

City of Memphis

TENNESSEE

JIM STRICKLAND
MAYOR

September 28, 2016

The Honorable Philip Spinosa, Jr., Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Spinosa:

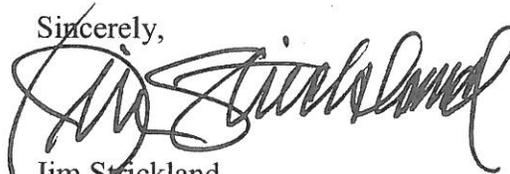
Subject to Council approval, it is my recommendation that:

Rodney Hubbard

be appointed to the Memphis Fire Department Board of Appeals with a term expiring October 7, 2019.

I have attached biographical information.

Sincerely,



Jim Strickland
Mayor

JSS/sss

Cc: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Fire Department Board of Appeals

BOARD/COMMISSION

Name: Rodney C. Hubbard, PE Race Caucasian M F

E-Mail Address: rodney@medfac.com Fax 901.937.5455

Profession/Employer: Consulting Engineer / MEDFAC Engineering LLC

Business Address: 1209 Dovecrest Road
Memphis TN Zip 38134 Phone: 901.937.5222

Education: BSME w/honors University of Memphis, Herff College of Engineering

Name of Spouse: Linda Pope Hubbard Number of Children: 2

Home Address: 8377 Walnut Tree Drive Phone: 901.937.5222

City: Memphis State: TN Zip: 38018

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 57 years

Professional Organization/Associations:

American Society of Heating, Refrigerating and Air-Conditioning Engineers
American Society of Plumbing Engineers
Society of Fire Protection Engineers

Other Organizations/Association:

Other Interests:

Dual sport motorcycling

Signature  Date 2016.09.07 08:42:20 -05'00'

Rodney Hubbard
2016.09.07 08:42:20
-05'00'

City of Memphis



JIM STRICKLAND
MAYOR

TENNESSEE

September 28, 2016

The Honorable Philip Spinosa, Jr., Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Spinosa:

Subject to Council approval, it is my recommendation that:

Kevin Brooks

be appointed to the Memphis and Shelby County Film & Television Commission with a term expiring September 30, 2019.

I have attached biographical information.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Strickland", written over a circular stamp or seal.

Jim Strickland
Mayor

JSS/sss

Cc: Council Members

- Bio

- Kevin Brooks is a 22 year old award winning filmmaker from Memphis, TN. He is currently studying Film/TV Production at the University of Memphis. Earlier this year he was selected as one of the finalists for the Sundance Ignite "What's Next" Challenge. Through Sundance, Kevin has traveled to Atlanta to take part in their Film Forward Program, and also to LA to experience Sundance Next Fest. Kevin has been involved with many video projects ranging from nationally televised productions like "Our Conductor" shot by Craig Brewer for NBA TV to videos for clients such as music videos and commercials. Kevin Brooks is also really big on giving his time to the Memphis community and helping kids from the inner city learn about the many aspects of filmmaking through an organization called Cloud 901. Kevin does all of this while also producing and directing his own films. He has had films screen at major film festivals such as Indie Memphis and NFFTY, and has upcoming screenings of his new film "Marcus" premiering in Nashville at the International Black Film Festival, and in Oregon at the Bend Film Festival. Kevin's main goal with filmmaking is to use it as a tool to cause people to take a step back and rethink the way we view certain aspects of life.

KEVIN

BROOKS

3787 Graceland Dr Memphis, TN 38116 [901-598-6120](tel:901-598-6120) Kbrooks6@memphis.edu

Objective

Accomplished, achievement-driven and dedicated college student who is interested in working in the film business.

Skills Summary

- Strong passion for filmmaking and using film as a way to connect and cause people to look at life in a different way than they normally would.
- Attentive and dedicated, I'm willing to give my everything to make sure that a job is done right.
- Strong communication, interpersonal, and presentation skills.
- Strong leadership skills; able to prioritize, assign tasks, and make sound decisions
- High-energy, confident person with an infectious enthusiasm for filmmaking.
- Enthusiastic person with strong communication skills; works well independently or on a team.
- Persistent and driven; Full time student/ Work part time at Medtronic/ and still manage to write and direct films to pursue my true passion.

Education

- Graduated from Harding Academy High School with a 3.7 GPA in 2012.
- Honor Society Member in High School and in College
- Currently enrolled at University of Memphis
- Film/TV Production Major. Minor in Communications

Work Experience

- Employee at Medtronic since 2013.
- Worked on film sets as a director, producer, and cinematographer.
- Experience with directing and editing music videos, promos, and commercials.
- Worked on the set of the production called "Our Conductor" with Craig Brewer.
- Currently working as a writer on a web series with Craig Brewer.
- Currently with Indie Memphis in creating a Youth Film Festival within my city of Memphis for young filmmakers from grades 7-12th to be able to showcase their work.
- Worked with the Sundance Institute with their Film Forward Program in Atlanta.
- Worked with Adobe and Project 1324 in creating a blog.

Awards and Acknowledgements

- President of the Film Society in High School
- Won best student short film at the UnReal Film Festival my freshman year of college.
- Won best film at University of Memphis's Go Pro Film Festival
- Had a film screen at Indie Memphis Film Festival
- Selected as 1 of the 5 filmmakers chosen to be part of the Sundance Ignite Program for emerging elite filmmakers ranging from the age of 18-24.
- Recently had my film "Keep Pushing" selected to show at NFFTY.



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD COMMISSION

BOARD COMMISSION

Name: Kevin Anthony Brooks Jr

Race Afr/Am

E-Mail Address: kbrooks6@memphis.edu

Fax

Profession Employer: Medtronic

Business Address: _____ Zip 38116

Phone: 901-598-6120

Education: University of Memphis - Senior

Name of Spouse: _____

Number of Children: _____

Home Address: 3787 Graceland Dr

Phone: 901-598-6120

City: Memphis

State: TN

Zip: 38116

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 22 yrs

Professional Organization Associations:

Indie Memphis, Cloud 901, Substance

Other Organizations Association:

Other Interests:

Signature Kevin Anthony Brooks Jr

Date 9-19-16

City of Memphis



TENNESSEE

JIM STRICKLAND
MAYOR

September 28, 2016

The Honorable Philip Spinosa, Jr., Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Spinosa:

Subject to Council approval, it is my recommendation that:

Morgan Jon Fox

be appointed to the Memphis and Shelby County Film & Television Commission with a term expiring September 30, 2019.

I have attached biographical information.

Sincerely,

Jim Strickland
Mayor

JSS/sss

Cc: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

BOARD/COMMISSION

Name: Morgan Jon Fox Race Caucasian M F

E-Mail Address: morganjonfox@me.com Fax _____

Profession/Employer: Film Director / Producer

Business Address: 1861 Manila Ave Zip 38114 Phone: 901.335.3740

Education: College

Name of Spouse: Declan Deely (Engaged) Number of Children: —

Home Address: 1861 Manila Ave Phone: 901.335.3740

City: Memphis State: TN Zip: 38114

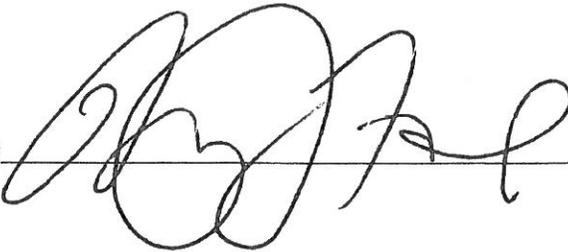
I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 37 years

Professional Organization/Associations:

BRZ Productions (Craig Brewer) / Producer, Writer

Other Organizations/Association:

Other Interests: Grizzlies & Tiger Basketball!

Signature  Date 9/23/16

Morgan Jon Fox

BIO

Named one of the "25 New Faces of Independent Film" by Filmmaker Magazine, Morgan Jon Fox is a Memphis-based filmmaker/producer who has won over 20 best of festival awards around the world as a writer/director.

He produced A POSTHUMOUS WOMAN (Lena Olin, Rosanna Arquette, 2016), HOLY LAND (dir. Kentucker Audley, 2010), associate produced MEMPHIS (Tim Sutton, Sundance 2014), and assistant directed DARK NIGHT (Tim Sutton, Sundance 2016).

Morgan has been a long time collaborator and producer for Craig Brewer (Hustle & Flow). Fox Assistant Directed and edited Brewer's MTV web & tv series, \$5 COVER (Sundance, 2009), for which he was nominated as Best Editor at the 2010 Streamy Awards. He also co-write and produced Brewer's two recent videos for Memphis Grizzlies players Marc Gasol (MARC GASOL, OF MEMPHIS) and Mike Conley (MIKE CONLEY, OUR CONDUCTOR).

As a director, Fox has become known for getting strong, authentic performances from mostly non-professional actors, and telling gritty regional southern stories. Referred to as "The Voice of The Youtube Generation" by Filmmaker Magazine, his latest project, FERAL is an 8 Episode show he created and directed for the brand new streaming platform DEKKOO about a close knit group of 20-something LGBT artists living in Memphis, TN. Feral is due to be released in 2016.



MEMPHIS, TN - 901-335-3740 - MORGANJONFOX@ICLOUD.COM

Morgan Jon Fox

PRODUCER : UPM : ASSISTANT DIRECTOR

PRODUCTION RESUME

Assistant Director	Dark Night	Feature Film	Tim Sutton, Sundance 2016
Producer	A Critically Endangered Species	Feature Film	Lena Olin, Rosanna Arquette
Unit Prod Manager	Arkabutla	Short Film	Katori Hall
Producer	Jesus & Jimmy Ray	Short Film	McGhee Monteith
Producer	Myles	Short Film	Kevin Brooks
Producer	Mike Conley, Our Conductor	Commercial	Craig Brewer, Memphis Grizzlies, NBA.com
Production Manager	Getty Images Shoot	Stills, Video	Getty Images, Thomas Barwick
Production Manager	Fred's Dollar Stores	Commercial	Freds, Sullivan Branding
Producer	Marc Gasol, Of Memphis	Commercial	Craig Brewer, Memphis Grizzlies, NBA.com
Unit Prod Manager	Free In Deed	Feature Film	Jake Mahaffey, Venice Film Fest 2015
Producer/Asst Director	Returns	Short Film	Joseph Carr
Producer/Director	Feral	Episodic	dekkoo.com
Assoc Producer	Memphis	Feature Film	Tim Sutton, Sundance 2014
Assistant Director	The Department Of Signs & Magical Intervention	Short Film	Katori Hall
Producer	Indie Origins	Feature Film	Craig Brewer
Assistant Director	Funny Bunny	Feature Film	Kentucker Audley, Olly Alexander, SXSW 2014
Assistant Director	\$5 Cover	Episodic	MTV, Craig Brewer
Assistant Director	Hoodies On Hat's Low	Music Video	Justin Timberlake, Free Sol
Assistant Director	Role Model	Music Video	Justin Timberlake, Free Sol

SCHEDULING & BUDGETING: Movie Magic, Gorilla, Hot Budget, Casper, Excell

MEMPHIS, TN - 901-335-3740 - MORGANJONFOX@ICLOUD.COM

City of Memphis

TENNESSEE

JIM STRICKLAND
MAYOR

September 28, 2016

The Honorable Philip Spinosa, Jr., Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Spinosa:

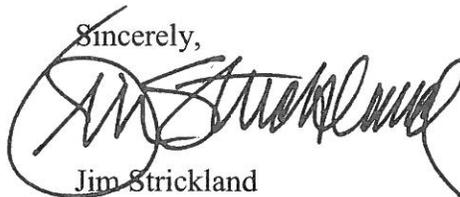
Subject to Council approval, it is my recommendation that:

Wes Kraker

be appointed to the Memphis and Shelby County New Public Arena Public Building Authority with a term expiring July 30, 2020.

I have attached biographical information.

Sincerely,



Jim Strickland
Mayor

JSS/sss

Cc: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

Arena Public Building Authority

BOARD/COMMISSION

Name: Wes Kraker Race _____ M F

E-Mail Address: wkraker@pathmarktrans.com Fax 901/367-3973

Profession/Employer: CEO of Pathmark Transportation

Business Address: 5050 Poplar Avenue
Suite 900 Zip 38157 Phone: 901/259-8100

Education: BBA from Memphis State University

Name of Spouse: Becky Buttross Kraker Number of Children: 5

Home Address: 214 Fleur de Lis Cove Phone: 901/849-0478

City: Memphis State: TN Zip: 38117

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 18 years

Professional Organization/Associations:

Former Chairman of the Stanford St. Jude Championship
Former Chairman of St. Jude Classic
Former Co-Chairman of Marquette Piazza St. Jude Gala
Former board member of Birthright
Former President of St. Louis Church Men's Club
Member of St. Louis Church Parish Council
On the Board of Blue Streak Scholarship Fund

Other Organizations/Association:

Other Interests:

Signature  Date _____

WES KRAKER

214 Fleur De Lis Cove, Memphis, TN 38117 ♦ H: 9017631313 ♦ C: 9018490478 ♦ wkraker@pathmarktrans.com

PROFESSIONAL SUMMARY

Competent CEO skilled at building and managing effective teams. Offers more than 30 years in logistics management expertise.

SKILLS

- Supply chain and resource management
- Warehouse management systems
- Expense control
- Materials accountability
- Procurement specialist
- Training and development
- Natural mentor
- Superior negotiation skills
- Over-the-road transportation
- Excellent time management
- Contract carrier procurement
- Expense allocation
- Skilled multi-tasker
- Microsoft Office
- Process improvement
- Knowledge of national geography
- Deadline-driven
- Proactive

WORK HISTORY

Trainee/Entry Level, 07/1985 to 01/1987

Pathmark Transportation – Memphis, TN

- Determined the most cost-effective procedures and routes for shipments.
- Translated business needs and priorities into actionable logistics strategies.
- Gathered, logged and monitored all shipping data.
- Presented carrier-performance metrics and monthly costs reports to executive team.
- Assigned shipments to carriers in the centralized database.
- Communicated with dispatchers, warehouses and customers regarding outgoing orders.
- Prepared documents for shipment claims submissions.

Manager, 01/1987 to 04/1988

Pathmark Transportation – Memphis, TN

- Managed shipment schedules to maximize productivity and cut costs.
- Monitored the workshop work flow for 5 employees.
- Reviewed and analyzed data from companies in non-competing industries to amass strategic insight.
- Presented carrier-performance metrics and monthly costs reports to executive team.
- Assigned shipments to carriers in the centralized database.
- Communicated with dispatchers, warehouses and customers regarding outgoing orders.
- Prioritized order security, accuracy and on-time pickup and delivery.
- Prepared documents for shipment claims submissions.
- Updated the database with changes in carrier status.
- Wrote reports and gave oral presentations to keep employees up-to-date on company goals and achievements.

General Manager, 07/1989 to 12/1990

Pathmark Transportation – Memphis, TN

- Initiated rollout of new enterprise software solution for sales reporting.
- Trained, coached and mentored staff to ensure smooth adoption of new program.

- Implemented innovative programs to increase employee loyalty and reduce turnover.
- Created new revenue streams through increased sales.
- Hired and trained new staff.
- Increased profits by 60% in one year through restructure of business line.

President/CEO, 01/1991 to Current

Pathmark Transportation – Memphis, TN

- Reduced and controlled company expenses.
- Prepared program operating budgets, budget reports and other financial performance reports.
- Drove the short-term and advanced promotional planning processes.
- Developed metrics and measured success in order to further penetrate the marketplace.
- Analyzed key aspects of the business to evaluate the factors driving results and summarized results into presentations.
- Analyzed contract performance for bids, budgets and forecasts.
- Maintained up-to-date account distribution information.

EDUCATION

High School Diploma: 1981

Germantown High School - Germantown, TN

BBA: Finance/Economics, 1985

Memphis State University - Memphis, TN

AFFILIATIONS

Past Leadership Positions

- National Committee Member of ALSAC/St. Jude Board of Governors
- Chairman of St. Jude Classic
- Chairman of the Stanford St. Jude Championshi
- Co-Chairman of Marguerite Piazza St. Jude Gala
- Member of Birthright Board of Directors
- President of St. Louis Church Men's Club
- Member of Catholic Education Advisory Board (Catholic Schools)

Current Boards and Affiliations

- Member of St. Louis Church Parish Council
- Board Member of Blue Streak Scholarship Fund
- Knight Commander of the Equestrian Order of the Holy Sepulchre of Jerusalem

City of Memphis



TENNESSEE

JIM STRICKLAND
MAYOR

September 28, 2016

The Honorable Philip Spinosa, Jr., Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Spinosa:

Subject to Council approval, it is my recommendation that:

Rodney Douglas

be appointed to the Memphis and Shelby Sports Authority with a term expiring January 21, 2021.

I have attached biographical information.

Sincerely,

Jim Strickland
Mayor

JSS/sss

Cc: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION

SPORTS AUTHORITY
BOARD/COMMISSION

Name: Rodney Douglas Race black M F

E-Mail Address: rodney.douglas@pfizer.com Fax _____

Profession/Employer: profesional healthcare representative/Pfizer

Business Address: 381 Germantown Parkway Zip 38018 Phone: 901233-2186

Education: B.A. in Social Work / Sociology / graduate hours in education taught in MCS 5yrs

Name of Spouse: widowed Number of Children: 3

Home Address: 2033 Mcpherson Phone: 901-643-8013

City: Memphis State: TN Zip: 38116

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 36 yrs

Professional Organization/Associations:

PAC Pfizer board for American Diabetes Association

Other Organizations/Association:

Former University of Memphis Basketball Team 85-89

Other Interests:

sports/ traveling / golf / networking

Signature _____ Date _____

RODNEY DOUGLAS

2033 Mcpherson
Memphis, TN 38116
901-643-8013 Cell phone
rodney.douglas@pfizer.com

To be a part of the development of sports future in Memphis and surrounding areas.

EDUCATION

University of Memphis, Memphis, Tn MAY 1997-2002

Major: Education

Activities: TEP (TEACHER EDUCATION PROGRAM) 23 graduate hours toward a masters

Memphis State University, Memphis, Tn B.A. May 1989

Major: Social Work/Sociology

Activities: University of Memphis Basketball Player 1986-1989 captain 1989

Whitehaven High School Memphis, Tn Diploma 1985

Major: Electronics/Math

Honors: Ranked 53rd in a graduating class of 530; Honor Student

Activities: 1983-85 Whs basketball team. Vice President of the WHS ATHLETIC CLUB

1985 AAA State Basketball Champions

WORK EXPERIENCE

Pfizer Pharmaceuticals Dec 2010 Present

Professional Healthcare Representative

Represented Pfizer products and resources for local and surrounding area physicians for patients.

Wyeth Pharmaceuticals Feb 2003-Dec 2010

Professional Healthcare Representative

Service Local and surrounding area primary care physicians with Wyeth products and patient information. Partner with physicians on educating patients about disease states and taking medicine.

Memphis City Schools Aug 1997 Dec 2002

Whitehaven High School/Teacher/Basketball Coach

Taught Social Studies area including: Sociology, Psychology, World and American History and PE

PERSONAL SKILLS AND INTEREST

Prioritizing multiple tasks and Time management

Office skills such as Typing, windows, word, excel, and powerpoint

Enjoy sports and traveling

Open for Experience

References available upon request

RODNEY DOUGLAS

Professional Associations

Board member of the American Diabetes Association

American Heart Association

Political Action Committee Pfizer

Partner with University of Memphis Toys for tots campaign

City of Memphis clean up project 2016

Coached for AAU Basketball 1992- 1996

City of Memphis



JIM STRICKLAND
MAYOR

TENNESSEE

September 28, 2016

The Honorable Philip Spinosa, Jr., Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Spinosa:

Subject to Council approval, it is my recommendation that:

Jennifer Daniel

be appointed to the Memphis Animal Shelter Advisory Board with a term expiring July 30, 2018.

I have attached biographical information.

Sincerely,

A handwritten signature in black ink, which appears to read "Jim Strickland". The signature is written in a cursive, flowing style.

Jim Strickland
Mayor

JSS/sss

Cc: Council Members

JENNIFER HENDRIX DANIEL

941 Harbor View Drive • Memphis, TN 38103
(901) 849-0337 • isabella216@hotmail.com

MEDICAL SALES REPRESENTATIVE

Established a successful record of medical sales performance, top rankings and achievements with Neuronetics, G.E. Healthcare (selling diagnostic cardiology equipment); and Lincare (selling durable medical equipment and pharmaceuticals) since 2007. Success includes: (1) **Region of the year 2013 with Neuronetics**; (2) **generating \$840,000 in 2009 sales and increasing to \$1.17 million in 2011 sales with G.E. Healthcare**; and (3) **producing up to 126% of quota with Lincare**. Sales results have been based on strengths including:

- Negotiating & Closing Capital Equipment Deals
- Conducting Device & Equipment In-Services
- Applying a Clinical-Based Sales Approach
- Launching & Selling Advanced Medical Technology
- Managing & Developing Multi-State Territories
- Selling Through Distributor & Wholesale Channels

Medical sales background includes experience calling on a broad base of positions specialties including cardiologists, psychiatrists, pulmonologists, oncologists, internists as well as a diverse range of hospital, surgery centers and medical facilities.

EDUCATION

Bachelor of Arts, Biology / 2004 (GPA 3.45) - RHODES COLLEGE, Memphis, TN
Rhodes College Orchestra, First Violinist / Concertmaster & Rhodes College Quartet, First Violinist
Chi Omega Sorority, Secretary (2002) & Vice President (2003) • Tri Beta (Biology) Honor Society

VOLUNTEER ACTIVITIES

Be Free Revolution Mission – Core Team Member

- Assisting through leading fundraising, sales, and launching new programs in order to help grow the organization and its goals towards the mission in Kenya

Lebonheur Children's Hospital – Baby Hugger

-Volunteer holding and interacting with infants that are in short or long term care at the hospital whose families may not be able to see them often

Gooddogrescue/ Tunica Humane Society Rescue – Foster Volunteer

- Foster dogs to keep from euthanasia while working on social skills and training so they are able to find the right permanent home

PROFESSIONAL EXPERIENCE

PROSTRAKAN , MEMPHIS, TN

5/2015- PRESENT

Specialty oncology Sales Representative: Hired to grow the central region territory by calling on oncologists with a product for chemo induced nausea and vomiting and a second product for postmenopausal metastatic breast cancer. Currently calls on oncologists in the Memphis, Nashville, Little Rock and Oxford area. Currently number one in the company for Sancuso. Finished Q1 2016 at 143%, Q2 at 139% and currently starting Q3 at 145%.

BELLEVUE PHARMACY, MEMPHIS, TN

03/2014 – 3/2015

Account Manager. Recruited to company to launch a new product targeting psychiatrists, in the treatment of depression. Secondary product targeted neurologists, orthopedics, and pain clinics for the treatment of neuropathy and pain. Was also responsible for selling the entire product line of topical pain cream to a broad range of specialties including primary care, oncology, podiatry, orthopedics and colorectal surgeons. Currently leading the country with 200% growth for new activity for February and 126% growth overall.

NEURONETICS, Memphis, TN

05/2012 – 3/2014

Transcranial Magnetic Stimulation (TMS) Specialist. Continue to contribute to sales growth with physicians, psychiatrists, and hospital psychiatric units for the NeuroStar TMS Therapy System, the first and only non-invasive TMS device (FDA Approved) using a highly focused, pulsed magnetic field to treat patients with Major Depressive Disorder.

- Drive revenue growth and new account development through all of Tennessee, Arkansas, Mississippi, and Louisiana with extensive travel to conduct comprehensive clinical training for psychiatrists on device use and technique
- Achieve sales quota by increasing patient use of the device and assist practices or hospitals with new patient referrals to increase sales of disposables.
- Finished Q4 2012 at 110% to quota and 2013 at 104% to quota. Awarded region of the year in 2013. Currently is projected to exceed quota again this year and manages the largest volume territory in the United States.
- Provide comprehensive education for physicians and psychiatrists related to marketing strategies, reimbursement, consult training, and other issues to assist in driving procedure growth.

GE HEALTHCARE, Memphis, TN

01/2009 - 03/2012

Regional Sales Manager - Diagnostic Cardiology Division. Hired in a start-up division and generated sales of diagnostic cardiology equipment by calling on cardiologists, OB/GYN's, internists, primary care physicians and surgery centers in a large territory covering Mississippi, Arkansas, Kentucky, West Tennessee and Southern Missouri.

- Increased sales of a diverse range of equipment including EKG monitors, Holter systems, fetal monitors, blood pressure monitors, oximetry products and stress test systems/equipment.
- Generated substantial sales growth in 2010 with \$1.09 million in revenue and continued to accelerate sales growth in 2011 with a total of \$1.17 million in revenue.
- Recognized for making an immediate impact on territory sales growth by generating \$337,000 in Q1 2009 revenue and ranking #2 for the division's national sales force; finished the 2009 year with \$840,000 in sales.
- Secured new accounts by working directly with major national medical supply distributors/wholesalers including Physician Sales and Service (PSS), Cardinal Healthcare, McKesson, First Choice and Henry Schein.
- Closed new deals by selling the technical features, benefits and advantages of diagnostic cardiology equipment to physicians, purchasing managers and practice administrators.
- Conducted numerous diagnostic equipment in-services with physicians and medical staff to ensure their understanding and application of new technology.

LINCARE, Memphis, TN

01/2007 - 12/2008

Medical and Pharmaceutical Sales Representative. Increased revenues by calling on local area physicians to generate patient referrals for the largest durable medical equipment company in the United States. Sold physicians on the value and patient care quality of nebulizers (with unit dose programs), oxygen, respiratory medications, CPAP and Bi-PAP machines (for obstructive sleep apnea), and nursing services for COPD and Congestive Heart Failure patients.

- Ranked #2 for performance during the intensive two week sales and training program in St Louis, MO covering physician sales techniques, anatomy, pharmacology, and product training.
- Implemented an aggressive sales campaign with 70 physicians in the Memphis territory including internists, general practice physicians, cardiologists, pulmonologists, and nurse practitioners.
- Established a strong base of physician relationships in the 1st few months and maintained referral sources by providing on-going support with regards to product/service problems.
- Assigned a physician account list with minimal referrals and met or exceeded oxygen quota by a range of 100% to 126% (primary product) every month since May 2007; generated 2008 sales growth with 233 new oxygen patients.
- Increased number of oxygen patient referrals in 2007 by 50% in July and August over the prior two months; and by 90% in September and October over the May and June results.
- Achieved sales results that led to the branch winning "National Growth Chart Listing" as one of the top 10 growth locations in the U.S. out of 750 sales offices.

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TENNESSEE

JIM STRICKLAND
MAYOR

September 28, 2016

The Honorable Philip Spinosa, Jr., Chairman
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Dear Chairman Spinosa:

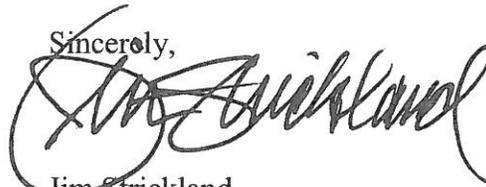
Subject to Council approval, it is my recommendation that:

Mary-Marsha Riley

be appointed to the Memphis Animal Shelter Advisory Board with a term expiring July 30, 2018.

I have attached biographical information.

Sincerely,



Jim Strickland
Mayor

JSS/sss

Cc: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

MAS Advisory Board

BOARD/COMMISSION

Name: Mary-Marsha Riley Race Causasian M F

E-Mail Address: marymarsha@hotmail.com Fax _____

Profession/Employer: Personal Trainer and Attorney

Business Address: 170 Poppy Lane
Memphis, TN 38111 Zip 38111 Phone: 501-413-8413

Education: Juris Doctorate earned in 2000 from University of Arkansas School of Law

Name of Spouse: David Riley Number of Children: 1

Home Address: 170 Poppy Lane, Memphis, TN 38111 Phone: 501-413-8413

City: Memphis State: TN Zip: 38111

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 10 years

Professional Organization/Associations:

National Federation of Personal Trainers

Other Organizations/Association:

Other Interests:

Hosting; Reading; Sports; Animal Rescue/Advocacy; Travel; Painting

Signature Mary-Marsha Riley Date 8-29-16

Mary-Marsha Riley

170 Poppy Lane
Memphis, TN 38111
marymarsha@hotmail.com
501-413-8413

Education:

Morrilton High School, Morrilton, Arkansas
Valedictorian of Class of 1993

University of Arkansas, Fayetteville, Arkansas
Bachelor of Arts in English received in 1996
Honor Graduate (3.9 GPA)
Arkansas Razorback Dance Team

University of Arkansas School of Law, Fayetteville, Arkansas
Juris Doctorate received in 2000
Note and Comment Editor of *Arkansas Law Review*
Outstanding Oral Advocacy Award
Board of Advocates (outstanding third year students with skill in oral advocacy)

Work History:

Legal: I became licensed to practice law in the State of Arkansas in 2001 and in the State of Tennessee in 2004. I worked as a trial attorney in private practice for ten years in Little Rock, Arkansas; Rogers, Arkansas; and Memphis, Tennessee. I was accepted into and completed the Memphis Bar Association Leadership Forum.

Fitness Training and Pageant Coaching: I obtained my certification as a personal trainer in 2010 from the National Federation of Personal Trainers. I currently own and operate my own personal training and pageant coaching business in Memphis, Tennessee. I held the title of Mrs. Tennessee in 2011.

Acting, Hosting, and Modeling: I am represented by Colors Talent Agency in Memphis, Tennessee, and I have worked in the modeling and entertainment industry for the past six years as an actress appearing in local television commercials and in all four seasons of the ABC television show "Nashville." I am currently a guest on camera host of "Local Memphis Live" on ABC Channel 24.

Additional Experience/Honors:

Published Author
Recognized as a "Community Change Maker" by "Skirt Magazine Memphis" in 2011
Former American Heart Association My Life Check Chair for the Greater Southeast Affiliate
Spokesperson for the American Heart Association Memphis Area "Go Red for Women"

Mary-Marsha Riley

Mary-Marsha Riley is an attorney, certified personal trainer, and pageant coach. She graduated as the Valedictorian of Morrilton High School in Morrilton, Arkansas and went on to earn a Bachelor of Arts degree in English from the University of Arkansas where she was a member of the Arkansas Razorback Dance Team and Kappa Kappa Gamma sorority. She went on to earn her Juris Doctorate degree from the University of Arkansas School of Law where she was the Note and Comment Editor of the *Arkansas Law Review*. She is licensed to practice law in the state and federal courts of both Arkansas and Tennessee.

Mary-Marsha owns The Riley Rules, a personal training and pageant coaching business in Memphis, Tennessee. She was named one of the Top 10 Personal Trainers in Pageantry in 2014, and was Mrs. Tennessee in 2011. Mary-Marsha is the former Chairperson of the Arkansas Crime Victims Reparations Board and the former My LifeCheck Chairperson for the American Heart Association's Greater Southeast Affiliate. She is also a longtime supporter of the Memphis Child Advocacy Center and was named a "Community Change Maker" in the City of Memphis by *Skirt Magazine Memphis* in 2011.

Mary-Marsha is the founder of the MIFA Pet Project Partners, a group dedicated to providing food and supplies for the pets of the elderly and homebound clients of MIFA. She and her husband, David, also an attorney, are animal advocates and reside in Memphis with their dogs, Drake and Jude, and cats, Jasmine and Charlie.

City of Memphis

TENNESSEE

JIM STRICKLAND
MAYOR

September 13, 2016

The Honorable Philip Spinoso, Jr., Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Spinoso:

Subject to Council approval, it is my recommendation that:

Beth Spencer

be appointed to the Memphis Animal Shelter Advisory Board with a term expiring July 30, 2018.

I have attached biographical information.

Sincerely,



Jim Strickland
Mayor

JSS/sss

Cc: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION

MAS ADVISORY
BOARD/COMMISSION

Name: Beth Spencer Race white M F

E-Mail Address: superstarmachine@gmail.com Fax _____

Profession/Employer: web designer / Higher visibility

Business Address: 8000 Centervien^{pkwy} Zip 38118 Phone: 888-598-4449

Education: Bachelor of Arts / internet journalism

Name of Spouse: na Number of Children: 0

Home Address: 1806 Nelson Ave. Phone: 901-552-7518

City: Memphis State: TN Zip: 38114

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 13 years

Professional Organization/Associations:
Memphis Pets Alive!

Other Organizations/Association:

Other Interests:
photography, illustration, social media, volunteering

Signature Beth Spencer Date _____

Beth Spencer

CONTACT //

901-552-7518
bethspencerdesign.com
superstarmachine@gmail.com
Memphis, TN 38114

PROFILE //

Creative designer with a passion for making better websites. Specializes in modern, responsive design to motivate users to perform desired actions.

Typography aficionado and Apple enthusiast with a keen eye for detail. Well-versed in AP Style, color theory, fundamentals of graphic design, photography principles and W3C standards.

EDUCATION //

University of Memphis
Bachelor of Arts 2006-10
Concentration - Internet Journalism

Itawamba Community College
Associate's Degree 2001-03
Concentration - Marketing/Management

PHILANTHROPY //

Memphis Pets Alive!
May 2014-Present
Photographer / Foster / Graphic Designer

Humane Society of Memphis & Shelby
County
July 2014-Present
Photographer / Graphic Designer

EXPERIENCE //

Web Designer
Higher Visibility 2015-Present
Design Wordpress themes in Photoshop,
Create custom illustrations and icons.
Code sites with HTML/CSS and SASS.

Web Designer/SEO Strategist
Magnetic SEO 2010-2015
Built websites with HTML/CSS, Wordpress
and Joomla. Managed SEO campaigns.
Google Adwords management

Graphic Design Intern
Mahaffey Fabric Structures 2009-2010
Webmaster, graphic design, social media
management, designed brochures and
pages on company's existing website.

SKILLS AND AWARDS //

Illustrator, Photoshop, InDesign, Procreate
HTML, CSS, SASS, Javascript, Wordpress,
Joomla, Coda, cPanel, SQL databases,
Linux, social media.

2009 Outstanding Reporting Award,
William Trotter Journalism Scholarship,
Best of the South writing award.

Memphis Flyer's Who's Who in Memphis
Twitter 2013 & 2014



TENNESSEE

JIM STRICKLAND
MAYOR

September 28, 2016

The Honorable Philip Spinosa, Jr., Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Spinosa:

Subject to Council approval, it is my recommendation that:

Christine Grandberry

be appointed to the Memphis City Beautiful with a term expiring June 30, 2018.

I have attached biographical information.

Sincerely,

Jim Strickland
Mayor

JSS/sss

Cc: Council Members

September 28, 2016



City of Memphis

BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION

MEMPHIS CITY BEAUTIFUL
BOARD/COMMISSION

Name: Christine Grandberry Race Blk M F

E-Mail Address: cgrandberry66@gmail.com Fax _____

Profession/Employer: Retired Disable from Kellogg Co

Business Address: _____ Zip _____ Phone: _____

Education: 12th Grade

Name of Spouse: _____ Number of Children: 2 grown

Home Address: 3634 N. TREZEVANT ST Phone: 901 218 3634

City: Memphis State: TN Zip: 38127

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? life

Professional Organization/Associations:

Other Organizations/Association:

Cogitation of 100 Blk Women, Frayser Community Council
Volunteer Shelby Co Sheriff, Dept 10yrs
Other Interests:
Have served on the board of The Frayser
C.D.C.

Signature Christine Grandberry Date 9/12/16

City of Memphis

TENNESSEE

JIM STRICKLAND
MAYOR

The Honorable Philip Spinosa, Jr., Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Spinosa:

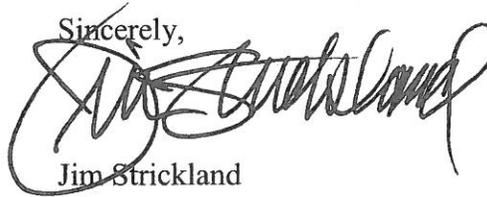
Subject to Council approval, it is my recommendation that:

Grace Uhorn

be appointed to the Memphis City Beautiful with a term expiring June 30, 2018.

I have attached biographical information.

Sincerely,



Jim Strickland
Mayor

JSS/sss

Cc: Council Members

September 28, 2016



City of Memphis

BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION

Memphis City Beautiful
BOARD/COMMISSION

Name: Grace Wilson Ohlhorn Race W M F

E-Mail Address: grace.sweeney@yahoo.com Fax 901.302.2834

Profession/Employer: Director of business development / UT Derm Path

Business Address: 930 Madison Ave. Ste. 890 Zip 38103 Phone: 901-238-7431

Education: Hatchison School; University of Memphis

Name of Spouse: Gil Ohlhorn, IV Number of Children: 4

Home Address: 1476 Central Ave Phone: 901-238-7431

City: Memphis State: TN Zip: 38104

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 3 yrs.

Professional Organization/Associations:

~~Democrat~~

Other Organizations/Association:

Team Read tutoring at Berclair Elementary
Member Second Presbyterian Church

Other Interests:

Entertaining
Gardening

Signature Grace Ohlhorn Date 9/14/16

GRACE WILSON UHLHORN

1476 Central Avenue
Memphis, TN
901.238.7431
graceswaney@yahoo.com

Highly motivated professional skilled in public relations and securing and maintaining accounts. Forward thinking and proactive. Numerous established professional contacts. Significant familiarity with the healthcare profession. Accustomed to accountability and responsibility. Experienced in building rapport to establish repeat/referral business. Aggressive in securing new business and maintaining existing accounts. Skilled in developing and implementing special projects.

Professional Experience

UT DERM PATH – Memphis, Tennessee

October 2012 – Present

Business Development Director

- Work with three well established dermatopathologists to design, build, and hire for a new Dermatopathology lab
- Work closely with the laboratory director and my mentor, Dr. M. Barry Randall, to keep apprised of the changing healthcare landscape especially as it relates to Dermatology, Plastic Surgery, Family practice, and Podiatry practices
- Work with outside billing companies to oversee effective and seamless billing practices
- Oversee internal billing preparations to provide clean claims, solve problems and resolve denials
- Promote positive work environment to foster employee excellence, productivity and accountability
- Oversee and manage vital courier operations for the practice including both employed couriers and commercial couriers such as Federal Express and UPS
- Provide personal service to clients and staff for all client related matters such as supplies, reports, insurance concerns, emergency pick-ups/deliveries, and IT problems
- Conduct regular visits to established clients to maintain close relationships and proactively deal with any emerging issues
- Identify and market new potential business sources
- Consistently earn the highest marks during periodic client surveys

DUCKWORTH PATHOLOGY GROUP – Memphis, Tennessee

November 2009 – October 2012

Business Development Director

November 2011 – October 2012

- Develop new business relationships with physician groups throughout the Southeast
- Develop marketing plan for new products
- Development of business for new cytology lab
- Maintain existing client relationships and expand their use of practice's services

Client Services Manager

November 2009 – October 2011

- Launch Client Services Department
- Hire Client Service Representatives, couriers, IT Administrator

- Establish Relationships with physicians and office staff to deliver pathology services
- Maintain existing client relationships with over 150 physician offices in the region
- Participate in Tennessee State Dermatology Convention

NESVICK TRADING GROUP, LLC – Memphis, Tennessee

February 2009 - November 2009

Administrative Assistant

- Manage customer accounts and assist brokers as well as the owner of the group
- Open new accounts
- Track cash activity for Memphis office

WELLNESS FIRST, INC. – Memphis, Tennessee

2004 – 2008

Account Executive

- Establish relationships with insurance professionals to secure paramedical examination business
- Market CPR training courses, defibrillators and DNA testing
- Lead effort to establish new drug and alcohol testing program in compliance with OSHA guidelines
- Area Top Performer Award for 2004, 2005, 2006, 2007, 2008

TO GLORIFY GOD, INC. – Memphis, Tennessee

2000 – 2009

Co-Founder and Creative Director

- Founded company to produce and market inspirational art
- Responsible for product distribution in 12 states with over 30 stores under contract to carry full product line

DR. JAMES WILSON, JR., PEDIATRIC OPHTHAMOLOGIST – Memphis, Tennessee

1985 – 1987

Office Manager and Patient Liaison

- Primary point of contact for busy physician practice
- Responsible for scheduling surgery and office visits as well as patient education
- Assisted with in-office patient procedures

Education

UNIVERSITY OF MEMPHIS – Memphis, Tennessee

1985

B.S. Degree – International Economics

Graduated Magna cum Laude

City of Memphis

TENNESSEE

JIM STRICKLAND
MAYOR

September 13, 2016

The Honorable Philip Spinosa, Jr., Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Spinosa:

Subject to Council approval, it is my recommendation that:

Paige H. Wallace

be appointed to the Memphis City Beautiful with a term expiring June 30, 2018.

I have attached biographical information.

Sincerely,



Jim Strickland
Mayor

JSS/sss

Cc: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION
APPOINTMENT TO BOARD/COMMISSION

Memphis City Beautiful

BOARD/COMMISSION

Name: Paige H. Wallace Race caucasian M F

E-Mail Address: paige5memphis@gmail.com Fax _____

Profession/Employer: Buntyn Preschool

Business Address: 561 Prescott Zip 38111 Phone: 323-1621

Education: Mississippi State University Agriculture and Home Economics B.S.

Name of Spouse: John C. Wallace Number of Children: 2

Home Address: 4875 Lorece Avenue Phone: 763-2116

City: Memphis State: TN Zip: 38117

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 26 years

Professional Organization/Associations:

Memphis Area Master Gardeners 2005-2014

Other Organizations/Association:

Junior League of Memphis

Other Interests:

I like to garden and volunteer at my children's schools

Signature Paige Wallace Date 9/10/2016

Paige Wallace

4875 Lorece Avenue

Memphis, TN 38117

H: (901)763-2116

M: (901)827-7634

paige5memphis@gmail.com

Professional Profile

Preschool Teacher with seven years of experience in teaching at Buntyn Presbyterian Preschool. Demonstrates skill in individualizing instruction based on students' needs and interests. Kind and compassionate teacher dedicated to creating an atmosphere that is stimulating and encouraging to all students.

Experience

- August 2008 **Buntyn Preschool** Memphis, TN
to **Preschool Teacher**
Current Develop and instruct age appropriate lesson plans that encourage physical, emotional, social, and academic growth. Interact with parents to provide regular reports of progress and areas needing improvement. Incorporate hands on activities and fun manipulatives to accommodate all types of learning.
- June 2005 **Joanie Franks Trunk Shows** Memphis, TN
to **Sales coordinator**
May 2007 Planned trunk shows for couture designers for customers in Memphis. Helped customers select products that best fit their personal needs.
- September 2000 **Joanies** Memphis, TN
to **Sales Associate and Assistant Buyer**
August 2005 Opened a new store location and assisted in recruiting and training new staff. Went on buying trips to California and New York to purchase inventory for store. Designed displays to make the store experience interactive and engaging. Built effective relationships with clients to develop superior customer satisfaction.
- April 1991 **Joan Franks** Memphis, TN
to **Sales Associate**
July 2005 Worked as a team member to provide the highest level of service to customers. Created strategies to develop and expand existing customer sales, which resulted in an increase in monthly sales.

Education

- 1990 **Mississippi State University** Starkville, MS
Bachelor of Science: Fashion Merchandising
University of Southern Mississippi Hattiesburg, MS
Marketing

Organizations

- **1998- Present Junior League of Memphis** Hope House Extra Hands volunteer, Special Events Assistant, Community Council Board Member, Publications Committee
- **2005-2014 Memphis Area Master Gardener**
- **2011-2014 St. Louis School Garden Club, President**
- **2006-2008 Buntyn Preschool Board Member**
- **1999-2002 St. Jude Volunteer Happy Cart Project Chair, Family Room Program Coordinator**

City of Memphis

TENNESSEE

JIM STRICKLAND
MAYOR

September 13, 2016

The Honorable Philip Spinosa, Jr., Chairman
Personnel, Intergovernmental & Annexation Committee
City Hall - Room 514
Memphis, TN 38103

Dear Chairman Spinosa:

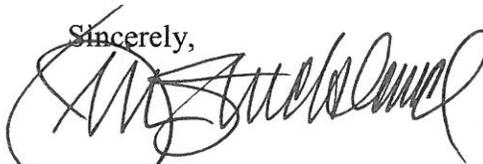
Subject to Council approval, it is my recommendation that:

Drew Daniel

be reappointed to the Memphis City Beautiful Commission with a term expiring June 30, 2018.

I have attached biographical information.

Sincerely,



Jim Strickland
Mayor

JSS/sss

Cc: Council Members



City of Memphis

BIOGRAPHICAL INFORMATION APPOINTMENT TO BOARD/COMMISSION

City Beautiful Commission
BOARD/COMMISSION

Name: Drew Daniel Race W M F

E-Mail Address: goddrewster@aatt.net Fax: (901) 432-5595

Profession/Employer: Bankruptcy Collector / Shelby County Trustee

Business Address: 157 Poplar Ave ^{Memphis} TN zip 38103 Phone: (901) 432-5583

Education: B.A. University of Memphis (1997), M.P.A. University of Memphis (1999)

Name of Spouse: n/a Number of Children: n/a

Home Address: 805 Watson Phone: (901) 494-0018

City: Memphis State: TN Zip: 38111

I certify that I am a resident of the City of Memphis (Unincorporated areas and surrounding counties are not considered). Yes or No If yes, how long? 11 years

Professional Organization/Associations:
American Society for Public Administration (1999), Pi Alpha Alpha

Other Organizations/Association:
Normal Station Neighborhood Assoc, University District, Inc. (2001 to 2003), TN Republican State Exec Comm., Shelby County Young Republicans Univ.

Other Interests:
Tiger athletics, running

Signature Drew Daniel Date 9/15/14

Memphis
Alumni
Assoc.
High
Point
Church

DREW DANIEL

805 Watson St

Memphis, TN 38111

Phone: (901) 494-0018 E-mail: gopdrewster@comcast.net

EXPERIENCE

WEICHERT REFERRAL ASSOCIATES- March 2008 to November 2008

Referral associate

WEICHERT REALTORS-CHAPMAN & ASSOCIATES- August 2007 to March 2008

Part-time real estate agent

CRYE-LEIKE PROPERTY MANAGEMENT- November 2006 to July 2007

Part-time real estate agent

SHELBY COUNTY TRUSTEE- Memphis, TN September 1999 to present

Bankruptcy Collector –December 2006 to present..

- Flagged/unflagged bankruptcy cases involving Shelby County Trustee and paperwork involving cases
- Processed monthly checks from Chapter 13 U.S. Bankruptcy Trustee and worked with Microsoft Access to make processing payments easier
- Processed consent orders to request attorneys add Shelby County Trustee bankruptcy claims

Accountant C -October 2003 to December 2006

- Performed all tax assessment adjustments to all types of properties, including realty, personalty, and public utilities
- Administered the payment in-lieu of tax (PILOT) program for Trustee, maintaining a database of almost 500 tax freeze agreements for Shelby County
- Created Access format to separate assessment changes that could and could not be processed by the Trustee and developed a macro to run automated files in less than two minutes.
- Flagged/unflagged bankruptcy cases involving Shelby County Trustee and paperwork involving cases

Program Administrative Specialist D September 1999 to October 2003

- Streamlined the month-end process for tax adjustments by creating Excel spreadsheets to track daily tax changes made by the Trustee's office, eliminating extra time spent on month end reports
- Created an Access format in 2003 to run over 1,000 Tennessee public utility property changes electronically, saving at least three days of work performing manual changes, which was the previous method.
- Compiled information for 2001 Trustee Annual Report, creating graphs and spreadsheets regarding investment information, tax collections, and tax relief. The 2001 Report was the first ever done by the Shelby County Trustee.
- Administered the Trustee's positive pay program, which handled at least 50 Shelby County accounts, and saved Shelby County thousands of dollars from fraudulent check items. Streamlined and professionalized positive pay process by eliminating manual tasks by creating Excel spreadsheets and Access macros to save time and paperwork.

CITY OF GERMANTOWN- Germantown, TN Summer 1998 and Summer 1999

Intern/ Research Assistant

- Performed research study on the public safety officer program nationwide and a privatized fire department and made recommendations to city administrators regarding their effectiveness
- Compiled a Germantown business database to track potential loss of sales tax revenue. This database helped Germantown recover over substantial lost sales tax revenue.

UNIVERSITY OF MEMPHIS- Memphis, TN September 1997 to May 1999

Graduate Assistant

- Designed the first University of Memphis M.P.A. program web site and a site for the League of Women Voters for Memphis/Shelby County
- Prepared a study on immigrants in Memphis/Shelby County and their benefit to the community

EDUCATION

UNIVERSITY OF MEMPHIS, M.P.A. – Memphis, TN May 1999

- Inducted into Pi Alpha Alpha Honor Society

UNIVERSITY OF MEMPHIS- Memphis, TN May 1997

- Bachelor of Arts- Political Science
- Graduated *magna cum laude*
- Inducted into Phi Kappa Phi, Omicron Delta Kappa, Golden Key, and Gamma Beta Phi Honor Societies
- Phi Sigma Kappa fraternity

INTERESTS AND COMMUNITY INVOLVEMENT

- LEADERSHIP MEMPHIS- Grassroots Leadership Program Graduate Fall 2008
- GREATER MID-SOUTH JAYCEES January 2003-present (current treasurer)
- MPACT MEMPHIS: September 2001-present
- NORMAL STATION NEIGHBORHOOD ASSOCIATION- 2003 to present (current neighborhood president)
- UNIVERSITY DISTRICT, INC. – February 2008 to present (current treasurer)
- HIGH POINT CHURCH: 2004 to present
- SHELBY COUNTY YOUNG REPUBLICANS
- TENNESSEE YOUNG REPUBLICAN FEDERATION (immediate past chair)
- YOUNG REPUBLICAN NATIONAL FEDERATION (assistant treasurer)

REFERENCES

PROFESSIONAL:

Paul Mattila
Shelby County Trustee
(901) 545-4802

Patrick Lawton
City Administrator, Germantown (TN)
(901) 757-7275

PERSONAL:

Bill Giannini
Morris Auctions
(901) 326-9791

Barrett Rich
Bank of Fayette County
(901) 828-3637

Dr. Joy Clay
Graduate Studies Coordinator
School of Urban Affairs and Public Policy
University of Memphis
(901) 678-3360

Kemp Conrad
CEO, Commercial Advisors
(901) 292-4653