



Memphis City Council Summary Sheet

1. **Description of the Item (Resolution, Ordinance, etc)**
Accept a donation of six (6) school buses from Durham School Sservices to be used by Special Operatins and Response Team for collapse props and advanced vehicle extrication courses.

2. **Initiating Party (e.g. Public Works, at request of City Council, etc.)**
Fire Services

3. **State whether this is a change to an existing ordinance or resolution, if applicable.**
No change to an existing ordinance or resolution

4. **State whether this requires a new contract, or amends an existing contract, if applicable.**
Does not require a new contract or amendment to an existing contract

5. **State whether this requires an expenditure of funds/requires a budget amendment.**
Does not require an expenditure of funds or a budget amendment



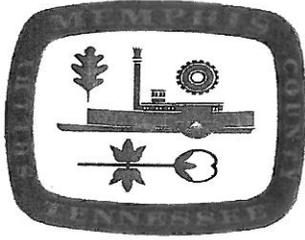
RESOLUTION

WHEREAS, the City of Memphis Division of Fire Services has been awarded a donation of six (6) school buses from Durham School Services. All donations have an estimated value of Three Thousand Dollars and 00/100 (\$3,000.00); and

WHEREAS, the donations are designated to be used by Special Operations and Response Team for collapse props and advanced vehicle extrication courses; and

WHEREAS, it is necessary to accept the donation; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the donation of six (6) school buses be accepted by the City of Memphis.

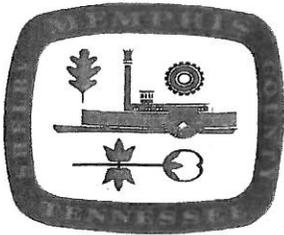


Memphis City Council Summary Sheet

1. Resolution seeking acceptance of:

- The Council of the City of Memphis did include Helicopter Maintenance, CIP Project Number PD04026 as part of the Police Division Fiscal Year 2017 Capital Improvement Program.
- It is necessary to appropriate \$1,000,000 funded by G.O. Bonds General in Other Cost expense category, CIP Project PD04026.
- The sum of \$1,000,000 be appropriated in Other Cost expense category for CIP Project PD04026, funded by G.O. Bonds General, chargeable to the Fiscal Year 2017 Capital Improvement Budget; with said appropriations being credited as follows:

Project Title:	Helicopter Maintenance
Project Number:	PD04026
Amount:	\$1,000,000



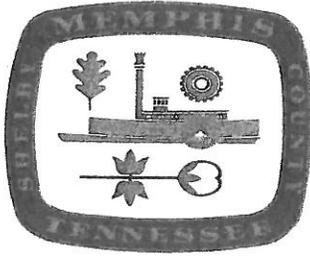
Resolution to appropriate funds for CIP Project PD04026, Helicopter Maintenance.

WHEREAS, the Council of the City of Memphis did include Helicopter Maintenance, CIP Project Number PD04026 as part of the Police Division Fiscal Year 2017 Capital Improvement Program; and

WHEREAS, it is necessary to appropriate \$1,000,000 funded by G.O. Bonds General, in Other Cost expense category, CIP Project PD04026

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that sum of \$1,000,000 to be appropriated in Other Cost expense category for CIP Project PD04026, funded by G.O. Bonds General, chargeable to the Fiscal Year 2017 Capital Improvement Budget; with said appropriations being credited as follows:

Project Title:	Helicopter Maintenance
Project Number:	PD04026
Amount:	\$1,000,000



Resolution authorizing financing of the Memphis Cook Convention Center Repairs.

Memphis City Council Summary Sheet

- 1. Description of the Item (Resolution, Ordinance, etc.)**
Resolution authorizing the financing of the Memphis Cook Convention Center Repairs.
- 2. Initiating Party (e.g. Public Works, at request of City Council, etc.)**
The Finance Division is the initiating party of this resolution.
- 3. State whether this is a change to an existing ordinance or resolution, if applicable.**
This resolution does not change an existing ordinance or resolution.
- 4. State whether this requires a new contract, or amends an existing contract, if applicable.**
The resolution does not require a new contract, or amends an existing contract.
- 5. State whether this requires an expenditure of funds/requires a budget amendment.**
The resolution does require an expenditure of funds.



Resolution authorizing financing of the Memphis Cook Convention Center Repairs.

Whereas, the City of Memphis owns the Memphis Cook Convention Center (the "Convention Center Repairs"); and

Whereas, the Convention Center, due to its age, needs extensive repairs; and

Whereas, Ordinance No. 5619, which amend Title 5, Chapter 5-20 of the Memphis Municipal Code to modify the use of the existing Hotel/Motel Occupancy Tax Fund to include Convention Center Repairs; and

Whereas, during this period, thru June 30, 2016, the Fund accumulated \$2,765,263 and is now available to establish a CIP Cover Line project (Convention Center Repairs Cover Line GS17100) to fund Convention Center Repairs; and

Whereas, it is necessary to amend the Fiscal Year FY2017 Capital Improvement Budget by allocating and appropriating \$2,765,263 , funded by the Hotel/Motel Occupancy Tax Fund to Project number GS17100, Convention Center Repairs Cover Line; and

Whereas, due to the immediate necessity for a new roof for the Convention Center, an allocation and appropriation of \$1,000,000 will be transferred from the cover line project number GS17100 to project number GS17101, Convention Center Roof Repairs.

Now, Therefore, Be It Resolved that the Fiscal Year FY2017 Capital Improvement Budget be amended by allocating and appropriating \$2,765,263 to Project number GS17100, Convention Center Roof Repairs Cover Line; and

Be it Further Resolved, that the Fiscal Year FY2017 Capital Improvement Budget be amended by transferring, an allocation and an appropriation of \$1,000,000 from project GS17100 to project GS17101, Convention Center Roof Repairs; and

Be it Further Resolved, that remaining funds in the amount of \$1,765,263 for future Convention Center Repair projects (up to the available balance in the cover line, GS17100) will be established and are hereby allocated and appropriated from said cover line as repair needs arise.

ORDINANCE NO. _____
ORDINANCE TO ADD TITLE __ CHAPTER _ OF THE CITY OF MEMPHIS, CODE
OF ORDINANCE TO ESTABLISH RULES AND REGULATIONS RELATING TO THE
OPERATION, REGISTRATION AND REGULATION OF SHORT TERM RENTALS IN
MEMPHIS

WHEREAS, pursuant to Article 40 Section 353 of the Memphis City Charter the City Council shall have the power to pass, for the government of the City, any ordinance not in conflict with the Constitution or laws of the United States or of the State of Tennessee; and

WHEREAS, the City Council has the power to pass any ordinance regulating the assessment, levy and collection of all City taxes not inconsistent with the provisions of the Constitution and laws of the United States and of the State of Tennessee; and

WHEREAS, the City Council finds that this ordinance is not inconsistent with the provisions of the Constitution and laws of the United States and of the State of Tennessee; and

WHEREAS, regulations of short-term rentals establish a reliable way for City of Memphis to identify and contact the short-term rental owner, make the tax collection and remittance obligation efficiently; and

WHEREAS, the City Council finds that it is in the public's interest to establish rules and regulations relating to the operation of short-term rentals in the City Memphis to protect the public health, safety, and general welfare of individuals and the community at large; to monitor and provide reasonable means for citizens to mitigate impacts created by occupancy of short-term rental units; and to implement rationally based, reasonably tailored regulations to protect the integrity of the City's neighborhoods.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS, that the findings and recitations set out in the preamble to this ordinance are found to be true and correct and they are hereby adopted by the City Council and made a part hereof for all purposes.

BE IT FURTHER ORDAINED that the various sections of this ordinance are severable, and that any portion declared unlawful shall not affect the remaining portions.

BE IT FURTHER ORDAINED that this ordinance shall become effective _____.

Section 1. SHORT TITLE

This Ordinance shall be known as "Short Term Rental Ordinance".

Section 2. DEFINITIONS AND GENERAL PROVISIONS

The following words and phrases when used when used in this ordinance shall have the meanings as set out herein:

- 1) "Short term rental property" means a residential dwelling unit or detached accessory dwelling unit containing not more than four (4) sleeping rooms which are used and/or advertised for rent for transient occupancy by guests. A residential dwelling unit or detached accessory unit rented to the same occupant for more than thirty continuous days, bed and breakfast establishments, boarding houses, hotels, and motels shall not be considered short term rental property.
- 2) "Owner" means a person or entity that holds the legal title of the short term rental property.
- 3) "Permit holder" means a person to whom a permit for a short term rental property has been issued by the Permits Office.
- 4) "Hosting platform" means a person or entity that participates in short term rental business by providing a means through which an owner may offer a short term rental property for transient use. This business service is usually, though not necessarily, provided through an online platform that allows an owner to advertise through a website or mobile application and provides a means for potential tourist or transient users to arrange transient use and payment, whether the transient pays directly to the owner or to the hosting platform.
- 5) "Transient" means any natural person who exercises occupancy or is entitled to occupancy for any rooms, lodging or accommodation.
- 6) "Occupancy" means the use or possession, or the right to the use or possession, of any rooms, lodging, or accommodation.
- 7) "Dwelling" means any building or structure or part thereof, including single, two-family, and multi-family dwellings, used and occupied for human habitation or intended to be so used including any accessory building and appurtenances (right-of-way, i.e. driveway) belonging there or usually enjoyed therewith.
- 8) "Dwelling unit" means a single unit within a dwelling, with one or more rooms arranged for the use of one or more individuals, with cooking, living sanitary and sleeping facilities.

Section 3. PERMIT REQUIRED

- 1) No person or entity shall operate a short term rental property or advertise a residential property for use as a short term rental property without the owner of the property first having obtained a Short Term Rental Property Permit issued by the City of Memphis. Any owner of more than one short term rental property shall be required to obtain a permit for each short term rental property. If more than one short term rental property exists within a dwelling, each short term rental property, as defined herein, shall be treated as one unit, and a permit shall be required for each unit.

- 2) Any advertising or description of a short term rental property on any internet website, mobile application, or other hosting platform must prominently display a permit number for the short term rental unit issued by the Permit Office.

Section 4. SHORT TERM RENTAL PERMIT APPLICATION

- 1) Short term rental property permits required by this ordinance shall be applied for electronically or in writing, on such forms as the Permits Office may prescribe which forms shall show:
 - a. The name, telephone number, address, and email address of the owner and of a person, entity, or business (“Responsible Party”) residing or located within twenty-five miles of the short term rental property that is responsible for addressing any complaints, maintenance, or safety concerns; and
 - b. Sworn proof of insurance evidencing fire, hazard, and liability insurance for each short term rental property. Liability coverage shall have limits of not less than \$1,000,000.00 per occurrence; and
 - c. Such other information as the Permits Office shall find reasonably necessary to effectuate the general purpose of this ordinance; and
 - d. Each applicant for a permit under the provisions of this ordinance shall pay to the Permits Office a non-refundable application fee of \$100.00 at the time of the filing of the application to cover new applicant screening.
- 2) The Permits Office shall issue a permit under this ordinance under the following conditions:
 - a. That the applicant's application for a permit has been properly submitted with application fee; and
 - b. That the operation as proposed by the applicant, if permitted, will contemporaneously comply with this ordinance, as well as the city's current building and zoning regulations and required insurance coverages; and
 - c. That the applicant has not knowingly made any false, misleading or fraudulent statement of fact in the permit application or in any document required by the city in conjunction therewith; and
 - d. That the applicant has not had a similar permit denied, revoked or suspended for any cause by any city or state agency within three-hundred and sixty-five (365) days preceding the filing of the application; and
 - e. That the applicant has no unpaid assessed civil penalties related to this ordinance.

Section 5. REGULATION

- 1) All short term rental property permit holders and their transient guests shall abide by all applicable noise control restrictions of Memphis City Code §22-1 and garbage collection and disposal provisions of Ordinance No. 4840 of the City of Memphis Ordinances.
- 2) The permit holder shall meet all applicable requirements of the state and local building and fire safety codes, including, but not limited to, having approved smoke alarms meeting Underwriters Laboratory (UL) 217 standards and carbon monoxide detectors meeting applicable state law standards installed as follows:
 - a) In all sleeping areas.
 - b) In every room in the path of the means of egress from the sleeping area to the door leading from the sleeping unit.
 - c) In each story within the sleeping unit, including basements.
- 3) It is the intent of the Council of the City of Memphis that short term rental properties should not require inspection for food or beverage contamination, spoilage, adulteration, or misbranding. As of the effective date of this ordinance, during the rental period transients shall only be provided food and beverages which are packaged, sealed and nonperishable.
- 4) The principal renter of a short term rental property unit shall be at least eighteen (18) years of age.
- 5) The permit holder shall not receive any compensation or remuneration to permit occupancy of a short term rental property for a period of less than twenty-four (24) hours.
- 6) A property owner may rent a detached accessory dwelling unit that complies with Ordinance No. 4232 governing the minimum conditions of property as short term rental property provided the detached accessory dwelling unit contains not more than four (4) sleeping rooms.
- 7) The name and telephone number of the local responsible party shall be conspicuously posted within the short term rental property unit. The responsible party shall answer calls twenty-four (24) hours a day, seven (7) days a week for the duration of each short term rental period to address problems or complaints associated with the short term rental property.
- 8) A Short Term Rental Property Permit shall expire three hundred sixty-five (365) days after it is issued. Short Term Rental Property Permits may be renewed upon the payment of \$100 renewal fee to the City Permits Office.
- 9) The permit holder shall be responsible for collecting and remitting all applicable room, occupancy, and sales taxes required by state law or City of Memphis Ordinance.

- 10) A Short Term Rental Property Permit shall not be transferred or assigned to another individual, person, entity, or address, nor shall the permit authorize any person, other than the person named therein, to operate a short term rental property on the property.
- 11) It is the intent of the Council of the City of Memphis that all owners, permit holders, hosting platforms and responsible parties refrain from discrimination against any person in the terms, conditions, or privileges of the rental of short term rental property because some or all of the transients are members of classes protected by the Tennessee Human Rights Act.

Section 6. DENIAL OR REVOCATION OF A PERMIT

- 1) The Permits Office shall notify the applicant of the denial of an application for a short term rental permit within fifteen days of application by certified mail. The notice shall cite to applicable laws or City of Memphis Ordinances and describe the reasons for denial with specificity. The notice of denial shall also inform the applicant of the right to request an appeal to the Short Term Rental Property Commission.
- 2) Any applicant shall have the right to appeal the denial of a permit to the Memphis Short Term Rental Property Commission. The denied applicant shall make the appeal within thirty days after receipt of the denial by filing a written notice with the Commission and a copy of the notice with the Permits Office. The Commission shall act upon the appeal at the next scheduled meeting following receipt of the notice of appeal.

Section 7. COMPLIANCE

- 1) The Permits Office shall have the authority to enforce this ordinance, including the authority to grant, deny, or revoke permits.
- 2) Should the Permits Office determine that a violation of this ordinance exists, the Permits Office may cite the responsible permit holder by enumerating all determinations meriting the revocation of a Short Term Rental Permit by certified mail and post a Short Term Rental Property Citation in a conspicuous location on, or if access to the property is not available in a conspicuous location as close as practicable to, the building or property where the short term rental property is located.
- 3) A Short Term Rental Property Citation in this ordinance shall cite applicable laws or City of Memphis Ordinances and describe the violation(s) with specificity. The citation shall: state that the permit holder shall correct all violations in a time not to exceed thirty (30) days; and assess any applicable administrative penalties as set forth in this ordinance. The citation shall also inform the permit holder of the right to request an appeal to the Short Term Rental Property Commission for the determination of violation and any assessed administrative penalties.

- 4) The Permits Office may elect to issue written warnings to permit holders for complaints which do not directly endanger public health or safety. The Permits Office may grant a reasonable period of time for the permit holder to come into compliance within a warning letter. Warning letters shall cite to applicable laws or City of Memphis Ordinances and describe the reasons for the warning with specificity.
- 5) Any permit holder issued a warning letter or citation under the provisions of this ordinance may be subject to an administrative penalty of not less than \$50.00 per day for each day of violations. Each day of violation may constitute a separate violation.

In assessing an administrative penalty, the Permits Office shall consider the following factors:

- a. The harm done to public health, safety, and general welfare of individuals and the community at large;
 - b. Whether the penalty imposed will be substantial economic deterrent to the activity;
 - c. The economic benefit gained by the permit holder;
 - d. The amount of effort put forth by the permit holder to remedy this violation;
 - e. Any unusual or extraordinary enforcement costs incurred by the city;
 - f. Any equities of the situation which outweigh the benefit of imposing a penalty.
- 6) For permit holders receiving Short Term Rental Property Citations in this ordinance which are not corrected or otherwise remedied within thirty (30) days, the Permits Office shall revoke the Short Term Rental Property Permit for one year even if the property otherwise meets the requirements for short term rental property. The Permits Office shall continue to supplement information regarding short term rental property citations, revocations, and renewals to hosting platforms in a timely manner.
 - 7) An applicant or permit holder may appeal any permit denial, citation, permit revocation, and administrative penalty assessment by filing a petition for review with the Memphis Short Term Rental Commission in accordance with Ordinance ___ within thirty (30) days of the date of the permit denial, citation, permit revocation, or administrative penalty assessment. Failure to file a timely petition for review with the Memphis Short Term Rental Commission shall deem a permit denial, citation, permit revocation and administrative penalty assessment noticed under this ordinance by the Permits Office as consensual and it shall become final.
 - 8) The owner may appeal a decision of the Memphis Short Term Rental Property Commission, pursuant to title 27, Chapter 9 of the T.C.A.
 - 9) The City of Memphis through the Permits Office may initiate proceedings in any court of competent jurisdiction against any person or entity that has or is about to:
 - a. Violate the provisions of this ordinance;
 - b. Violate the provisions of any permit issued pursuant to this ordinance;

- c. Fail or refuse to comply with any lawful warning letter or order issued by the city which has not been timely appealed to the Short Term Rental Property Commission, within the time allowed by this ordinance.
- 10) The Permits Office shall designate a contact person for members of the public who wish to file complaints or who otherwise seek information regarding this ordinance. The Permits Office shall also provide additional information to the public on the City of Memphis website or other designated platforms.
- 11) It is the intent of the Council of the City of Memphis that short term rental property be regulated by this Short Term Rental Ordinance. As of the effective date of this ordinance, all short term rental properties shall be subject to the permitting processes of this ordinance and not those outlined for rooming houses in Section 2.5.2 of the Memphis and Shelby County Unified Development Code.
- 12) The Permits Office shall begin accepting Short Term Rental Property Permit applications on____, and shall begin enforcing the provisions of this ordinance from and after (date).

CHAPTER _____, - MEMPHIS SHORT TERM RENTAL PROPERTY COMMISSION

1. Established

There is hereby created and established a commission to be known as the Memphis Short Term Rental Property Commission.

2. Purpose

Memphis Short Term Rental Property Commission shall serve as the regulatory body for all short term rental property within the city.

3. Membership

A. The Memphis Short Term Rental Property Commission shall consist of five voting members and one non-voting member selected by the Memphis Short Term Rental Alliance.

B. Each member shall be appointed upon recommendation of the mayor with approval by the city council. All members shall be residents of the city and shall hold office for a term of two calendar years and thereafter until their successors are appointed and qualified. A term shall commence on the date of approval of such appointee by the city council. No member shall serve more than two consecutive two-year terms. Members shall serve without compensation. In the event of a vacancy in such appointed members, whether by reason of expiration of term, resignation, death or other cause, the commission shall recommend a successor who shall be appointed by the mayor with approval of the city council to fill such unexpired term.

C. The chairperson of the commission shall be elected by the commission from among its own membership to serve for a term of one year with the right of succession at the option of the commission. The city permits administrator shall serve as the commission's administrator. The commission shall have the power to appoint such other officers as determined by the members of the commission.

4. Meetings; quorum; records.

A. The Short Term Rental Property Commission shall conduct regular meetings at such time and place as the commission may fix by resolution. Such meetings will be open to the public with proper public notification.

B. The commission may hold special meetings when the chairperson determines the need for such meetings. Three voting members of the commission present for the meeting shall constitute a quorum for the transaction of business. The commission shall cause a proper record to be kept of the proceedings. Written notice of any special meeting of the commission shall be given to the members at least 24 hours prior to the date set for the meeting.

5. Powers; functions.

A. Powers. The Short Term Rental Property Commission shall have all powers necessary and requisite to effectuate the purposes of the Commission, and is empowered to make such rules procedures and regulations, not inconsistent with federal and state law and city ordinances as may be necessary or proper in the performance of its duties. All rules and regulations promulgated and adopted by the Commission shall be submitted to the Permits Office for approval.

B. Functions. Functions shall include, but not be limited to:

1. Administer and enforce the Commission's written rules, procedures and regulations.

2. Review, issue, alter, deny, suspend or revoke all applications for permits and/or permits for short term rental properties operating in the city. Hold hearings regarding administrative penalties, denials or revocations of short term rental permits. The Commission is authorized to develop rules and regulations for such hearings. If the Commission determines that an permit should not have been denied or revoked, such a determination shall be submitted to the Permits Office.

3. Conduct public hearings and make final decision on violations, complaints or issues relative to the operation of short term rental property and their owners.

4. Maintain a close liaison with all city divisions and relevant planning and development organizations including, but not limited to, law division, general services, police services, community enhancement, finance, Memphis Area Transit Authority, Memphis Convention and Visitors Bureau as well as local hotels, motels, restaurants and interest groups on issues pertaining to tourism.

5. Assess penalties and fees for violations of short term rental property ordinances.

6. Purchases. The Short Term Rental Property Commission is authorized to purchase all necessary stationery, printing and supplies through the purchasing agent of the city.

7. Payment of expenses; annual financial statement.

All expenses of the Short Term Rental Property Commission shall be paid out of the general funds of the city, pursuant to an annual appropriation by ordinance, and it shall be the duty of the commission to prepare and submit to the director of finance and administration a statement of its expenditures for the previous year and an estimate of its current year's operating costs.

6. Oath.

Each member of the Short Term Rental Property Commission shall take an oath to faithfully perform the duties imposed upon him/her without fear or favor, and in full accordance with the constitution and laws of the state and the ordinances of the city.

BE IT FURTHER ORDAINED BY THE COUNCIL OF THE CITY OF MEMPHIS, that Chapter 5, Code of Ordinances, City of Memphis, be amended to read as follows:

CHAPTER 5-20. - HOTEL/MOTEL OCCUPANCY TAX

Sections: Sec. 5-20-1. - Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

City treasurer means the person serving in the office of city treasurer.

Consideration means the consideration charged, whether or not received, for occupancy in a hotel, valued in money, whether to be received in money, goods, labor or otherwise, including all receipts, cash, credits, property and services of any kind or nature, without any deduction therefrom whatsoever. Nothing in this definition shall be construed to imply that consideration is charged when the space provided to the person is complimentary from the operator and no consideration is charged to or received from any person.

Hotel means any structure or space, or any portion thereof, which is occupied or intended or designed for occupancy by transients for dwelling, lodging or sleeping purposes, and includes any hotel, inn, tourist camp, tourist court, tourist cabin, motel, or any place in which rooms, lodgings or accommodations are furnished to transients for a consideration. Hotel does not include those hotels that are within a tourism surcharge district described in Ordinance No. 5583 existing on July 1, 2015. Further, hotel does not include: (1) those hotels that meet, at all times, both (i) 45 and fewer rooms and (ii) a maximum charge of \$35.00 or less per paid occupied room night; or (2) any “short term rental property” owner as described in Ordinance No. _

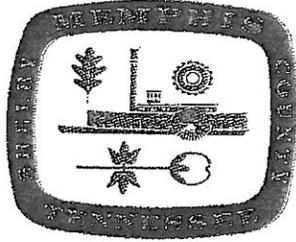
_____:

Occupancy means the use or possession, or the right to the use or possession, of any room, lodgings or accommodations in any hotel.

Operator means the person operating the hotel whether as owner, lessee or otherwise.

Person means any individual, firm, partnership, joint venture, association, social club, fraternal organization, joint stock company, corporation, estate, trust, business trust, receiver, trustee, syndicate or any other group or combination acting as a unit.

Transient means any natural person who exercises occupancy or is entitled to occupancy for any rooms, lodgings or accommodation in a hotel for a period of less than 90 continuous days.
(Code 1985, § 36-121; Ord. No. 4824, § 1, 11-7-2000; Ord. No. 5614, § 1, 5-3-2016)



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

This item is a resolution to accept grant funds from the State of Tennessee Department of Labor and Workforce Development in the amount of \$434,118.00. These funds will be used for the WIOA Dislocated Worker Program.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

The State of Tennessee Department of Labor and Workforce Development which acts as a pass-through for the U.S. Department of Labor, allocated these grant funds to the Workforce Investment Network.

3. State whether this is a change to an existing ordinance or resolution, if applicable.

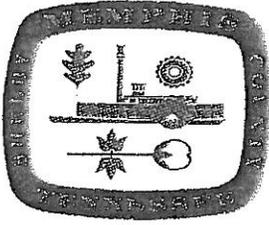
This is a new grant award, pending council acceptance.

4. State whether this requires a new contract, or amends an existing contract, if applicable.

Acceptance of these funds will require a new contract between the State of Tennessee and the City of Memphis, which acts as the administrative entity for the Workforce Investment Network.

5. State whether this requires an expenditure of funds/requires a budget amendment.

Acceptance of these will require an amendment to the FY2017 operating budget to appropriate the funds.



A Resolution to accept WIOA Dislocated Worker funds from the State of Tennessee Department of Labor and Workforce Development.

WHEREAS, the City of Memphis Workforce Investment Network has received grant funds in the amount of Four Hundred Thirty Four Thousand One Hundred Eighteen Dollars, (\$434,118.00) from the State of Tennessee Department of Labor and Workforce Development; and

WHEREAS, these funds will be used to provide a contingency fund for WIOA Dislocated Worker Program; and

WHEREAS, it is necessary to accept the grant funding and amend the Fiscal Year 2017 Operating Budget to establish funds for the WIOA Dislocated Worker Program; and

WHEREAS, it is necessary to appropriate the grant funds in the amount of Four Hundred Thirty Four Thousand One Hundred Eighteen Dollars, (\$434,118.00) for the WIOA Dislocated Worker;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the WIOA Dislocated Worker Program in the amount of Four Hundred Thirty Four Thousand One Hundred Eighteen Dollars, (\$434,118.00) be accepted by the City of Memphis

BE IT FURTHER RESOLVED, that the Fiscal Year 2017 Operating Budget be and is hereby amended by appropriation the Expenditures and Revenues for the WIOA Dislocated Worker Program in the amount of Four Hundred Thirty Four Thousand One Hundred Eighteen Dollars, (\$434,118.00).



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

This item is a resolution to accept grant funds from the State of Tennessee Department of Labor and Workforce Development in the amount of \$12,500.00. These funds will be used for the WIA Adult Statewide Program.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

The State of Tennessee Department of Labor and Workforce Development which acts as a pass-through for the U.S. Department of Labor, allocated these grant funds to the Workforce Investment Network.

3. State whether this is a change to an existing ordinance or resolution, if applicable.

This is a new grant award, pending council acceptance.

4. State whether this requires a new contract, or amends an existing contract, if applicable.

Acceptance of these funds will require a new contract between the State of Tennessee and the City of Memphis, which acts as the administrative entity for the Workforce Investment Network.

5. State whether this requires an expenditure of funds/requires a budget amendment.

Acceptance of these will require an amendment to the FY2017 operating budget to appropriate the funds.



A Resolution to accept WIA Adult Statewide funds from the State of Tennessee Department of Labor and Workforce Development.

WHEREAS, the City of Memphis Workforce Investment Network has received grant funds in the amount of Twelve Thousand Five Hundred Dollars, (\$12,500.00) from the State of Tennessee Department of Labor and Workforce Development; and

WHEREAS, these funds will be used to provide a contingency funds for WIA Adult Statewide Program; and

WHEREAS, it is necessary to accept the grant funding and amend the Fiscal Year 2017 Operating Budget to establish funds for the WIA Adult Statewide Program; and

WHEREAS, it is necessary to appropriate the grant funds in the amount of Twelve Thousand Five Hundred Dollars, (\$12,500.00) for the WIA Adult Statewide Program;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the WIA Adult Statewide Program in the amount of Twelve Thousand Five Hundred Dollars, (\$12,500.00) be accepted by the City of Memphis

BE IT FURTHER RESOLVED, that the Fiscal Year 2017 Operating Budget be and is hereby amended by appropriation the Expenditures and Revenues for the WIA Adult Statewide Program in the amount of Twelve Thousand Five Hundred Dollars, (\$12,500.00).



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

This item is a resolution to accept grant funds from the State of Tennessee Department of Labor and Workforce Development in the amount of \$372,858.00. These funds will be used for the WIOA Adult Program.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

The State of Tennessee Department of Labor and Workforce Development which acts as a pass-through for the U.S. Department of Labor, allocated these grant funds to the Workforce Investment Network.

3. State whether this is a change to an existing ordinance or resolution, if applicable.

This is a new grant award, pending council acceptance.

4. State whether this requires a new contract, or amends an existing contract, if applicable.

Acceptance of these funds will require a new contract between the State of Tennessee and the City of Memphis, which acts as the administrative entity for the Workforce Investment Network.

5. State whether this requires an expenditure of funds/requires a budget amendment.

Acceptance of these will require an amendment to the FY2017 operating budget to appropriate the funds.



A Resolution to accept WIOA Adult Grant funds from the State of Tennessee Department of Labor and Workforce Development.

WHEREAS, the City of Memphis Workforce Investment Network has received grant funds in the amount of Three Hundred Seventy Two Thousand Eight Hundred Fifty Eight Dollars, (\$372,858.00) from the State of Tennessee Department of Labor and Workforce Development; and

WHEREAS, these funds will be used to provide a contingency fund for WIOA Adult Program; and

WHEREAS, it is necessary to accept the grant funding and amend the Fiscal Year 2017 Operating Budget to establish funds for the WIOA Adult Program; and

WHEREAS, it is necessary to appropriate the grant funds in the amount of Three Hundred Seventy Two Thousand Eight Hundred Fifty Eight Dollars, (\$372,858.00) for the WIOA Adult Program;

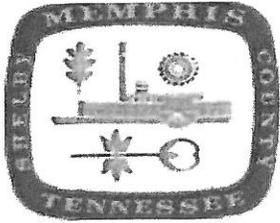
NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the WIOA Adult Program in the amount of Three Hundred Seventy Two Thousand Eight Hundred Fifty Eight Dollars, (\$372,858.00) be accepted by the City of Memphis

BE IT FURTHER RESOLVED, that the Fiscal Year 2017 Operating Budget be and is hereby amended by appropriation the Expenditures and Revenues for the WIOA Adult Program in the amount of Three Hundred Seventy Two Thousand Eight Hundred Fifty Eight Dollars, (\$372,858.00).



Memphis City Council Summary Sheet

1. Resolution for the approval to amend and extend the agreement between the City of Memphis through its Division of Parks and Neighborhoods and Goodwill Homes Community Services, Inc. for the management and operation of Goodwill Homes Senior Center located at 4590 Goodwill Road, Memphis, TN 38109.
2. The initiating party is the Division of Parks and Neighborhoods.
3. This Resolution does not change any existing Ordinance or Resolution.
4. Yes. This Resolution provides for an Amendment and Extension to Contract NO. 28278 for five (5) years.
5. Yes, this contract amendment and extension will require an expenditure of funds for the operational fees in the amount \$200,000.00.



*Resolution approving amendment and extension to Contract
NO. 28278 between the City of Memphis and Goodwill Homes Community
Services, Inc.*

WHEREAS, the City of Memphis, through its Division of Parks and Neighborhoods, owns the Senior Center Facility (Goodwill Homes Senior Center) located at 4590 Goodwill Road, Memphis, Tennessee, 38109, for the purpose of providing positive environments and a variety of activities for senior citizens on a daily basis; and

WHEREAS, the City, has an existing Agreement with Goodwill Homes Community Services, Inc., to manage and to operate the Goodwill Homes Senior Center facility; and

WHEREAS, Goodwill Homes has provided positive and successful senior citizen programming and services at the Goodwill Homes Senior Center facility since its inception in 1991, serving thousands of Memphis seniors; and

WHEREAS, the Division of Parks and Neighborhoods desires to amend and to extend the Agreement with Goodwill Homes Community Services, Inc. for an additional five (5) years for the purpose of continued management/operation of the Goodwill Homes Senior Center facility; and

WHEREAS, the City of Memphis and Goodwill Homes Community Services, Inc. both desire to amend the contract to relieve Goodwill of the responsibility for the expense of utilities and the City of Memphis General Services responsible for all routine repairs and major structural repairs, as typically performed on all other City facilities; and

WHEREAS, City of Memphis Ordinance NO. 4763, Section 2-26-1 (D) requires the approval of the Council of the City of Memphis to enter into this Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis that the Goodwill Homes Senior Center Agreement between the City of Memphis, through its Division of Parks and Neighborhoods and Goodwill Homes Senior Center Facility, is hereby approved in accordance with the terms and conditions set forth therein.



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

This resolution is to provide \$125,000 in grant funds to the Hospitality Hub for homeless work initiative to address two of Memphis' biggest issues – panhandling and blight. The program focused on reducing panhandling by giving people an alternative way to earn money, connecting panhandlers with available services and resources designed to move them from the streets toward better futures, and contributing to the beautification of Memphis by cleaning up blighted areas of our city

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

Public Works Division

3. State whether this is a change to an existing ordinance or resolution, if applicable.

NA

4. State whether this requires a new contract, or amends an existing contract, if applicable.

This is a grant agreement between the City and Hospitality Hub and will not be extended.

5. State whether this requires an expenditure of funds/requires a budget amendment.

This requires an expenditure of funds from the FY2017 Public Works Operating Budget in the amount of \$125,000. The funding source for the project will be funded by: 50% equally from 170201 Street Maintenance and 171703 Ground Services.



Resolution providing grant funds from the City of Memphis Public Works Division to the Hospitality Hub, funding in the amount of \$125,000.00 for homeless work initiative.

WHEREAS, it is vital to the cleanliness as well as the growth and development of the City of Memphis ("City") that blight, litter, and unwanted vegetation be removed from the Public Rights of Way (ROW);

WHEREAS, the City of Memphis is committed to improving the quality of life to any of our citizens by encouraging employment opportunities wherever possible;

WHEREAS, the Hospitality Hub, is a 501 (c) (3) organization founded in 2007 by the Downtown Churches Association in order to establish a centralized HUB of information and services for homeless persons in Memphis and Shelby County where the HUB is a hospitality, counseling, and resource center for homeless persons of those imminently to become homeless;

WHEREAS, the Hospitality Hub and the City of Memphis have developed an innovative homeless work initiative designed to address two of Memphis' biggest issues – panhandling and blight. Based on a successful program launched in Albuquerque, NM where job seeking panhandlers are transported to cleanup sites twice a week where they work to reduce urban blight. At the end of the day, the workers are fed, paid for their labor and receive additional services and counseling as needed;

WHEREAS, the homeless work initiative will focus on three goals, reducing panhandling by giving people an alternative way to earn money, connecting panhandlers with available services and resources designed to move them from the streets toward better futures, and contributing to the beautification of Memphis by cleaning up blighted areas of our city;

WHEREAS, the homeless work initiative will also strive to engage local businesses and agencies who have a vested interest in their communities and are motivated to assist with permanent solutions to panhandling and blight;

WHEREAS, the homeless work initiative expects to fill twenty shifts each week which equates to over one thousand shifts in the first year of operations. Based on this level of service, total wages for workers for the first year of operations will be \$46,800. This proposal also includes \$30,000 for a supervisor, \$30,000 for a part-time analyst (to quantify outcomes) and \$18,200 for administrative overhead;

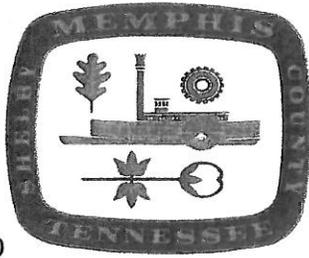
WHEREAS, the City of Memphis Public Works Division will make available One Hundred Twenty-Five Thousand Dollars (\$125,000) to the Hospitality Hub to assist in funding the homeless work initiative for 1 year;

WHEREAS, the Hospitality Hub will further utilize these funds for the sole purpose of directly supporting the homeless work initiative;

WHEREAS, the Hospitality Hub plans to secure all future funding in support of the homeless work initiative from philanthropic individuals or organizations and potentially federal/state grant funding opportunities;

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Memphis hereby authorizes the City of Memphis Public Works Division to provide the Hospitality Hub funding in the amount of \$125,000 for a period of one (1) year;

BE IT FURTHER RESOLVED that, such funding shall be provided from the Public Works FY17 General Fund Operating Budget in effect at the time funding is to be made available and that such funding shall be used solely for the purpose of blight abatement efforts; specifically, remediation work to be performed solely in various dedicated and recorded City Public Rights of Ways (ROW's).



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Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

This is a Resolution requesting the approval of the sale of a City-owned parcel acquired in a Quit Claim Deed recorded in Instrument # 09071896, by the Register of Deeds office. The parcel is located at 0 Pontotac Street, also known as Parcel # 007016 00004, in Memphis, Shelby County, Tennessee. The proposed sale is for \$2,329.00 and is subject to City Ordinance 2-291 which states in part, "properties receiving an initial bid offer of twenty thousand dollars (\$20,000) or less shall be submitted for approval to the City Council for first reading, which is final.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

General Services

3. State whether this is a change to an existing ordinance or resolution, if applicable.

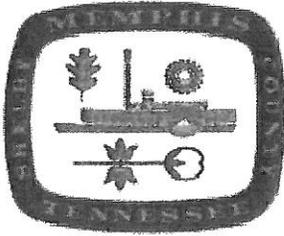
This item is not a change to an existing ordinance.

4. State whether this requires a new contract, or amends an existing contract, if applicable.

This item does not require a new contract or amend an existing contract.

5. State whether this requires an expenditure of funds/requires a budget amendment.

This item does not require any expenditure of funds, or budget amendment.



RESOLUTION

WHEREAS, the City of Memphis has ownership of a certain parcel of real property located at 0 Pontotac Street, identified by the Shelby County Assessor's Office as Parcel Id # 007016 00004, and acquired by the City of Memphis in a Quit Claim Deed on June 3, 2008, as recorded in Instrument # 09071896, in the Shelby County Register's Office, Tennessee; and,

WHEREAS, Linden Yard LLC desires to purchase 0 Pontotac Street, hereinafter referred to as the "Subject Property", and has submitted an offer of \$2,329.00, based upon comparable sales and approval by the City's Real Estate Manager; and,

WHEREAS, the sale of the Subject Property will increase the City's General Fund, generate tax revenue, and eliminate blight and maintenance cost for the City of Memphis; and

WHEREAS, it is deemed to be in the best interest of the Citizens of the City of Memphis and County of Shelby that said sale be accepted subject to City Ordinance 2-291 as well as the terms and conditions in the Offer to Purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEMPHIS that the City will accept the offer made by Linden Yard LLC for the Subject Property in the amount of \$2,329.00, subject to the City Ordinance 2-291 which states in part, "properties receiving an initial bid offer of twenty thousand dollars (\$20,000) or less shall be submitted for approval to the City Council for first reading, which is final.

BE IT FURTHER RESOLVED that subject to the ordinance, the City of Memphis Real Estate Department shall prepare and arrange for the execution of the quit claim deed, and any other documents incidental to the completion of the transfer, and the Mayor of the City of Memphis is hereby authorized to execute said deeds or any other documents necessary to complete the sale and conveyance.



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

This is a Resolution requesting the approval of the sale of 625 square feet, more or less, being the northern most five (5) feet of a City-owned parcel acquired in a Tax Sale in Chancery Court, Docket # TRD-6572 on April 22, 1945, located in the Shelby County Register of Deeds office. The parcel is located at 0 Lundee Place in Memphis, Shelby County, Tennessee also known as Parcel # 045040 00011. The proposed sale is to an adjoining property owner and may be conveyed without necessity of competitive bidding, for approval by the City Council with one reading per City Ordinance 2-291.

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

General Services

3. State whether this is a change to an existing ordinance or resolution, if applicable.

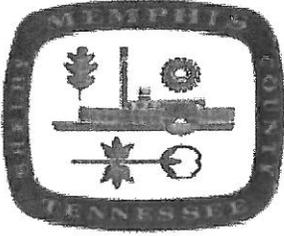
This item is not a change to an existing ordinance.

4. State whether this requires a new contract, or amends an existing contract, if applicable.

This item does not require a new contract or amend an existing contract.

5. State whether this requires an expenditure of funds/requires a budget amendment.

This item does not require any expenditure of funds, or budget amendment.



RESOLUTION

WHEREAS, the City of Memphis has ownership of a certain parcel of real property located at 0 Lundee Place, identified by the Shelby County Assessor's Office as Parcel Id # 045040 00011, and acquired by the City of Memphis in a Tax Sale in Chancery Court on April 22, 1945, as recorded in the Docket # TRD 6572, Parcel Record Card # 293, in the Shelby County Register's Office, Tennessee; and,

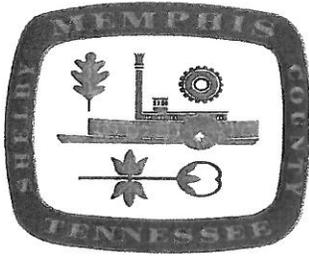
WHEREAS, Elkington Green, GP is an adjoining property owner and desires to acquire 625 square feet, more or less, being the northern most five (5) feet of the parcel described above, hereinafter referred to as the "Subject Property", and has submitted an offer of \$1,356.00, based upon comparable sales and approval by the City's Real Estate Manager; and,

WHEREAS, the sale of the Subject Property will increase the City's General Fund, generate tax revenue, and benefit the purchaser, Elkington Green, GP, in the development of his adjoining property; and,

WHEREAS, it is deemed to be in the best interest of the Citizens of the City of Memphis and County of Shelby that said sale be accepted subject to City Ordinance 2-291 as well as the terms and conditions in the Offer to Purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MEMPHIS that the City will accept the offer made by Elkington Green, GP for the subject property in the amount of \$1,356.00, subject to the City Ordinance 2-291 which states in part, "the City Real Estate Manager shall be authorized to convey property to a selected adjacent property owner, without necessity of competitive bidding, for approval by the City Council with one reading under the following circumstances: ... the selected adjacent property owner is willing and capable or paying the value of the adjacent property to be acquired based on valuation determined by the City Real Estate Department."

BE IT FURTHER RESOLVED that subject to the Ordinance, the City of Memphis Real Estate Department shall prepare and arrange for the execution of the quit claim deed, and any other documents incidental to the completion of the transfer, and the Mayor of the City of Memphis is hereby authorized to execute said deeds or any other documents necessary to complete the sale and conveyance.



Memphis City Council Summary Sheet

1. Description of the Item (Resolution, Ordinance, etc.)

This is a Resolution requesting the approval of the sale of a City owned vacant parcel located at 0 Rile Street, and further described as Parcel #035031 00011, Memphis, Shelby County, Tennessee. The proposed sale will be executed pursuant to the Mow-to-Own Program as described in the amended ordinance 2-291.1 and the approved Memorandum of Understanding (MOU).

2. Initiating Party (e.g. Public Works, at request of City Council, etc.)

General Services

3. State whether this is a change to an existing ordinance or resolution, if applicable.

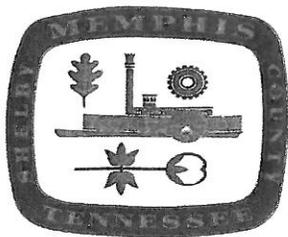
This item does not change an existing ordinance.

4. State whether this requires a new contract, or amends an existing contract, if applicable.

This item does not require a new contract or amend an existing contract.

5. State whether this requires an expenditure of funds/requires a budget amendment.

This item does not require an expenditure of funds or budget amendment.



A Resolution approving the sale of 0 Rile Street, Memphis, TN 38109 to Minnie P. Schuler as part of the Mow-to-Own Program

WHEREAS, the City of Memphis is the owner of a vacant parcel located at 0 Rile Street, and further described as Parcel #035031 00011. The City no longer has a need for the parcel and has declared it eligible for the Mow-to-Own Program; and

WHEREAS, Minnie Schuler has qualified and been approved to be a participant in the Mow-to-Own program and has signed the required Memorandum of Understanding and has submitted the required \$175 administrative fee; and

WHEREAS, The City of Memphis and Minnie Schuler have mutually agreed on the sale amount of \$1,600; and

WHEREAS, the sale of 0 Rile Street will increase the City's General Fund, generate tax revenue, and eliminate blight and maintenance cost for the City of Memphis; and

WHEREAS, it is deemed to be in the best interest of the Citizens of the City of Memphis and County of Shelby that said sale be accepted subject to City Ordinance 2-291 and 2-291.1 as well as the terms and conditions in the Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Memphis, the above described parcel be hereby approved for sale subject to the City Ordinance 2-291.1 as amended (Mow-to-Own Program) which states in part, "The manager of the city real estate department shall be authorized to sell tax adjudicated vacant property that adjoining property owners have maintained and are able to purchase through credits and pursuant to the terms of a Memorandum of Understanding (MOU), see attached signed and executed MOU."

BE IT FURTHER RESOLVED, that subject to the Ordinance, the City of Memphis Real Estate Department shall manage, prepare and arrange for credits to be applied for the mowing of the property and the subsequent execution of the quit claim deed, and any other documents incidental to the completion of the transfer, and the Mayor of the City of Memphis is hereby authorized to execute said deed or any other documents necessary to complete the sale and conveyance.