

City of Memphis



TENNESSEE

A C WHARTON, JR.
MAYOR

February 21, 2012

The Honorable Harold Collins, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Collins:

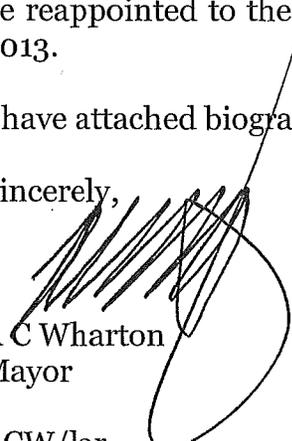
Subject to Council approval, it is my recommendation that:

Clyde R. Venson

be reappointed to the Metro Alarm Review Board with a term expiring October 31, 2013.

I have attached biographical information.

Sincerely,


A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION

Metro Alarm Review Board

BOARD/COMMISSION

Name: Clyde R. Venson Race Black M F

E-Mail Address: vciassociates@att.net Fax n/a

Profession/Employer: VCI and Associates

Business Address: 991 Kyle Street Memphis, TN Zip 38114 Phone: 901-496-1811

Education: Bachelors Degree of Science in Sociology - Southern University

Name of Spouse: Divorced Number of Children: 2

Home Address: 991 Kyle Street Phone: 901-496-1811

City: Memphis State: TN Zip: 38114

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 60-years

Professional Organization/Associations:

National Federal Bureau of Investigation Academy Graduate and Associate
National United Law Enforcement Association

Other Organizations/Association:

Alpha Phi Alpha Fraternity, Incorporated

Other Interests:

Memphis Cotton Makers Jubilee Grand Parade

Signature

Date

2/1/12

Clyde R. Venson

135 Expedition Place
Memphis, TN 38103

Home Ph: 901-526-8271
Office Ph: 901-774-1118

EXPERIENCE

2000 - Present VCI & Associates

President

A security consulting firm serving Mid-South area public housing authorities design and implement security programs.

1993 - 2000 Memphis Housing Authority

Director of Security and Safety

Coordinated security and safety operations for 22 housing developments that provide services for 7,500 housing units with over 30,000 residents. Provided training for security staff of 49 officers. Continually updated and develop policy and procedures in order to organize and maintain and accredited law enforcement agency. Compiled statistical data to reflect the department operations and progress.

1988 - 1991 Shelby County Correction Center

Deputy Administrator of Security

Structured job assignments for 500 employees to ensure safe containment of 2,800 inmates, according to government regulation. Established scope of authority for 14 programs and departments operating within the facility including security officers, medical staff, counselors, support departments, and administration. Reviewed grievances of all staff and inmates. Established budget control systems for an excess of 30 million dollars. Conferred with personnel to provide technical advice, assisted in solving problems and status reports of management.

1985 - 1988 Shelby County Sheriff's Department

Director - Department of Traffic Safety

Developed policies and procedures for the Shelby County Accident Information System, DUI School, and day to day program operations. Established process of implementation and program operations. Assisted in the designing of computer database programs for collection of tuition and compiling statistical data for county municipalities totaling over 40,000 individual reports.

1980 - 1985 District Attorney General's Office

Assistant Chief Investigator

Responsible for supervising and assigning court room investigations and investigators for pre Grand Jury investigations. Reviewed and approved all investigative reports, maintained statistical records of division activities and compiled annual activity reports.

EXPERIENCE CONT.

1968 - 1980

Criminal Investigator

Conducted follow up investigations into criminal cases prior to Grand Jury submission. Assisted prosecuting attorneys in preparing criminal cases for trial, investigated white-collar crimes involving government employees and all other matters called to the Attorney General for investigation, involving a high sensitivity level.

1965 - 1968

Tennessee State Department of Corrections

Adult Probation and Parole Officer

Counseled persons released from prison and supervised them while they were making adjustment from confinement to free society living. Also conducted background investigations on persons pending trial for criminal cases as well as those being considered for placement process of release on parole.

1960 - 1965

Shelby County Sheriff's Department

Deputy Sheriff

Held assignments in the following divisions: Vice Squad, Patrol, Homicide and Theft Investigation, and Fugitive Squad. Assignments required ability to conduct investigations and work with all socioeconomic levels of general public, present information in general court and Grand Jury proceedings, outline and prepare detailed reports and maintain personal and moral standards.

TRAINING & EDUCATION

- | | |
|------|--|
| 1993 | Community Policy Planning and Development, Chicago, IL; Sponsored by the U. S. Department of Housing and Community Development |
| 1997 | Grant Management
Sponsored by Department of Justice, Philadelphia, PA |
| 1998 | U. S. / Japan - Bilateral Conference on Criminal Justice and Corrections, Tokyo, Japan |
| 1980 | National College of District Attorneys
Prosecutor Investigator's School, Huntsville, TX |
| 1987 | Organized Crime Seminar, Long Beach, CA |

TRAINING & EDUCATION CONT.

- 1971 FBI National Academy, Washington, D.C.
 FBI Basics and Agency Network, twelve week program, Washington D.C.
- 1960 Memphis Police Academy, Memphis, TN
- 1959 Southern University, BS in Sociology and Recreation, Baton Rouge, LA

AFFILIATIONS

FBI National Academy Associates; Member

Memphis Kemet Jubilee; a celebration of the parent organization established in 1935 as Memphis Cotton Maker's Jubilee, Executive Director

National United Law Enforcement Officers Association; Founder and Executive Director with memberships in 36 states

Blacks In Law Enforcement; Founder and National Director; a nationally distributed annual publication honoring the African-American contribution to law enforcement, with circulation of more than 25,000 copies

ALARM REVIEW BOARD

6 Member Board

- (1) Appt. by Director, (1) Appt. by Sheriff**
- (2) appt. by a Local Alarm Business**
- (1) City Mayor & (1) County Mayor**

Venson, Clyde (City)	M/B	10-31-09
Cecil Hogan		
David Smith	M/W	
Inspector Mark Dunbar		
Deputy Chief David Martello		
Vacant (County)		

Attendance Records

Metro Alarm Review Board

Board/Commission

From 1/1/11 to 12/31/11 Total No. of Meetings 6.

Member	Present	Absent
Clyde R. Venson	5	1

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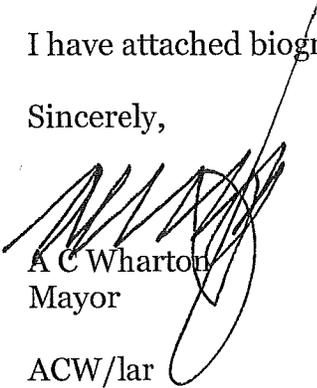
Subject to Council approval, it is my recommendation that:

C. Howard Davis

be appointed to the Memphis and Shelby County Board of Equalization with a term expiring October 31, 2013.

I have attached biographical information.

Sincerely,


A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: C. Howard Davis Race White M F

E-Mail Address: daniel@davisappraisals.com Fax 901-763-4990

Profession/Employer: Residential Real Estate Appraiser / C. Howard Davis Appraisals

Business Address: 726 Mt. Moriah Rd, Ste # 107
Memphis, TN Zip 38117 Phone: 901-763-0393

Education: East High School, Class 1966 / Memphis State University, BBA 1977

Name of Spouse: Mary O'Ryan Davis Number of Children: 4

Home Address: 5060 Barry Rd Phone: 901-685-9145

City: Memphis State: TN Zip: 38117

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 64 years

Professional Organization/Associations:

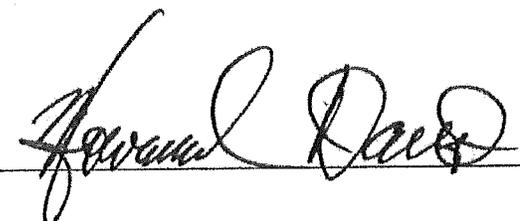
Appraisal Institute, SRA Designation / Memphis Area Association of Realtors /
Better Business Bureau, A+ Rating

Other Organizations/Association:

University Club of Memphis

Other Interests:

Pickwick Weekends
Traveling, United States and International
Family

Signature  Date 2/9/12

C. Howard Davis Appraisals
726 Mt. Moriah Rd, Ste 107
Memphis, TN 38117
Phone: (901) 763-0393 Fax: (901) 763-4990

Resume – C. Howard Davis, SRA

TENNESSE CERTIFIED RESIDENTIAL REAL ESTATE APPRAISER CR – 340

EDUCATIONAL BACKGROUND:

1977 - The University of Memphis – BBA Degree – Real Estate
1966 - East High School – Graduated May, 1966

RELATED APPRAISAL COURSES: APPRAISAL INSTITUTE

09-10 - Business Practices & Ethics
04-10 - Hot Topics in Residential Appraisal
09-09 - Real Estate Finance, Value, & Investment Performance
09-09 - Meth Lab Awareness
08-09 - 7 Hour National USPAP Update Course
02-09 - The New Residential Market Conditions Form
02-09 - Spotlight: The New Residential Market Conditions Form
09-08 - HUD Appraisal Seminar
10-08 - Appraisal Challenges: Declining Markets & Sales Concessions
09-08 - Appraisal Fraud: A FBI Perspective
03-08 - What Clients Would Like Their Appraisers to Know
03-08 - Business Practices & Ethics
12-07 - Condominiums, Co-ops and PUDs
08-07 - 7 Hour National USPAP Course
07-07 - The Real Estate Economy: What's in Store for 2008?
07-07 - The Client Perspective on the Appraisal Profession
07-07 - Real Estate Investing & Development
06-06 - FHA Appraisal Reform
11-05 - Supporting Sales Comparison Grid Adjustments for Residential Properties
10-05 - 7 Hour National USPAP Update Course
05-05 - Professionals Guide to the Uniform Residential Appraisal Report
10-03 - Two to Four Unit Case Study
09-03 - Evaluating Residential Construction Seminar
08-03 - Fannie Mae Update
06-03 - National Uniform Standards of Professional Appraisal Practice
11-02 - Convincing Residential Appraisals
09-01 - FHA Appraisal Inspections from the Ground Up
04-01 - Real Estate Fraud: The Appraiser's Responsibilities & Liabilities
01-01 - Real Estate Disclosure
04-00 - Appraisal of Nonconforming Uses
10-99 - Standards of Professional Practice, Part C
08-99 - FHA and the Appraisal Process
05-97 - Principles & Techniques of Review Appraising
10-95 - Appraisal Institute Symposium: Electronic Appraising
09-95 - Fair Housing and the Appraiser
10-94 - Appraisal Institute Symposium: Changing Role of the Real Estate Analyst
08-94 - Small Residential Income Property Appraisal Report
04-94 - Standards of Professional Practice A & B
02-94 - Appraising 203 K Properties
09-93 - Appraisal Regulations of the Federal Banking Agencies
09-93 - Appraisal Report of Complex Residential Properties
05-93 - Applied Sales Comparison
02-93 - Current Appraisal Concepts Seminar
04-89 - Residential Grader's Training Program
03-84 - Capitalization Theory & Techniques, Part A

EXPERIENCE

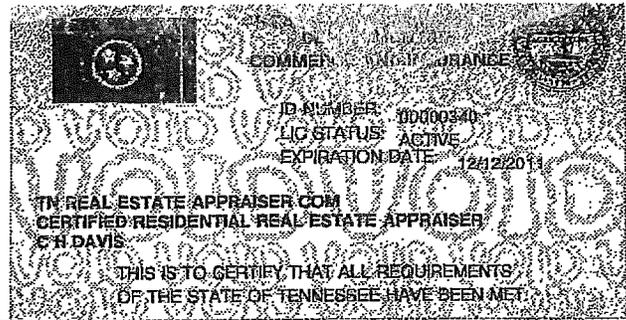
1986 - Present - C. Howard Davis Appraisals Residential Appraiser
1977- 1986 - Leader Appraisal Service, Serv. Corp. of Leader Federal Savings & Loan Assoc.
Staff Residential Appraiser

OTHER QUALIFICATIONS

1979 - Present - FNMA Approved Appraiser
1980 - Present - Qualified TN Housing Department Appraiser
1987 - Present - FHA Fee Panel Appraiser

MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS

Senior Residential Appraiser (SRA) Appraisal Institute
Realtor Member - Memphis Board of Realtors
Better Business Bureau Member - Memphis Bureau



C HOWARD DAVIS
C. HOWARD APPRAISALS
726 MOUNT MORIAH DR STE107
MEMPHIS TN 38117-5360



MEMPHIS & SHELBY COUNTY BOARD OF EQUALIZATION

9 Member Board

(3) City (3) County (3) Other municipalities

Oath of Office Required

2 Year Term

Mallory, Lucas Brian	M/W	10-31-11	2yr. Term
Simmons, Edward Jr.	M/W	10-31-11	2yr. Term
Lilly White (City)	F/B	10-31-11	2yr. Term
Rumage, Ford (<i>County</i>)			

City of Memphis



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Memphis, TN 38103

Dear Chairman Collins:

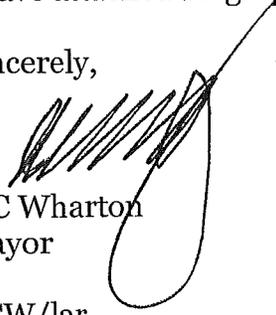
Subject to Council approval, it is my recommendation that:

Shawn Thomas

be appointed to the Memphis and Shelby County Community Redevelopment Agency
with a term expiring August 31, 2013.

I have attached biographical information.

Sincerely,


A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION

M/SC Redevelopment Agency

BOARD/COMMISSION

Name: Shawn Thomas Race B M F

E-Mail Address: shawnt@thomasgmtgrp.com Fax 901.398.9109

Profession/Employer: Tri-State Bank of Memphis

Business Address: 180 S. Main St, Memphis, Tn 38103
Zip 901 Phone: 230.5075

Education: B.A. Degree Tougaloo College

Name of Spouse: Kathy Taylor-Thomas Number of Children: 2

Home Address: 890 Summer Shade Ln Phone: 901.398.9109

City: Memphis State: Tn Zip: 38116

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 28 years

Professional Organization/Associations:

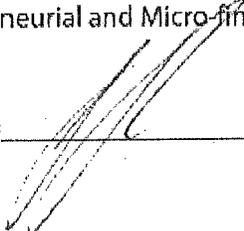
Omega Psi Phi Fraternity, Inc.

Other Organizations/Association:

Tougaloo College National Alumni Association, Boy Scouts of America (Central District)

Other Interests:

Working with community leaders and youth members of the community, providing Financial Literacy workshops. Working with high school and college students, providing Entrepreneurial and Micro-finance workshops.

Signature  Date J. 8. 12

Shawn Thomas

890 Summer Shade Ln
Memphis, TN 38116

901.230.5075

shawnt@thomasmgmtgrp.com

New Business Development – Professional Development – Sales & Marketing – Strategic Planning

An extensive 25+ years experience in sales and marketing in several industries including banking. Financial responsibilities in excess of \$63,000,000. Led teams as large as 22, with multiple responsibilities, that included increasing sales, increasing customer retention, and continuously improving customer service standards. Sales teams always grew their portfolio, and always met or exceeded expectations. Exceptional human resource skills that included hiring and developing all personnel, developing great business leaders with superb management and leadership skills, preparing all associates to excel in current positions, and prepared them to be hired in greater capacities within the organization, or away from the organization. All teams that I led were always in the top percentile of the organization I served.

Professional Skills

- Growing market share through a well-defined sales plan
- Customer service and retention
- Exceeding customer needs and expectations
- Building loyal and long-term business to business relationships
- Managing operations efficiently
- Developing and supporting high performance teams

PROFESSIONAL EXPERIENCE

Tri-State Bank of Memphis

2011 - Present

Senior Vice President

Lending and Business Development

Responsible for all lending aspects of the bank including consumer, commercial and church lending. Responsibilities include loan origination, loan underwriting, loan management, and relationship management and building. Responsible for managing all phases of the local retail bank, including growing core deposits and consumer lending. Also responsible for leading a retail team that consists of 4 branches and 16 associates. Providing the team with weekly coaching and leadership that enables them to lead their staffs to success.

LeMoyne-Owen College, Memphis, Tn

Fall 2010 – Spring 2011

Adjunct Professor

Working as a part-time professor in the Business Department, teaching Finance courses. Courses being taught are Money & Banking, Investments, Portfolio Management, and Case Studies in Finance. I am also working with the Business Department in doing a feasibility study of having a student/faculty run credit union on the campus of LeMoyne-Owen College.

Thomas Management Group, Memphis, TN

2008 - 2011

President/CEO

A professional organization that provides financing and consulting for small businesses. The financial arm of the business has 3 major components. (1) Church Lending – Provides lending for churches in amounts up to \$20,000,000. (2) Small Business/Commercial Lending – Provides financing for small-to-medium size businesses for commercial real estate related loans up to \$10,000,000. (3) Equipment Lease Plans – Provides lease financing options for equipment needs up to \$1,000,000. Consulting services include money management and financial literacy, sales &

marketing, public relations, staffing, and daily operational training. TMG also provides business team development workshops, as well as business diversity workshops.

M & F Bank, Memphis, TN

2006-2008

Regional Vice President

Responsible for managing all phases of the local retail bank, including small business lending. These duties included, but were not limited to leading and coaching all associates. Growing deposits and loans through a well-defined sales plan that focused on profiling and cross-selling. Managing and selling in a business-to-business environment. I managed four branches and 26 associates. I managed an asset base of \$63MM in loans and \$32MM in deposits.

Achievements:

- Helped start a De Novo Bank in the Memphis market. Led the retail and small business divisions in the local market.
- From January '07 to December '07, the local bank grew loan outstandings from \$36MM to 63MM, and grew deposits from \$10MM to \$27MM.
- Developed new sales training for all associates that included profiling and cross-selling.
- Selected as the test market to transition the corporate culture to a more sales-oriented organization.
- Assisted in the development of the local small business lending program (that was non-existent prior), from the application stage to the approval/declination stage.

Regions Bank, Memphis, TN

2002– 2006

Vice President/Branch Manager

Responsible for managing overall branch operations and providing leadership to a team of 8-12 staff members. Growing the banks market share through retail/consumer sales and the small business portfolio by business-to-business selling. Responsible for associate development in all areas that included deposit and loan product selling, and lending training that included consumer loan underwriting. Was also the market business banking champion/specialist, where I had the responsibility of training branch managers how to sell business loans and to do their own preliminary underwriting. I developed all of the material that I used for this training.

Achievements:

- Grew loan outstandings by 31% in 2005 (best branch manager production in the Memphis market). #1 Branch Manager in the market out of over 60 branch managers.
- Ranked in the Top 5 in three out of four measurement categories in the Memphis market (2004 - 2006). There were over 60 branch managers in the market.
- Achieved Chairman's Club status based on overall corporate ranking (Top 15% nationwide 2005 & 2006).
- Ranked in the Top 3 in 2002- 2003.

EDUCATION

Bachelor of Arts

Tougaloo College, Jackson, MS

Banking Industry Training

Managing the Sales Process, Prospecting for Bankers, Growing Deposits, Management Basics for Managers, Business Banking Sales, Profiling and Cross-Selling, Branch Goal Setting, Identifying Customer Needs, Behavioral Coaching, Improving Customer Service Standards, and

Consumer Loan Underwriting – All training provided by MZ Bierley, Inc. I also attended the Consumer Banking Academy – A Fairmont Training school.

**MEMPHIS & SHELBY COUNTY COMMUNITY REDEVELOPMENT
AGENCY**

7 Member Board

(3) City & (3) County (1) Joint

Daniels, Deborah (City)	F/B	08-31-08	4yr. Term
Dobbins, Alandas (City)	F/B	08-31-09	4yr. Term
Frick, Mike (City)	M/W	08-31-08	4yr. Term
Langston, Ann W. (Joint Appointment)		08-31-12	4yr. Term

City of Memphis



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A C WHARTON, JR.
MAYOR

February 21, 2012

The Honorable Harold Collins, Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Collins:

Subject to Council approval, it is my recommendation that:

Michael R. Frick

be reappointed to the Memphis and Shelby County Community Redevelopment Agency with a term expiring August 31, 2012.

I have attached biographical information.

Sincerely,

A handwritten signature in black ink, appearing to read "A C Wharton". The signature is stylized and somewhat cursive.

A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION

Community Redevelopment Agency

BOARD/COMMISSION

Name: Michael R. Frick Race Caucasian M F

E-Mail Address: michael.frick@baml.com Fax 804.264.5765

Profession/Employer: Bank of America

Business Address: 6060 Poplar AV, Suite 101 Zip 381119 Phone: 901.922.6062

Education: Rhodes College, BA

Name of Spouse: Elise Leffler Frick Number of Children: N/A

Home Address: 1597 Carr AV Phone: 901.276.5527

City: Memphis State: TN Zip: 38104

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 31 years

Professional Organization/Associations:

Economic Club of Memphis, member (1987-present)

Other Organizations/Association:

Memphis Medical District Advisory Board (2002- present)

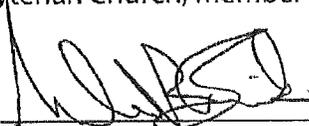
Community L.I.F.T. Board Member (2010- present)

Other Interests:

Central Gardens Association board member (1997-2004) and president (2001-2002)

Committee of 100 (St. Jude Classic sales committee) 1994-1999; Ace Club

Second Presbyterian Church, member (1986-present)

Signature  Date 02/03/2012

Shawn Thomas

890 Summer Shade Ln
Memphis, TN 38116

901.230.5075

shawnt@thomasmgmtgrp.com

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- Ranked in the Top 5 in three out of four measurement categories in the Memphis market (2004 - 2006). There were over 60 branch managers in the market.
- Achieved Chairman's Club status based on overall corporate ranking (Top 15% nationwide 2005 & 2006).
- Ranked in the Top 3 in 2002- 2003.

EDUCATION

Bachelor of Arts

Tougaloo College, Jackson, MS

Banking Industry Training

Managing the Sales Process, Prospecting for Bankers, Growing Deposits, Management Basics for Managers, Business Banking Sales, Profiling and Cross-Selling, Branch Goal Setting, Identifying Customer Needs, Behavioral Coaching, Improving Customer Service Standards, and

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Frick, Mike (City)	M/W	08-31-08	4yr. Term
Langston, Ann W. (Joint Appointment)		08-31-12	4yr. Term

Attendance Records

Memphis and Shelby County Community Redevelopment Agency

Board/Commission

From 1/1/10 to 12/31/11 Total No. of Meetings 13.

Member	Present	Absent
Deborah Daniels	11	2
Mike Frick	9	4

City of Memphis

TENNESSEE



A C WHARTON, JR.
MAYOR

February 21, 2012

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Dear Chairman Collins:

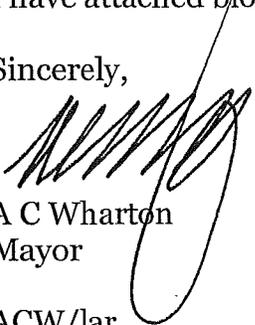
Subject to Council approval, it is my recommendation that:

Deborah L. Daniels

be reappointed to the Memphis and Shelby County Community Redevelopment Agency with a term expiring August 31, 2012.

I have attached biographical information.

Sincerely,


A C Wharton
Mayor

ACW/lar

c: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION
Community Redevelopment Agency
BOARD/COMMISSION

Name: Deborah L. Daniels Race Black M F

E-Mail Address: Deborah.Daniels@memphistn.gov Fax 901-636-6252

Profession/Employer: Real Estate Manager/City of Memphis

Business Address: 125 N. Main Street, Ste. 568 Zip 38103 Phone: 901-636-6332

Education: Bachelor of Architecture/Tuskegee University; Juris Doctor/Univ. of Memphis

Name of Spouse: N/A Number of Children: N/A

Home Address: 601 Magazine Square Phone: 901-412-8771

City: Memphis State: TN Zip: 38103

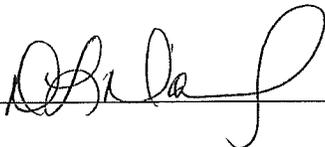
I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 16 years

Professional Organization/Associations:

National Bar Association; American Bar Association; Memphis Bar Association

Other Organizations/Association:

Other Interests:

Signature  Date 2/2/2012

DEBORAH L. DANIELS

601 Magazine Square ▪ Memphis, TN 38103
Phone: 901-412-8771 ▪ Email: Deborah.Daniels@memphistn.gov

BAR ADMISSIONS

Licensed to practice law in the state of Tennessee.

EXPERIENCE

CITY OF MEMPHIS

Memphis, TN
2007–Present

Real Estate Administrator

Manage and assist the staff of the Real Estate Department in acquiring, selling, and cataloging real property at the most favorable prices and terms.

- Review, draft, or approve Real Estate documents to assure they adhere to City standards and meet the current Codes.
- Review title work to assure good and marketable title.
- Negotiate complex projects and leases at or below market rate.
- Review appraisals, surveys, and environmental studies that relate to an acquisition or disposition of land
- Work with and/or direct professional parties, such as brokers, engineers, appraisers, title companies, attorneys, architects, surveyors, and Federal, State, County, and City Officials.

FEDEX

Memphis, TN
1998–2007

Real Estate Agent/Architect

Established a nine-year record of growth through two corporate areas: architecture and real estate. Developed design models that resulted in a reduction of overall leased space.

Real Estate Division (2004–2007)

Managed the domestic real estate portfolio for designated markets.

- Found and secured appropriate facilities for the corporation's needs.
- Negotiated and drafted lease agreements/renewals including, but not limited to, acquisitions, dispositions, renewals with or without improvements/expansions, land sites, subleases, vacating facilities, multi-tenant facilities, early terminations, and/or buyout agreements.
- Directed and Supervised outside real estate consulting firms in locating and conducting real estate negotiations for properties.

Kinko's Acquisition Project Team (2004–2006)

- Researched and compiled store performance data on 200+ FedEx Express Retail locations.
- Negotiated favorable early termination settlements on 210 long-term real estate lease contracts, with a total value of more than \$15 million.
- Reviewed lease agreements and located obligations and clauses that provided for reduced penalty exit.

Architectural Programming (1998–2004)

A six corporate-architect team primarily working towards reducing leased space requirements.

- Designed innovative space-saving business models that reduced lease expenses.
- Adapted design models for implementation on company locations in all divisions (projects up to \$50 million).
- Served as Project Architect on ground-up new construction projects ranging in cost to \$24 million.
- Liaised with project managers, electrical and mechanical engineers, and other technical specialists.

SELFTUCKER ARCHITECTS

Memphis, TN
1997–1998

Project Coordinator

- Designed and managed residential and commercial projects worth up to \$500,000.
 - Developed drawings from schematic phase to construction document phase (AutoCAD).
 - Assisted in contract administration.
 - Developed schedules, fees, and man-hour budgets.
-

EDUCATION

UNIVERSITY OF MEMPHIS
Juris Doctor

Memphis, TN
May 2004

TUSKEGEE UNIVERSITY
B.S. in Architecture

Tuskegee, AL
May 1996

PROFESSIONAL AFFILIATIONS

American Bar Association
National Bar Association
Community Redevelopment Board
Tennessee Association of Construction Counsel
Memphis Bar Association

**MEMPHIS & SHELBY COUNTY COMMUNITY REDEVELOPMENT
AGENCY**

7 Member Board

(3) City & (3) County (1) Joint

Daniels, Deborah (City)	F/B	08-31-08	4yr. Term
Dobbins, Alandas (City)	F/B	08-31-09	4yr. Term
Frick, Mike (City)	M/W	08-31-08	4yr. Term
Langston, Ann W. (Joint Appointment)		08-31-12	4yr. Term

Attendance Records

Memphis and Shelby County Community Redevelopment Agency

Board/Commission

From 1/1/10 to 12/31/11 Total No. of Meetings 13 .

Member	Present	Absent
Deborah Daniels	11	2
Mike Frick	9	4



JANIS FULLILOVE
Councilwoman - District 8, Position 2

CITY COUNCIL

February 10, 2012

Councilman Harold Collins
City Hall
125 N. Main
Memphis, TN 38103

Dear Councilman Collins:

I would like to take this opportunity to offer a formal recommendation for Michael Lee, Sr. to the Healthcare Oversight Committee. Mr. Lee is replacing Mr. Frank Hester. As a retired Deputy Chief of the Memphis Police Department and Secretary of the Association of City Retired Employees, Mr. Lee will be a tremendous asset to the committee.

Sincerely,

A handwritten signature in cursive script that reads "Janis Fullilove".

Janis Fullilove
Memphis City Council

JF:sw

cc: Personnel Committee Members
Quintin Robinson, Director
Pearl Gibson, Manager



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

City Council Healthcare Oversight

BOARD/COMMISSION

Name: Michael Wayne Lee Sr Race W M F

E-Mail Address: mlee12@comcast.net Fax _____

Profession/Employer: Retired MPD Deputy Chief, Current A.C.R.E. Secretary

Business Address: 638 Jefferson Ave Zip 38105 Phone: 901.525.2615

Education: B.A. University of Memphis Magna Cum Laude in Police Administration 1983

Name of Spouse: Dorothy R. Lee Number of Children: 2 adult

Home Address: 6356 Wedgewick Cove Phone: 901.386.3880

City: Bartlett State: Tn Zip: 38134

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? _____

Professional Organization/Associations:

Fraternal Order of Police , Tennessee Law Enforcement Association

Other Organizations/Association:

Unity Lodge #95 Memphis, Scottish Rite Memphis, Al Chymia Shriners Memphis,

Other Interests:

Doing whatever I can to help the City of Memphis and its Retirees work for the good of all. Enjoying 7 grandchildren. Reading, Computers, Musician in Gospel Group "Cedar Creek" guitar/bass. My entire adult life has been spent selling Memphis and protecting its image, which I want to continue doing.

Signature

Date

2-10-2012

February 10, 2012

RESUME

Michael Wayne Lee, Sr.

Retired Deputy Chief Memphis Police Department
Association of City Retired Employees, Secretary

CONTACT INFORMATION

A.C.R.E. Office
638 Jefferson Ave
Memphis, Tennessee 38105
Office: 525-2615
Cell: 826-5040
Home: 386-3880
mlee12@comcast.net
www.acrememphis.org

Current Objective: City Council Healthcare Oversight
Committee Retiree Representative

Profile

CURRENT:	2006 to Present	ACRE Board, Insurance Committee & Secretary
EMPLOYED:	March 4, 1968	City of Memphis, TN. Police Dept.
RETIRED:	January 1, 2006	37 years, 10 months of service
RANKS:		Deputy Chief (Chief of Detectives) Inspector, Major, Commander, Captain, Lieutenant, Patrolman
SERVED:	Traffic Bureau	Interstate Patrol, Motorcycle Squad, Fatal/Critical Accident Unit
	Internal Affairs	Investigator Citizen Complaints
	Police Training Academy	Instructor 1977-92, specialized topics Accident Investigations, Vice, Directed Patrol, Increasing Productivity, Criminal Investigative Techniques
	Uniform Patrol	North & West Precinct's Field Supervisor South Precinct Commander
	Specialized/Directed Patrol	Commander Undercover Unit (Pilot)
	Vice Squad	Commander Undercover Unit
	General Investigation Bureau	Commander West, East/Central Detectives
	Robbery Squad	Commander-Detectives
	Auto Theft Squad	Commander-Detectives
	Police Information Systems	Commander -Computers, phones, pagers Central Records, Photo Lab, Communications
	Executive/Admin Bureau	Aid to Director Frank Holloman, Chiefs Henry Lux, & Chief Bill Price Presentations, handled all Citizens mail and responses, liaison between Mayor & Chief of Police, forerunner of current Mayor's Action Center.
	Security Director City of Mphs Wonders Cultural Series Exhibitions	Splendors of the Ottoman Sultans (1992) The Etruscans (1992) Napoleon (1993) Imperial Tombs of China (1995), Titanic (1997) (Provided U.S. and International Security)

Education B.A. University of Memphis Magna Cum Laude
Police Administration & Management 1983

Relevant Experience & Accomplishments

University of Memphis	1983 B.A. Magna Cum Laude Police Administration
Northwestern University	1974 Traffic Institute, Accident Investigation 80 hours
Northwestern University	1977 Traffic Institute Technical Accident Invest Evanston, Illinois 120
Federal Bureau of Investigation	1977 Law Enforcement Instructor Development 200 hours
Western States Vice Association	1988 Austin Texas, Techniques in Vice Investigation 40 hrs
University of Memphis	1968 Mutual Responsibility in Community Relations 40 hrs
Motorcycle Training for Police, Memphis & Shelby Co. Safety Council	1972 Preparation for Policing on Motorcycle 80 hours
Memphis Police Training Academy	1974 Emergency & Pursuit Driving Course 40 hours
Memphis Police Training Academy	1980 General Investigative Techniques 40 hrs
City of Memphis Personnel	1981 Advanced Patrol Techniques 40 hrs
	1982 Supervisors Workshop Harassment, Troubled Employees & Drug Abuse 40 hrs
Memphis Police Training Academy	1987 Advanced Covert Operations & Surveillance Techniques 40 hrs
Smithsonian's Cultural Property Protection	1994 Seminar Washington, D.C. 32 hours
Interactive Technologies, Inc.	1998 Caretaker Plus, Commander 2000 Wireless Alarm Tech 32hs
Smithsonian's Cultural Property Protection	1997 Seminar Raleigh, N. C., 32 hours
Tennessee Bureau of Investigation	1997 Tennessee Incident Based Reporting 40 hours Pilot
Tennessee Bureau of Investigation	1997 TIBRS Data Collection Procedures, 40 hrs. Pilot
Univ of Mphs Law Enforcement Inst.	1969 Mutual Responsibility in Community Relations 32 hours
Memphis Police Academy	1980 Introduction to First Line Supervision 40 hours
City of Memphis	1996 Total Quality Management Training
Synergetics Performance Group	2001 Effective Performance Appraisals 24 hrs
New Horizons Computer Learning Center	1997 Windows NT 4.0
SCOPE Regional Com. Policing Institute	1999 Introduction to Computers & Info. Technology Knoxville
City of Memphis	1998 On the Job Injuries, Employee Assistance, & SAPC Training
University of Tenn. Municipal training	1992 Negotiated Contract Revisions, & Communication Strategies for Law Enforcement Professionals
University of Tenn. Municipal Training	1992 Public Speaking, Improving Managerial Effectiveness & Writing Skills,
City of Memphis Personnel	1992 Sexual Harassment in Workplace, How to Recognize & Prevent, 1992 EEO/Labor Relations
City of Memphis Personnel	1995 Total Quality Management, July
City of Memphis Personnel	1988 Performance Review System
City of Memphis Personnel	1986 Rating Officer Performance
City of Memphis Personnel	1990 Career Focus Programs
University of Tenn. Municipal Training	1998 Motivation & Empowerment
University of Tenn. Municipal Training	1998 Coping with Difficult People
City of Memphis Personnel	1989 Employee Assistance Program and Early Intervention

AUTHORED: Formulated, wrote, and implemented employee orientation manuals for:

Traffic Investigation Techniques for Memphis Police
Vice Investigations Procedure Manual
Improving Productivity through Directed Patrol
Result of Pilot Target Program: Directed Patrol
General Investigative Techniques for Criminal Cases
Security Issues: Tangible Property Protection
Operations Manual for Napoleon, Imperial Tombs of China, and
Titanic Exhibitions
Operations Manual for the Auto Theft Bureau

**Programs
Coordinated**

Saved the Police Department \$1.5 million dollars in redundant and wasted systems not being used but monthly costing money in telephone services during first year managing Information Systems.
Coordinated the Y2K change successfully, no system failures in the MPD network.
Coordinated the move for the MPD to NT systems, creating 100 meg Ethernet.

Implemented designs for all systems involving security for Pyramid
Designed and Managed all Security Monitors & Alarms for the Wonders Series
Wrote Purchasing Contracts for the City in securing adequate alarms and other security systems for Wonders.

Exhibits Coordinated International Security for flight to Istanbul, Turkey and Rome, Italy and stayed with both exhibits back to their home countries.
Coordinated all security during transporting and set up for all Wonder exhibits throughout the U.S. per the contract the Mayor of Memphis had signed.

Honors & Awards

1981 Awarded Lifesaving Medal by City of Memphis
1969 Served on the first Community Relations Commission in City of Memphis
1984 Created Specialized Patrol Proactive Policing Approach for Memphis Police
1989 Initiated a statewide drive resulting in the Tennessee Legislature changing State Prostitution laws, increasing punishment and modernizing definitions
1993 American Society for Industrial Security Certificate of Appreciation Training
2004 Award for Excellence and Achievement as an Individual in Continuous Quality Improvements for the City of Memphis