academy for Science Education (CASE) in Washington, DC. This program works with teachers in the D.C. Public School System to encourage and train them to teach science more effectively. Responsibilities included observing teachers in the classroom and evaluating science curriculum unit plans for appropriate content and pedagogical style, as well as conducting focus group sessions and personal interviews with program participants. Shared formative evaluation information with CASE program staff as strategies for program improvement. Co-wrote Annual Evaluation Report submitted to the National Science Foundation in October 1996 and July 1997.

08/95 to 07/97

**Graduate Research Assistant, Science Advisor, Technical Assistant
George Mason University: *Fairfax, VA***

Assisted science education faculty with the collection, analysis, and reporting of data from various educational research projects. Also assisted in the preparation of laboratory-based classes. Worked with GMU science education faculty and officials from the American Association for the Advancement of Science (AAAS) during Project Alliance. This program worked with middle school teachers from four different states and the District of Columbia on the basic principles of team teaching and the integration of science across the curriculum. Responsibilities included assisting the teachers in the development of an environmental science curriculum unit as well as overseeing their use of various computer software and applications.

01/97 to 06/97

Graduate Student Intern, National Science Foundation: *Arlington, VA*

Worked in the Division of Human Resource Development assisting a senior program director in analyzing the variability of teacher preparation programs in the fields of science and mathematics.

**MEMPHIS PUBLIC LIBRARY AND
INFORMATION CENTER Board of Trustees
7 Member Board
2 Year Term**

Dixon, Elizabeth	F/B	05-30-14	2yr. Term
Henderson, Reverend Brian	M/B	05-30-16	2yr. Term
McCloy, E. Keenon	F/W	05-30-15	2yr. Term
McLean, Margaret	F/W	05-30-14	2yr. Term
Payne, Ruby	F/B	05-30-15	2yr. Term
Robinson, Dr. Robert	M/B	05-30-16	2yr. Term
Williams, David	M/W	05-30-14	2yr. Term

City of Memphis

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A C WHARTON, JR.
MAYOR

March 17, 2015

The Honorable Shea Flinn, Chairman
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City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

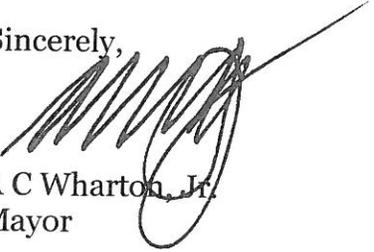
Subject to Council approval, it is my recommendation that:

Jason Tyler Zerwekh

be reappointed to the Memphis and Shelby County Cross Connection Board
with a term expiring October 31, 2017.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: Jason Tyler Zerwekh, DrPH, REHS Race W M F

E-Mail Address: tyler.zerwekh@shelbycountyttn.gov Fax 901-222-9049

Profession/Employer: Administrator, Environmental Health Services Bureau, SCHD

Business Address: 814 Jefferson Avenue Zip 38105 Phone: 222-9079

Education: Doctorate - Public Health, Masters Public Health, Bachelor of Arts

Name of Spouse: Cassi Number of Children: 2

Home Address: 382 Holmes Cl Phone: 901-573-3862

City: Memphis State: TN Zip: 38114

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? _____

Professional Organization/Associations:

NEHA, TPHA, PHAB, U of M SPH Adjunct Faculty, NACCHO EH Committee

Other Organizations/Association:

Other Interests:

golf

Signature _____ Date _____

Jason Tyler Zerwekh
382 Holmes Circle
Memphis, TN 38111
(901) 508-7360
Tyler.Zerwekh@shelbycountyttn.gov
tzerwekh@gmail.com



EDUCATION

- 2000- 2003 University of Texas Health Science Center - Houston
School of Public Health
Degree: Doctorate in Public Health - Disease Control
Concentration: Epidemiology
- 1998-2000 University of Texas Health Science Center - Houston
School of Public Health
Degree: Masters in Public Health – Occupational Health
Concentration: Emergency Response
- 1993-1997 Texas Tech University, Lubbock, Texas
Major: Psychology
Minor: Chemistry
Degree: B.A.

EMPLOYMENT HISTORY

- 2008-present Administrator
Memphis and Shelby County Health Department
Environmental Health Services Bureau

Responsibilities include: Management and supervision of the four divisions under environmental public health: vector control, pollution control, environmental sanitation, and public health emergency preparedness. Develops policies, work procedures, and practices for the Bureau; directs the work of a field staff, in accordance with departmental and County policies and contracts, who inspect and license various private businesses and governmental operations whose activities have a relationship to protection of public health by the prevention of environmental health (EH) hazards and/or nuisances; develops and recommends the annual budget for the Bureau and monitors its implementation; drafts policies, code revisions, desired legislation, and reports to accomplish goals; supervises the training, orientation and evaluation of employees; conducts research, prepares and submits proposed budgets and special or recurring reports pertaining to activities of the Bureau; participates, as departmental representative, in various committees, conferences, professional meetings, and public hearings; addresses community groups on topics relating to EH protection and serves as a consultant to groups and individuals seeking information on environmental public health requirements and practices; works with community groups to further the prevention and control of EH hazards beyond what can be accomplished with traditional EH practice; assists other managers with responding to EH problems that may be encountered. Serves as the Emergency Services Coordinator for ESF-8 in the Shelby County Emergency Operations Center.

2007-2008

Regional Hospital Coordinator
Memphis and Shelby County Health Department
Public Health Emergency Preparedness Program

Responsibilities include: Coordination and collaboration with the region's 19 acute care hospitals for items related to emergency preparedness. Works in collaboration with Memphis Fire Department in efficient and efficacious management of emergency room activities like ambulance/ER diversion and surge capacity. Supervises and advises the HRSA and Joint Commission activities and requirements under emergency preparedness for each of the hospital facilities. Chairs the Shelby Regional Hospital Disaster Council. Member of the Metropolitan Medical Response System Working Group. Oversees the CHEMPACK cache for the Memphis and Shelby County region. Serves as a member of the Urban Area Security Initiative working group. **Served as the Cities Readiness Initiative Coordinator for the CDC Memphis Statistical Area.**

2004-2006

Bioterrorism Epidemiologist
Hawaii Department of Health, Kauai District Health Office
Division of Communicable Diseases

Responsibilities include: Development and implementation of all public health preparedness and response activities related to potential weapons of mass destruction for the island of Kauai. As Section Head, responsible for the daily surveillance of all reportable infectious diseases and the development and active surveillance for potential agents of bioterrorism. Initiated the Epidemic Outbreak Preparedness Committee which was responsible for the coordination of an island wide response in the event of an outbreak. Coordinated with clinical staff around the island for efficient disease reporting and effective disease surveillance. Departmental Safety coordinator. Implemented a department wide respiratory fit-testing program.

2001-2004

Safety Specialist
University of Texas Health Science Center - Houston
Environmental Health and Safety, Biosafety Division

Responsibilities include: A position requested by the Director of EHS to create and then develop bioterrorism preparedness and response efforts to the Texas Medical Center (TMC). Training of clinicians and laboratory personnel regarding the agents, clinical signs, and analysis of CDC's select list of potential bioterrorism agents. Initiated procedures for the delegation of, and testing capabilities of the TMC, and refined inter-agency communication with officers in contact with the TMC. Created a Level A Laboratory capability for ruling out anthrax mail hoaxes in the TMC. Actively participated in CDC Select Agent registration. Extensive experience in reviewing and presenting biological safety protocols to the UT-Houston Institutional Biosafety Committee (IBC) and Animal Welfare Committee (AWC). Experience with IRB/CPHS and biological agent approval. Regular biological and safety laboratory inspections.

1999-2000

Student Intern
Bureau of Laboratory Services
Houston Department of Health and Human Services

Responsibilities include: This position was part of a practicum completed during the summer that ended as a position that entailed setting up the clinical laboratory response to bioterrorism. Tasks included creating and revising assays for PCR, Fluorescent Antibody Microscopy, phage lysis for potential BT agents. General microbiological work, including culturing, isolation, identification, and research of infectious agents regarding newer techniques. Created written

protocols for the management, analysis, transportation, and storage of agents for response to bioterrorism. Member of Bioterrorism Preparedness Committee.

1999-2001

Graduate Research Assistant, Laboratory Manager
Centers for Infectious Diseases
University of Texas – School of Public Health, Houston, TX

Responsibilities include: lab work involving serologic testing for various infectious agents including STD's: RPR, ELISA, PCR, ALT, and Western blot techniques, maintenance of lab equipment, data entry, procurement of lab supplies, assistance in various activities. Experience in fieldwork regarding federally funded studies.

REFERENCES

Available upon request.

Attendance Records

Cross Connection Board

From January 1, 2014 to December 31, 2014 Total No. of Meetings 5

Member	Present	Absent
Odell Johnson	5	0
Tyler Zerwekh	1	4
Cindy Cook	3	2

MEMPHIS & SHELBY COUNTY CROSS CONNECTION BOARD

8 Member Board

(4) City & (4) County

3 Year Term

Cook, Cindy (City) Industry Representative	F/W	10-31-14	3yr. Term
Zerwekh, Tyler (City) Health Dept.	M/W	10-31-14	3yr. Term
McCormick, John (City) Citizen Representative	M/W	10-01-15	3yr. Term
Johnson, Jr., Odell (City) Water Purveyor	M/W	10-31-14	3yr. Term

City of Memphis



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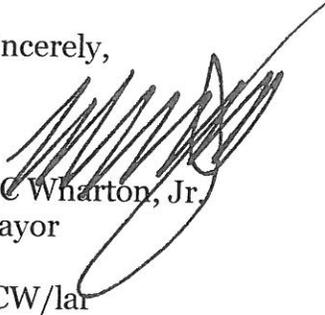
Subject to Council approval, it is my recommendation that:

Cindy Cook

be reappointed to the Memphis and Shelby County Cross Connection Board
with a term expiring October 31, 2017.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Cross Connection Board
BOARD/COMMISSION

Name: Cindy Cook Race W M F

E-Mail Address: cindycook561@hotmail.com Fax _____

Profession/Employer: Master Plumber / Radiologic Technologist / D.C Enterprises
Methodist Healthcare

Business Address: 7641 Macaul Road Zip 38018 Phone: 901-218-8684

Education: BPH RT(R)

Name of Spouse: Drew Cook Number of Children: 2

Home Address: 7641 Macaul Road Phone: 901-218-8684

City: Cordova State: TN Zip: 38018

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 10 years

Professional Organization/Associations:
ARRT Memphis + Shelby County Master Plumber
Methodist Healthcare

Other Organizations/Association:
Church activities, serving others

Other Interests: Running, water sports
Baseball games watching my children play sports
Softball games

Signature Cindy Cook Date 3/4/15

7641 Macon Road
Memphis, TN 38018

Cindy Cook

- Objective** Memphis and Shelby County Cross Connection Board
- Experience**
- 1991-Present Backflow Preventer Drew Cook
Plumber
- Installation of Backflow Preventers for Irrigation Companies
 - Manage office duties
 - 2003 Master Plumbers License – Memphis and Shelby County
- 1991-2009 Methodist University Hospital Memphis, TN
Invasive Cardiovascular Technologist
- Worked in all areas of Cardiac Catheterization Lab
- 2009-Present Methodist Lebonheur Healthcare Memphis, TN
Cardiovascular Information Systems –ensuring documentation and
Charging standardization in all hospital cath labs.
- Education**
- 1989-1991 Methodist Health care School of Radiologic Technology
- AART American Association of Radiologic Technologist
- 2008- BHA- Bachelors in Healthcare Administration University of Memphis
- Interests**
- Volunteering at Christ United Methodist Church
- Spending time outside with my family.
- Biking, running, boating, hunting.
- Tips**
- I have enjoyed my time as a Board member and feel confident that the function of the board is showing continued advancement in preserving the safety of our water.

Attendance Records

Cross Connection Board

From January 1, 2014 to December 31, 2014 Total No. of Meetings 5

Member	Present	Absent
Odell Johnson	5	0
Tyler Zerwekh	1	4
Cindy Cook	3	2

MEMPHIS & SHELBY COUNTY CROSS CONNECTION BOARD

8 Member Board

(4) City & (4) County

3 Year Term

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Zerwekh, Tyler (City) Health Dept.	M/W	10-31-14	3yr. Term
McCormick, John (City) Citizen Representative	M/W	10-01-15	3yr. Term
Johnson, Jr., Odell (City) Water Purveyor	M/W	10-31-14	3yr. Term

City of Memphis

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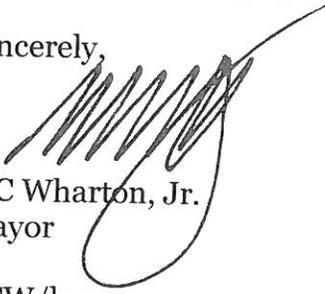
Subject to Council approval, it is my recommendation that:

Odell Johnson, Jr.

be reappointed to the Memphis and Shelby County Cross Connection Board with a term expiring October 31, 2017.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

M & S/C Cross Connection Board

BOARD/COMMISSION

Name: Odell Johnson, Jr. Race Black M F

E-Mail Address: ojohnson@mlgw.org Fax (901) 320-3956

Profession/Employer: Memphis Light, Gas & Water Division

Business Address: P.O. Box 430, Memphis, TN Zip 38101-0430 Phone: 320-3923

Education: B.S. Mechanical Engineering (CBU) / M.B.A. (Univ. of Memphis)

Name of Spouse: N/A Number of Children: 2

Home Address: 485 Tribal Woods Road Phone: (901) 489-5227

City: Collierville State: TN Zip: 38017

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? _____

Professional Organization/Associations:

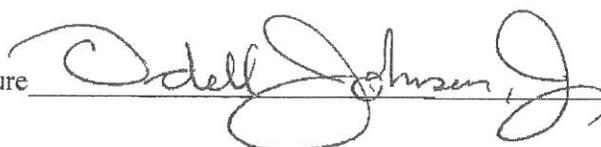
American Water Works Assn., Tennessee Assn. of Utility Districts, American Backflow Prevention Assn., KY/TN American Water Works Assn.

Other Organizations/Association:

M & S/C Groundwater Quality Control Board, Leadership Memphis

Other Interests:

Continuous Learning, Entrepreneurial Endeavors, Educating the Youth, Technology, Science, Engineering, Sports, Music, etc.

Signature  Date 2/9/15

Odell Johnson, Jr.

Professional Experience

May 2008 – Present

Manager, Water Engineering & Operations Department

- Manage the day-to-day operations of the department
- Address personnel concerns/issues – grievances, safety, etc.
- Coordinate overall capital and O&M budget and projects
- Communicate Division's Strategic Plan at the department level
- Establish performance guidelines and measures

May 2006 – May 2008

Manager, Water Operations Department

- Manage the day-to-day operations of the department
- Address personnel concerns/issues – grievances, safety, etc.
- Coordinate overall capital and O&M budget and projects
- Communicate Division's Strategic Plan at the department level
- Establish performance guidelines and measures
- Write equipment and system specifications
- Oversee the water energy management program
- Work closely with Water Engineering, Water Distribution, Water Lab, and Systems Operations on water related projects and issues

January 2004 – January 2005 (Rotation)

Acting Assistant Manager, South Service Center

- Performed the duties of the Assistant Water Matrix Manager
- Supervised the work activities of the office staff
- Coordinated work with the electric, gas and water construction and maintenance crews
- Designed and maintained the department's intranet website

July 2000 – January 2004; January 2005 – May 2006

Assistant Manager, Water Operations Department

- Oversaw the water energy management program
- Assisted the Manager with various reports, projects, and incident investigations
- Wrote equipment and system specifications
- Worked closely with Water Engineering on identifying and planning for capital projects related to Water Operations

August 1999 – June 2000

Engineering Assistant Level III, Water Operations Department

- Designed and supervised water pumping station additions and upgrades
- Wrote equipment specifications
- Troubleshooter for department's computer network system – hardware and software
- Worked closely with Water Engineering on completing budgeted capital projects

- Designed and maintained the department's intranet website

April 1998 – August 1999

Acting Supervisor, Water Meter Services, Water Operations Dept.

- Facilitated the completion of new testing standards to become a water meter services employee
- Addressed various employee concerns, complaints, and oversaw disciplinary action for policy violations
- Introduced and administered an accountability program for field crews

March 1994 – April 1998

Engineering Assistant Levels I and II, Water Operations Dept.

- Designed and supervised water pumping station additions and upgrades
- Wrote software programs for various treatment and production systems
- Worked closely with Water Engineering on completing budgeted capital projects

February 1993 – March 1994

Water System Planner, Systems Planning and Civil Engineering

- Prepared the Water System Master Plan
- Performed load flow studies for the water distribution system

Education

2002-2006 **University of Memphis** Memphis, TN

- Masters of Business Administration
- G.P.A.: 3.888/4.000

2000-2003 **Memphis Light, Gas & Water** Memphis, TN

- Managerial Executive Development Program
- Completed: Dec. 2003

1989-1992 **Christian Brothers Univ.** Memphis, TN

- Bachelor of Science in Mechanical Engineering

Licenses

- Licensed Professional Engineer (P.E.), Tennessee
- Licensed Grade IV Water Treatment Plant Operator, Tennessee

Organizations

- American Water Works Association
- Tennessee Association of Utility Districts
- American Water Works Association Research Foundation

**Key Positions /
Projects**

- Prospective Engineer Recruiter for Human Resource Services
- Chairperson, Junior Engineer/Professional Engineer Program
- Chairperson, MLGW University's School of Operations

MEMPHIS & SHELBY COUNTY CROSS CONNECTION BOARD

8 Member Board

(4) City & (4) County

3 Year Term

Cook, Cindy (City) Industry Representative	F/W	10-31-14	3yr. Term
Zerwekh, Tyler (City) Health Dept.	M/W	10-31-14	3yr. Term
McCormick, John (City) Citizen Representative	M/W	10-01-15	3yr. Term
Johnson, Jr., Odell (City) Water Purveyor	M/W	10-31-14	3yr. Term

Attendance Records

Cross Connection Board

From January 1, 2014 _____ to December 31, 2014 Total No. of Meetings 5

Member	Present	Absent
Odell Johnson	5	0
Tyler Zerwekh	1	4
Cindy Cook	3	2

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

April 7, 2015

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

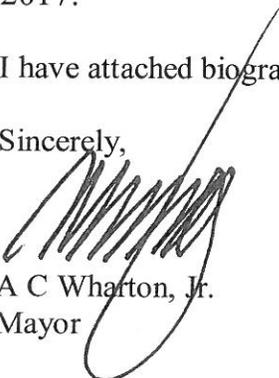
Subject to Council approval, it is my recommendation that:

Brandon M. Ingram

be appointed to the Civil Service Commission with a term expiring November 30, 2017.

I have attached biographical information.

Sincerely,



A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Civil Service

BOARD/COMMISSION

Name: Brandon M. Ingram Race AA M F

E-Mail Address: brandon.m.ingram@att.net Fax 901-227-5929

Profession/Employer: Compliance Director, Baptist Memorial Health Care Corporation

350 N. Humphreys Blvd
Business Address: Memphis, TN Zip 38120 Phone: 901-227-5927

Education: B.S. Liberal Studies, University of Memphis

Name of Spouse: Talisha Ingram Number of Children: 3

Home Address: 1229 Central Avenue Phone: 901-503-5836

City: Memphis State: TN Zip: 38104

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 32 years

Professional Organization/Associations:

Medical Group Managers Association (MGMA), Health Care Compliance Association (HCCA)

Other Organizations/Association:

Memphis Institute of Leadership Education (MILE), Common Ground, New Memphis Institute, Kappa Alpha Psi Fraternity Inc., The Victory Church of Memphis

Other Interests:

Reading, chess, grilling, Memphis sports, Memphis government

Signature

Date

3/4/2015

BRANDON M. INGRAM

- ❖ Innovative servant leader with over 10 years in healthcare, particularly in the hospital and private practice setting.
- ❖ Change agent for improving efficiency and productivity in healthcare delivery systems.
- ❖ Strong critical thinking skills and effective communicator that encourages a culture of service within the organization.
- ❖ Successful liaison between physicians, patient care facilities, and the community.
- ❖ Six-Sigma Black Belt Trained
- ❖ Proven track record for creating organizational growth and ensuring longevity.

Areas of Expertise:

Organizational Development	HIPPA/Privacy & Security	Healthcare Compliance
Public Relations	Medicare/Medicaid Regulations	Revenue Management
Project Development& Management	Risk Analysis/Assessment	Physician Recruitment
EMR/PM Adoption/Implementation	Statistical Analytical Systems	Information Technology

Professional Experience

Baptist Memorial Health Care Corporation
Director of Physician Compliance

August 2012-Present
Memphis, TN

- ❖ Responsible for developing an effective system-wide physician compliance program including associated policies, procedures and a comprehensive audit plan.
- ❖ Work closely with executive, operational, and physician leadership to ensure optimal workflow strategies.
- ❖ Identify appropriate resources to assure an exceptional physician compliance function.
- ❖ Effectively works across the system to identify and systematize best practices.

Tri-State Neurology, PLLC
Practice Administrator

June 2007-August 2012
Memphis, TN

- ❖ Create a culture of healthcare excellence within the organization.
- ❖ Oversee the daily fiscal and operational affairs of the organization.
- ❖ Ensures Tri-State Neurology will continue to thrive in the ever evolving healthcare industry.
- ❖ Payer Analysis/Contract Negotiations
- ❖ Manage/resolve organizational matters, maintain/negotiation provider insurance contracts, physician recruitment, debt reconciliation, marketing/public relations.
- ❖ Experienced in HR and OSHA compliances.
- ❖ Successfully recruit and retain physicians and medical staff.
- ❖ Interacts with medical directors and administrators of hospitals, nursing homes, and other practice groups to ensure that the patient care timetables match with the facilities requirements.
- ❖ Advise physician partners on the appropriate avenues to achieve desired success.
- ❖ Commercial property acquisition/management
- ❖ Co-Founder of Memphis Neurology& Stroke Foundation, a 501c3 foundation
- ❖ Designed and implemented an outpatient clinical neurophysiology diagnostic, sleep, balance, and rehabilitation center.
- ❖ Skilled in debt reconciliation.
- ❖ Implemented measures to encourage organizational profits and eliminated significant financial losses.
- ❖ Successfully increased revenues 40% for organization during inaugural year as administrator.

Methodist LeBonheur Healthcare
Electroneurodiagnostic Technologist

July 2000-June 2007
Memphis, TN

- ❖ Performed electroencephalograms, nerve conduction studies, epilepsy monitoring, and surgical monitoring with superior technical competency and patient quality.
- ❖ On the clinical planning committee for the implementation for Cerner-Powerchart
- ❖ Developed training solutions to ensure proper utilization of the EHR by the clinical and medical staff
- ❖ Championed as a Powerchart Superuser
- ❖ Coordinated with IT to resolve numerous technical problems such as:
 - ❖ IP configuration
 - ❖ Workgroup development
 - ❖ Biomedical equipment configurations

BRANDON M. INGRAM

Education

University of Memphis
B.S. Biology/ Organizational Leadership

August 2009
Memphis, TN

Professional Affiliations/Community Involvement

MGMA, Mid-South Chapter
Common Ground-Memphis
A13 Fellow, New Memphis Institute
Trustee, The Victory Church of Memphis

University of Memphis Alumni Association
Kappa Alpha Psi Fraternity, Inc.
Memphis Institute of Leadership Education (MILE) Mentor

Contact Information

Brandon M. Ingram
426 N. Front Street, #106
Memphis, TN 38103
901.503.5836
brandon.m.ingram@gmail.com

**CIVIL SERVICE COMMISSION
7 Member Board
Oath of Office Required
Staggered Terms**

Frazier, Katherine	F/B	11-30-2016	3yr Term
Hawkins, Tammy R.	F/B	11-30-2014	3yr. Term
Horne, John D.	M/W	11-30-2014	3yr. Term
Johnson, June P.	F/B	11-30-2016	3yr. Term
Schaffzin, Daniel M.	M/W	11-30-2014	3yr. Term
Thomas, Gloria	F/B	11-30-2014	3yr. Term
Vaughn, Edward L.	M/B	11-30-2014	3yr. Term

City of Memphis

TENNESSEE

A C WHARTON, JR.
MAYOR

April 7, 2015

The Honorable Shea Flinn, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Flinn:

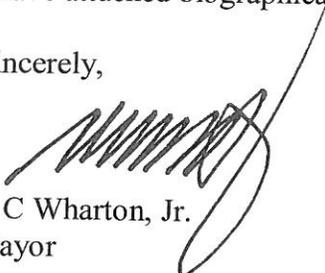
Subject to Council approval, it is my recommendation that:

Natalie J. McKinney

be appointed to the Civil Service Commission with a term expiring November 30, 2017.

I have attached biographical information.

Sincerely,


A C Wharton, Jr.
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION Civil Service Commission

BOARD/COMMISSION

Name: Natalie J. McKinney Race AA M F

E-Mail Address: njmckinney@yahoo.com Fax: 901-416-4728

Profession/Employer: Director of Policy/Attorney
Shelby County Schools

Business Address: 160 S. Hollywood Street
Room 318 Zip: 38112 Phone: 901-416-4723
Memphis, TN

Education: UC Berkeley School of Law (Boalt Hall), JD, 1993 (Joint Degree); Princeton
University, MPA, 1993 (Joint Degree); Spelman College, BA, 1989

Name of Spouse: Dr. Charles McKinney, Jr. Number of Children: 2

Home Address: 924 N. Auburndale Street Phone: 901-725-3474

City: Memphis State: TN Zip: 38107

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 9 yrs, 9 mos

Professional Organization/Associations:
Tennessee State Bar; North Carolina State Bar; Georgia State Bar (inactive)

Other Organizations/Association:
Board Member, Girls Inc., Memphis, TN-Board Member-current; Stand for Children,
Memphis, TN-Member-Strategy Committee-current; Workforce Development Advisory
Committee- Committee Member-2009

Other Interests:
Juvenile Justice; Primary and Secondary Education Policy

Signature *Natalie McKinney*

Date 2.25.15

Natalie J. McKinney, Esq.

924 N. Auburndale Street
Memphis, Tennessee 38107
901-270-9912
njmckinney@yahoo.com

Professional Experience

Shelby County Schools, Memphis, Tennessee, July 2013 to present

Director of Policy

Board Office: Policy, Intergovernmental Affairs and Constituent Services

Provides specialized service to Shelby County Schools under the direction of the Superintendent in the area of District policy and administrative rules and regulations research, analysis, revision, development and training; provides research and data analysis support to the Shelby County Board of Education for policy revision and development; presentation of policies to the executive leadership and Shelby County Board of Education; development of policy workshops; coordination with the legislative and general counsel offices on policy issues affecting or affected by statutes, regulations and/or ordinances; and assisted Chief of Staff with Board administrative support, including communication and information exchange between the Board and Administration, and coordination of the development of a system of accountability that ensures Board Members and the Superintendent are accessible and responsive to addressing the needs of constituents.

Memphis City Schools, Memphis, Tennessee, October 2007 to June 2013

Executive Director of Policy Development, Analysis and Training, November 2012 to June 2013

Provided specialized service to Memphis City Schools under the direction of the Superintendent in the area of District policy and administrative rules and regulations research, analysis, revision, development and training; lead in supervising and working collaboratively with Memphis City Schools and Shelby County Schools' District leadership in policy revision and development for the consolidated school system; provided research and data analysis support to the Shelby County Board of Commissioners for policy revision and development; presentation of policies to the executive leadership and Shelby County Board of Commissioners; development of policy workshops; and coordination with the legislative and general counsel offices on policy issues affecting or affected by statutes, regulations and /or ordinances.

Director of the Office of Policy Development, July 2010 - October 2012

Provided a specialized service to Memphis City Schools under the direction of the Superintendent in the area of policy to support the district's Reform Agenda, including but not limited to, the Bill & Melinda Gates Foundation funded Teacher Effectiveness Initiative, Standards Based Grading, etc. This included development of Memphis City Schools' Board policies consistent with the needs of the school district; presentation of policies to the executive leadership and Board of Commissioners; development of policy workshops; coordination with the legislative and general counsel offices on policy issues affecting or affected by statutes, regulations and/or ordinances; and conducting special district research projects on various issues affecting district policy, including district Reform Agenda efforts.

Director of Policy and Legislation/Interim Director of Policy and Legislative Planning,

August 2008 - June 2010/March 2008 - July 2008

Provided executive leadership for the Superintendent in the areas of policy development and legislation. This included development of Memphis City Schools' Board policies consistent with the needs of the school district; presentation of policies to the executive leadership and Board of Commissioners; development of the Memphis City Schools' legislative agenda; and monitoring, reviewing, and development of legislative issues in conjunction with the Superintendent, executive leadership, and Board of Commissioners.

Coordinator of Legislative Planning, October 2007 - February 2008

Coordination, drafting and planning of Memphis City Schools' legislative agenda; liaison to Memphis City Schools' lobbyists and other governmental entities; preparation of written testimony and statements for the

Superintendent and executive staff for state and local committee hearings; and provided assistance in drafting legislation.

Counsel on Call, Memphis, Tennessee, November 2006 - September 2007

Contract Attorney

Provided in-house attorney services to two (2) corporations, including but not limited to, contract drafting and negotiation and general legal advice to corporate client.

State Volunteer Mutual Insurance Company, Memphis, Tennessee, July 2005 - September 2006

Claims Attorney

Managed medical malpractice litigation, including hiring defense counsel, maintaining current information on litigation status, consulting with defense counsel on case strategy, and consulting with physicians regarding claims; provided insured physicians with legal information pertaining to medical practice management; and participated in mediations.

North Carolina Central University School of Law, Durham, North Carolina, 1999-2005

Director of the Juvenile Law Clinic, July 2001 - May 2005

Founded in the Fall 2001. Instructed, trained, and supervised law students to represent juveniles accused of delinquent behavior and juveniles recommended for long-term suspensions. Administrative duties included coordinating, developing, and implementing the mentor and life-skills training services provided by the Clinic; supervising the Program/Outreach Coordinator and two adjunct professors; educating community organizations on youth rights associated with long-term suspensions. Teaching responsibilities included instructing students on the N.C. Juvenile Code and juvenile court procedures.

Adjunct Professor, Children and the Law, Spring 2004 and 2005

A writing seminar course designed to facilitate, through readings, discussions, and policy position papers, the policy implications certain laws have, or should have, on children as citizens, wards of the state, and responsibilities of their parents. Areas explored included regulation of the child-parent relationship, children and the social service system, children and school, children and health policy, and children and the criminal justice system.

Pro Bono Coordinator, February 2000 - June 2001

Primarily responsible for developing, implementing and facilitating pro bono program for law students.

Adjunct Professor, Spring 1999

Designed, implemented and taught Street Law program. The Street Law program is a collaborative effort between Durham Public Schools and NCCU law school where law students are trained to teach middle and high school students about various areas of the law and legal system.

The School of Government, University of North Carolina, Chapel Hill,

Chapel Hill, North Carolina

January 2001 - June 2002

Research Associate, Juvenile Law

Assisted faculty member, Janet Mason, with revising and rewriting the North Carolina Juvenile Code Procedures Manual. Also assisted in developing and instructing in the Juvenile Court Judges Certification Training.

The Law Offices of Dana G. Jones, Durham, North Carolina, January 2000 - January 2001

Attorney, General Litigation

Juvenile delinquency defense, public nuisance actions, child support defense, personal injury, medical malpractice litigation and complex civil litigation.

Moore & Van Allen, PLLC, Durham, North Carolina, June 1997 - December 1999

Associate, General Litigation

Commercial and general litigation, and medical malpractice.

Alston & Bird, Atlanta, Georgia, September 1993 - May 1997
Associate, Trial Practice/Medical Products and Services
Commercial and general litigation, products liability and medical malpractice defense.

Education

Boalt Hall School of Law
University of California at Berkeley, Berkeley, California, 1993
Degree: Juris Doctor – Joint Degree

Woodrow Wilson School of Public and International Affairs,
Princeton University, Princeton, New Jersey, 1993
Degree: Master in Public Affairs, International Relations – Joint Degree

Spelman College, Atlanta, Georgia, 1989
Degree: Bachelor of Arts, Political Science, Magna Cum Laude Graduate

Syracuse University, Strasbourg, France, Spring 1988
Study Concentration: Multinational economics, law and public policy.

London School of Economics, London, England, Fall 1987
Study Concentration: Economics, British law and government.

Professional Development

Center for Reform School Systems
Reform Governance in Action Program, Memphis, Tennessee, 2008 - 2010
Team Member

The program trained school board-superintendent teams to establish a wide range of efficient and effective policies and processes designed to improve board operations, strengthen management oversight, and directly improve learning opportunities for students. Responsible team member for researching and drafting proposed district reform policies.

Leadership Academy (aka New Memphis Institute)
The Leadership Development Intensive/Masters Program, Memphis, Tennessee, 2008
Academy Master

Through the use of innovate self-assessment tools and experimental learning, experienced refined approaches to leading through change; clearer understanding of the connection between individual effectiveness and one's organization; clarified and reinforced professional and personal goals; and expanded network of professional associates.

Admissions

Tennessee State Bar, December 2007 (In good standing)
North Carolina State Bar, 1998 (In good standing)
Georgia State Bar, 1993 (Inactive)

Riseling, Lois

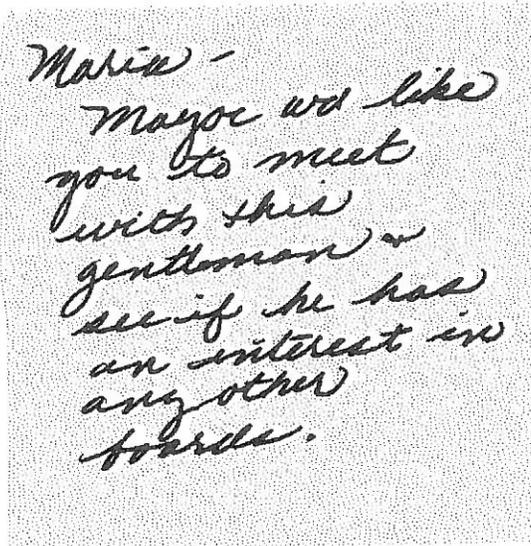
From: City Of Memphis - Boards & Commissions <boardsandcommissions@memphistn.gov>
Sent: Tuesday, June 10, 2014 9:40 PM
To: MEM Boards Commissions
Subject: New Applicant - 411
Attachments: 411-BMIngram-CV.docx

New application received.

Applicant No.: 411
First Name: Brandon
Last Name: Ingram
Contact #: 901-503-5836
Email: brandon.m.ingram@att.net
Board/Commission: Minority Business Development and Oversight Commission

This is an auto-generated email. Please do not reply.

Music Commission
MHA
Airport
Sports Auth



Marie -
Maybe we like
you to meet
with this
gentleman &
see if he has
an interest in
any other
boards.