



CITY OF MEMPHIS

DIVISION OF HOUSING AND COMMUNITY DEVELOPMENT

FY 2017 O&M Budget Request

Paul A. Young, HCD Director

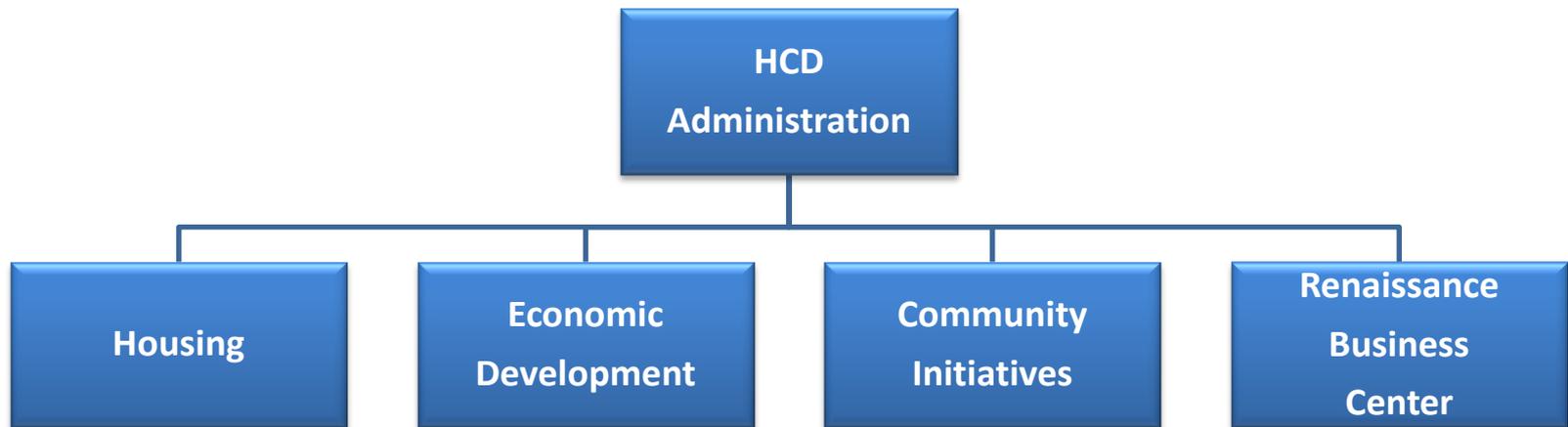
Fund: General Fund

Division of Housing and Community Development

Mission Statement:

To develop a system of integrated services and activities that drive neighborhood redevelopment, investment in housing capital and economic development throughout the City of Memphis.

Organization Chart

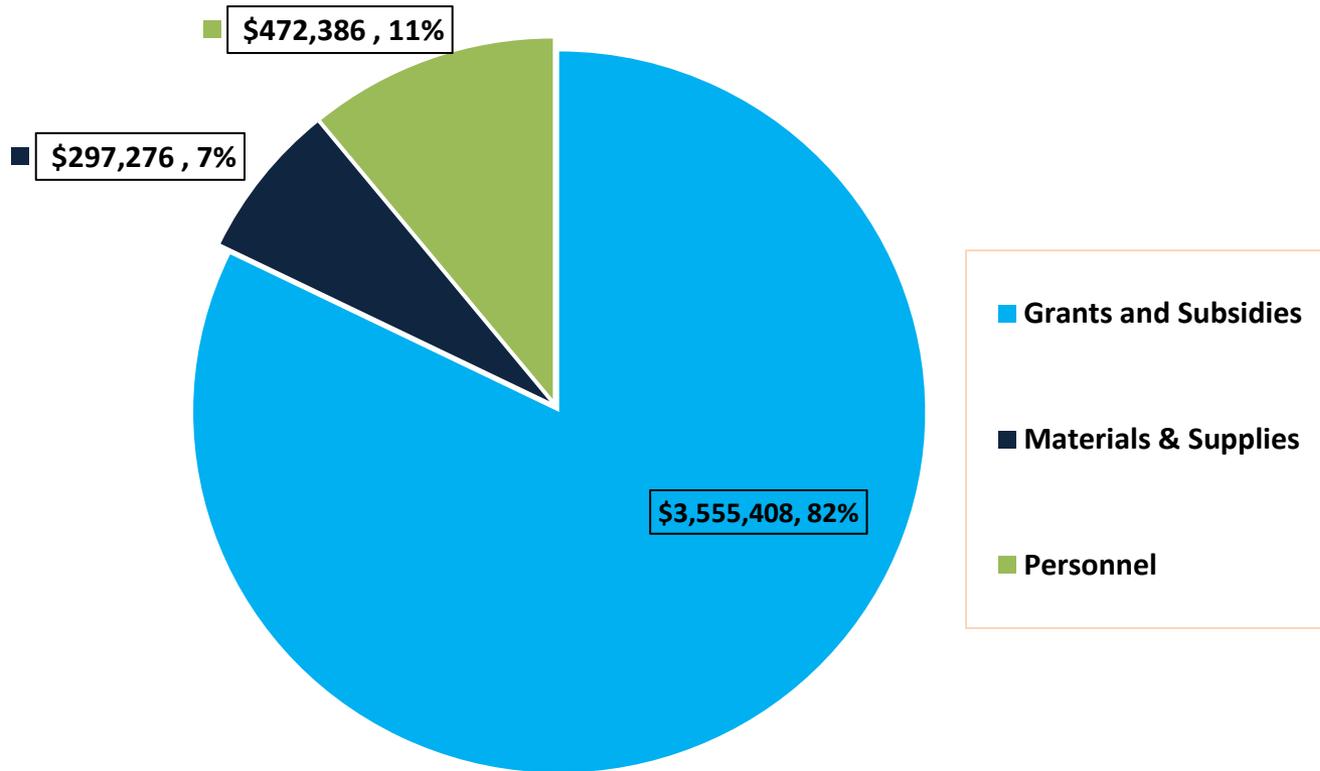


Divisional Operating Revenue & Expenditure Details

Revenue Budget by Category

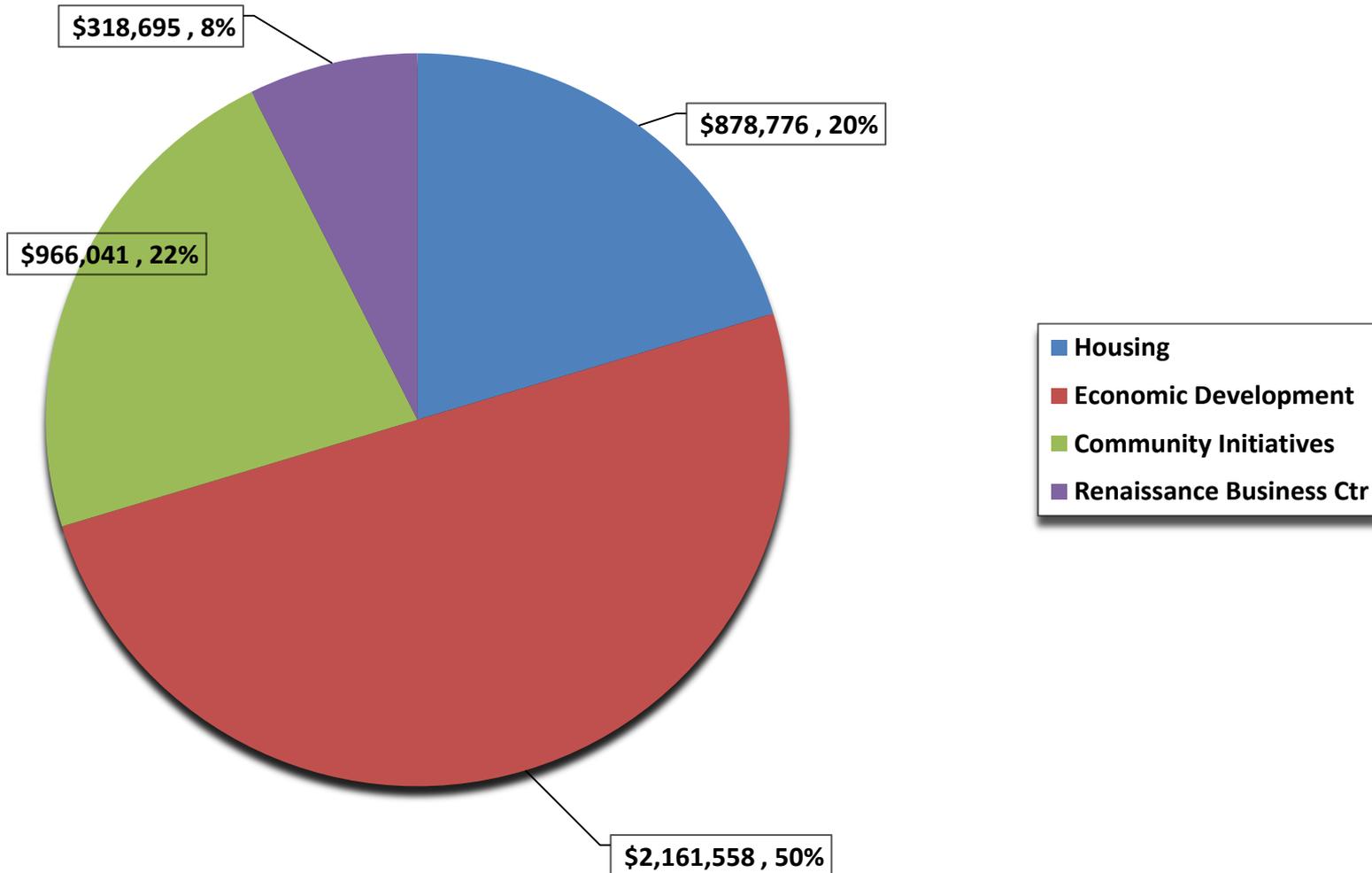
- N/A

Expenditures by Category



Total Division Gross Expenditures \$4,325,070

Expenditure Budget by Program Level



Total Division Gross Expenditures \$4,325,070

Program Comparative Summary

	<u>FY16 Adopted</u>	<u>FY17 Request</u>	<u>Increase/ (Decrease)</u>
<u>Revenues</u>			
Other	-	-	0
Total Revenues	-	-	-
<u>Expenditures</u>			
Housing	669,846	878,776	208,930
Economic Development	2,545,475	2,161,558	(383,918)
Community Initiatives	949,372	966,041	16,669
Renaissance Business Ctr	321,578	318,695	(2,883)
Total Expenditures	4,486,271	4,325,070	(161,202)
Net Expenditures	4,486,271	4,325,070	(161,202)

Bridge Analysis

Housing and Community Development Division - Expenditures

FY 2016 Adopted (HCD Division Expenditures - General Fund)	\$ 4,486,271
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Personnel Services

Pension ARC Funding	\$ 3,907	Administration Initiative to Increase Pension Funding
Salaries	23,360	N/A
Overtime	0	N/A
Health Insurance	(12,423)	Basic + Premier Health Insurance
Personnel - Others	146,612	Other Line Items
Total Increase in Personnel Expenses	\$161,456	

Materials and Supplies

Insurance	134,298	Insurance Coverage for AutoZone Ballpark
Materials and Supplies - Others	(456,955)	Other Line Items
Total Increase in Materials and Supplies	\$ (322,657)	

HCD Division Net Increase/(Decrease)	\$ (161,201)
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FY 2017 Budget Proposed (Expenditure Budget - General Fund)	\$ 4,325,070
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Overview of the New Service Delivery – Initiatives in the FY 2017 Budget

Staffing Changes:

- N/A

Program Changes reflected in FY 2017 Plan:

- Funding for New Middle Income DPA Program
- Restore partial funding to Community Svc Grants

Cost Trends And Other Detailed Information

5-Year Expenditure Trend Report – Division Level

City of Memphis
Five-Year Expense Trend Report
As of: MarYTD FY16

S210000 Division - Housing & Community Development 0111 General Fund

	FY13	FY14	FY15	FY16	FY16	FY16	FY17
	Year Total	Year Total	Year Total	MarYTD	Total Year	Year Total	Year Total
	Actual	Actual	Actual	Actual	Forecast	Budget	Request
	Final	Final	Final		Adopted	Stage 2	
500 Personnel Services							
051101 Full-Time Salaries	166,421	182,522	172,419	-58,745	199,619	211,601	234,961
051102 Holiday Salary Full Time	10,091	10,580	10,430	5,720	3,652	0	0
051103 Vacation Leave	12,863	10,527	14,621	7,801	5,209	0	0
051104 Bonus Leave	1,393	1,372	1,172	1,336	1,198	0	0
051105 Sick Leave	11,055	6,524	8,977	3,768	2,977	0	0
051218 Retirement Benefits	0	0	0	1,353	1,353	0	0
051302 Pension	12,110	12,692	12,457	6,761	9,606	12,696	10,754
051304 Social Security	0	0	965	923	923	0	0
051307 Pension ARC Funding	0	0	20,126	11,703	23,410	23,410	27,317
051308 Group Life Insurance	718	753	739	312	628	857	481
051310 Unemployment	875	725	750	550	550	550	320
051314 Medicare	2,645	2,762	2,866	1,693	2,741	3,386	2,868
051315 Long Term Disability	559	586	577	268	413	635	538
051322 Health Insurance - Premier	45,326	44,180	52,415	25,129	34,070	54,775	42,352
051323 Other Post Employment Benefits	67,324	31,463	0	0	0	4,248	1,126
051402 Salaries - Part Time/Temporary	0	0	15,559	14,884	14,884	0	152,796
051501 On the Job Injury	3,608	4,605	0	615	615	0	0
051601 Payroll Reserve	1,471	807	1,199	-3,476	-3,476	0	0
051901 Attrition	0	0	0	0	0	-8,517	0
051326 Benefits Adjustments	0	0	0	0	0	-3,072	-1,126
Total 500 Personnel Services	336,460	310,098	315,271	20,593	298,372	300,568	472,386

5-Year Expenditure Trend Report – Division Level *Continued*

	<i>FY13</i> Year Total <i>Actual</i> <i>Final</i>	<i>FY14</i> Year Total <i>Actual</i> <i>Final</i>	<i>FY15</i> Year Total <i>Actual</i> <i>Final</i>	<i>FY16</i> MarYTD <i>Actual</i>	FY16 Total Year Forecast	FY16 Year Total Budget Adopted	FY17 Year Total Request Stage 2
505 Materials & Supplies							
052112 City Storeroom Supplies	0	0	0	0	13	13	13
052124 City Shop Fuel	0	0	0	0	93	93	84
052202 Outside Computer Services	1,295	900	1,428	1,103	1,395	1,395	1,395
052204 City Computer Svc Equipment	0	0	0	95	119	119	119
052208 Data/Word Process Software	0	0	0	0	12,203	12,203	0
052210 City Telephone/Communications	3,312	2,275	994	50	930	930	930
052302 Printing - Outside	0	0	0	0	81	81	81
052304 Supplies - Outside	3,647	3,525	4,398	1,037	4,708	4,708	4,708
052309 Document Reproduction - Outside	558	0	468	0	558	558	558
052320 Medical Supplies	72	90	0	0	94	94	94
052324 Outside Postage	405	381	395	0	930	930	930
052498 Internal Repairs and Maintenance	920	908	933	874	930	930	930
052512 Advertising/Publication	2,417	2,303	2,350	1,000	2,546	2,546	2,546
052514 Outside Phone/Communications	1,736	1,754	1,877	1,641	1,860	1,860	1,860
052518 Janitorial Services	8,730	7,387	8,631	5,589	9,114	9,114	9,114
052520 Security	25,953	26,291	19,889	15,824	22,785	22,785	22,785
052524 Weed Control/Chemical Service	5,566	6,146	5,321	4,095	6,242	6,242	6,242
052526 Seminars/Training/Education	0	0	0	0	2,325	2,325	2,325
052528 Misc Professional Services	997	1,477	225,716	5,060	5,963	951	951
052610 Travel Expense	0	-646	0	0	8,900	8,900	6,590
052611 Unreported Travel	275	223	-300	0	0	0	0
052710 Auto Allowance	0	0	0	0	837	837	837
052810 Utilities	23,070	24,181	22,676	14,139	20,692	20,692	20,692
052920 Insurance	6,158	6,442	7,792	19,002	19,374	8,287	142,585
052921 Claims	0	0	0	0	3,539	3,539	3,539
052923 Lawsuits	0	0	0	0	34,523	34,523	34,523
052930 Dues/Memberships/Periodicals	6,471	5,208	6,482	596	7,248	7,248	7,248
052950 Misc Services and Charges	10,094	20,303	11,574	8,022	25,773	25,597	25,597
Total 505 Materials & Supplies	101,677	109,148	320,624	78,127	193,774	177,500	297,276
FY 2017 HOUSING and Community Development Division – Budget Request							

5-Year Expenditure Trend Report – Division Level *Continued*

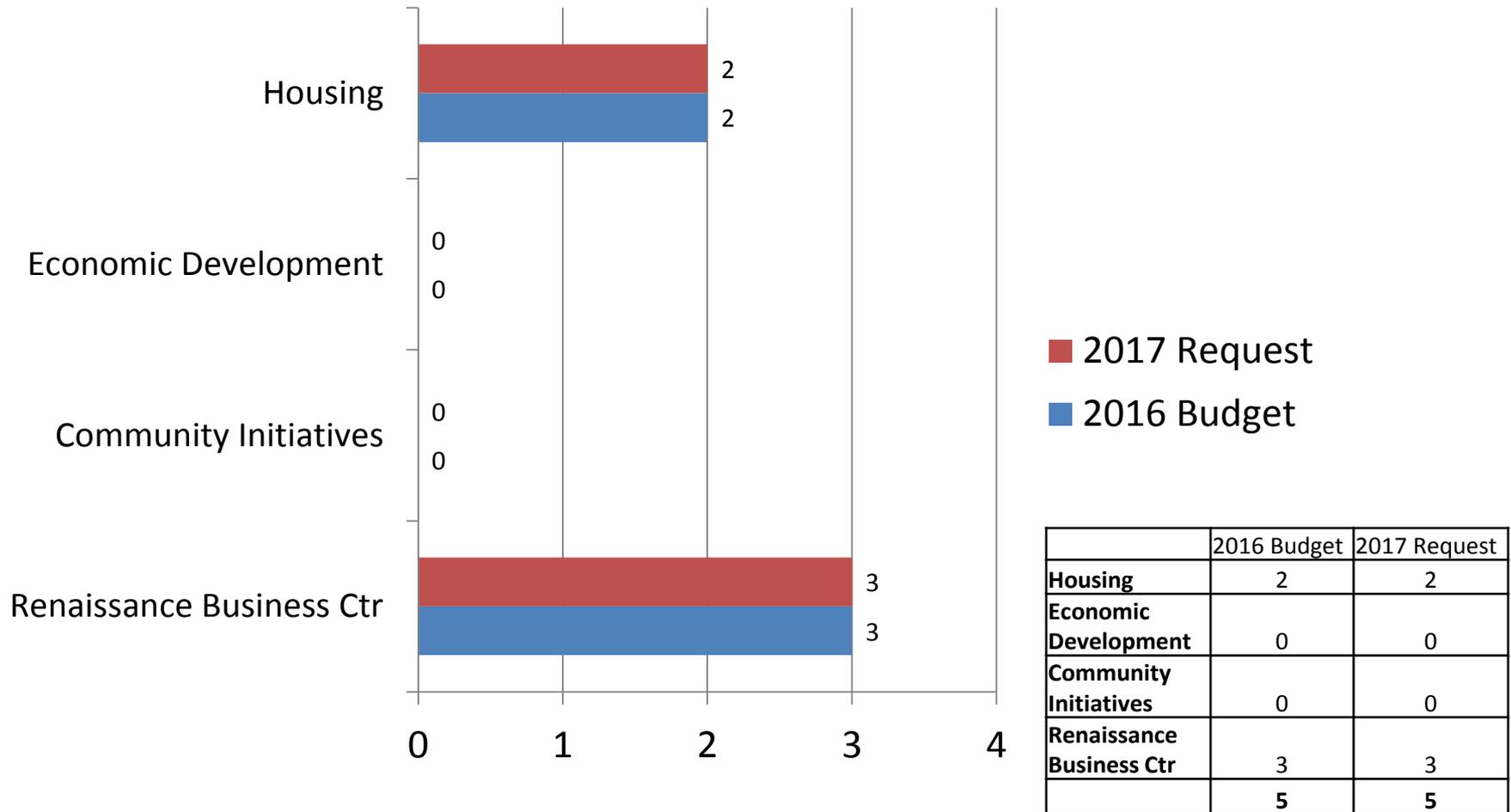
	<i>FY13</i>	<i>FY14</i>	<i>FY15</i>	<i>FY16</i>	FY16	FY16	FY17
	Year Total	Year Total	Year Total	MarYTD	Total Year	Year Total	Year Total
	<i>Actual Final</i>	<i>Actual Final</i>	<i>Actual Final</i>	<i>Actual</i>	Forecast	Budget Adopted	Request Stage 2
059600 Payment To Sub grantees	8,485	148,486	850,086	530,843	460,647	326,725	75,475
061022 Section 108 - Court Square	466,770	466,770	564,235	754,065	669,907	746,430	1,455,720
061025 Business & Economic Development Grants	98,461	123,644	90,633	41,670	61,377	61,377	61,377
061026 Community Initiatives Grants for Non-Profits	197,633	76,952	53,169	26,725	42,467	42,467	42,467
061027 Community Development Grants	140,091	38,907	9,030	29,593	42,614	42,614	269,531
061046 Homeless Initiative	155,532	311,967	197,822	60,664	232,500	232,500	232,500
061055 Down Payment Assist/City	93,477	84,691	159,391	112,521	192,930	192,930	192,930
061165 RBC Training/Certification Program	4,650	4,642	3,457	354	4,650	4,650	4,650
061203 Social Services Administration	20,755	85,150	72,443	20,601	89,537	89,537	89,537
061227 MHA/HCD Community Development Projects	383,750	348,750	483,816	57,065	501,546	501,546	157,000
061329 Target Area Small Business Loan Fund	0	0	105,000	0	23,250	23,250	23,250
063846 Housing Resource Center	115,186	0	0	0	0	0	0
064051 Middle Income Housing	0	5,698	76,725	0	0	0	300,000
064085 Contr Assist Prog/Bonding	4,625	4,644	4,380	1,083	4,650	4,650	4,650
064298 Peabody Place - Section 108	1,898,464	1,279,044	1,418,329	1,191,370	1,671,384	1,737,668	0
064462 MLGW Unclaimed Deposit Reserve	0	0	0	0	1,860	1,860	1,860
065114 Professional Services	0	0	231	0	0	0	0
066108 MORE Initiative	168,290	31,710	0	0	0	0	0
064294 Pyramid - Section 108	0	275,100	0	0	0	0	644,461
FSC515 515 Grants and Subsidies	3,756,169	3,286,155	4,088,745	2,826,553	3,999,318	4,008,204	3,555,408
052960 Bond Sale Expense	0	0	1,350	0	0	0	0
FSC535 535 Bond Issue Costs	0	0	1,350	0	0	0	0

5-Year Expenditure Trend Report – Division Level *Continued*

	<i>FY13</i>	<i>FY14</i>	<i>FY15</i>	<i>FY16</i>	FY16	FY16	FY17
	Year Total	Year Total	Year Total	MarYTD	Total Year	Year Total	Year Total
	<i>Actual Final</i>	<i>Actual Final</i>	<i>Actual Final</i>	<i>Actual</i>	Forecast	Budget Adopted	Request Stage 2
Total expenditures	4,194,307	3,705,401	4,725,989	2,925,273	4,491,464	4,486,271	4,325,070
Revenue:							
FSS220 220 Other - Misc	1,374	-141,017	112,940	93,724	291,899	0	0
FSC475 475 Other Revenues	1,374	-141,017	112,940	93,724	291,899	0	0
Total Revenues	1,374	-141,017	112,940	93,724	291,899	0	0
Net Operations	(4,192,932)	(3,846,417)	(4,613,049)	(2,831,549)	(4,199,565)	(4,486,271)	(4,325,070)

Personnel Comparative Information

Authorized Complement Comparison



Vendor Detail for Professional Services

Legal Level	Legal Level	Division Total - Amount	Comments	% of Account Total
210201	Housing	\$ 0	N/A	0%
210301	Economic Development	0	N/A	0%
210401	Community Initiatives	0	N/A	0%
210501	Renaissance Business Ctr	951	Misc services	0.002%
		<u>\$ 951</u>		0.002%

M/WBE PARTICIPATION PLAN

- Establish minimum benchmarks in compliance with achieving M/WBE Program goals created through the Office of Business Diversity and Compliance
- Seek new opportunities to partner in public/private relationships to increase M/WBE participation
- Incorporate City's M/WBE Program goals into efforts carried out with federally funded projects in compliance with federal program regulations