

# City of Memphis

TENNESSEE

JIM STRICKLAND  
MAYOR

October 11, 2016

The Honorable Philip Spinosa, Jr., Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Spinosa:

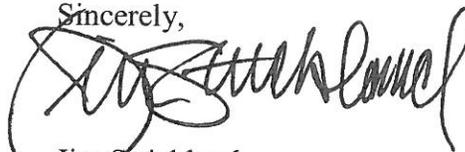
Subject to Council approval, it is my recommendation that:

**Pamela Williams Kelly**

be appointed to the Memphis and Shelby County Film & Television Commission with a term expiring September 30, 2019.

I have attached biographical information.

Sincerely,



Jim Strickland  
Mayor

JSS/sss

Cc: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Film & Television Commission

BOARD/COMMISSION

Name: Pamela Williams Kelly Race Black M  F

E-Mail Address: attorneypwkelly@gmail.com Fax 901-907-0076

Profession/Employer: Attorney

Business Address: 1269 Old Hickory Road  
Memphis, TN Zip 38116 Phone: 901-210-6551

Education: The University of Memphis (J.D.) and Mississippi State University (B.A.)

Name of Spouse: N/A Number of Children: 4

Home Address: 1269 Old Hickory Road Phone: 901-210-6551

City: Memphis State: TN Zip: 38116

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 26 years

### Professional Organization/Associations:

American, Tennessee and Memphis Bar Associations; American Immigration Lawyers Association; Black Entertainment and Sports Lawyers Association and Ben F. Jones Chapter of National Bar Association; accredited attorney for US Department of Veterans Affairs

### Other Organizations/Association:

Black Women Film Network (Atlanta, GA); Volunteer Lawyers and Professionals for the Arts (Nashville, TN); Delta Sigma Theta Sorority, Inc.

### Other Interests:

Board member, YWCA Greater Memphis; Advisory Board Member, Literacy Mid-South; Youth Court Mentor for Memphis & Shelby County Juvenile Court; volunteer attorney for Community Legal Center, Memphis Area Legal Services and Online Tennessee Justice

Signature Pamela Williams Kelly Date 10/6/16

# *Pamela Williams Kelly, Esq.*

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1269 Old Hickory Road | Memphis, Tennessee 38116  
(901) 210-6551 | E-mail: [attorneypwkelly@gmail.com](mailto:attorneypwkelly@gmail.com)

## AREAS OF PRACTICE

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Family      Immigration      Entertainment

## BAR ADMISSIONS & REGISTRATIONS

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Tennessee State Bar

Accredited Attorney - United States Department of Veterans Affairs

Registered Attorney - Executive Office for Immigration Review

## PROFESSIONAL RECOGNITION, MEMBERSHIPS AND SERVICE

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Award:

2013 Celebrate Pro Bono Award from Memphis Bar Association Access to Justice Committee and the Memphis Area Legal Services Pro Bono Project

Memberships:

American, Tennessee and Memphis Bar Associations

American Immigration Lawyers Association (AILA) & its Mid-South Chapter

Black Entertainment & Sports Lawyer Association (BESLA)

Ben F. Jones Chapter, National Bar Association

Public Service:

AILA Military Assistance Program

Black Women Film Network (Atlanta, Georgia)

Community Legal Center

Hague Convention Attorney Network (U.S. Department of State)

Memphis Area Legal Services

OnLine TN Justice

Volunteer Lawyers and Professionals for the Arts (Nashville, TN)

Youth Court Mentor, Memphis & Shelby County Juvenile Court

## EDUCATION

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Doctor of Jurisprudence; May 1999

The University of Memphis; Cecil C. Humphreys School of Law; Memphis, Tennessee  
Law Clerk for Judge George H. Brown, Jr., Circuit Court Division 6 (1998 - 1999)

Bachelor of Arts - Communications (Emphasis: Public Relations); May 1987

Mississippi State University; Starkville, Mississippi

## LEGAL EXPERIENCE

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The Law Offices of Pamela Williams Kelly  
November 2010 – present; Memphis, Tennessee

*Attorney / Owner*

- Develop intellectual property licensing opportunities, branding and sponsorship opportunities for clients as needed
- File copyright and trademark registration with the United States Copyright Office and United States Patent and Trademark Office, respectively
- Represent non-citizens in federal proceedings in the Memphis Immigration Court, which serves the states of Tennessee, Arkansas, Kentucky and Mississippi
- Prepare visa and Deferred Action for Childhood Arrivals (DACA) applications
- Represent non-citizens for legal resident status, consular processing, naturalization and removal hearings
- Draft and review contracts, nondisclosure agreements, wills, divorce complaints, settle agreements, quit claim deeds and other legal documents as required
- Perform all relevant legal research to analyze risks and provide strategic legal advice

Memphis & Shelby County Music Commission (MSCMC)

March 2009 – July 2013; Memphis, Tennessee

*Music Commission Specialist*

- Drafted release form for cookbook project to secure participation from community leaders and dignitaries such as Chef Claire Robinson from the Food Network, Tennessee Congressman Steven Cohen and the former First Lady of Tennessee, Andrea Conte
- Managed twelve attorneys and schedule clients for the Memphis Music Legal Clinic
- Reviewed legal documents to ensure compliance with contractual terms
- Performed legal research for intellectual property and contract issues
- Maintained oversight of MSCMC memberships in various organizations and/or sponsorships to ensure compliance and receipt of contractual goods and/or services

Strayer University; Memphis, Tennessee

October 2003 – December 2011; Memphis, Tennessee

*Adjunct Faculty and Certified Online Adjunct Faculty*

- Prepared lesson plans and instructional delivery methods for undergraduate and graduate students in Commercial Law, Civil and Criminal Procedures and Contract and Procurement Law; class preparation included researching relevant federal and state court decisions, statutory law and current events for use in course instruction
- Developed the course guide for online and on ground classes in Criminal Justice
- Served as a mentor for new faculty, which included assessment and sharing best practices in the online learning environment
- Assessed students' understanding of subject matter through varied measuring tools such as oral presentations, writing assignments, legal research and internet-based inquiries

Axia College of University of Phoenix  
February 2006 – June 2011; Memphis, Tennessee  
*Online Faculty*

- Facilitated online courses in Communications, Critical Thinking and Criminal Justice courses in an asynchronous format
- Ensured students' proper online decorum to ensure a positive learning environment
- Motivated students to actively participate in all aspects of the educational process, including class discussions, discussion threads, research, and other enrichment activities
- Participated in faculty development and curriculum implementation strategies

Remington College  
April 2003 – October 2007; Memphis, Tennessee  
*Adjunct Faculty*

- Prepared lesson plans and instructional delivery methods for undergraduate students in Business Law, Constitutional Law and Evidence Processing; class preparation included researching relevant federal and state court decisions, statutory law and current events for use in course instruction
- Assessed students' understanding of subject matter through varied measuring tools such as oral presentations, writing assignments, legal research and internet-based inquiries
- Received two consecutive education awards from the Criminal Justice Department for teaching "outside the box"

Time Warner Cable  
October 2004 – October 2005; Memphis, Tennessee  
*Human Resources Coordinator*

- Researched, prepared and timely submitted employer's responses to claims filed with the Equal Employment Opportunity Commission and Tennessee Department of Labor; negotiated response extensions which saved the company over \$40,000
- Interpreted federal and state regulations and policies; modified policies including the company's Affirmative Action Plan; developed procedures for effective communication and delivery of employee benefits and services
- Conducted exit interviews and prepared termination paperwork for personnel files
- Revised new hire orientation procedures; facilitated new employees introduction to the company which included an overview and explanation of company policies

## PERSONAL ASSOCIATIONS

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Delta Sigma Theta Sorority, Incorporated  
Literacy Mid-South; Advisory Board Member (2013 – present)  
tnAchieves Mentoring Program (*former mentor for first generation college students*)  
YWCA of Greater Memphis, Board Member

# City of Memphis



TENNESSEE

JIM STRICKLAND  
MAYOR

October 11, 2016

The Honorable Philip Spinosa, Jr., Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Spinosa:

Subject to Council approval, it is my recommendation that:

**Emma Crystal**

be appointed to the Memphis and Shelby County Film & Television Commission with a term expiring September 30, 2019.

I have attached biographical information.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Strickland", written over a circular flourish.

Jim Strickland  
Mayor

JSS/sss

Cc: Council Members



# City of Memphis

TENNESSEE

JIM STRICKLAND  
MAYOR

October 11, 2016

The Honorable Philip Spinosa, Jr., Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Spinosa:

Subject to Council approval, it is my recommendation that:

**Robert Gordon**

be appointed to the Memphis and Shelby County Film & Television Commission with a term expiring September 30, 2019.

I have attached biographical information.

Sincerely,



Jim Strickland  
Mayor

JSS/sss

Cc: Council Members



# City of Memphis

BIOGRAPHICAL INFORMATION  
APPOINTMENT TO BOARD/COMMISSION  
Memphis & Shelby Co Film & Television  
BOARD/COMMISSION

Name: Robert Gordon Race White M  F

E-Mail Address: rjgwork@bellsouth.net Fax \_\_\_\_\_

Profession/Employer: writer/filmmaker

Business Address: 1594 Harbert Ave. Zip 38104 Phone: 901-278-5012

Education: MUS.

Name of Spouse: Tara McAdams Number of Children: 2

Home Address: 1594 Harbert Ave Phone: 901-278-5012

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: 38104

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? \_\_\_\_\_

Professional Organization/Associations:

Directors Guild of America

Other Organizations/Association:

Levitt Shell

Soulsville/Stax Academy

Other Interests: \_\_\_\_\_

Signature Robert Gordon Date 10/10/16



# ROBERT GORDON

## ([HTTP://THEROBERTGORDON.COM/](http://therobertgordon.com/))

### More

## Biography

Grammy Award winning writer Robert Gordon is the author of 6 books, and producer/director of 8 feature documentaries. He has focused on the American south—its music, art, and politics—to create an insider’s portrait of his home that is both nuanced and ribald.

Gordon’s most recent documentary is *Best of Enemies*, a film about the enmity between William F. Buckley Jr. and Gore Vidal, and how it played out nationally on television in 1968, its ramifications shaping today’s media landscape. Other films as director/producer include *Stranded In Canton*, a collaboration with photographer William Eggleston, and *Respect Yourself: The Stax Records Story*, a story of the Civil Rights Movement and the rise of Black Power through the lens of southern soul music. *Johnny Cash’s America* featured interviews with former Vice President Al Gore and US Senator Lamar Alexander, and with Snoop Dogg and Ozzy Osbourne. It examines ideas of justice, penance and faith, spiritual and national, through the life of Johnny Cash.

Gordon’s first book, *It Came From Memphis*, careens through the 1950s, ‘60s, and ‘70s, riding shotgun with the weirdoes, winos, and midget wrestlers who were the forces that created rock and roll. Elvis was a marginal figure in that book, but Elvis’ estate, Graceland, contracted with Gordon for two books: *The King on the Road*, the first project to have access to Col. Parker’s archives, and *The Elvis Treasures*. Gordon wrote the definitive biography of blues great Muddy Waters, *Can’t Be Satisfied*, and his book *Respect Yourself*, about Stax Records—the home of Isaac Hayes, Otis Redding and the Staple Singers—was published to great acclaim in late 2013.

Gordon’s work has shown on PBS’s American Masters and Great Performances series, A&E, BBC, Channel Four, and many global networks. His writing has appeared in most major magazines and newspapers. Four of his documentaries have received Grammy Award nominations:

- *Johnny Cash’s America*
- *Respect Yourself: The Stax Records Story*
- *Muddy Waters Can’t Be Satisfied*
- *The Road To Memphis*, an episode of Martin Scorsese’s “*The Blues*”

He won a Grammy as a writer of the essay in the 2010 boxed set, *Keep An Eye On the Sky*, about the band Big Star.

He lives in Memphis, Tennessee with his wife and two children.

## Links

- **Robert Gordon** on IMDB (<http://www.imdb.com/name/nm1271076/>)

Search ...



### RECENT POSTS

428 (<http://therobertgordon.com/paste-magazine/>)

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425 (<http://therobertgordon.com/respect-yourself-reviewed/>)

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241 (<http://therobertgordon.com/booksigning-schedule/>)

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### RECENT COMMENTS

- On the "A" w/Souleo: Stax Records Book Explores Issues of Race - canadareve (<https://canadareve.com/on-the-a-wsouleo-stax-records-book-explores-issues-of-race/>) on Respect Yourself (<http://therobertgordon.com/books/respect-yourself/#comment-5>)
- On the "A" w/Souleo | Soul Train (<http://soultrain.com/2013/11/21/on-the-a-wsouleo-14/>) on Respect Yourself (<http://therobertgordon.com/books/respect-yourself/#comment-4>)
- Stax Records book explores issue of race | The Talkative (<http://thetalkative.com/stax-records-book-explores-issue-of-race/>) on Respect Yourself (<http://therobertgordon.com/books/respect-yourself/#comment-3>)
- On the "A" w/Souleo: Stax Records book explores issues of race < Souleo Universe (<http://souleouniverse.com/2013/11/on-the-a-wsouleo-stax-records-book-explores-issues-of-race/>) on Respect Yourself (<http://therobertgordon.com/books/respect-yourself/#comment-2>)

### ARCHIVES

November 2013 (<http://therobertgordon.com/2013/11/>)

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# City of Memphis



TENNESSEE

JIM STRICKLAND  
MAYOR

October 11, 2016

The Honorable Philip Spinosa, Jr., Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Spinosa:

Subject to Council approval, it is my recommendation that:

**Lawrence "Boo" Mitchell**

be appointed to the Memphis and Shelby County Film & Television Commission with a term expiring September 30, 2019.

I have attached biographical information.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Strickland", written over a circular stamp.

Jim Strickland  
Mayor

JSS/sss

Cc: Council Members



# City of Memphis

BIOGRAPHICAL INFORMATION  
APPOINTMENT TO BOARD/COMMISSION

MEMPHIS & SHELBY Co. FILM & TELEVISION COMMISSION  
BOARD/COMMISSION

Name: Lawrence "Boo" Mitchell Race B M  F

E-Mail Address: boo@royalstudios.com Fax \_\_\_\_\_

Profession/Employer: Co-Owner/Manager Royal Studios

Business Address: 1320 Willie Mitchell Blvd. Memphis TN Zip 38106 Phone: 901-775-3790

Education: Christian Brothers High School, Shelby State College 2yrs

Name of Spouse: Tanya Mitchell Number of Children: 5

Home Address: 288 S. Mendenhall Rd. Phone: 901-756-4841

City: Memphis State: TN Zip: 38106

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 45 yrs

Professional Organization/Associations:

Board Member and former President Memphis Grammy Chapter, Board Member Rock and Soul Museum

Other Organizations/Association:

Other Interests:

Signature  Date 10/10/2016

Lawrence "Boo" Mitchell  
Owner  
Royal Studios

Lawrence "Boo" Mitchell was born in Memphis into a musical family. His father, Willie Mitchell, operated Royal Studios and was Vice President of Hi Records. Due to his father's success, Mitchell was surrounded by top recording artists from a very young age, including Al Green, the Jacksons, KC & the Sunshine Band, Michael McDonald, and the Doobie Brothers among others.

Mitchell became interested in music production at a very early age with memories of Royal Studios as early as 6 years old. He began working with his father at a young age, accumulating rare credits and abilities. His own career began at age 17 when he played keyboard on one of Al Green's Grammy award-winning gospel albums. He has been a producer/engineer at Royal Studios from the early 90s through the present working with award-winning artists including John Mayer, Snoop Dog, Terrance Howard and Bruno Mars.

# City of Memphis

TENNESSEE

JIM STRICKLAND  
MAYOR

October 11, 2016

The Honorable Philip Spinosa, Jr., Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Spinosa:

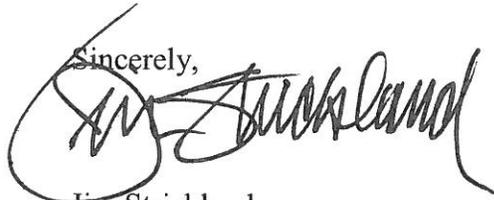
Subject to Council approval, it is my recommendation that:

**Erick New**

be appointed to the Memphis City Beautiful with a term expiring June 30, 2018.

I have attached biographical information.

Sincerely,



Jim Strickland  
Mayor

JSS/sss

Cc: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Memphis City Beautiful

BOARD/COMMISSION

Name: Erick Brokaw New Race Caucasian M  F

E-Mail Address: erick@gardendistrictmemphis.com Fax 901-761-3606

Profession/Employer: Self Employed / Garden District

Business Address: 5040 Sanderlin Avenue, Suite 109 Zip 38117 Phone: 901-761-3277

Education: Bishop Byrne HS, University of Memphis (DNF)

Name of Spouse: Suzanne New Number of Children: 2

Home Address: 1813 Carr Avenue Phone: 901-240-0044

City: Memphis State: TN Zip: 38104

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 42 Years

Professional Organization/Associations:

Other Organizations/Association:

Member of Grace St Lukes Episcopal Church, Chairman of the Annual Fund for Grace St. Lukes School

Other Interests:

Fly Fishing, Traveling, Hiking,

Signature  Date 8/9/14

# **Erick New**

**Home:**

**1813 Carr Avenue, Memphis, TN 38104**

**Work:**

**Garden District 5040 Sanderlin Avenue, Suite 109 Memphis, TN 38117**

**901-761-3277 (W) 901-240-0044 (M)**

Erick New is a native of Memphis, TN. Erick was an employee of John Hoover Flowers for four years until Mr. Hoover's death in 1995. He then worked with Hallmark Cards to create Hallmark Flowers where he became production manager and oversaw the design and production of their product line. Missing the personal customer relationships not found in the corporate world, he returned to manage Garden District in 2002 and in 2004 he became a partner in the business. Garden District specializes in providing floral and design services for weddings, parties and other special events in the Memphis area and numerous other locations including New Orleans, California, Montana, Virginia, Paris, France and London, England. Garden District's work has been featured in various publications including Southern Accents, Flower Magazine, Veranda, and Martha Stewart Weddings. Erick and his wife Suzanne are the proud parents of two boys, Garner and Gregory.



JIM STRICKLAND  
MAYOR

October 11, 2016

The Honorable Philip Spinoso, Jr., Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Spinoso:

Subject to Council approval, it is my recommendation that:

**Gale Jones Carson**

be reappointed to the Memphis and Shelby County Film & Television Commission with a term expiring September 30, 2019.

I have attached biographical information.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Strickland". The signature is written in a cursive, flowing style.

Jim Strickland  
Mayor

JSS/sss

Cc: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Memphis + Shelby County  
BOARD/COMMISSION  
Film + Television Commission

Name: Gale Jones Carson Race AA M  F

E-Mail Address: galecarson@comcast.net Fax 901-528-4691

Profession/Employer: Director, Corporate Communications, MCG

Business Address: 220 So. Main St. Zip 38103 Phone: 901-528-4491

Education: Bachelor's Degree (Broadcast Journalism)

Name of Spouse: NA Number of Children: 1

Home Address: 3170 N. Trewant Phone: \_\_\_\_\_

City: Memphis State: TN Zip: 38127

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? \_\_\_\_\_

Professional Organization/Associations: See resume

Other Organizations/Association: See resume

Other Interests: See resume

Signature

Date 10-6-16

## Gale Jones Carson



Gale Jones Carson, Director of Corporate Communications for Memphis Light, Gas & Water, is responsible for managing and coordinating all aspects of employee and public communication programs, customer communications, media and community relations, marketing communications, crisis communications, social media, website management, graphic arts, printing, mail services and distribution operations and the PBX (Private Branch Exchange)-telephone operations. MLGW is the largest three-service municipal utility in the nation.

Carson rejoined MLGW in January 2007, after working as Executive Assistant and Chief Spokesperson for the City of Memphis Mayor for almost seven years. Prior to working for the Mayor, she worked 16 years in Corporate Communications at FedEx. Carson worked in public relations for more than six years for MLGW prior to joining FedEx.

A veteran in public relations, Ms. Carson has more than three decades of journalism/public relations and management experience. In addition to her experience at MLGW and FedEx, for many years she was a freelance writer for a couple of local weekly publications. Also, Ms. Carson created, produced and hosted the local cablevision program, *Memphis Style Politics*, for about 10 years.

Ms. Carson is a Co-Founder of Salute to Fatherhood. She served a five-year term as a Commissioner on the Tennessee Arts Commission. She was elected Vice Chair of the Tennessee Arts Commission in June 2012 and also chaired the Allocations Committee. Currently, she is the Chairman on the Memphis & Shelby County Film & Tape Commission. She was the Vice Chairman for two terms prior to serving as president.

Ms. Carson serves on the NAACP's Executive Committee, is a member of the Community Foundation of Greater Memphis Board of Governors, the Women's Foundation for a Greater Memphis, the IWF/TWF/MWF (International Women's Forum/Tennessee Women's Forum/Memphis Women's Forum); and also the President of the River City (TN) Chapter of The Links, Incorporated.

Ms. Carson has served on the boards of several organizations such as the National Civil Rights Museum (currently serving on the Museum's Advisory Board), the Rock 'n' Soul

Museum, the Memphis Convention & Visitors Bureau, Memphis In May, the Memphis & Shelby County Music Commission, the Rise Foundation, the Pyramid, Case Management Inc., Volunteer Center of Memphis, Alliance for Nonprofit Excellence Board, the St. Jude Multicultural Advisory Committee and the Memphis Heritage Trail Selection Committee.

As a one of the two members of Colored Girls, one of Ms. Carson's most cherished works is raising money for small non-profit organizations. This is done by hosting fundraising Movie Premieres several times each year and donating the proceeds to various non-profit organizations.

Among the many professional, civic and political awards she has received, her most cherished are the Girls, Inc. "She Knows Where She is Going" award; the Silver Star Achievers Award; the April 4<sup>th</sup> Foundation's H. Ralph Jackson Trailblazer Award; 2015 "Keepers of the Dream Award," The Loretta McNary Show's 2015 Kindle Award and, the NBA Grizzlies' Community Heroes Award. Ms. Carson has also received numerous Professional Awards related to her work.

A native of Memphis, Ms. Carson is a graduate of the Leadership Memphis Class of 1998 and the University of Memphis where she earned a Bachelor's Degree in Broadcast Journalism. Ms. Carson was blessed with two sons and now has two granddaughters.

# City of Memphis

TENNESSEE

JIM STRICKLAND  
MAYOR

October 11, 2016

The Honorable Philip Spinoso, Jr., Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Spinoso:

Subject to Council approval, it is my recommendation that:

**Susan Murrman Price**

be reappointed to the Memphis and Shelby County Film & Television Commission with a term expiring September 30, 2019.

I have attached biographical information.

Sincerely,



Jim Strickland  
Mayor

JSS/sss

Cc: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Film

### BOARD/COMMISSION

Name: Susan G Murrmann Race Caucasian  F

E-Mail Address: sgmurrmann@msn.com Fax 9012605607

Profession/Employer: MD McDonald Murrmann Women's Clinic

Business Address: 7205 Wolf River Blvd Ste 150 Zip 38138 Phone: 9017624500

Education: UT Health Sciences, Chicago Medical School, Bradley University

Name of Spouse: NA Number of Children:           

Home Address: 6018 River Oaks Rd Phone: 9012332420

City: Memphis State: TN Zip: 38120

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 24 years

Professional Organization/Associations: UT OBI/ENI Faculty  
Other Organizations/Association: The Blues Foundation, Indie Memphis Film board, Beal Street Music Note Committee

Other Interests: music, Memphis, art

Signature [Signature] Date 11/24/13

Dr. Susan G. Murrmann is one of the co-founders of the McDonald Murrmann Women's Clinic, PLC, Medical Director of the McDonald Murrmann for Skin, Laser, and Healthy Aging, and formerly co-host of the *Memphis Morning View* on 98.9 KIM FM. She is a sought-after lecturer and television commentator on a variety of women's health topics including healthy lifestyle choices, heart disease, minimally invasive surgery in women, and surgical site infection prevention. Starting in May 2001 to 2011 Dr. Murrmann has been selected by her peers for inclusion in the *Best Doctors in America*.

An ardent believer in raising awareness about women's health issues, she served on the Board of Directors of the American Heart Association and is immediate past President of the AHA Board in 2005. She is the past Chairman of the board of the Methodist Healthcare Foundation and has served on the committee for the Methodist Healthcare Cancer Center Luncheon that has welcomed guests such as Queen Noor, First Lady Barbara Bush, and Tom Brokaw. Dr. Murrmann was also named the *first female* "Healthcare Hero" by the Memphis Business Journal in 2005 for her work with the community and several charities. She served on the board of the National Ovarian Cancer Coalition, earned status as a Certified Menopause Clinician by the North American Menopause Society, and is a graduate of the 2005 class of Leadership Memphis. Dr. Murrmann was also named as one of the "Top Fifty Influential Women in Memphis" and she and Dr. McDonald were named two years in a row as "Top 10 Female Business Owners" by the *Memphis Woman* magazine. Dr. Murrmann served as a co-chair for the Humane Society 75<sup>th</sup> Anniversary campaign "*Dog Daze of Memphis*" that promotes the Humane Society, Memphis, and art. In the past she has chaired many events and galas for charity including The American Heart Walk, The Heart Walk, and was the founder of "The Zodiac Ball" for the American Cancer Society which will now go into its 8<sup>th</sup> year.

She completed her undergraduate studies and graduated with honors at Bradley University in Peoria, Illinois, she studied at the Chicago Medical School and University of the Health Sciences graduating with multiple honors, served two years of her residency at the University of Illinois, and and two years of residency at the University of Tennessee in Obstetrics and Gynecology. Her society memberships include the Memphis Shelby County Medical Society, Tennessee Medical Association, and North American Menopause Society, the American Association of Gynecological Laparoscopic, the Society of Laparoendoscopic Surgeons, the Society of Cosmeticogynecology, and the American Association of Cosmetic Surgeons. Dr. Murrmann is an expert in the area of Minimally Invasive

Surgery and Surgical Site Infections and has been involved with many clinical studies and lectures in those areas. She currently serves on the faculty of University of Tennessee for the Minimally Invasive Surgery Fellowship and as Secretary of the Memphis Robotic Surgery Society. Dr. Murrmann also consults for Ethicon Endosurgery and Ethicon Endosuture where she lectures locally and in the across the country in minimally invasive surgery, wound closure, and surgical site infection. Dr. Murrmann was recently appointed to the advisory board of the national organization the "American Institute of Minimally Invasive Surgery". Starting in October she will host a segment on FOX 13 after 9 show for women and health.

Dr. Murrmann also believes that women who "take better care of themselves on the outside ultimately take better care of themselves on the inside" so her expertise includes all aspects of women's health, including the minimally invasive cosmetic procedures, healthy lifestyle choices, and alternative health recommendations.

Although a transplant to Memphis from Chicago, Illinois, Memphis is her new home where she has been involved in many local organizations that promote health, Memphis, the arts, and tourism. She is currently a member of the National Association of the Recording Artists and is a supporter of Musicares, and organization that provides medical care to musicians without healthcare insurance. Dr. Murrmann is also on the executive committee of the Memphis and Shelby County Film and Television Commission, the board of the Indie Memphis Film Festival, and the Beale Street Blue Note committee that awards "Brass Notes" on Beale Street to deserving local musical artists.

Medicine is art, music and film are art, art is a passion.

# City of Memphis

TENNESSEE

JIM STRICKLAND  
MAYOR

October 11, 2016

The Honorable Philip Spinoso, Jr., Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Spinoso:

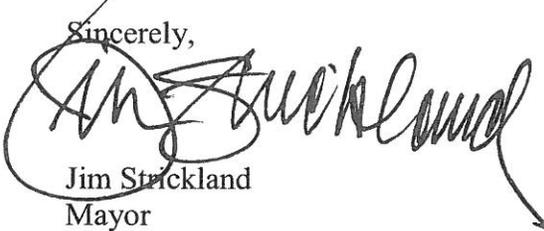
Subject to Council approval, it is my recommendation that:

**Ekundayo Bandele**

be reappointed to the Memphis Youth Guidance Commission with a term expiring December 31, 2019.

I have attached biographical information.

Sincerely,



Jim Strickland  
Mayor

JSS/sss

Cc: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: Ekundayo Bandele Race Black M  F

E-Mail Address: ekundayo@hattilootheatre.org Fax 9015250039

Profession/Employer: Founder, Executive/Artistic Director Hattiloo Theatre

Business Address: 856 Marshall Avenue, Memphis, TN 38103 Phone: 9015023486

Education: Tennessee State University (no diploma)

Name of Spouse: Nicole Bandele Number of Children: 2

Home Address: 429 North Willett Phone: 9012467361

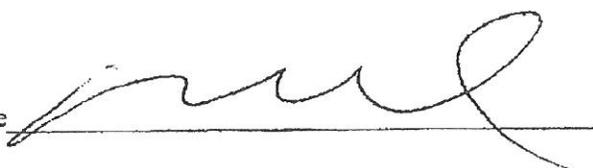
City: Memphis State: TN Zip: 38103

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 15 years

Professional Organization/Associations:  
Serves on the boards of the Memphis Education Foundation, The Ben Hooks Institute for Social Change at the University of Memphis, and the Overton Park Conservancy.

Other Organizations/Association:  
N/A

Other Interests:  
Writing.

Signature  Date 9/27/12

Ekundayo Bandele is from Brooklyn, NY. In 1992 he left Tennessee State University and wrote plays that include *Judas Hands* and a novel – *Tales Go Round*. Over the years, he has worked as an art broker and operated various entrepreneurial endeavors including a vintage clothing store. In 2006, he founded and opened Hattiloo Theatre (named for his two daughters), in the Edge District of Memphis. He has directed several plays, most notably August Wilson's *Fences* and the Ostrander Award winning production of the play based on Toni Morrison's novel *The Bluest Eye*. Ekundayo serves on the boards of the Benjamin Hooks Institute for Social Change, the Memphis Education Foundation, the Overton Park Conservancy, and he is on the advisory council of Victory University. He is a graduate of Leadership Memphis' 2010 Executive Program and Leadership Academy Masters 2012. Presently, he is leading Hattiloo's move to construct a new 13,000 square foot theatre in Overton Square. He has received awards from the Center City Commission, the United Way of the Midsouth, Federal Reserve Bank of St. Louis, and Impact Memphis, and a Congressional Certificate of Honor. Memphis Business Quarterly named him a Power Player for the last three consecutive years.



# City of Memphis

TENNESSEE

JIM STRICKLAND  
MAYOR

October 11, 2016

The Honorable Philip Spinoso, Jr., Chairman  
Personnel, Intergovernmental & Annexation Committee  
City Hall - Room 514  
Memphis, TN 38103

Dear Chairman Spinoso:

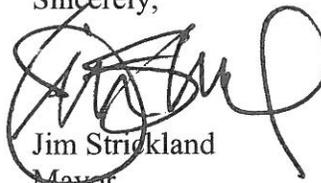
Subject to Council approval, it is my recommendation that:

**Derek Brassel**

be reappointed to the Pension Board of Administration with a term expiring December 31, 2017.

I have attached biographical information.

Sincerely,



Jim Strickland  
Mayor

JSS/sss

Cc: Council Members



# City of Memphis

## BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Pension

BOARD/COMMISSION

Name: Derek Brassel Race Black M  F

E-Mail Address: derek.brassel@memphistn.gov Fax 901-682-8531

Profession/Employer: City of Memphis Fire Division

Business Address: 550 S. Mendenhall Memphis, TN Zip 38117 Phone: 901-636-5507

Education: Master of Science in Operations Management, University of Arkansas

Name of Spouse: Darnita T. Brassel Number of Children: 3

Home Address: 5426 Longwood Drive Phone: 901-386-7770

City: Memphis State: TN Zip: 38134

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes  or No  If yes, how long? 23

Professional Organization/Associations:

Fire Department Safety Officers Association (FDSOA)

Other Organizations/Association:

Mississippi Boulevard Christian Church

Other Interests:

Conflict resolution, community service, golf, tennis, motorcycling

Signature Derek Brassel Date 9/23/2016

# Derek Brassel

5426 Longwood Drive  
Memphis, Tennessee 38134  
(901) 386-7770

Email: derek.brassel@memphistn.gov

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**OBJECTIVE:** To extend my service to the City of Memphis as a Pension Board committee member

## **SUMMARY OF QUALIFICATIONS**

- Committed to provide quality internal and external customer service
- Trustworthy, dependable and reliable team player
- Skilled at conflict resolution and problem solving
- High level of adaptability
- Capable of accepting additional responsibilities
- Excellent verbal and writing communication skills

## **EDUCATION**

Bachelor of Science in Organizational Leadership  
Bethel University GPA 3.95

McKenzie, TN

Master of Science in Operations Management  
University of Arkansas

Fayetteville, AR

## **EXPERIENCE**

August 2016-Present

City of Memphis Division of Fire Services

Memphis, TN

### **Fire Suppression Battalion Chief**

- Supervise a Battalion of 5 fire stations with approximately 50 personnel at fire and other emergency incidents during fire suppression, rescue and emergency medical operations as Incident Commander
- Responsible for staffing, performance training, recognition and discipline of said personnel
- Maintain professional profile, as well as professional level of verbal and written communication skills
- Perform related duties as assigned

2009-2016

City of Memphis Division of Fire Services

Memphis, TN

### **Battalion Chief of Safety**

- Assess, monitor, and instruct every aspect of firefighter safety including but not limited to emergency scene safety and compliance to standard operating guidelines
- Respond as Incident Safety Officer to fire and other emergency incidents
- Monitor compliance with NFPA and OSHA regulations and guidelines
- Initiate the investigation of serious firefighter injury and/or death and of breathing apparatus failure
- Develop and recommend new policies pertaining to firefighter safety and health/wellness requirements
- Supervise two OSHA Coordinators who process and track On-the-Job injury reports, administer random and post-accident drug testing procedures and facilitate access to the Employee Assistance Program for fire department personnel
- Responsible for the operation of Air Mask Services
- Prepare specifications for purchase orders and contracts for the acquisition and maintenance of breathing apparatus, air cylinders and related safety equipment

2003-2005

City of Memphis Division of Fire Services

Memphis, TN

**Interim Manager of Logistical Services**

- Manage personnel assigned to Logistical Services
- Responsible for the acquisition, maintenance, and distribution of Fire Division inventories including household and office supplies, kitchen utensils and equipment, lawn equipment, firefighting protective clothing and fire hose, medical supplies and equipment, safety equipment, and lounge and bed hall equipment
- Responsible for the proper distribution of essential inventories to Engine Houses and Divisional facilities
- Responsible for the coordination of work repair orders with the General Services Division
- Coordinate janitorial duties for the Division of Fire Services

**EXPERIENCE (continued)**

- Responsible for the production and repair of hose bed, salvage, and equipment covers
- Manage the budget, purchase orders, and contracts for Logistical Services
- Responsible for the development of specifications for purchase orders and contracts for the acquisition of Fire Division supplies and equipment through Logistical Services

1992-2009

City of Memphis Division of Fire Services

Memphis, TN

**Fire Suppression Battalion Chief**

- Supervise a Battalion of 4 fire stations with approximately 40 personnel at fire and other emergency incidents during fire suppression, rescue and emergency medical operations as Incident Commander
- Responsible for staffing, performance training, recognition and discipline of said personnel
- Maintain professional profile, as well as professional level of verbal and written communication skills
- Perform related duties as assigned

1989-1992

City of Memphis Division of Fire Services

Memphis, TN

**Fire Suppression Lieutenant**

- Supervise a company of 4 to 5 fire service personnel at fire and other emergency incidents during fire suppression, rescue and emergency medical operations as Company Officer
- Responsible for performance training, recognition and discipline of said personnel
- Perform related duties as assigned

1986-1989

City of Memphis Division of Fire Services

Memphis, TN

**Fire Suppression Driver**

- Responsible for the safe driving and operation of fire apparatus to and from fire and other emergency incidents
- Perform fire suppression pump and aerial ladder, rescue and emergency medical operations and other related duties as assigned

1983-1986

City of Memphis Division of Fire Services

Memphis, TN

**Fire Suppression Private**

- Respond to fire and other emergency incidents to perform suppression, rescue and Emergency Medical Technician duties

- Perform related duties as assigned

### **PROFESSIONAL ACTIVITIES**

- Member of the City of Memphis Pension Board
- Member of the Regional Traffic Incident Management Committee
- Member of the Fire Department Safety Officers Association

References Available Upon Request